



LOCAL GOVERNANCE REPORT

AUGUST 2010

*Local Governance Report is prepared by the
Democratic Governance Support Unit-DGSU
United Nations Integrated Mission in Timor-Leste- UNMIT
Updated version: 30 Sept 2010*

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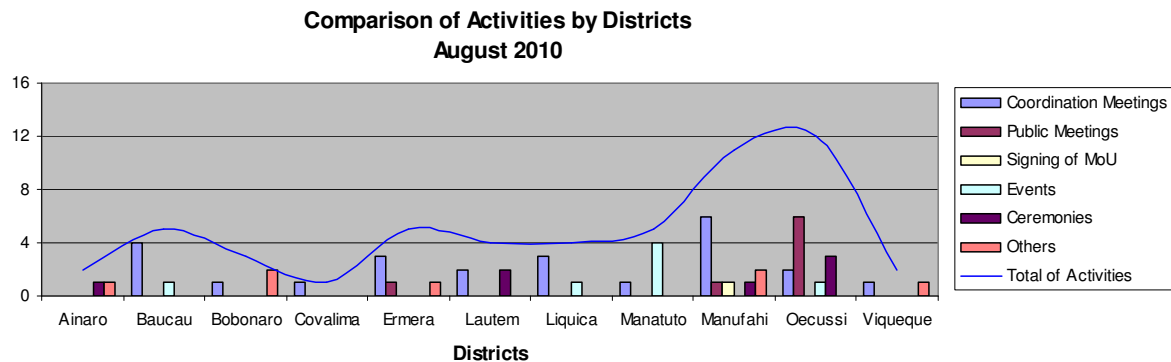
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DISTRICT ADMINISTRATION

Main Activities of the District Administration



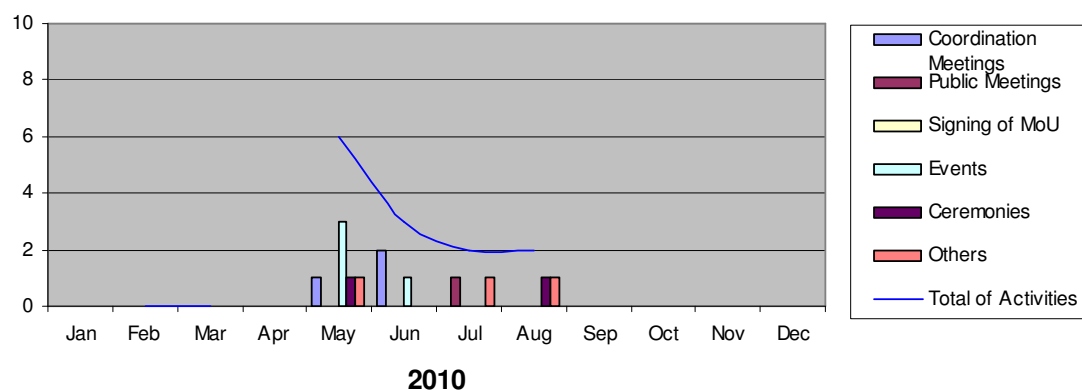
From January to August 2010, the activities of the District Administrators are as follows:

AINARO

Activities of the District Administration	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Coordination Meetings ¹	N/A	N/A	N/A	N/A	1	2	0	0					3
Public Meetings ²	N/A	N/A	N/A	N/A	0	0	1	0					1
Signing of MoU	N/A	N/A	N/A	N/A	0	0	0	0					0
Events ³	N/A	N/A	N/A	N/A	3	1	0	0					4
Ceremonies	N/A	N/A	N/A	N/A	1	0	0	1					2
Others	N/A	N/A	N/A	N/A	1	0	1	1					3
Total of Activities					6	3	2	2					13

Source: District Administration_31 August 2010

Activities of the District Administration of Ainaro



¹ Coordination Meetings: Involving interalia CSOs, district sectoral offices (see footnote 3 below)

² Public Meetings: Meetings involving members of the community at which advice is given or views are exchanged.

³ Activities included under “events”: workshop, symposium, seminar, conference, forum, pre-congress, and public launching.

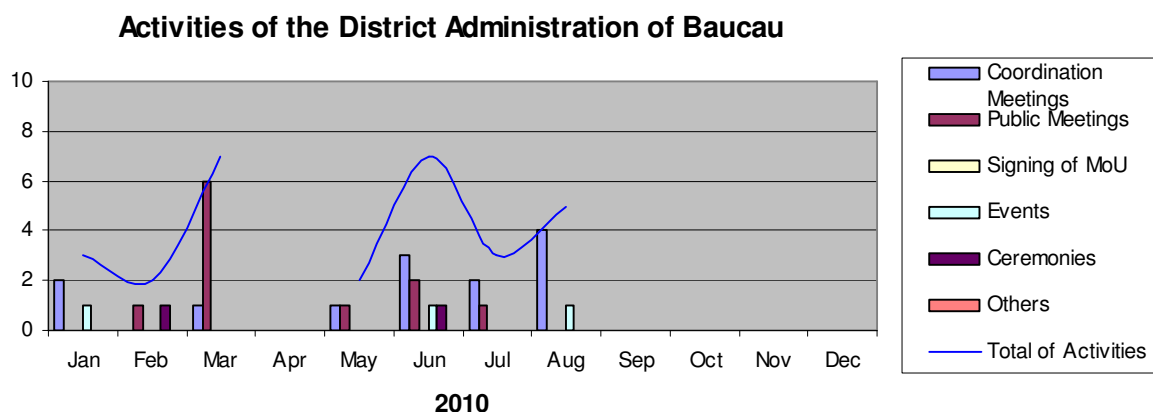
August 2010

1. On 25 August, the district team has scheduled to visit sites for verification of LDP-projects at Hato-Udo, Maubisse, and Hato-Builico in Ainaro district.
2. On 27-28 August, Ainaro District Administration officially tied on friendship cities with Victorian Government, Australia. Minister of State Administration and Territorial Management opened a conference on Friendship Cities at Maubisse in Ainaro.

BAUCAU

Activities of the District Administration	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Coordination Meetings	2	0	1	N/A	1	3	2	4					13
Public Meetings	0	1	6	N/A	1	2	1	0					11
Signing of MoU	0	0	0	N/A	0	0	0	0					0
Events	1	0	0	N/A	0	1	0	1					3
Ceremonies	0	1	0	N/A	0	1	0	0					2
Others	0	0	0	N/A	0	0	0	0					0
Total of Activities	3	2	7		2	7	3	5					29

Source: District Administration Office_ 31 August 2010



August 2010

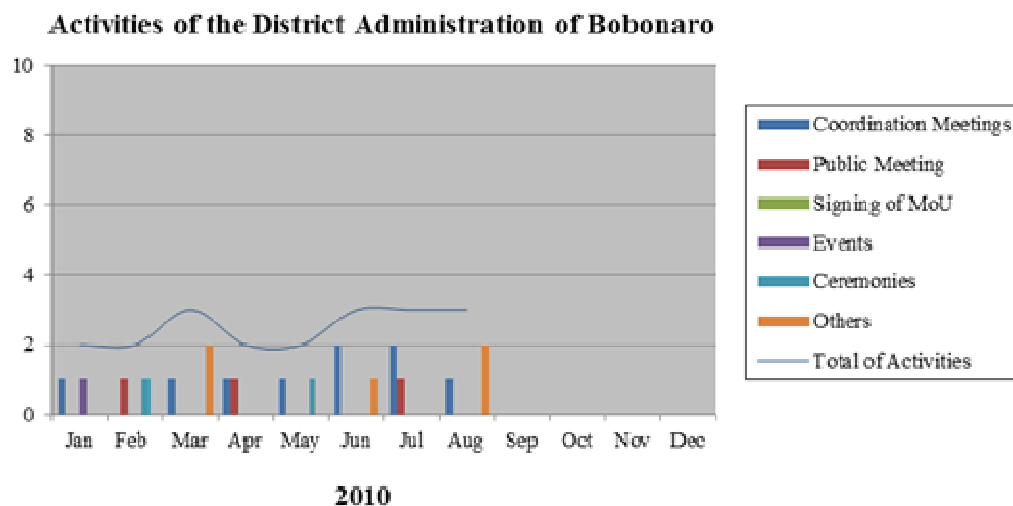
1. On 4 August, District Administration organized a coordination meeting with district joint team and selected construction companies to discuss on the sub-district level projects under Decentralized Development Package.
2. From 13-18 August, District Administration organized a coordination meeting at sub district level to identify next year's plans for Local Development Program 2011.

3. On 24 August, District Administration a coordination meeting with district sectoral offices to prepare an event to celebrate the commemoration of Referendum Day - 30 August.
4. On 29 August, District Administration organized an event to celebrate the commemoration of Referendum Day.
5. On 31 August, District Assembly under Local Development Program organized second assembly meeting to discuss the activities under LDP in the district.

BOBONARO

Activities of the District Administration Bobonaro	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Coordination Meetings	1	0	1	1	1	2	2	1					9
Public Meeting	0	1	0	1	0	0	1	0					3
Signing of MoU	0	0	0	0	0	0	0	0					0
Events	1	0	0	0	0	0	0	0					1
Ceremonies	0	1	0	0	1	0	0	0					2
Others	0	0	2	0	0	1	0	2					5
Total of Activities	2	2	3	2	2	3	3	3					20

Source: District Administration Office_ 31 August 2010



August 2010

1. From 09-13 August, District Administration facilitated administrative training to all Suco Chiefs and their assistants with the technical support from National Directorate for Support to Suco Administration in the district.

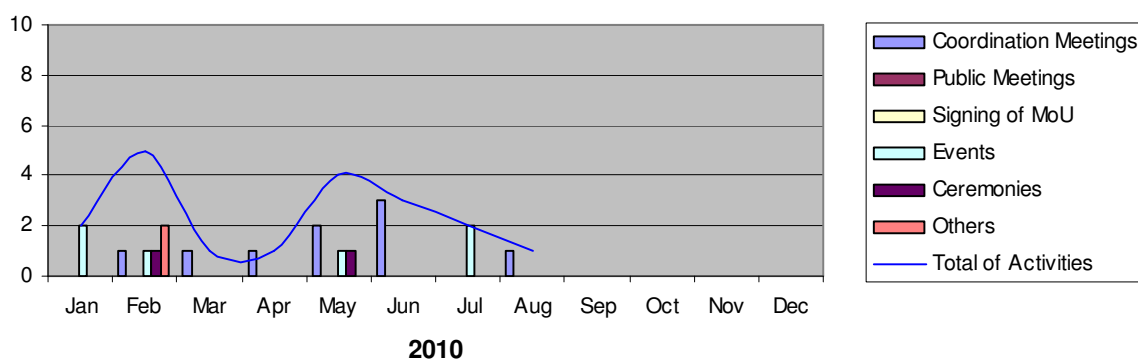
- From 10-11 August, District Administration facilitated a meeting on procedure of consolidating Suco Development Plan with the technical support from visiting team of National Directorate for Local Development and Territorial Planning in the district.
- On 31 August, District Administration held coordination meeting with sub-district Administrators, heads of sectoral offices including district PNTL to form a local committee to facilitate the event of bicycle racing - Tour de Timor.

COVALIMA

Activities of the District Administration	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Coordination Meetings	0	1	1	1	2	3	0	1					9
Public Meeting	0	0	0	0	0	0	0	0					0
Signing of MoU	0	0	0	0	0	0	0	0					0
Events	2	1	0	0	1	0	2	0					6
Ceremonies	0	1	0	0	1	0	0	0					2
Others	0	2	0	0	0	0	0	0					2
Total of Activities	2	5	1	1	4	3	2	1					19

Source: District Administration Office_ 31 August 2010

Activities of the District Administration of Covalima



August 2010

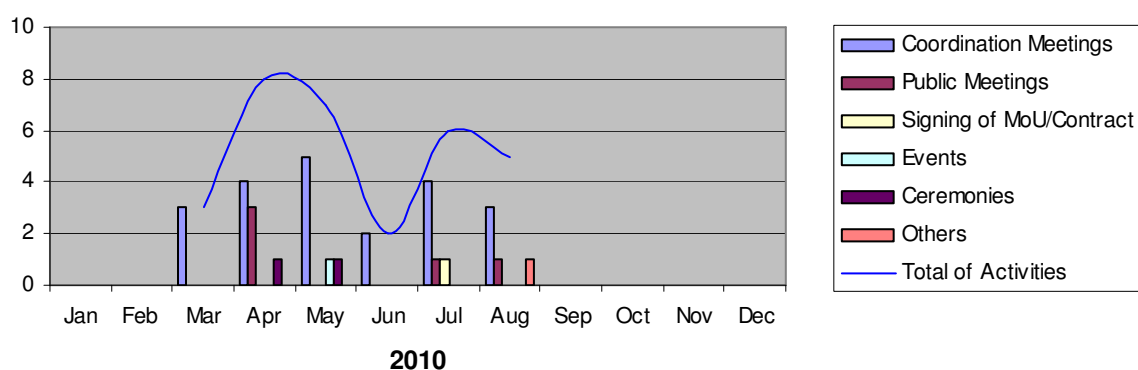
- On 11 August, District Administration organized a coordination meeting to facilitate the forthcoming event of Tour de Timor.

ERMERA

Activities of the District Administration	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Coordination Meetings	N/A	N/A	3	4	5	2	4	3					21
Public Meeting	N/A	N/A	0	3	0	0	1	1					5
Signing of MoU/Contract	N/A	N/A	0	0	0	0	1	0					1
Events	N/A	N/A	0	0	1	0	0	0					1
Ceremonies	N/A	N/A	0	1	1	0	0	0					2
Others	N/A	N/A	0	0	0	0	0	1					1
Total of Activities			3	8	7	2	6	5					31

Source: District Administration Office_ 31 August 2010

Activities of the District Administration of Ermera



August 2010

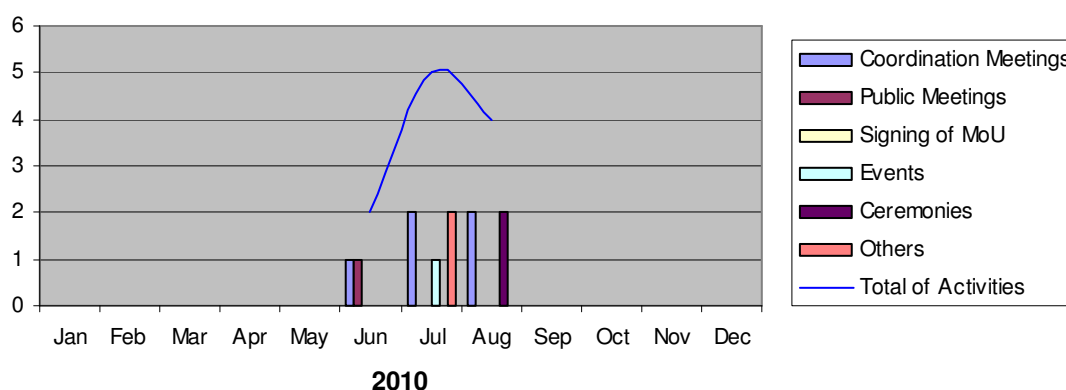
1. On 09 August, District Administration facilitated the Prime Minister's community consultation program at Railako in Ermera district. In the consultation, Prime Minister presented national strategic development plan to the local population.
2. On 12 August, district staff including District Administrator attended a seminar on conflict prevention organized by National Directorate of Community Conflict Prevention in District Administration. Parliamentarian Maria Exposto was also present in the seminar as one of the speakers. There were 36 participants attended the seminar including PNTL District Commander, sub-district Administrators, representative from the National Community Policing and Suco Chiefs.
3. On 16 August 2010, District Administrator organized a meeting with district staff, sub-district staff, project related Suco chiefs and representatives from 160 construction companies. The meeting was about LDP-project execution in 2010.
4. On 19 August 2010, the District Administrator attended a meeting on how to assist natural disaster organized by International NGO Trocaire. The meeting was attended by 15 participants including district focal person on natural disaster and district staff.
5. On 25 August, District Administrator organized meeting on tender evaluation under LDP in the district. Representatives from 148 construction companies who submitted their tender bids were present in the meeting.

LAUTEM

Activities of the District Administration	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Coordination Meetings	N/A	N/A	N/A	N/A	N/A	1	2	2					5
Public Meetings	N/A	N/A	N/A	N/A	N/A	1	0	0					1
Signing of MoU	N/A	N/A	N/A	N/A	N/A	0	0	0					0
Events	N/A	N/A	N/A	N/A	N/A	0	1	0					1
Ceremonies	N/A	N/A	N/A	N/A	N/A	0	0	2					2
Others	N/A	N/A	N/A	N/A	N/A	0	2	0					2
Total of Activities						2	5	4					11

Source: District Administration Office_31 August 2010

Activities of District Administration of Lautem



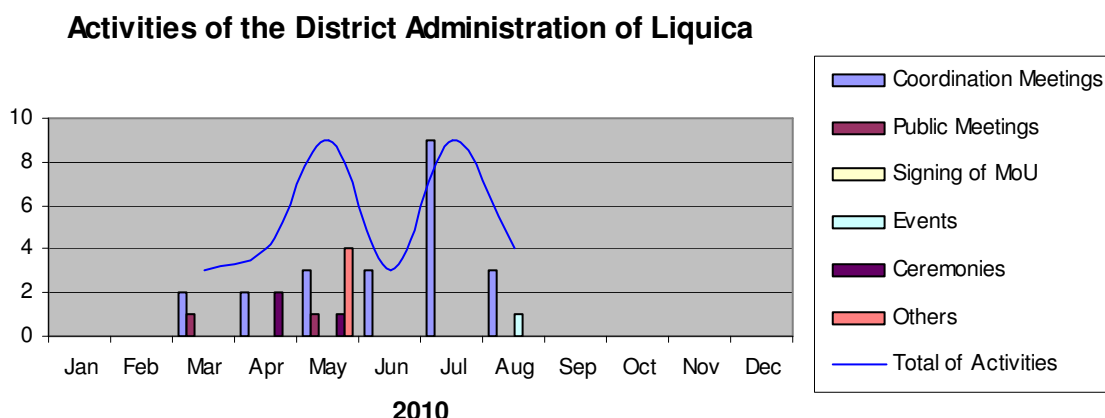
August 2010

1. On 02 August, the District Administration organized a coordination meeting in to share information regarding the process, sectoral development and challenges in Decentralized Development Package in Lautem district. District Administration staff and the staff of district sectoral offices attended the meeting.
2. On 5 August, the national team from Ministry and the district team under Local Development Program (LDP) organized second phase of tender launching of LDP-projects in Lautem district.
3. On 18 August, the District Administration organized a special ceremony on the occasion of opening of 4-day medical treatment service by American Mercy Ship at sub-district Health Office in Lautem district.
4. On 19 August, the District Administration conducted a coordination meeting with district staff, staff of district sectoral offices, Suco Chiefs and district PNTL officials and shred information on actual situation in Lautem. The issues discussed in the meeting were on administrative service and Decentralized Development Package.

LIQUICA

Activities of the District Administration	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Coordination Meetings	N/A	N/A	2	2	3	3	9	3					22
Public Meeting	N/A	N/A	1	0	1	0	0	0					2
Signing of MoU	N/A	N/A	0	0	0	0	0	0					0
Events	N/A	N/A	0	0	0	0	0	1					1
Ceremonies	N/A	N/A	0	2	1	0	0	0					3
Others	N/A	N/A	0	0	4	0	0	0					4
Total of Activities			3	4	9	3	9	4					32

Source: District Administration Office_ 31 August 2010

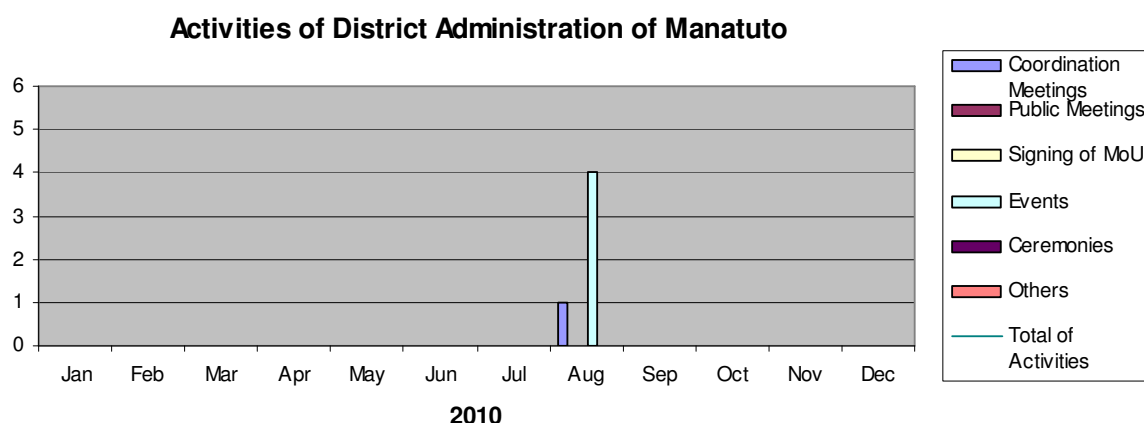
**August 2010**

1. On 09 August, tender award signing ceremony was attended by the Minister of State Administration and Territorial Management. As DDP joint district team, the District Administrator signed construction contract agreement with the local companies in sub-districts.
2. On 19 August, District Administration together with the representatives from National Directorate for Support to Suco Administration organized a coordination meeting with the Suco Chiefs regarding the performance appraisal of Suco Administrative Assistants.
3. On 20-23 August, the planning and implementation committee of District Assembly under LDP held a meeting to evaluate and prioritize the multi-sectoral project proposals of LDP.
4. On 23 August, District Administration staff including the staff of all sub-districts had a meeting with the visiting ministerial team from National Directorate of Local Administration, MSATM to discuss issues related to work discipline, preparation and submission of report.

MANUTUTO

Activities of the District Administration	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Coordination Meetings	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1					1
Public Meetings	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0					0
Signing of MoU	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0					0
Events	N/A	N/A	N/A	N/A	N/A	N/A	N/A	4					4
Ceremonies	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0					0
Others	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0					0
Total of Activities								5					5

Source: District Administration Office_31 August 2010



August 2010

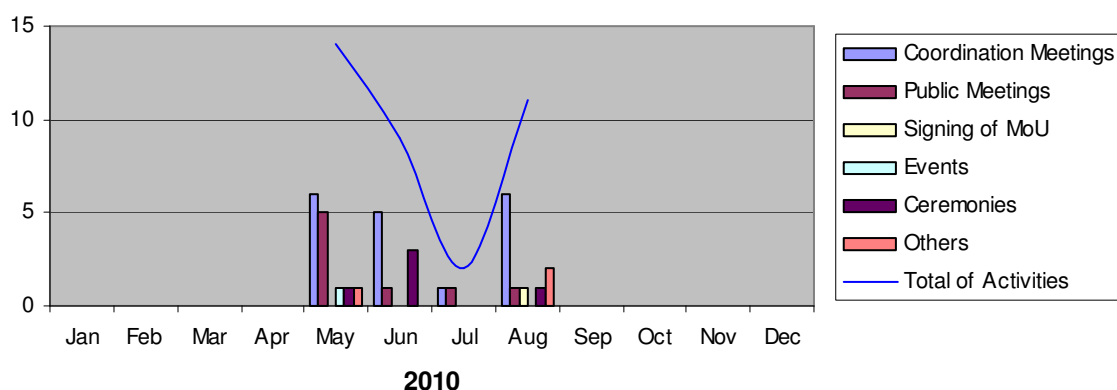
- On 11 August, a team from Ministry of State Administration and Territorial Management organized briefings on the decree law no.2 under the DDP project for all local companies in Manatuto District. Venue was at the District Administration hall and about 40 local companies including Suco Chiefs and Aldeia Chiefs attended the program.
- On 11 August, tender bids opening for 3 construction projects under the LDP took place at the District Administration hall in Manatuto District.
- On 13 August, the Ministry of Health joined in celebrating World Breastfeeding Week (1-7 August) in Suco Aiteas in Manatuto Vila. Participants were 45 including Sub-district Administrator Manatuto Vila, Suco Chiefs and PNTL.
- On 26 August, over 500 aged and blind people received their financial Support from the Ministry of Social Solidarity. Venue was at Manatuto Sub-district office.
- On 16 August, District Administrator organized a coordination meeting regarding site visit of local companies for DDP projects. There were 35 participants including 22 local companies.

MANUFAHI

Activities of the District Administration	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Coordination Meetings	N/A	N/A	N/A	N/A	6	5	1	6					18
Public Meetings	N/A	N/A	N/A	N/A	5	1	1	1					8
Signing of MoU	N/A	N/A	N/A	N/A	0	0	0	1					1
Events	N/A	N/A	N/A	N/A	1	0	0	0					1
Ceremonies	N/A	N/A	N/A	N/A	1	3	0	1					5
Others	N/A	N/A	N/A	N/A	1	0	0	2					3
Total of Activities					14	9	2	11					36

Source: District Administration Office_31 August 2010

Activities of the District Administration of Manufahi



August 2010

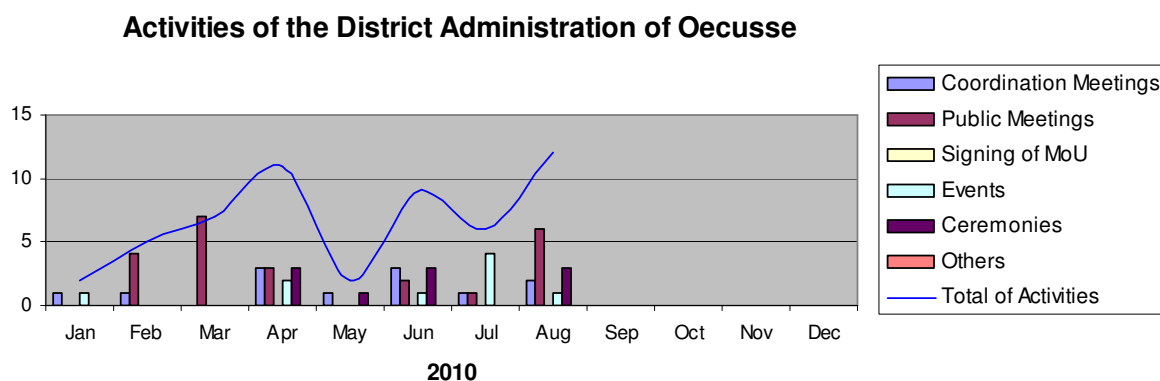
1. On 03 August, District Administration organized a coordination meeting with District Disaster Management Committee and discussed about verification list for the flood affected areas in sub districts Same, Alas, Fatuberliu and Turisca.
2. On 04 August, District Administration organized meeting with NGO Trocaire to make a list of all local NGOs in the district.
3. On 09 August, District Administration organized meeting with special Olympic committee in the district and discussed on the necessary preparation works for special game for the disabled people to be held in Dili.
4. On 12 August, the district joint team under Decentralized Development Package organized a meeting to address complaints of local contractors on DDP projects.
5. On 17 August, District Administration organized meeting with NGO Trocaire and discussed on the activities of NGOs that are actively involved in local development works.
6. On 17 August, There was a MoU signed between District Disaster Management Committee and the local NGO Trocaire to assist disaster affected population in the district.
7. On 18 August, District Administration organized a coordination meeting with local NGO Luta Ba Futuru to strengthen NGOs' committee structure in the district.

8. On 23 August, Minister of State Administration and Territorial Management, ministerial task force team and district joint team witnessed the signing of contracts for PDD-projects.
9. On 25 August, Secretary of State for Environment organized a workshop on climate change in district.
10. On 26 August, District Administration organized a coordination meeting with heads of sectoral offices to form a committee to celebrate the forthcoming commemoration of popular consultation.
11. On 30 August, District Administration together with sectoral offices, civil society organization and local communities celebrated the commemoration of the anniversary of popular consultation.

OECUSSE

Activities of the District Administration	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Coordination Meetings	1	1	0	3	1	3	1	2					12
Public Meetings	0	4	7	3	0	2	1	6					23
Signing of MoU	0	0	0	0	0	0	0	0					0
Events	1	0	0	2	0	1	4	1					9
Ceremonies	0	0	0	3	1	3	0	3					10
Others	0	0	0	0	0	0	0	0					0
Total of Activities	2	5	7	11	2	9	6	12					54

Source: District Administration Office_ 31 August 2010



August 2010

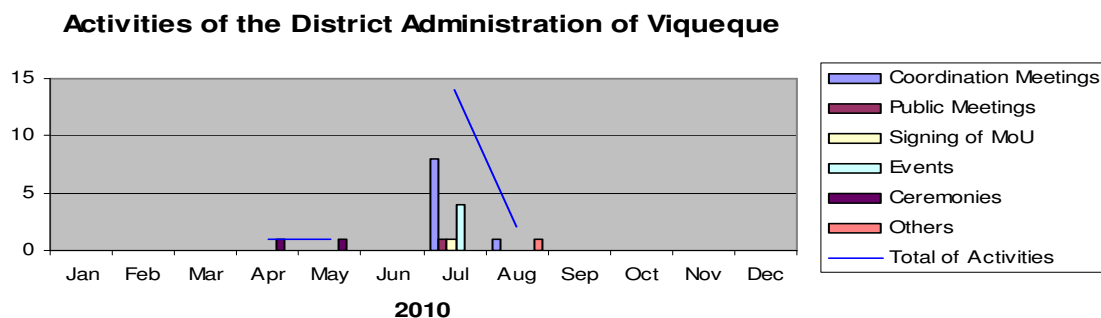
1. On 04 August, the District Administrator accompanied by the Border Police Unit commandant organized a meeting with the people of Leolbatan border to hear from them the border issue and try to bring their dispute to national level. DA reported the issue of land dispute in the border to the Ministry of Foreign Affairs.

2. On 05 August, the District Administrator organized reception of Prime Minister to Oecusse, and conducted a preparatory meeting to welcome. Prime Minister attended the community consultations in the sub-districts from 13 to 17 August.
3. On 06 August, District Administration announced 31 selected companies from sub-districts that will execute PDD projects.
4. On 11 August, District Administration organized a meeting to discuss on the agenda of the scheduled visit of Prime Minister in Oecusse from 13 to 18 August.
5. On 12 August, District Administrator attended the 31 companies that are selected to execute PDD-projects. DA signed contract agreement with them in the District Administration Office.
6. On 13 August, DA accompanied the Prime Minister during the inauguration of the office building of Cooperative Café Timor at Nipani in Oecusse.
7. On 14 August, DA accompanied the Prime Minister during the popular consultation on Development Strategic Plan to eight Sucos (Costa, Lalisuk, Cunha, Nipani, Bobokase, Naimeco, Lifau and Taiboco).
8. On 15 August, DA accompanied the Prime Minister during the popular consultation on Development Strategic Plan to the people of Nitibe sub-district at Baoknana.
9. On 16 August, the Prime Minister held a popular consultation on Development Strategic Plan to the people of Pasabe sub-district and visited the border of Bijae-Sunan.
10. On 17 August, DA accompanied the Prime Minister during the popular consultation on Strategic Development Plan in Oesilo sub-district.
11. On 17 August 2010, DA accompanied the Prime Minister and the Minister of Public Works during a meeting with Oecusse local businessmen in Oesilo.
12. On 23 August, the deputy-District Administrator opened first day of Suco Administrative Training in District administration hall.

VIQUEQUE

Activities of the District Administration	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Coordination Meetings	N/A	N/A	N/A	0	0	N/A	8	1					9
Public Meetings	N/A	N/A	N/A	0	0	N/A	1	0					1
Signing of MoU	N/A	N/A	N/A	0	0	N/A	1	0					1
Events	N/A	N/A	N/A	0	0	N/A	4	0					4
Ceremonies	N/A	N/A	N/A	1	1	N/A	0	0					2
Others	N/A	N/A	N/A	0	0	N/A	0	1					1
Total of Activities				1	1		14	2					18

Source: District Administration Office_31 August 2010

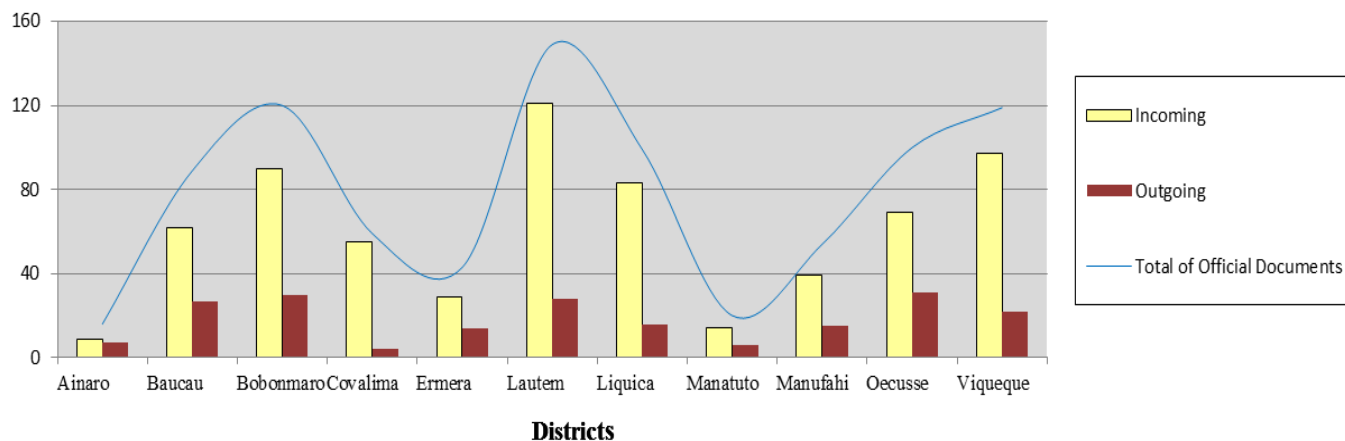


August 2010

1. On 08 August, District Administrator organized a meeting with visiting national task force team to discuss the payment process for on-going DDP project in sub-districts.
2. On 27–28 August, District Administrator attended conference on friendship city at Maubisse in Ainaro district

Official Documents

Comparison of Official Communication by District
August 2010



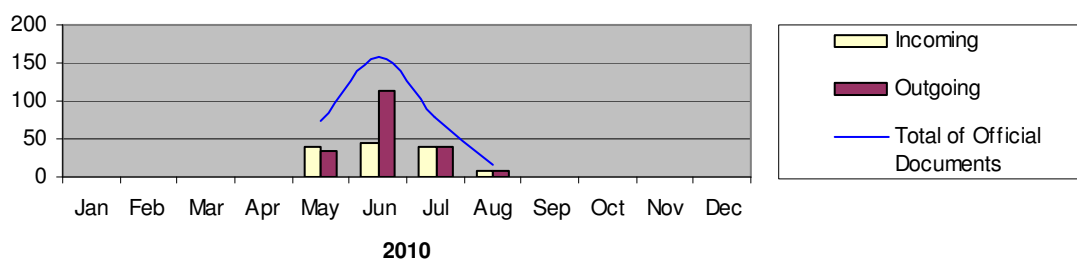
From January to August 2010, District Administrators have used official written communication as follows⁴:

AINARO

Number of Official Documents	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Incoming	N/A	N/A	N/A	N/A	40	45	39	9					133
Outgoing	N/A	N/A	N/A	N/A	33	113	40	7					193
Total of Official Documents					73	158	79	16					326

Source: District Administration Office_31 August 2010

Official Documents Ainaro



⁴ Considering the high number of official documents, only the “main” documents are listed in this monthly report according to the Democratic Governance Support Unit-UNMIT monitoring activities.

Incoming

- **Main instructions from central offices in Dili**

No.	Date	From Whom	Subject
1	04August	National Directorate for Local Development and Territorial Planning	Submission and Consolidation of LDP-projects
2	09August	National Directorate for Support to Suco Administration	Renewal of Contract of Suco Administrative Assistants in 21 Sucos
3	24August	Office of Prime Minister	Information of cabinet of Prime Minister and list of cabinet officials

- **Main general information from central offices in Dili**

No.	Date	From Whom	Subject
1	06 August	Sindikatu Funsau Publiko Timor-Leste (SFP-TL)	Invitation for meeting on strategic planning
2	08 August	Director of National Public Administration Institute	Information on government's scholarship program for students in district

- **Main general information from other offices in the district**

No.	Date	From Whom	Subject
1	04 August	Ainaro Villa sub-district Administrator	Report on flooding affected households and crops in Ainaro Villa
2	11 August	Hato-Udo sub-district Administrator	Submission of progress report on incomplete construction of Houses for the vulnerable people in Hato-Udo

- **Main requests from lower offices in the district**

No.	Date	From Whom	Subject
1	23 August	Suco Chief, Suco Mau-Ulo	Request to provide evaluation result of Suco Administrative Assistant for service contract extension
2	28 August	Suco Chief, Suco Leolima	Response the request based on report of decision of Leolima Suco Council

- **Main general information or reports from lower offices in the district**

No.	Date	From Whom	Subject
1	05 August	NGO Forum Tau Matan	Information on portion of peace program in district
2	16 August	NGO Tol-Hae	Information on Community Programs in district

Outgoing

- **Main communication to central offices in Dili**

No.	Date	To Whom	Subject
1	03 August	Ministry of State Administration and Ministry of Social Solidarity	Important Report (<i>not specified</i>)
2	03 August	Director General, Ministry of State Administration and Territorial Management	Information on conference on friendship cities (sister city relation)
3	05 August	Director General, Ministry of State Administration and Territorial Management	Report on natural disaster affected families and farmlands
4	10 August	Director General, Ministry of State Administration and Territorial Management	Report on DDP sectoral projects on public works and education

- **Main communication to other offices in the district**

No.	Date	To Whom	Subject
1	03 August	District Development Officer	Work order and notice to proceed work
2	13 August	Ainaro sub-district Administration and district Water and Sanitation Office	Joint district team work order on water and sanitation at sub-district level

- **Main communication to lower offices in the district**

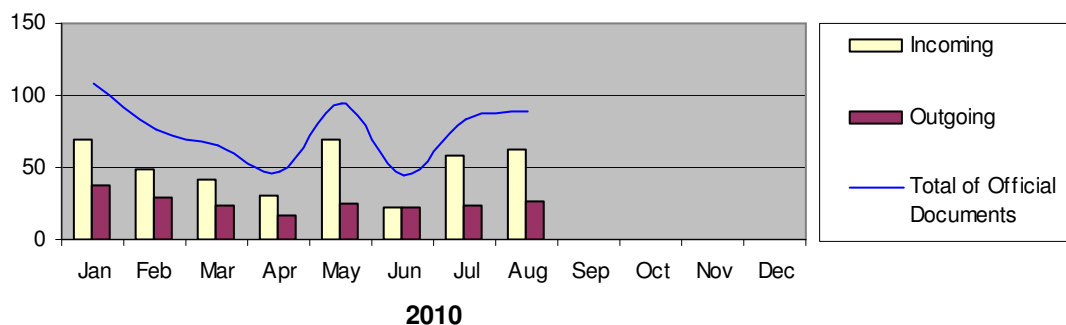
No.	Date	To Whom	Subject
1	13 August	Ainaro Suco Office	Information project at Ainaro Suco and work order to the construction company by joint district team under DDP

BAUCAU

Number of Official Documents	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Incoming	70	48	42	30	69	22	59	62					402
Outgoing	38	29	23	17	25	22	24	27					205
Total of Official Documents	108	77	65	47	94	44	83	89					607

Source: District Administration Office_31 August 2010

Official Documents Baucau



Incoming

- **Main instructions from central offices in Dili**

No.	Date	From Whom	Subject
1	18 August	National Directorate of Local Administration, MSATM	Work Relations and coordination with district sectoral offices re. projects under DDP
2	18 August	Audit and Inspection Office, Ministry of State Administration and Territorial Management (MSATM)	Request to submit list of property under government ownership in the district
3	31 August	National Directorate of Local Development and Territorial Planning, MSATM	Information notes to the members of District Assembly re. LDP activities

- **Main general information from central offices in Dili**

No.	Date	From Whom	Subject
1	05 August	Secretary of State for Vocational Training and Employment	Information on payment for former Indonesian ex-civil servants
2	11 August	Ministry of Finance	Information on the visit of IMF delegation to Baucau
3	16 August	Ministry of Social and Solidarity	Information on national workshop on evaluation of disaster management

- **Main requests from other offices in the district**

No.	Date	From Whom	Subject
1	12 August	Community Police, PNTL Baucau	Request to use administration hall
2	26 August	Sub District Administrator of Venilale	Request for rehabilitation of the sub-district Administration Office

- **Main general information from other offices in the district**

No.	Date	From Whom	Subject
1	05 August	The Asian Foundation Office	Information on upcoming activities in district
2	04 August	District Office of Social Solidarity	Information on indiscipline during administrative training in district
3	23 August	District Office of Agriculture	Research on productivity in agriculture

- **Main requests from lower offices in the district**

No.	Date	From Whom	Subject
1	11 August	Venilale sub-district Administration	Request for the schedule of elderly subsidy distribution in Venilale
2	12 August	Olha Nip Ltd Company, Baucau	Request for payment on the service provided to the district

- **Main general information or reports from lower offices in the district**

No.	Date	From Whom	Subject
1	06 August	Baguia sub-district Administration	Report on the result of 2010 census in Baguia
2	23 August	Baucau sub-district Administration	Monthly report of sub-district activities

Outgoing

- **Main communication to central offices in Dili**

No.	Date	To Whom	Subject
1	03 August	National Directorate of Local Administration, MSATM	Report on district staff administrative issue
2	09 August	National Directorate for Support to Suco Administration	Memo on recognition of Aldeia Chief of Uai Tali Buu in Venilale
3	06 August	National Directorate for Support to Suco Administration	Report on community consultation in Samalari Suco
4	17 August	National Directorate for Administration and Finance, MSATM	Request fuel coupons for official vehicles
5	23 August	Minister of MSATM	Submission of draft of LDP-plan for 2011
6	31 August	National Directorate for Local Development and Territorial Planning	Submission of report of DDP activities in district

- **Main communication to other offices in the district**

No.	Date	To Whom	Subject
1	09 August	District Agriculture Office	Memo on natural disaster in district
2	16 August	PNTL Baucau	Request for security in district
3	16 August	District Health Office	Pending site for maternity ward rehabilitation

- **Main communication to lower offices in the district**

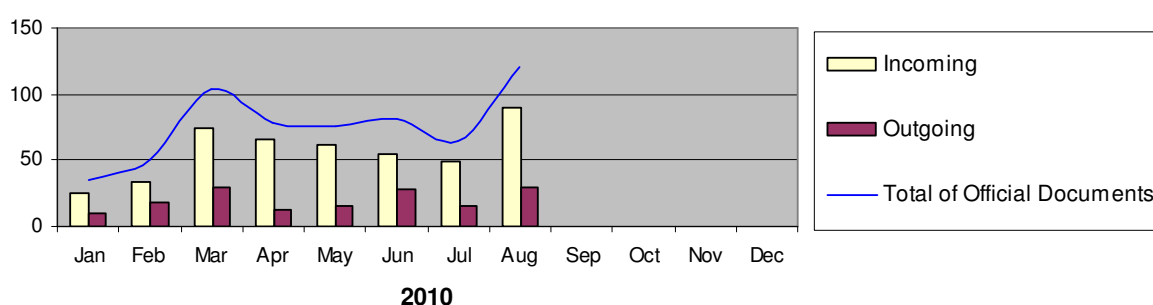
No.	Date	To Whom	Subject
1	28 August	District Assembly members and Community Development officers of all 6 sub-districts	Invitation for 2 nd and 3 rd District Assembly meeting under LDP
2	16 August	Laga and Quelicai sub-district Administrations	Information on pending construction of maternity ward rehabilitation

BOBONARO

Number of Official Documents	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Incoming	25	33	74	66	61	54	49	90					452
Outgoing	10	18	30	12	15	28	15	30					158
Total of Official Documents	35	51	104	78	76	82	64	120					610

Source: District Administration Office_31 August 2010

Official Documents Bobonaro



Incoming

- Main instructions from central offices in Dili

No.	Date	From Whom	Subject
1	03 August	National Directorate for Support to Suco Administration, MSATM	To inform all Suco Chiefs about administrative training for Suco Chiefs and their assistants
2	05 August	National Directorate for Local Administration, MSATM	Performance evaluation of district staff
3	11 August	Minister of State Administration and Territorial Management	To identify community's basic needs in social sector and include in the Suco Development Plan
4	31 August	Director General of MSATM	Ministry's staff contribution for social activities

- Main general information from central offices in Dili

No.	Date	From Whom	Subject
1	05 August	National Directorate for Local Administration, MSATM	Information on conference of Cidades Amigas (strengthening friendship)
2	05 August	National Directorate for Local development and Territorial Planning, MSATM	Result of the recruitment of facilitator for Youth Development Program in Atabe sub-district
3	05 August	Secretary of State for the Affairs of Former Combatants of National Liberation, MSS	Information on second phase work of committee for data verification of veterans in district
4	11 August	National Institute of Public Administration	Information on scholarship program

- **Main requests from other offices in the district**

No.	Date	From Whom	Subject
1	03 August	District Education Office	Request to rent Pouzada Maliana
2	09 August	District Office of Organizasaun Haburas Moris	Request District Administrator to support office facility

- **Main general information from other offices in the district**

No.	Date	From Whom	Subject
1	11 August	District Civil Registry Office	Registration report for the month of July
2	18 August	District Civil Registry Office	Civil registration schedule of mobile team
3	19 August	District Office of STAE Bobonaro	Information on the missing asset
4	19 August	Maliana Brother Company	Information on drainage projects
5	24 August	District Health Centre of Bobonaro	Information on H1N1 Vaccination

- **Main requests from lower offices in the district**

No.	Date	From Whom	Subject
1	03 August	Maliana sub-district Administration	Request to investigate suspects who have stolen buffalo in Suco Saburai
2	11 August	Bobonaro sub-district Administration	Request to support building construction materials

- **Main general information or reports from lower offices in the district**

No.	Date	From Whom	Subject
1	04 August	Office of Suco Chief at Tapo-Memo	Submitted Suco's program
2	06 August	Atabe sub-district Administration	Submission of Proposal report of Atabae sub-district
3	09 August	Balibo sub-district Administration	Information about abandoned office
4	16 August	Bobonaro sub-district Administration	Evaluation of proposed projects of Decentralized Development Package at sub-district

Outgoing

- **Main communication to central offices in Dili**

No.	Date	To Whom	Subject
1	02 August	National Directorate for Local Administration	Attendance report of temporary staff in district
2	02 August	National Directorate for Administration and Finance	List of District Administration staff who have not received official uniform
3	14 August	National Directorate for Administration and Finance	Report of fuel coupon for official vehicles and fuel log book
4	14 August	National Directorate for Local Administration	Requesting budget for the maintenance of official motorcycles

- **Main communication to other offices in the district**

No.	Date	To Whom	Subject
1	06 August	District Education Office	Request to provide space in old warehouse
2	24 August	Joint District Team for Health under Decentralized Development Package, District Health Office	Proposed to change design of maternity home in Bobonaro sub district
3	31 August	All sub-district Administrators, all sectoral offices and local NGOs	Invitation for meeting to establish sub-district Disaster Management Committee and Suco Disaster Management Committee

- **Main communication to lower offices in the district**

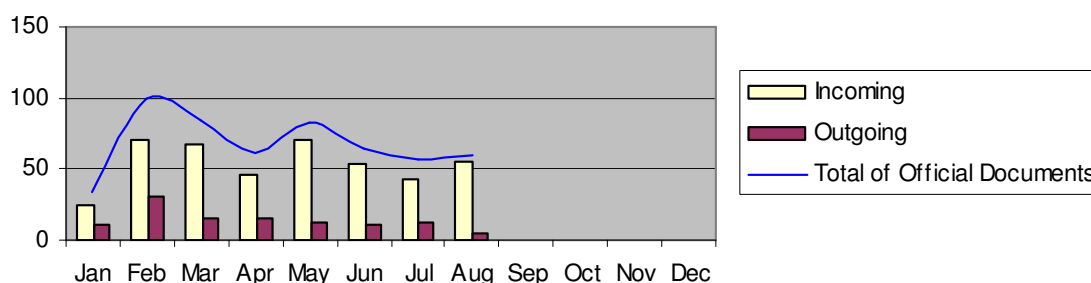
No.	Date	To Whom	Subject
1	06 August	All sub-district Administrators	National workshop on Prevention of Community Conflict
2	06 August	All sub-district Administrators	Information on workshop - cidade amigas
3	24 August	All sub-district Administrators	Request to submit list of state owned property

COVALIMA

Number of Official Documents	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Incoming	24	70	68	46	71	54	43	55					431
Outgoing	10	30	16	15	12	11	13	4					111
Total of Official Documents	34	100	84	61	83	65	56	59					542

Source: District Administration Office_31 August 2010

Official Documents Covalima



2010

Incoming

- **Main instructions from central offices in Dili**

No.	Date	From Whom	Subject
1	23 August	Director General, MSATM	Request for submission of list of state owned properties in district
2	23 August	Ministry of Social Solidarity	Information on national workshop on evaluation of natural disaster in district
3	23 August	Ministry of State administration and Territorial Management	Agenda of identity cards for staff
4	26 August	Ministry of Tourism, Trade and Industry	Implementation of policy of buying local products to promote entrepreneurs

- **Main general information from central offices in Dili**

No.	Date	From Whom	Subject
1	16 August	Ministry of Agriculture and Fisheries	Rural Development Project II : Program steering committee meeting
2	23 August	National Directorate for Local Development and Territorial Planning, MSATM	Submission of Suco Development Plan from all Sucos in the district
3	23 August	National Institute of Public Administration, MSATM	Information on scholarship program
4	26 August	National Directorate for Local Development and Territorial Plang.	Allocation of additional budget for the district
5	26 August	National Directorate for Integrated Relationship, SoS for Vocational Training and Employment	Payment for former Indonesian civil servants in the district
6	16 August	Ministry of Agriculture and Fisheries	Rural Development Project II : Program steering committee meeting
7	31 August	Council of Petroleum Fund	Information on annual colloquial petroleum fund

- **Main requests from other offices in the district**

No.	Date	From Whom	Subject
1	03 August	District Forest Office	Permission for loading woods from Suai To Dili
2	04 August	Junior High School Maucatar	Requesting rehabilitation of school building

- **Main general information or reports from lower offices in the district**

No.	Date	From Whom	Subject
1	13 August	Zumalai Sub District Administration	Report on flood affected houses and landslides caused by heavy rain fall
2	26 August	Matai Suco Office	Information on reduced amount on government's social subsidy for elderly people
3	26 August	Zumalai sub-district Administration	Report on natural disaster caused by flooding
4	19 August	Tilomar sub-district Administration	Report on Prime Minister's visit in Tilomar sub-district
5	19 August	Dato Rua Suco Office	Landslides and damaged road disconnected Dato Rua Suco from the district centre
6	13 August	Zumalai Sub District Administration	Report on flood affected houses and landslides caused by heavy rain fall

Outgoing

- Main communication to central offices in Dili

No.	Date	To Whom	Subject
1	19 August	National Directorate for Support to Suco Administration, MSATM	Report on resignation of Suco Administrative Assistant of Belecasac-Maucatar Suco

- Main communication to other offices in the district

No.	Date	To Whom	Subject
1	19 August	To all sectoral offices in the district	List of Administrative Assistants for attending training on administration

- Main communication to lower offices in the district

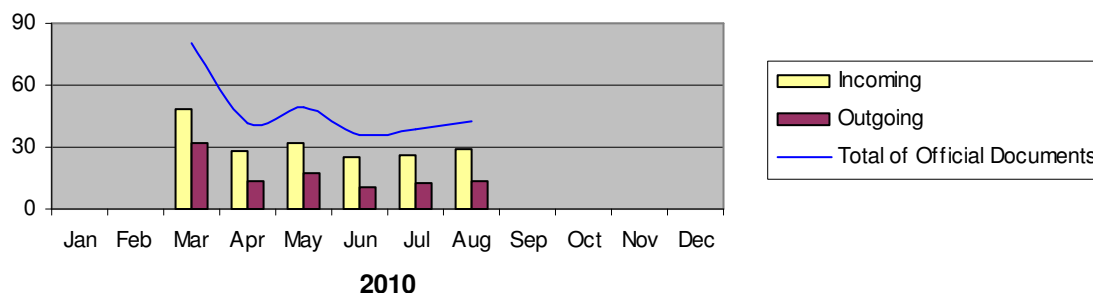
No.	Date	To Whom	Subject
1	09 August	7 sub-district Administration and 30 Suco Offices	Request the list of Suco level projects and evaluation
2	16 August	All sub-district Administration	Instruction on the list of projects and their evaluation
3	27 August	All sectoral offices in the district	Second meeting to inform on additional fund to Local Development Program

ERMERA

Number of Official Documents	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Incoming	N/A	N/A	48	28	32	25	26	29					188
Outgoing	N/A	N/A	32	14	17	11	13	14					101
Total of Official Documents			80	42	49	36	39	43					289

Source: District Administration Office_31 August 2010

Official Documents Ermera



Incoming

- **Main instructions from central offices in Dili**

No	Date	From Whom	Subject
1	04 August	Director General, Ministry of State Administration and Territorial Management No.Ref.173/Gab.DG/MAEOPT/VII/2010	Identity Card of Civil Servant in district offices
2	06 August	National Public Administration Institute, MSATM No.Ref.390/010/INAP-MAEOT/VIII/2010	Information on scholarship from Harvard Kennedy, USA
3	07 August	National Directorate for Support to Suco Administration, MSATM, No.Ref.101/DNAAS/MAEOT/VI/2010	Cancellation of training for Suco Administration Assistant
4	17 August	National Directorate for Local Development and territorial Planning, MSATM, No.Ref.174/cvt/ MAEOT/DNDLOT/VIII/2010.	Invitation to attend meeting of PDD budget management

- **Main general information from central offices in Dili**

No.	Date	From Whom	Subject
1	02 August	Office of Prime Minister, No.Ref.0999/RDTL/GPM/VII/2010.	Circular information of PDD projects in District Level.
2	05 August	Secretary of State for Social Security, National Directorate of Community Conflict Prevention	Information on national seminar of Community Conflict Prevention.
3	12 August	Ministry of Social Solidarity, No.Ref.441/MSS-DNRS/VIII/2010	Indiscipline member of MSS on attending training.
4	24 August	National Directorate of Forestry, MAPT, No.Ref.882/DNF/VIII/2010	Authorization for cutting forest wood

- **Main requests from other offices in the district**

No.	Date	From Whom	Subject
1	07 August	Scouth Group of Gleno Church No.Ref.02/CEC-AJPG/EMDGG/VI/2010.	Request for material assistance and support Gleno Church
2	09 August	District Agriculture Department, No.ref.367/Agriculture-DSP/D-E/VIII/2010.	Request to inform the population on national campaign of vaccination against Pig decease
3	10 August	District Veteran Coordinator	Request for authorization for medical treatment for the veteran
4	13 August	NGO NRC Gleno	Invitation for attending a workshop

- **Main general information from other offices in the district**

No.	Date	From Whom	Subject
1	06 August	District Office Raibuti unip.Lda. /RB/G-E/PDD/VIII/2010	Recommendation letter of LDP-project completion
2	09 August	District Health Department, SDS.Erm/VIII/2010	Awareness campaign and advocacy for H1-N1 vaccine
3	12 August	BEIALA Timor Leste Committee-	Information on Catholic Youth Cross procession

		Aileu.No.Ref.02/Bei-ala TL/VIII/10.	
4	13 August	District Committee of Trade, Commerce and Industry No.Ref.07/COCCEI-E/VIII/10	Appointment for district level structure
5	20 August	Ermera District Youth Council	Information on organizing district youth congress

- **Main requests from lower offices in the district**

No.	Date	From Whom	Subject
1	02 August	Suco Talimoro /Ermera SD.No.Ref. Sc.T/26/VII/2010.	Consensus of local regulation on cultural ceremony.
2	10 August	Carlota de Araujo (Wife of A functionary) at sub-district Office.	Information on abandoning service and family
3	11 August	District Veteran Coordinator, Mr. Alfredo Soares	Request for recommendation letter for medical treatment
4	11 August	Suco Chief of Lisapat, Hatolia sub-district	Letter of acknowledgement on receiving solar panel from Secretary of State for Energy Policy
5	13 August	Ermera sub-district Administration Office	Request for recommendation to participate in meeting in ASIAN Football Confederation

- **Main general information or reports from lower offices in the district**

No.	Date	From Whom	Subject
1	02 August	Letefoho sub-district Administration Office No.Ref.40/SDLF/VIII/2010	Report of house arson in Eraulo Suco
2	15 August	Suco Chief of Obulo	Request for replacement of Suco Administrative Assistant
3	30 August	Mr. Teofilho Caldas (a member of sub-district Administration of Hatolia)	Information on forbidding cutting wood

Outgoing

- **Main communication to Central Offices in Dili**

No.	Date	To Whom	Subject
1	02 August	National Directorate for Local Administration, MSATM	Report of district staff's attendance for the month of July 2010
2	03 August	Chief of Staff of Office of President	List of participants for bicycle tour de Timor
3	06 August	Secretary of State for Youth and Sports, No.Ref.135/DNAL/D-E/VIII/2010	Request to get support for district boxing association
4	11 August	National Directorate for Local Administration, No.ref.137/DNAL/D-E/VIII/2010	List of participants attending conference in Maubisse, Ainaro District.
5	16 August	National Directorate for Administration and Finance, MSATM No.Ref.109/DNAL/D-E/VIII/2010.	Request for fuel coupons for official vehicles

- **Main communication to other offices in the District**

No.	Date	From Whom	Subject
1	03 August	Sub-District Administration Office	List of drivers without driving license (including civil servant).
2	12 August	All sub-district Administration and sectoral offices No.Ref.138/DNAL/D-E/VIII/2010	Verification of documents of all civil servants in district offices
3	24 August	Company Director (No.Ref.103/DNAL/D-E/VIII/2010)	Request for repairing road around Gleno town
4	28 August	Political and Community Leaders	Invitation to attend celebration for referendum day
5	31 August	District Electricity Office No.Ref.104/ DNAL/D-E/VIII/2010	Information on allocated students for field practice

- **Main communication to lower offices in the District**

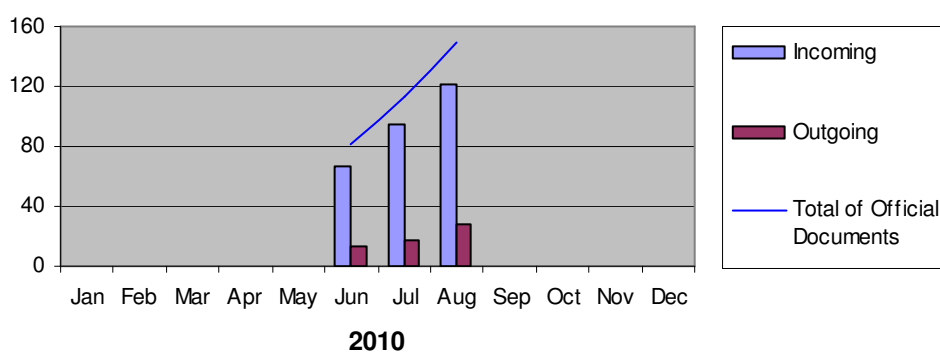
No.	Date	To Whom	Subject
1	24 August	Ermera sub-District Administration No.ref.102/DNAL/D-E/VIII/2010.	Instruct to report government assets
2	26 August	District Development Officer Ermera No.ref.104/DNAL/D-E/V/2010.	Maintenance of official motor bike
3	26 August	Sub-district Administrations and Suco Chiefs	Information on cancelation of training on Suco Administration
4	24 August	Ermera sub-District Administration No.ref.102/DNAL/D-E/VIII/2010.	Instruct to report government assets

LAUTEM

Number of Official Documents	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Incoming	N/A	N/A	N/A	N/A	N/A	67	95	121					283
Outgoing	N/A	N/A	N/A	N/A	N/A	14	18	28					60
Total of Official Documents						81	113	149					343

Source: District Administration Office_31 August 2010

Official Documents Lautem



Incoming

- **Main instructions from central offices in Dili**

No.	Date	From Whom	Subject
1	02 August	National Directorate for Local Development and Territorial Planning, MSATM	Monthly Bulletin of local governance
2	02 August	National Directorate for Local Development and Territorial Planning, MSATM	Schedule of training on consolidation of Suco Development Plan in Lautem district
3	02 August	National Directorate for Disaster Management, MSS	Information on environment protection campaign for public awareness on disaster prevention
4	04 August	Secretary of State for the Affairs of Former Combatants of National Liberation, MSS	Second phase of data verification of veterans in district
5	04 August	National Directorate of Vocational Training and Employment	Information on construction of Employment center building in district
6	04 August	National Directorate for Local Development and Territorial Planning, MSATM	Schedule on refreshment training to District Finance Officer and District Personnel Officer
7	05 August	National Directorate for Local Development and Territorial Planning, MSATM	Including community's basic needs in Suco Development Plan
8	05 August	National Directorate for Local Development and Territorial Planning, MSATM	Submission and consolidation of Suco Development Plans in Lautem district
9	05 August	Secretary of State for Vocational Training and Employment	Government scheme on payment for former Indonesians Civil servants
10	05 August	National Directorate for Local Development and Territorial Planning, MSATM	Approval of site survey for mini market construction in sub-district
11	09 August	Secretary of State for Public Works	Signing point book related to civil construction
12	11 August	National Directorate of Fishery and Agriculture	Information on environment protection workshop
13	11 August	National Department for the Treasury, MoF	Operation of new bank account for payment of pension for elderly persons
14	11 August	Regional Taxation Office Baucau	Travel authorization to attend workshop on tax coordination
15	12 August	SoS for the Affairs of Former Combatants of National Liberation	Information on pension to former combatants and martyrs in the district

- **Main requests from other offices in the district**

No.	Date	From Whom	Subject
1	04 August	District Health Office	Requesting of plastic chairs
2	11 August	District Health Office	Civil security requisition
3	11 August	District Information & Operational	Transport office furniture to Lautem sub-district
4	11 August	District Health Office	Request for cleaning service in Lautem airport
5	12 August	District Health Office	Invitation for the opening ceremony of 4-day medical treatment by American Mercy Ship in Lautem sub-district

- **Main general information from other offices in the district**

No.	Date	From Whom	Subject
1	03 August	District Office of Statistics	Signing new contract agreement
2	05 August	District Forestry in Lautem	Authorization to load timber
3	10 August	District Office of Youth Development Program	Work coordination with Suco Chiefs and Aldeia on Youth Development Program activities
4	10 August	District Human Rights and Justice Ombudsman	Monitoring public demonstration in district
5	24 August	District Health Office	The service outcome of the Mercy Ship medical treatment in Lautem

- **Main requests from lower offices in the district**

No.	Date	From Whom	Subject
1	03 August	District Forestry Lautem	Request to authorize cutting tree
2	04 August	District Forestry Lautem	Request to authorize cutting tree
3	05 August	District Forestry Lautem	Request to authorize cutting tree
4	05 August	District Office of Youth Development Program	Request to use plastic chairs
5	09 August	District Office of Youth Development Program	Submission of book point report
6	09 August	District Health Office	Request to use plastic chairs
7	12 August	District Forestry Lautem	Request to authorize cutting tree
8	16 August	District Forestry Lautem	Authorization request for cutting tree to Abilio Pinto

- **Main general information or reports from lower offices in the district**

No.	Date	From Whom	Subject
1	02 August	District Civil registration Office	Monthly Report of July
2	03 August	Suco Bauro	Desistance Declaration for the survival pension
3	03 August	Office of Moco Band East Region	Request to Music equipments
4	03 August	Heru Company	Proposal of requesting financial support from Australia Embassy
5	04 August	Spiara Irapiti , Lda	Building construction of maternity home at Suco Mehara in Tutuala
6	04 August	Sub-district Administrator Tutuala	Consultation report of national strategic development plan in Tutuala sub-district
7	05 August	Parish of Nossa Senhora de Fatima Iliomar	Invitation on the inauguration ceremony of Nossa Senhora Da Graca Chapel in Idarat-Iliomar
8	05 August	Sub-district Administrator Iliomar	Weekly report of sub-district activities in July
9	05 August	Suco Iliomar and sub-district Administrator Iliomar	Recommendation of rice vendor in Iliomar I and Iliomar II
10	09 August	Natureza NGO	Requesting resource person to facilitate micro enterprise groups
11	10 August	Iliechao Company Lautem	Information on change of project site
12	11 August	Sub-district Administrator Luro	Submission of list of participants on conference of friendly cities
13	11 August	District GTZ office	Invitation on the second meeting between GTZ and partners to define community action plan
14	11 August	Alola Foundation NGO	Invitation on saving and credit program
15	13 August	Jaco Company Lautem	Information on technical changes
16	16 August	Natureza NGO Lautem	Submission proposal on community development

17	17 August	Alola Foundation Lautem	Invitation on inception workshop of mother and child health program
18	17 August	Coulayzeno Company Lautem	Information on routine road maintenance project in Iliomar
19	18 August	PAS - local NGO	Proposal on strengthening women roles and function in Timor Leste
20	18 August	Sub-district Administrator Luro	Review of work performance of Suco Administrative Assistants of Kotamutu Suco
21	18 August	Sub-district Tutuala	Resignation of council member from Tutuala Suco Council
22	18 August	Child Protection Officer Lautem	Invitation on child classification program
23	24 August	Sub-district Administrator Iliomar	Report on Decentralized Development package activities in sub-district
24	24 August	Natureza NGO	Submission of proposal on community development
25	24 August	Coulayzeno Company	Information on routine water channel maintenance project in Iliomar sub-district
26	02 August	District Civil registration Office	Monthly Report of July
27	03 August	Suco Bauro	Desistance Declaration for the survival pension

Outgoing

- **Main communication to central offices in Dili**

No.	Date	To Whom	Subject
1	31 August	Director General, MSATM	Bank cheque request
2	31 August	National Directorate for Local Administration, MSATM	Request to open BNU Bank account
3	31 August	National Directorate of Administration and Finance, MSATM	Request to open BNU Bank account
4	31 August	BNU Dili	Bank cheque request

- **Main communication to other offices in the district**

No.	Date	To Whom	Subject
1	04 August	District PNTL	Traffic Accident Report
2	04 August	District Joint Team	Decentralization Development Program
3	09 August	Sub-district Administration	Invitation to attend workshop on community data consolidation
4	09 August	Sub district Administrators	Invitation on actual situation assessment, DDP and Administration
5	09 August	District PNTL	Invitation for meeting on actual situation assessment, DDP and administrative issues
6	09 August	District sectoral offices	Invitation for meeting on actual situation assessment, DDP and Administration
7	27 August	District sectoral offices and sub-district Administrations	Invitation for meeting to work on the celebration of Referendum Day commemoration on 30 August 2010
8	31 August	District Office of Youth Development Program	Responsibility of assets of Youth Development Program

- **Main communication to lower offices in the district**

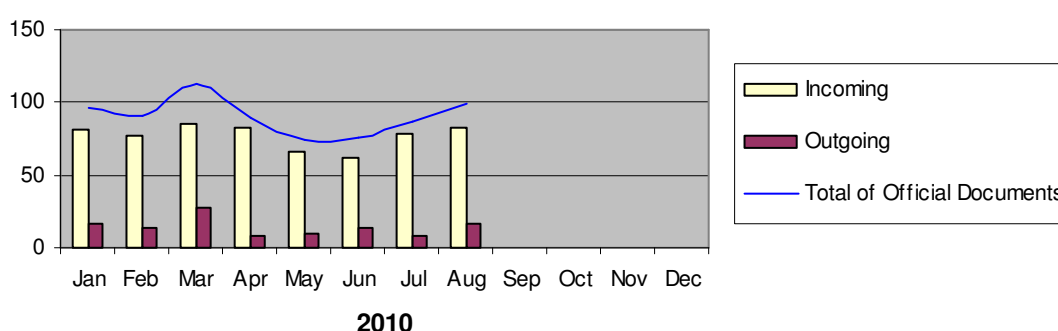
No.	Date	To Whom	Subject
1	09 August	Suco Chiefs of all Sucos	Invitation to attend workshop on community data consolidation and invitation for district coordination meeting
2	09 August	District Joint Team for DDP	Declaration of project site change
3	11 August	Suco Chiefs of all Sucos	Review of work performance of Suco Administrative Assistant
4	16 August	District Civil Security	Payment for elderly citizen in sub-district
5	27 August	Offices of political parties in district, District Churches, civil society organizations and Suco Chiefs	Invitation for the event of Referendum Day commemoration on 30 August 2010

LIQUICA

Number of Official Documents	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Incoming	81	77	85	82	66	62	79	83					615
Outgoing	16	14	28	8	9	14	8	16					113
Total of Official Documents	97	91	113	90	75	76	87	99					728

Source: District Administration Office_ 31 August 2010

Official Documents Liquica



Incoming

- **Main instructions from central offices in Dili**

No.	Date	From Whom	Subject
1	03 August	Director General, Ministry of State Administration and Territorial Management	Ministerial circular to identify basic social needs of Suco communities and include them as social sector proposal in Suco Development Plan

- **Main general information from central offices in Dili**

No.	Date	From Whom	Subject
1	02 August	National Directorate for Local Administration, MSATM	Information on international conference on Friendship Cities
2	02 August	National Directorate for Support to Suco Administration	Continuation of training programme provided to Suco Chiefs and Suco Administrative Assistants in district
3	04 August	National Directorate of Local Development and Territorial Planning, MSATM	Consolidation and submission of Suco Development Plan

- **Main requests from other offices in the district**

No.	Date	From Whom	Subject
1	10 August	District Water and Sanitation Office	Request to provide water tanker
2	16 August	District Office for Management of State Property	Request to submit the list of state assets in district

- **Main general information from other offices in the district**

No.	Date	From Whom	Subject
1	23 August	District Office of Public Works	Request to allow vendors to temporarily occupy police quarters in sub-district Liquiçá

- **Main requests from lower offices in the district**

No.	Date	From Whom	Subject
1	25 August	Suco Chief of Loidahar Suco	Submission of proposal on rehabilitation Suco Office in Suco Development Plan

- **Main general information or reports from lower offices in the district**

No.	Date	From Whom	Subject
1	12 August	Sub-District Bazartete	Report on Prime Minister's visit to the sub-district of Bazartete
2	24 August	Sub-District Bazartete	Petty Cash expenditure report

Outgoing

- **Main communication to central offices in Dili**

No.	Date	To Whom	Subject
1	31 August	Manager of General Deposit Box at BNU	Decentralization Development Funds for District Liquiçá

- **Main communication to other offices in the district**

No.	Date	To Whom	Subject
1	19 August	Administrators of Sub-Districts of	Collection of data as per the schedule of Civil

		Bazartete, Maubara, Liquiçá and to district sectoral Offices	Service Commission
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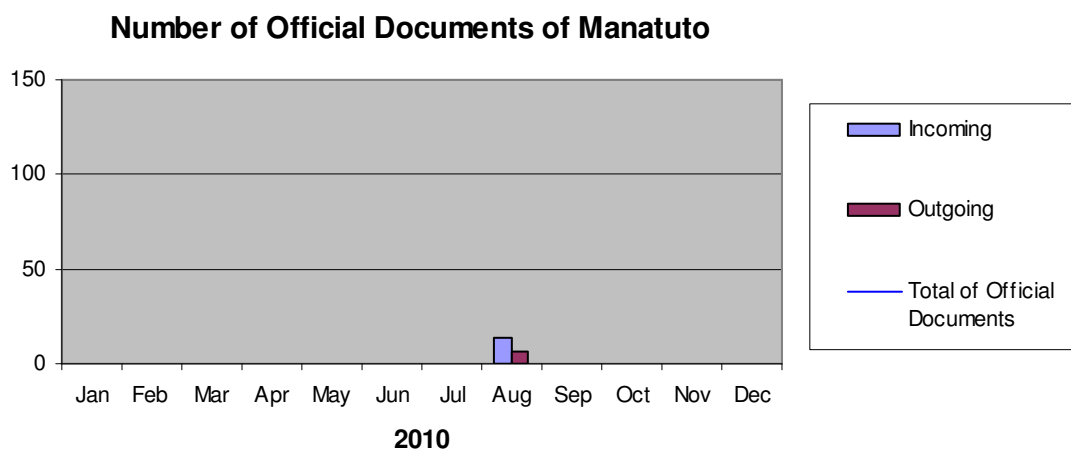
- **Main communication to lower offices in the district**

No.	Date	To Whom	Subject
1	31 August	District PNTL	Activities held on 30 August 2010

MANATUTO

Number of Official Documents	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Incoming	N/A	N/A	N/A	N/A	N/A	N/A	N/A	14					14
Outgoing	N/A	N/A	N/A	N/A	N/A	N/A	N/A	6					6
Total of Official Documents								20					20

Source: District Administration Office_31 August 2010



Incoming

- **Main instructions from central offices in Dili**

No.	Date	From Whom	Subject
1	18 August	Secretary of State for Natural Disaster	Letter of authorization to allow Ensul Esphera Engenharia company to collect sand from the Manatuto River
2	16 August	National Directorate for Support to Suco Administration	Letter of continuation for the contract of Suco Administrative Assistants
3	25 August	National Directorate of Rural	Invitation for the visit of the Minister of Economic

		Development and Cooperative	and Development to Laclubar Sub-district
4	23 August	Ministry of Tourism, Trade and Industry	Request for prices of local produced in district

- **Main general information from central offices in Dili**

No.	Date	From Whom	Subject
1	05 August	Secretary of State for Vocational Training and Employment	Payment from the Indonesian public service
2	31 August	Office of Prime Minister, national task force team under DDP	Report on PDD activities in district
3	09 August	National Institute of Public Administration	Letter of information regarding students' scholarship
4	04 August	Secretary of State for Promotion of Equality (SEPI)	Postpone of seminar for gender equality

- **Main requests from other offices in the district**

No.	Date	From Whom	Subject
1	04 August	National Directorate for Local Development and Territorial Planning	Request to submit list of Suco council members for Suco Development Plan

- **Main general information from other offices in the district**

No.	Date	From Whom	Subject
1	18 August	Alola Foundation	Training for civil servant on women's leadership

- **Main general information or reports from lower offices in the district**

No.	Date	From Whom	Subject
1	18 August	Sub-district Administration Natabora	Natural Disaster Report in Sucos of Natabora
2	02 August	Ministry of Social Solidarity	Second phase of civil servants' inventory
3	16 August	Sub-district Manatuto	Verification list for ex-combatants
4	06 August	District PNTL	Socialization for conflict prevention in district

Outgoing

- **Main correspondence to central offices in Dili**

No.	Date	To Whom	Subject
1	16 August	National Directorate for Local Development and Territorial Planning, MSATM	Progress report on DDP activities in Manatuto District
2	24 August	National Directorate for Local Development and Territorial Planning, MSATM	Progress report on DDP activities in Manatuto District
4	24 August	National Directorate for Administration Finance, MSATM	Request for fuel

- **Main communication to other offices in the district**

No.	Date	To Whom	Subject
1	10 August	Local Companies for DDP projects	Letter of justification for companies eligible for DDP projects

- **Main communication to lower offices in the district**

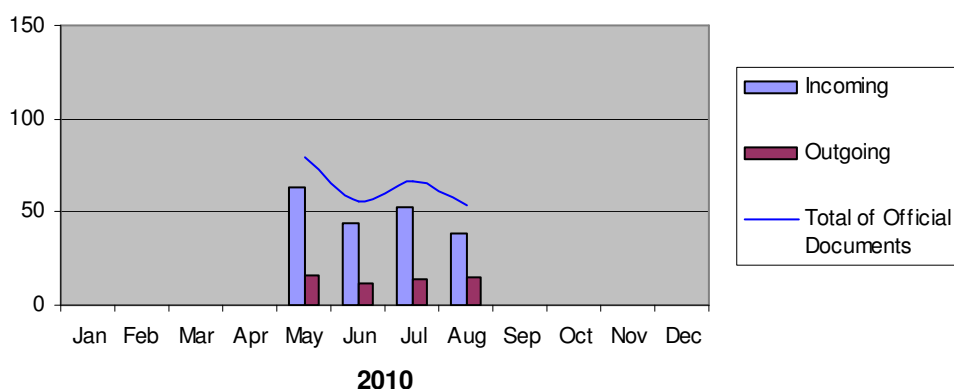
No.	Date	To Whom	Subject
1	13 August	Directors of Health, Water & Sanitation, Director of Education, sub-district Administration offices, Ministry of Economic Development and Civil Servants	Schedule for Site Visit for DDP projects.

MANUFAHI

Number of Official Documents	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Incoming	N/A	N/A	N/A	N/A	63	44	52	39					198
Outgoing	N/A	N/A	N/A	N/A	16	12	14	15					57
Total of Official Documents					79	56	66	54					255

Source: District Administration Office_31 August 2010

Official Documents Manufahi



Incoming

- **Main instructions from central offices in Dili**

No.	Date	From Whom	Subject
1	05 August	Ministry of State Administration and Territorial Management	Local government bulletin

2	11 August	National Directorate for Social Assistance, MSS	Payment operation for elderly and disabled persons in district
3	12 August	National Directorate for Local Development and Territorial Planning, MSATM	Submission of consolidated Suco Development Plan
4	12 August	Director General MSATM	Schedule of release of national ID
5	17 August.	National Directorate for Local Development and Territorial Planning, MSATM	To return motorbikes to district Youth Development Program
6 7	24 August	National Directorate for Local Development and Territorial Planning, MSATM	Responsibility of assets of Youth Development Program
8	25 August	Jose Pleaded , National Task Force Team	Asking report for DDP project activity

- **Main general information from central offices in Dili**

No.	Date	From Whom	Subject
1	09 August	Ministry of Education	Information for consultation to adopt climate change
2	09 August.	National Institute for Public Administration, MSATM	Information for scholarship program
3	11 August	National Directorate for Local Administration, MSATM	Information of conference on sister city relation (friendship cities)
4	16 August	National Directorate for Support to Suco Administration	Performance evaluation of Suco Administrative Assistants for renewal of service contract
5	19 August	Secretary of State for Environment	Information on national workshop to analyse disaster risks

- **Main requests from other offices in the district**

No.	Date	From Whom	Subject
1	05 August	District Health Office	List of destroyed houses
2	05 August	District Focal Point of Social Security	Classification list of elderly and disable people in the district
3	10 August	District STAE coordinator	Information about electoral activities in the district
4	10 August	District PNTL Office	Request for land area to construct proposed office building for district PNTL
5	13 August	Fr. Sabino Gama, Parish priest Manufahi	Invitation for church ceremony
6	16 August	School head, St. Francis de Assisi	Propose school sports activity
7	31 August	NGO Luta Ba Futuru	Invitation to strengthen committee structure in the district.

- **Main general information or reports from lower offices in the district**

No.	Date	From Whom	Subject
1	14 August	Same sub-district Administration	Request to file Suco case against Babulo Suco Chief
2	20 August	Turiscail sub-district Administration	Propose for the water supply from Aldeia to public market

- **Main general information or reports from lower offices in the district**

No.	Date	From Whom	Subject
1	02 August	Turiscail sub-district Administration	Accompanying list for elderly which are not

			included in the masters list
2	09 August	Alas sub-district Administration	List of former Indonesian employees

- **Main report from lower offices in the district**

No.	Date	From Whom	Subject
1	03 August	Same sub-district Administration	General community report from Suco chiefs.
2	04 August	Same sub-district Administration	Report on disaster affected family and crops in sub-district
3	04 August	Same sub-district Administration	Activity report of Suco Administrative Assistance.
4	16 August	Alas sub-district Administration	Report of collapse bridge in Alsa
5	19 August	Same sub-district Administration	Report of Betano Suco chief to change one council member
6	31 August	Turiscail sub-district Administration	Population report of Turiscail sub-district
7	31 August	Turiscail sub-district Administration	Activity report of sub-district Administration in April to June 2010

Outgoing

- **Main communication to central offices in Dili**

No.	Date	To Whom	Subject
1	05 August	National Directorate for Local Administration, MSATM	Attendance report of district staff
2	16 August	National Directorate for Local Administration, MSATM	List of former Indonesian workers
3	31 August	National Directorate for Local Development and Territorial Planning	To open bank account in BNU for DDP project.

- **Main communication to other offices in the district**

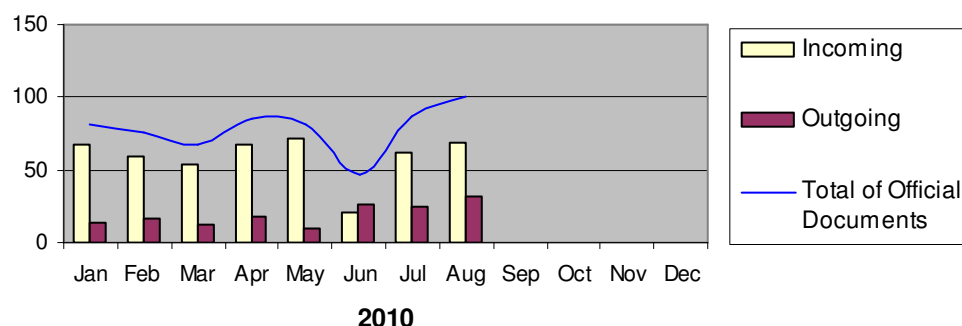
No.	Date	To Whom	Subject
1	05 August	Sectoral Offices in the district	Circulation on general cleaning by district staff every Friday
2	18 August	District Office of Youth development Program	Hand over of motor bike to Youth Development Program facilitators
3	19 August	Same sub-district Administration and sectoral Offices in district	Change of schedule of general cleaning
4	25 August	Same sub-district Administration and sectoral Offices in district	Change of program for August 30, commemoration of popular consultation

OECUSSE

Number of Official Documents	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Incoming	67	59	54	67	72	21	62	69					471
Outgoing	14	17	13	18	9	26	25	31					153
Total of Official Documents	81	76	67	85	81	47	87	100					624

Source: District Administration Office_31 August 2010

Official Documents Oecusse



Incoming

- Main instructions from central offices in Dili

No.	Date	From Whom	Subject
1	13 August	Ministry of State Administration and Territorial Management	Instruction to identify needs of community in the social sector for Suco Development Plan
2	25 August	Director General, MSATM	Request to submit the list of government properties

- Main general information from central offices in Dili

No.	Date	From Whom	Subject
1	09 August	National Directorate for Social Reintegration	Information on technical training for social mobilizers
2	10 August	Ministry of Economy and Development	Information to hold consultation on climate change adaptation in Oecusse district
3	13 August	National Directorate for Local Administration, MSATM	Invitation on conference for friendship cities
4	13 August	National directorate for Suco Administration, MSATM	Extension of contract agreement of Suco Administrative Assistants
5	19 August	Secretary of State for Youth and Sports	To show film “Mehi Ain Tanan Ida”, Dream of a Barefoot Boy
6	19 August	National Institute for Public Administration, MSATM	Agenda to issue national identity card
7	19 August	Ministry of Finance	Information on scholarships
8	25 August	Ministry of Social Solidarity	National workshop on evaluation of disaster risk management

9	25 August	Ministry of State Administration and Territorial Management	Allocation of additional budget
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- **Main requests from other offices in the district**

No.	Date	From Whom	Subject
1	16 August	HAK Association	Request to strengthen coordination inter ministry line

- **Main general information from other offices in the district**

No.	Date	From Whom	Subject
1	02 August	District office of Asia Foundation	Information on the discussion between the Asia Foundation and the sewing groups
2	03 August	District Office of Fundasaun Fatu Sinai Oecusse	Information on weekly meeting at the district level
3	03 August	Ministry of Social Solidarity	Information on 2 nd phase of data verification related to social support to elderly and disable people
4	04 August	District Office of STAE	Submitting documents of STAE
5	05 August	District Office of Agriculture	Information on agriculture and fisheries data
6	05 August	District Office of Agriculture	Data collection for micro credit program for 2011
7	09 August	District Health Office	Information on bird flu vaccination
8	19 August	District Office of Social Solidarity	Information on Subsidy Support payment agenda to elderly people

- **Main general information or reports from lower offices in the district**

No.	Date	From Whom	Subject
1	02 August	Suco Chief of Usitaco	Report of natural disaster (landslides) in Usitaco Suco
2	04 August	Sub-district Administrator of Nitibe	Information on student internship in the field
3	12 August	Sub-district Administrator of Nitibe	Request for clean water supply during the visit of Prime Minister

Outgoing

- **Main communication to central offices in Dili**

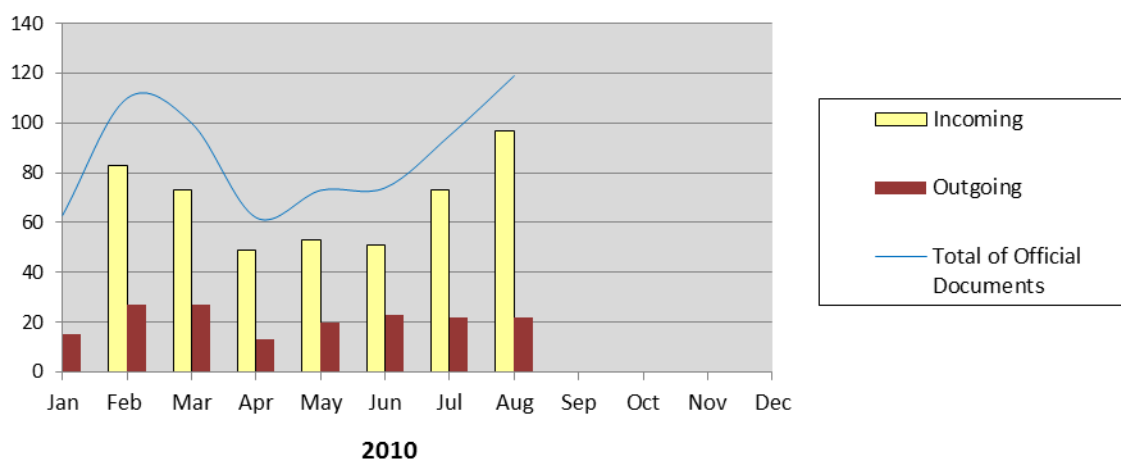
No.	Date	To Whom	Subject
1	02 August	Ministry of State Administration and Territorial Management	Request to renew document of the motorbike of Suco chief of Costa Suco
2	24 August	Ministry of State Administration and Territorial Management	Report of SEPI

VIQUEQUE

Number of Official Documents	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Incoming	48	83	73	49	53	51	73	97					527
Outgoing	15	27	27	13	20	23	22	22					169
Total of Official Documents	63	110	100	62	73	74	95	119					696

Source: District Administration Office_31 August 2010

Official Documents Viqueque



Incoming

- Main instructions from central offices in Dili

No.	Date	From Whom	Subject
1	02 August	National Department for Management of State Property, Human Resource Office	To publish vacancy announcement for the post of staff
2	02 August	National Directorate for Disaster Management, MSS	To organize campaign on environment protection

- Main general information from central offices in Dili

No.	Date	From Whom	Subject
1	02 August	National Directorate for Social Reintegration, MSS	Information on technical training
2	02 August	National Directorate of Local Administration	Administrative instruction to proceed the given task
3	11 August	Secretary of State for the Affairs of Former Combatants of National Liberation	Information on extension of data verification schedule for veterans
4	23 August	National Directorate for Support to Suco Administration	Information on renewal of contract for Suco Administrative Assistants

- **Main general information from other offices in the district**

No.	Date	From Whom	Subject
1	12 August	District Electricity Office	Submit information to disconnect electricity supply line for clients who do not pay monthly electricity bill
2	23 August	District Education Office	Invitation to attend district level program of students

- **Main requests from lower offices in the district**

No.	Date	From Whom	Subject
1	19 August	Titimori company Lda	Request for the payment of first installment for the construction of maternity ward in Uatolari
2	23 August	Bibe company Lda.	Request for 35 % advance payment for PDD-project

- **Main general information or reports from lower offices in the district**

No.	Date	From Whom	Subject
1	09 August	Lacluta sub-district Administration	Report of the task carried out in sub-district office
2	10 August	Uatolari sub-district Administration	Report on natural disaster in Uatolari

Outgoing

- **Main communication to central offices in Dili**

No.	Date	To Whom	Subject
1	02 August	National Directorate for Administration and Finance, MSATM	Request for spare parts for office vehicle
2	02 August	National directorate fro Local Administration, MSATM	Submit Monthly report of district

- **Main communication to other offices in the district**

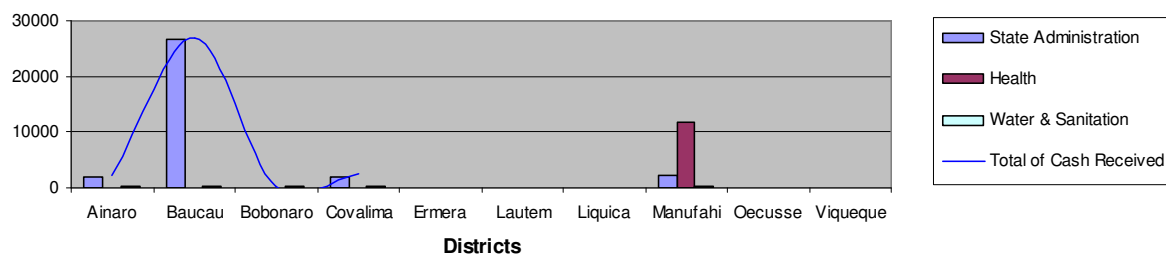
No.	Date	To Whom	Subject
1	19 August	District sectoral offices	Information about district staff training on administration and management by the team of INAP

- **Main communication to lower offices in the district**

No.	Date	To Whom	Subject
1	04 August	All sub-district Administration Offices	Invitation for meeting to evaluate sub-district level projects
2	09 August	All sub-district Administration Offices	Payment for ex. Indonesian public servant including police and military

District Finance

**Comparison of Financial Cash for Goods and Services by District-
August 2010**



From January to August 2010, government offices in the districts received the following amounts of cash as Goods & Services budget:

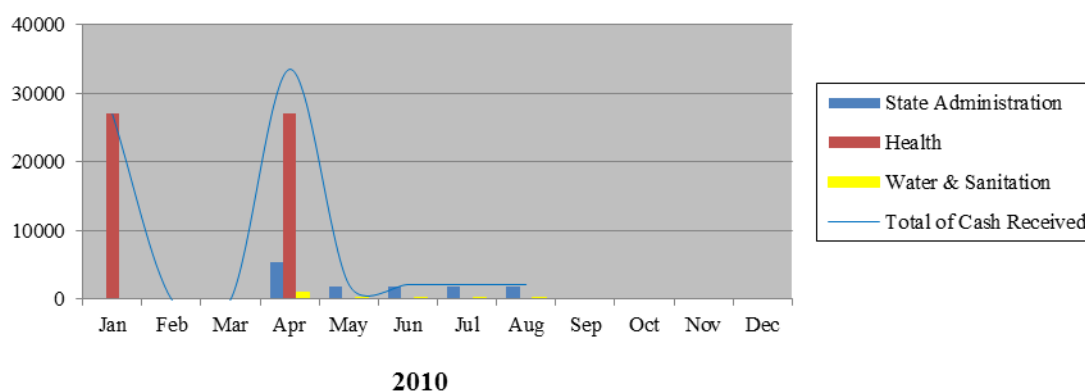
AINARO

Cash Received for Goods & Services (US\$)	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
State Administration	0	0	0	5 470	1 823	1 823	1 823	1 823					12762
Health	27 000	0	0	27 000	0	0	0	0					54000
Water & Sanitation	0	0	0	1 050	350	350	350	350					2450
Total of Cash Received	27000	0	0	33520	2173	2173	2173	2173					69212

Source: District Administration Office_ 31August 2010

Ainaro district has received in Education US\$ 8000 for each month of July and August.

**Cash Received for Goods and Services (US\$)
Ainaro**



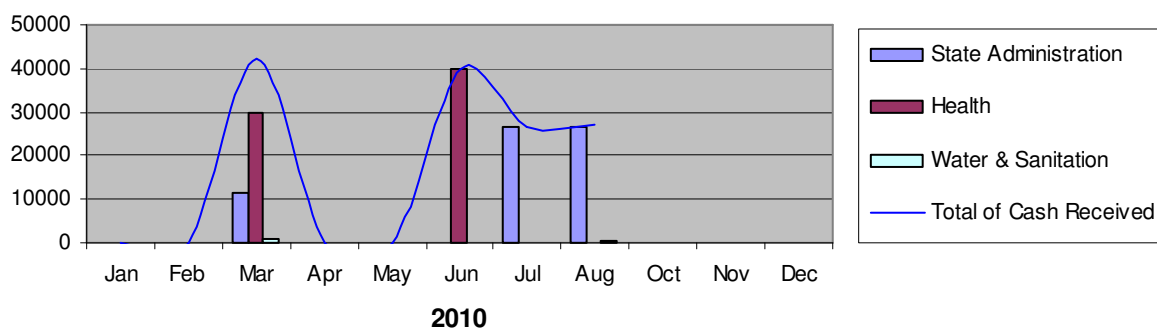
BAUCAU

Cash Received for Goods & Services (US\$)	2010												Total
	Jan	Feb	Mar ⁵	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
State Administration	0	0	11 250	0	0	0	0	26 502					37 752
Health	0	0	30 000	0	0	40 000	0	0					70 000
Water & Sanitation	0	0	1 050	0	0	0	0	350					1 400
Total of Cash Received	0	0	42 300	0	0	40 000	0	26 852					109 152

Source: District Administration Office_ 31 August 2010

- The District Administration Office received the above cumulative funds for the next semester: July to December 2010
- The Department of Health did not receive yet the funds for the third trimester: July to September);
- The Department of Water and Sanitation received the above funds for the month of August 2010.

Cash Received for Goods & Services (US\$) Baucau



BOBONARO

Cash Received for Goods & Services (US\$)	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
State Administration	0	0	28 320 ⁶	0	0	28 320	28 320	0*					84 960
Health	0	30 000 ⁷	0	16 665 ⁸	0	0	0	0					46 665
Water & Sanitation	0	0	1 050 ⁹	0	0	1 050	350	350					2 800
Total of Cash Received	0	30 000	29 370	16 665		29 370	28 670	350					134 425

Source: District Administration Office_31 August 2010

*State Administration has received amount USD28 320 in July, and the amount was for period of July-Sep.
Education Office has received amount USD10 000 in July, and this amount was for period of July-Sep

⁵ The funds indicated covers the period of January-March 2010

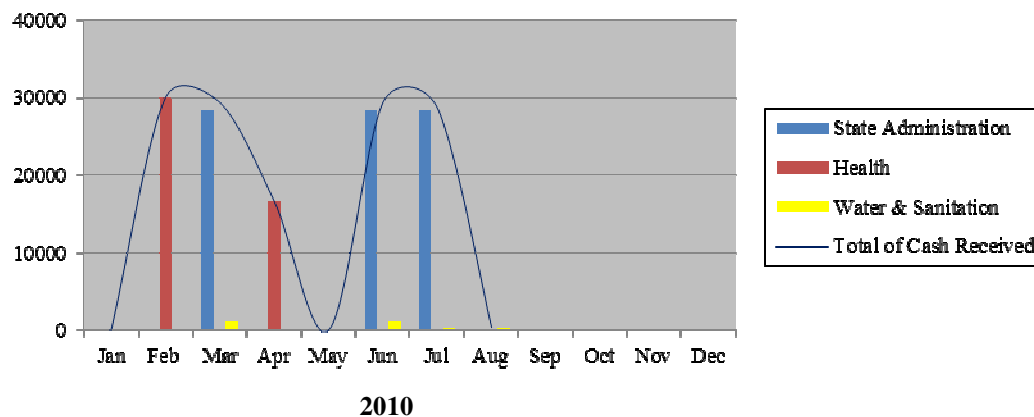
⁶ The funds for State Administration totaling US\$ 28,320 were received in March, for the period of January-March 2010.

⁷ The funds for Health sector are for the period of January-March 2010

⁸ The funds for Health sector are for the period of April-June 2010

⁹ The funds for Water and sanitation sector are for the period of January-March 2010

**Cash Received for Goods and Services
(US\$) Bobonaro**

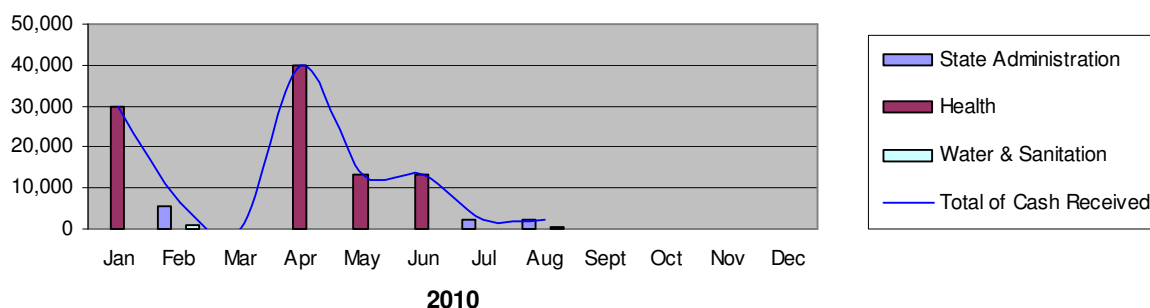


COVALIMA

Cash Received for Goods & Services (US\$)	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
State Administration	0	5 314 ¹⁰	0	N/A	0	0	2 094	2 094					9 502
Health	30 000 ¹¹	0	0	40 000 ¹²	13 333	13 333	0	0					96 666
Water & Sanitation	0	1 050	0	N/A	0	0	0	335					1 385
Total of Cash Received	30 000	6 364	0	40 000	13 333	13 333	2 094	2 429					107 553

Source: District Administration Office_31August 2010

Cash received for Goods & Services (US\$) Covalima



¹⁰ The funds for State Administration sector are for the period of January-March 2010

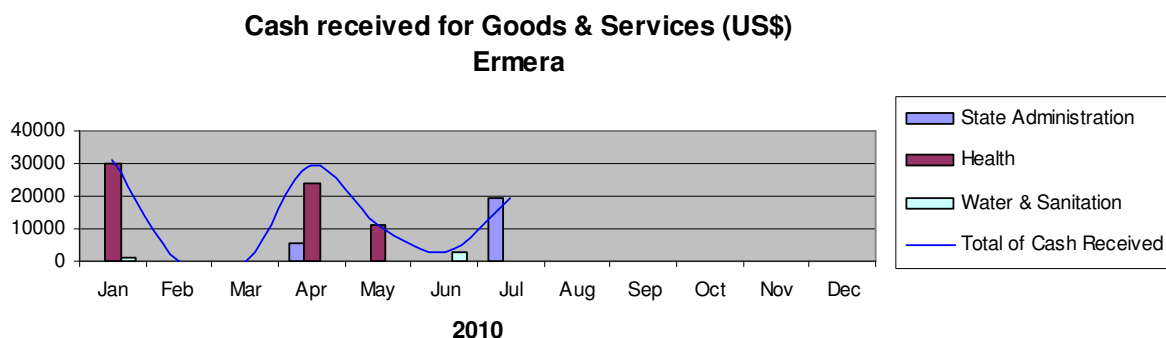
¹¹ The funds for Health sector are for the period of January-March 2010

¹² The funds for Health sector are for the period of April -June 2010

ERMERA

Cash Received for Goods & Services (US\$)	2010												Total
	Jan ¹³	Feb	Mar	Apr ¹⁴	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
State Administration	0	0	0	5 350	0	0	19 664	0					25 014
Health	30 000	0	0	24 000	11 000	0	0	0					65 000
Water & Sanitation	1 050	0	0	0	0	3 000	0	0					4 050
Total of Cash Received	31 050	0	0	29 350	11 000	3 000	19 664	0					94 064

Source: District Administration Office_ 31 August 2010



District Administration: In August 2010, the District Administration received second and third trimestral budget for 2010, with the total amount US\$19664. The budget was for April-June and August-September 2010. The first trimester budget January to March 2010 had the amount of US\$ 5350.

District Health: In August 2010, the District Health Department received total amount of USD 35000 for second trimester (January to June 2010). The district Health received partial budget which was USD 24000 in April 2010 and USD11000 in May 2010. For the trimester (August-Sept 2010) budget is still on process.

District Education: In August 2010, the District Education did not receive any additional budget for the next three months.

District Water and Sanitation: In August 2010, the District Water and Sanitation did not receive any additional budget.

LAUTEM

Cash Received for Goods & Services (US\$)	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
State Administration	0	0	0	19 664 ¹⁵	0	0	0	0					19 664
Health	0	0	0	N/A	0	40 000	0	0					40 000
Water & Sanitation	0	0	0	3 150 ¹⁶	0	0	0	0					3 150
Total of Cash Received	0	0	0	22 814	0	40 000	0	0					62 814

Source: District Administration, Health and Water & Sanitation Offices_ 31 August 2010

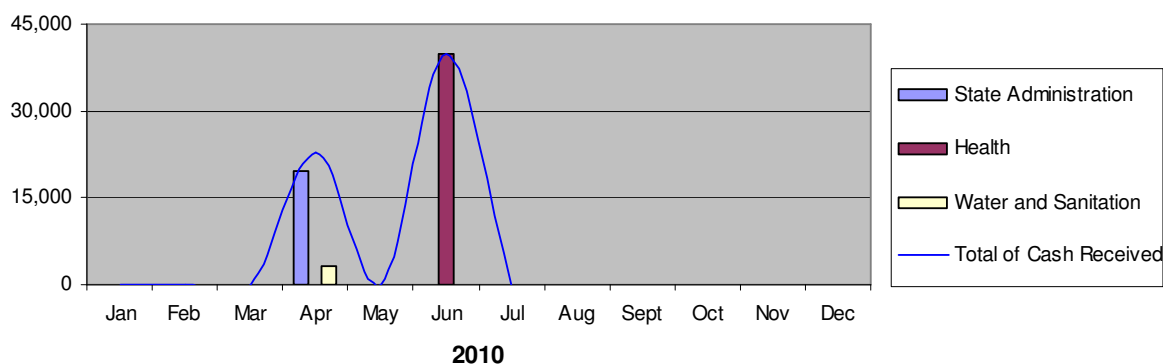
¹³ The funds indicated in January covers the period of January - March 2010.

¹⁴ The funds indicated in April covers the period of April - June 2010.

¹⁵ This amount of US\$19664 is for 6 months (Apr-Sept 2010)

¹⁶ This amount US\$3150 is for 9 months (Apr-Dec 2010)

Cash Received for Goods and Services (US\$) Lautem



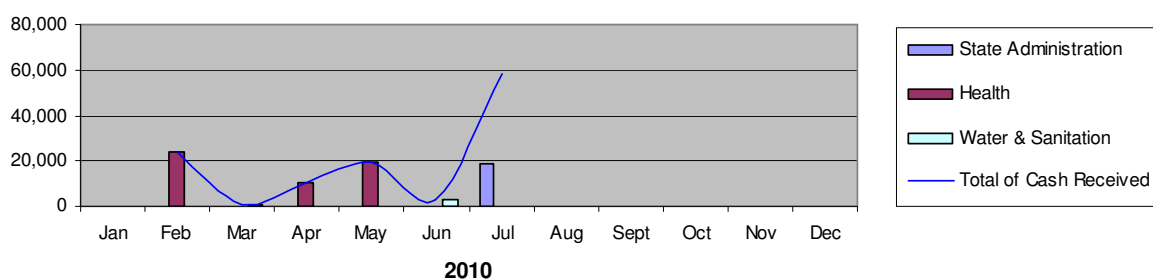
LIQUICA

Cash Received for Goods & Services (US\$)	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
State Administration ¹⁷	0	0	0	0	0	0	18 668**	0					18 668
Health	0	24 000 ¹⁸	0	10 715 ¹⁹	19 284 ²⁰	0	0	0					53 999
Water & Sanitation	0	0	1 050 ²¹	0	0	3 150*	0	0					4 200
Total of Cash Received	0	24 000	1 050	10 715	19 284	3 150	18 668	0					76 867

Source: District Administration Office_ 31August 2010

- *Includes 3 trimester payments (1. Apr, May, June; 2. Jul, Aug, Sep, and Oct, Nov, Dec 2010)
- **Bulk payment received for second and third quarters which cover period from April to September 2010

Cash received for Goods & Services (US\$) Liquica



¹⁷ According to the District Administration Office, Liquica do not have budget for Goods & Services provided for District Administration.

¹⁸ According to the District Department of Health, funds for Goods & Services are provided for a 3 months period to cover the needs of the District Health Department.

¹⁹ The funds for Health sector are the 1st payment for the period of April-June 2010.

²⁰ The funds for Health sector are the 2nd and final payment for the period of April-June 2010.

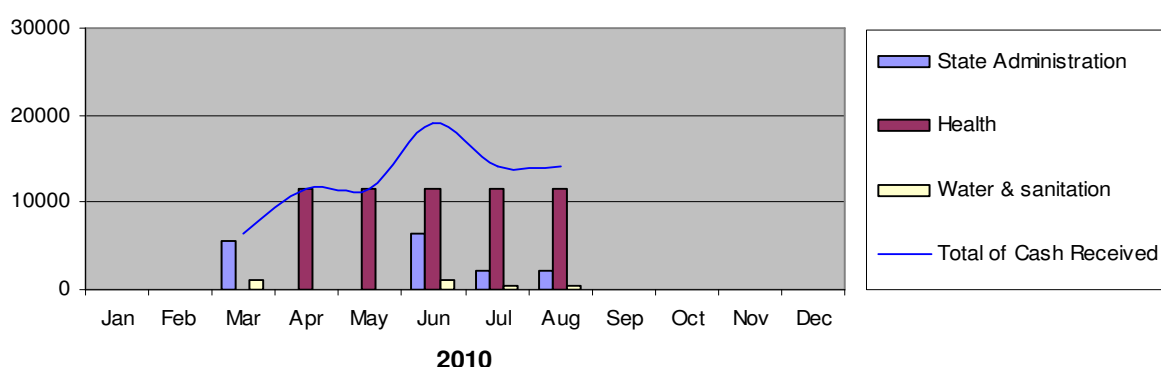
²¹ The funds for Water and sanitation sector are for the period of January-March 2010.

MANUFAHI

Cash Received for Goods & Services (US\$)	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
State Administration	N/A	N/A	5 470	0	0	6 437	2 145	2 145					16 197
Health	N/A	N/A	0	11 666	11 667	11 667	11 666	11 666					58 335
Water & sanitation	N/A	N/A	1 050	0	0	1 050	350	350					2 800
Total of Cash Received			6 520	11 666	11 666	19 154	14 161	14 161					77 328

Source: District Administration Office_ 31 August 2010

Cash Received for Goods and Services (US\$) Manufahi



OECUSSE

Cash Received for Goods & Services (US\$)	2010												Total
	Jan ²²	Feb	Mar	Apr ²³	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
State Administration	7 095	0	0	7 095	0	0	8 395 ²⁴	0*					22 585
Health	30 000	0	0	30 000	0	0	30 000 ²⁵	0					90 000
Water & Sanitation	1 050	0	0	1 050	0	0	2 100 ²⁶	0					4 200
Total of Cash Received	38 145	0	0	38 145	0	0	40 495	0					116 785

Source: District Administration Office_ 31 August 2010

* NOTE: In the month of August there was no budget sent from the central Government, however, Oecusse received quarterly installment budget in July covering 3 months (Jun-Aug 2010).

²² The funds indicated in January covers the period of January-March 2010.

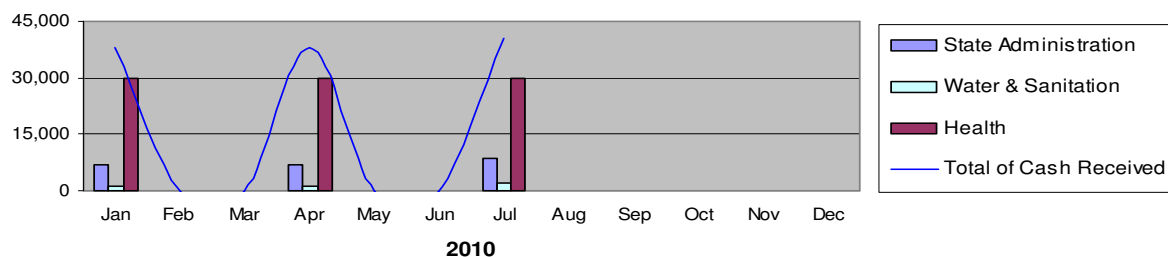
²³ The funds indicated in April covers the period of April-June 2010.

²⁴ This amount covers for three months (Jul-Sep 2010)

²⁵ This amount is for Jul-Sep 2010

²⁶ This amount is for August to December 2010.

Cash received for Goods & Services (US\$)
Oecusse

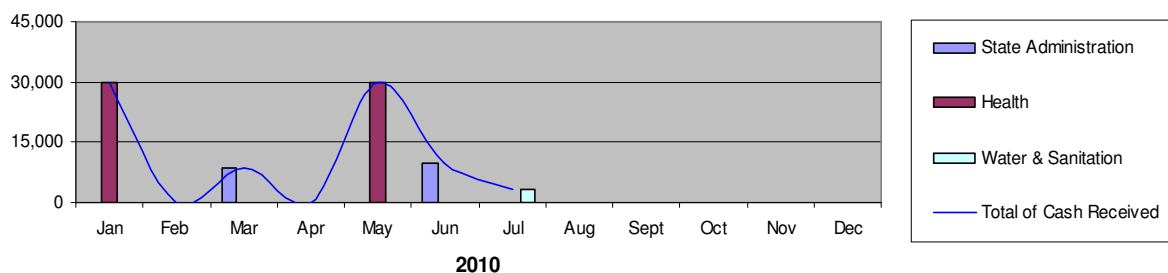


VIQUEQUE

Cash Received for Goods & Services (US\$)	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
State Administration	0	0	3 277	0	0	9 832	0	0					13 109
Health	30 000 ²⁷	0	0	0	30 000 ²⁸	0	0	0					60 000
Water & Sanitation	1050	0	0	1050	0	0	3 150	0					5 250
Total of Cash Received	31 050	0	3 277	1 050	30 000	9 832	3 150	0					78 359

Source: District Administration Office_ 31 August 2010

Cash received for Goods & Services (US\$) Viqueque

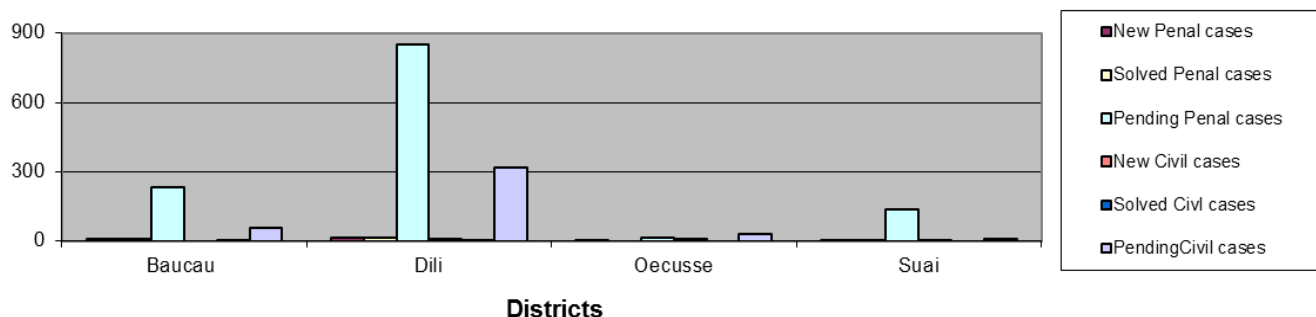


²⁷ The funds for health sector are for the period of January-March 2010.

²⁸ The funds for health sector are for the period of April-June 2010.

DISTRICT COURTS

**Comparison of Penal and Civil Cases by District Courts-
August 2010**



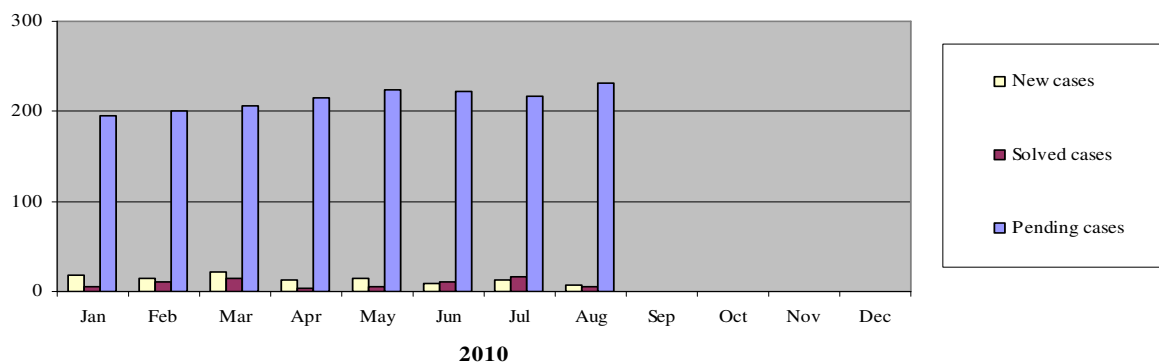
Courts of Dili, Baucau, Suai and Oecusse data in August 2010 are shown above.

BAUCAU

Court of Baucau Penal Cases	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Carried-over cases	183	195	200	206	215	224	222	217					
New cases	18	15	21	13	15	9	12	8					111
Solved cases	6	10	15	4	6	11	17	6					75
Pending cases	195	200	206	215	224	222	217	219					

Source: Secretariat of the District Court of Baucau up to _ 31 August 2010

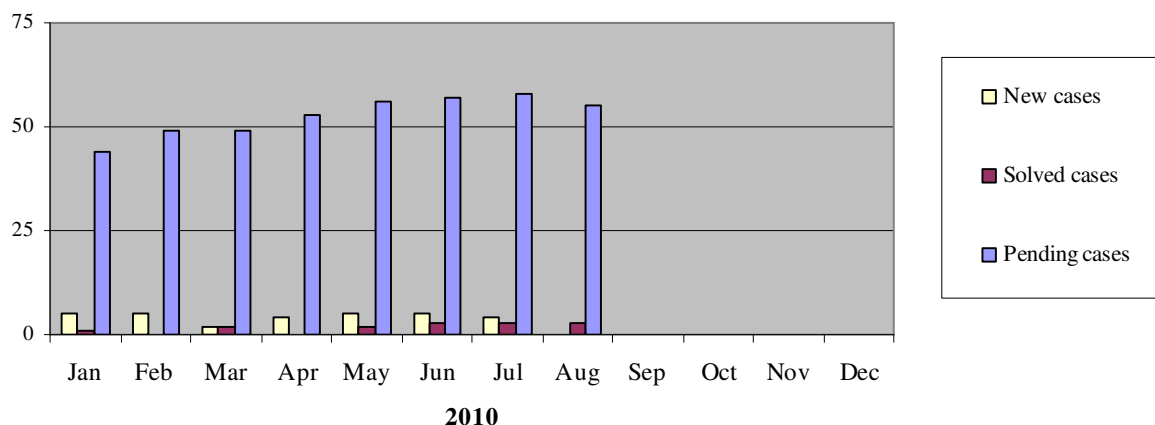
Penal Cases at the District Court of Baucau



Court of Baucau Civil Cases	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Carried-over cases	40	44	49	49	53	56	57	58					
New cases	5	5	2	4	5	5	4	0					30
Solved cases	1	0	2	0	2	3	3	3					14
Pending cases	44	49	49	53	56	57	58	55					

Source: Secretariat of the District Court of Baucau up to 31 August 2010

Civil Cases at the District Court of Baucau



Dili District Court: Up to the date of issuance of this report, the January to August 2010 figures were not available. They will be included once it is officially provided by the Institution.

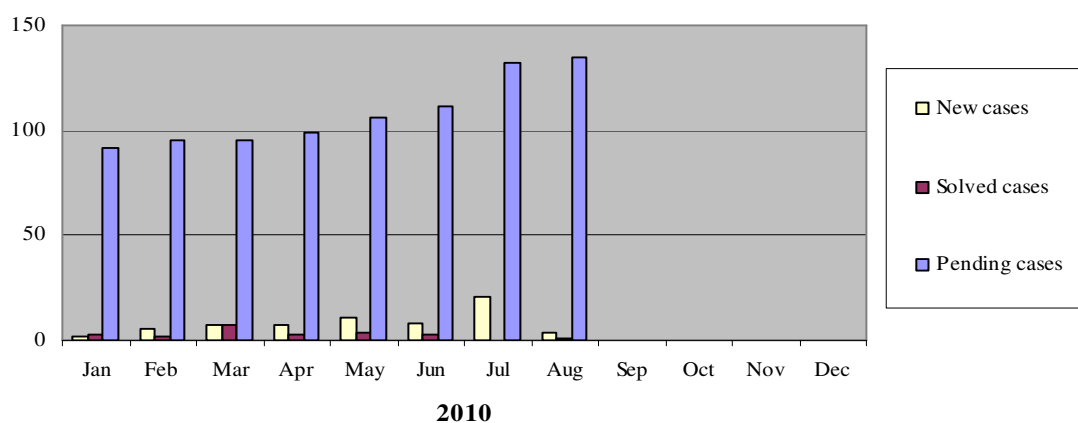
COVALIMA (SUAI)

From January to August 2010, the Court of Suai processed the following penal and civil cases.

Court of Suai Penal Cases	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Carried-over cases	93	92	95	95	99	106	111	132					
New cases	2	5	7	7	11	8	21	4					65
Solved cases	3	2	7	3	4	3	0	1					23
Pending cases	92	95	95	99	106	111	132	135					

Source: Secretariat of the District Court of Suai up to 31 August 2010

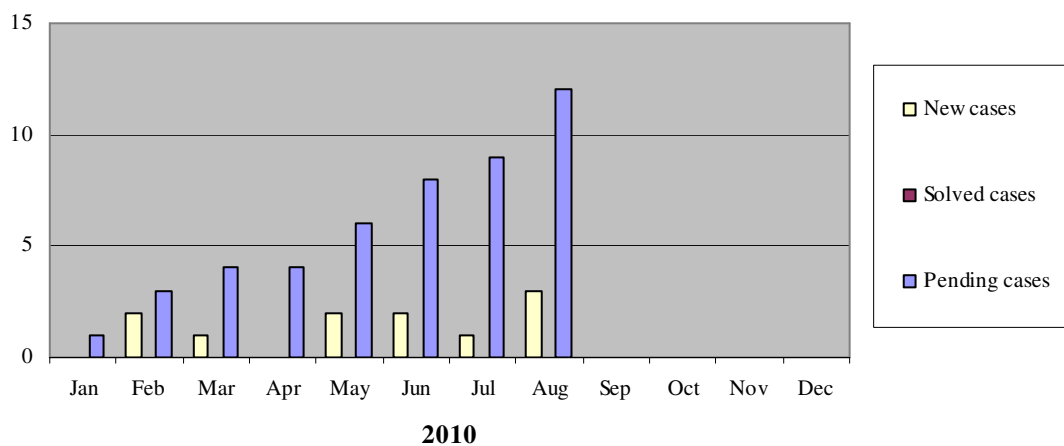
Penal Cases at the District Court of Suai



Court of Suai Civil Cases	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Carried-over cases	1	1	3	4	4	6	8	9					
New cases	0	2	1	0	2	2	1	3					11
Solved cases	0	0	0	0	0	0	0	0					0
Pending cases	1	3	4	4	6	8	9	12					

Source: Secretariat of the District Court of Suai up to _31 August 2010

Civil Cases at the District Court of Suai

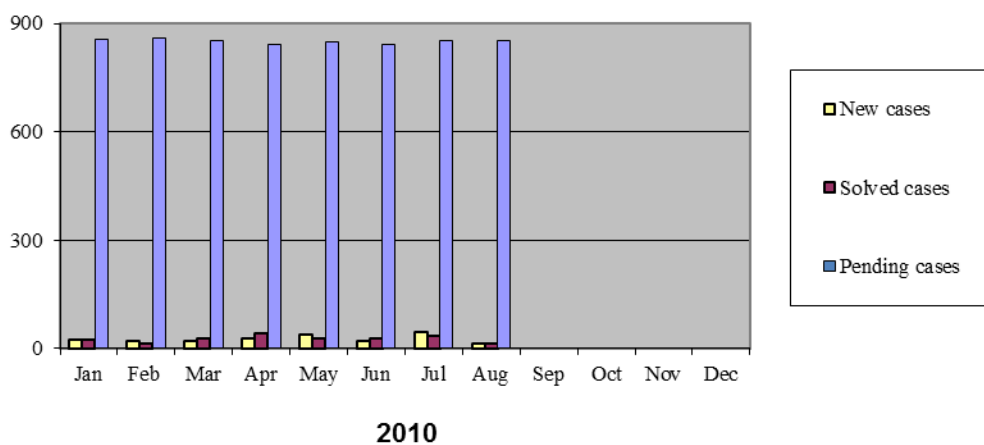


DILI

Court of Dili Penal Cases	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Carried-over cases	857	855	860	853	841	849	842	851					
New cases	23	20	19	28	37	21	45	14					207
Solved cases	25	15	26	40	29	28	36	14					213
Pending cases	855	860	853	841	849	842	851	851					

Source: Secretariat of the Dili District Court up to _31August 2010

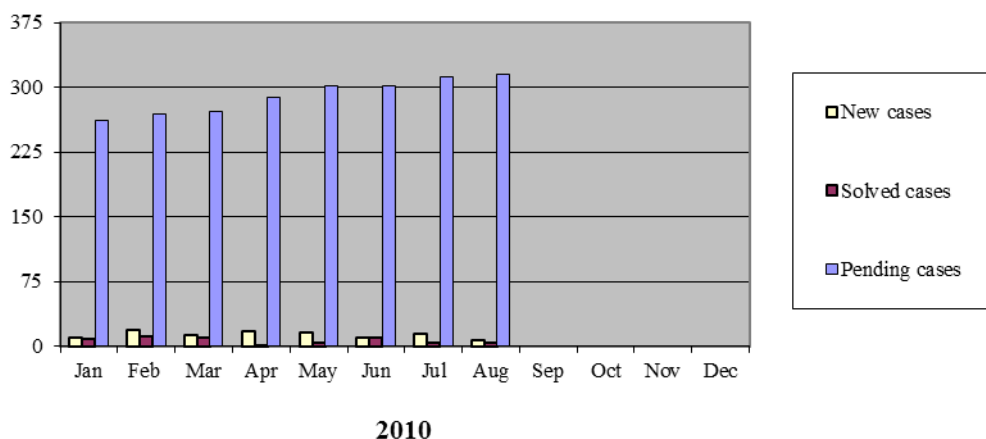
Penal Cases at the District Court of Dili



Court of Dili Civil Cases	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Carried-over cases	261	262	269	272	288	301	302	312					
New cases	9	18	13	17	16	10	14	6					103
Solved cases	8	11	10	1	3	9	4	3					49
Pending cases	262	269	272	288	301	302	312	315					

Source: Secretariat of Dili District Court up to 31 August 2010

Civil Cases at the District Court of Dili



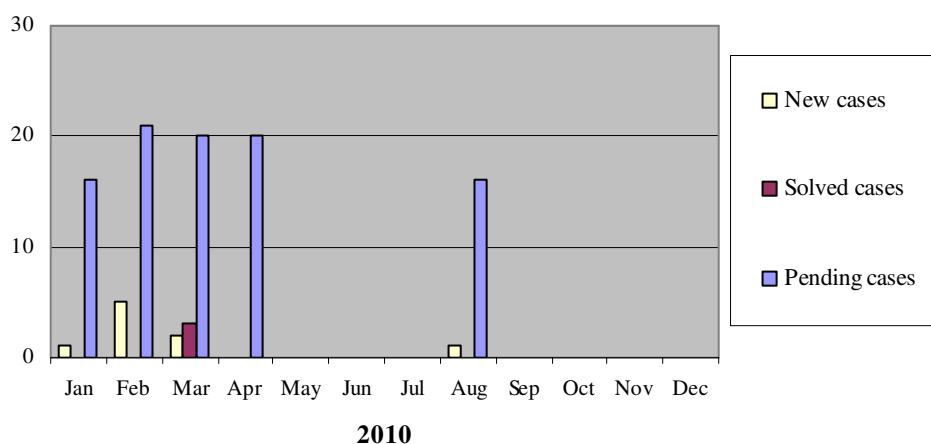
OECUSSE

Up to the date of issuance of this report, the Jun-August 2010 figures were not available. They will be included once it is officially provided by the Institution.

Court of Oecusse Penal Cases	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Carried-over cases	15	16	21	20	20	N/A	N/A	15					
New cases	1	5	2	0	N/A	N/A	N/A	1					9
Solved cases	0	0	3	0	N/A	N/A	N/A	0					3
Pending cases	16	21	20	20				16					

Source: Secretariat of the District Court of Oecusse up to 31 August 2010

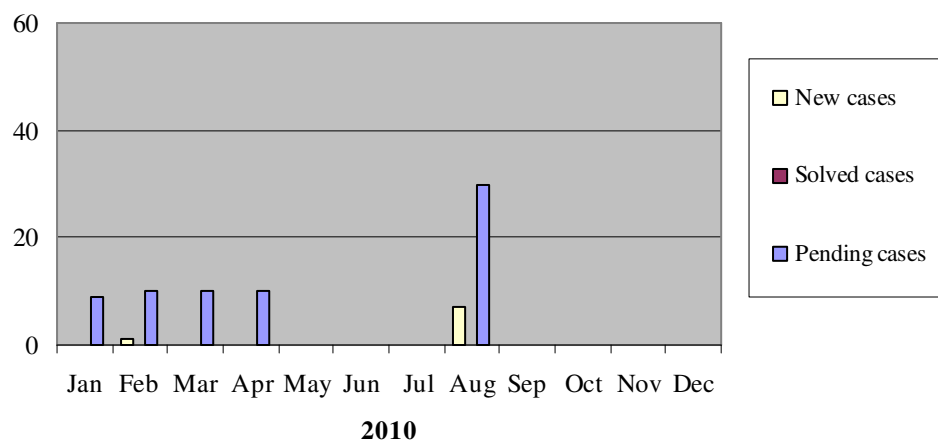
Penal Cases at the District Court of Oecusse



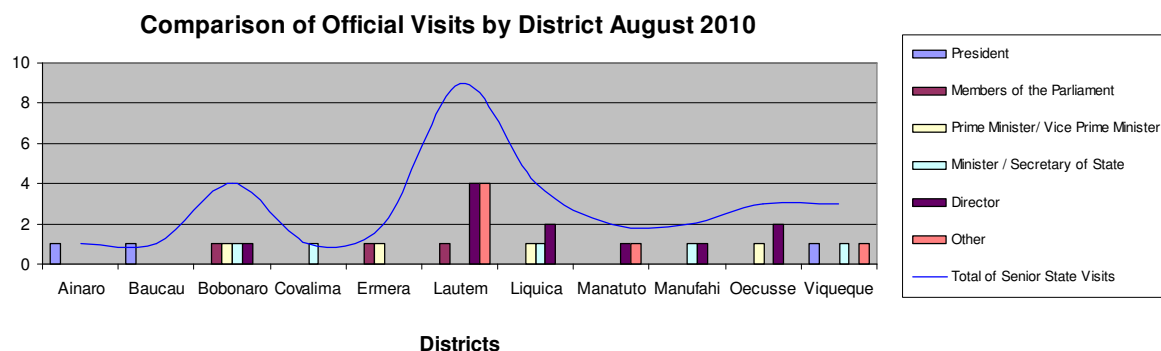
Court of Oecusse Civil Cases	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Carried-over cases	9	9	10	10	10	N/A	N/A	23					
New cases	0	1	0	0	N/A	N/A	N/A	7					8
Solved cases	0	0	0	0	N/A	N/A	N/A	0					0
Pending cases	9	10	10	10				30					

Source: Secretariat of the District Court of Oecusse up to 31 August 2010

Civil Cases at the District Court of Oecusse



SENIOR STATE OFFICIALS' VISITS

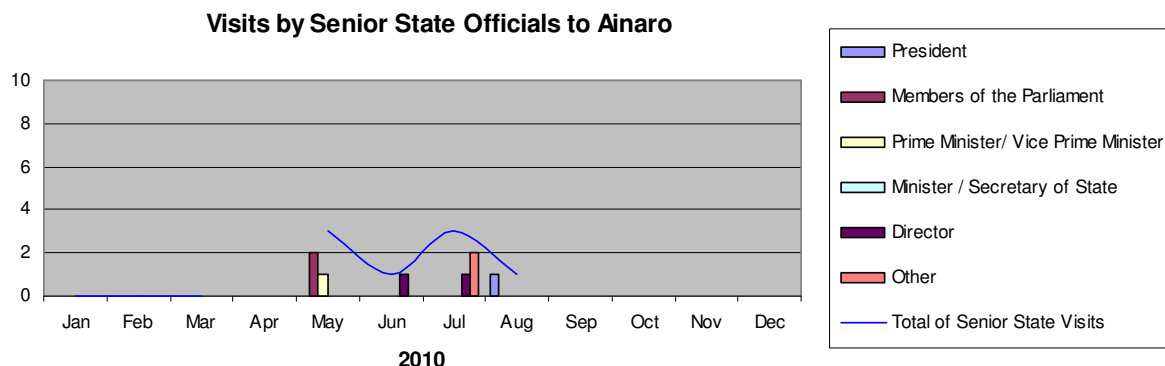


Senior state official visits from Dili to the Districts for January to August 2010 are detailed as follow. In this section, the visit is detailed by the head of the delegation visit.²⁹

AINARO

Number of Visits of Senior State Officials to Baucau by Head of the Delegation	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
President	N/A	N/A	N/A	N/A	0	0	0	1					1
Members of the Parliament	N/A	N/A	N/A	N/A	2	0	0	0					2
Prime Minister/Vice Prime Minister	N/A	N/A	N/A	N/A	1	0	0	0					1
Minister/Secretary of State	N/A	N/A	N/A	N/A	0	0	0	0					0
Director	N/A	N/A	N/A	N/A	0	1	1	0					2
Other	N/A	N/A	N/A	N/A	0	0	2	0					2
Total of Senior State Visits					3	1	3	1					8

Source: District Administration Office_ 31 August 2010



²⁹ Methodology: This section is related to the senior state official visits. Only the head of the delegation will be counted by number of visits. Eg.: If the President of the Republic visit one district one time in the month, it is considered "1", if two visits, is considered "2" and so. However, if X number of Members of Parliament, or Y number of Ministers, Secretary of States or Directors are also part of the Delegation, they will not be considered as they are not leading the visit.

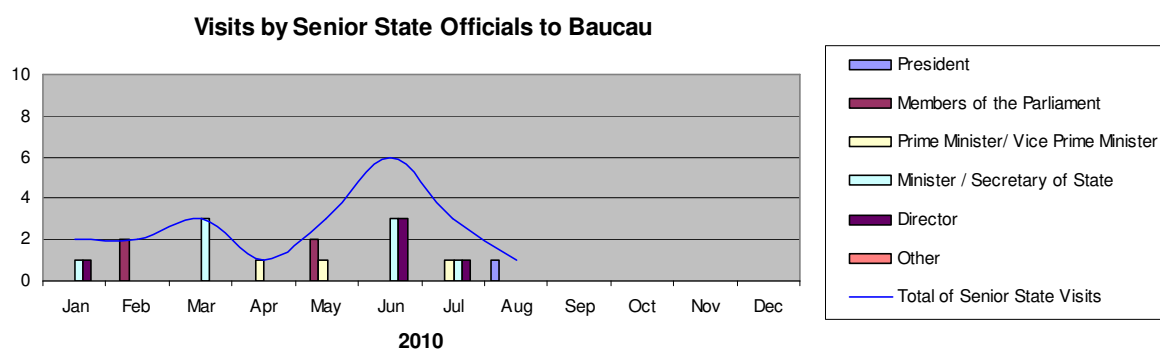
August 2010

- On 21-22 August, the Commission for Justice and Peace of Baucau Diocese organized a meeting of political leaders to discuss on the topic of nation building and next generation of leadership. The meeting was attended by President of the Republic, Prime Minister, F-FDTL Commander, FRETILIN Secretary General, FRETILIN President Francisco Lu-Olo Guterres, Vice Prime Ministers Mario Carrascalao and Jose Luis Guterres.

BAUCAU

Number of Visits of Senior State Officials to Baucau by Head of the Delegation	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
President	0	0	0	0	0	0	0	1					1
Members of the Parliament	0	2	0	0	2	0	0	0					4
Prime Minister/Vice Prime Minister	0	0	0	1	1	0	1	0					3
Minister/Secretary of State	1	0	3	0	0	3	1	0					8
Director	1	0	0	0	0	3	1	0					5
Other	0	0	0	0	0	0	0	0					0
Total of Senior State Visits	2	2	3	1	3	6	3	1					21

Source: District Administration Office_ 31 August 2010



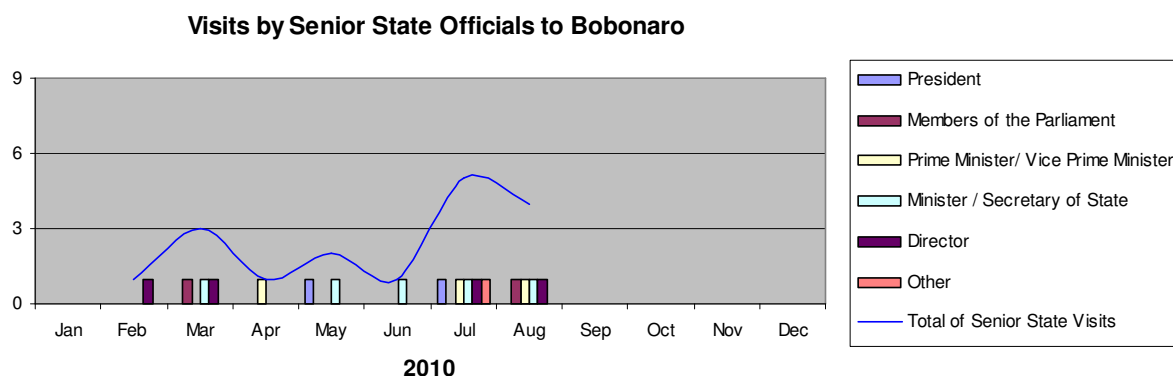
August 2010

- On 13 Aug 2010, President of the Republic inaugurated and handed-over the house for poor people that was funded by the Office of President at Triloca Suco in Baucau district.

BOBONARO

Number of Visits of Senior State Officials to Bobonaro by Head of the Delegation	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
President	NA	0	0	0	1	0	1	0					2
Members of the Parliament	NA	0	1	0	0	0	0	1					2
Prime Minister/ Vice Prime Minister	NA	0	0	1	0	0	1	1					3
Minister/ Secretary of State	NA	0	1	0	1	1	1	1					5
Director	NA	1	1	0	0	0	1	1					4
Other	NA	0	0	0	0	0	1	0					1
Total of Senior State Visits		1	3	1	2	1	5	4					17

Source: District Administration Office_ 31 August 2010

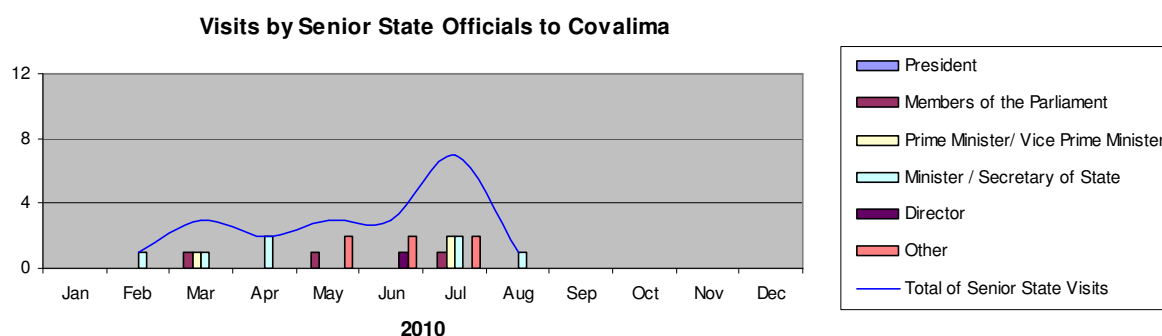
**August 2010**

1. On 10 August, the Director from National Directorate for Support to Suco Administration visited Bobonaro district and attended the event of district Youth Development Program (YDP). About 70 people attended the function including District Administrator, district staff, Suco Chiefs, YDP facilitators, local NGOs and media group.
2. On 13 August, Prime Minister visited the district to launch boarder post at Batu-Gede, in Balibo sub-district.
3. On 17 August, the Secretary of State for the Environment visited Suco Tapo-Memo in Maliana and encouraged the district staff, local civil society and the community to preserve the natural environment.
4. On 26 August, three members of National Parliament (Mr. Antonio Cardoso, Ms. VirginiaAna Belo and Ms. Josefa A Pereira) visited Bobonaro district and attended Democratic Governance Forum organized by democratic Governance Support Unit, UNMIT.

COVALIMA

Number of Visits of Senior State Officials to Covalima by Head of the Delegation	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
President	0	0	0	0	0	0	0	0					0
Members of the Parliament	0	0	1	0	1	0	1	0					3
Prime Minister/ Vice Prime Minister	0	0	1	0	0	0	2	0					3
Minister/ Secretary of State	0	1	1	2	0	0	2	1					7
Director	0	0	0	0	0	1	0						1
Other	0	0	0	0	2	2	2	0					6
Total of Senior State Visits	0	1	3	2	3	3	7	1					20

Source: District Administration Office_ 31 August 2010

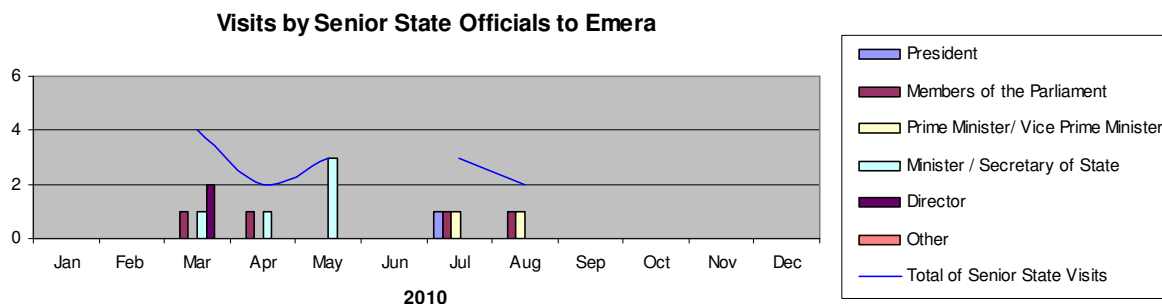
**August 2010**

- On 13 August, the Vice Prime Minister with DSRSG for Governance support, Development and Humanitarian visited Zumalai sub-district to assess post-flooding situation in the district.

ERMERA

Number of Visits of Senior State Officials to Ermera by Head of the Delegation	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
President	N/A	N/A	0	0	0	N/A	1	0					1
Members of the Parliament	N/A	N/A	1	1	0	N/A	1	1					4
Prime Minister/ Vice Prime Minister	N/A	N/A	0	0	0	N/A	1	1					2
Minister/ Secretary of State	N/A	N/A	1	1	3	N/A	0	0					5
Director	N/A	N/A	2	0	0	N/A	0	0					2
Other/Commissioners	N/A	N/A	0	0	0	N/A	0	0					0
Total of Senior State Visits	N/A	N/A	4	2	3		3	2					14

Source: District Administration Office_ 31 August 2010



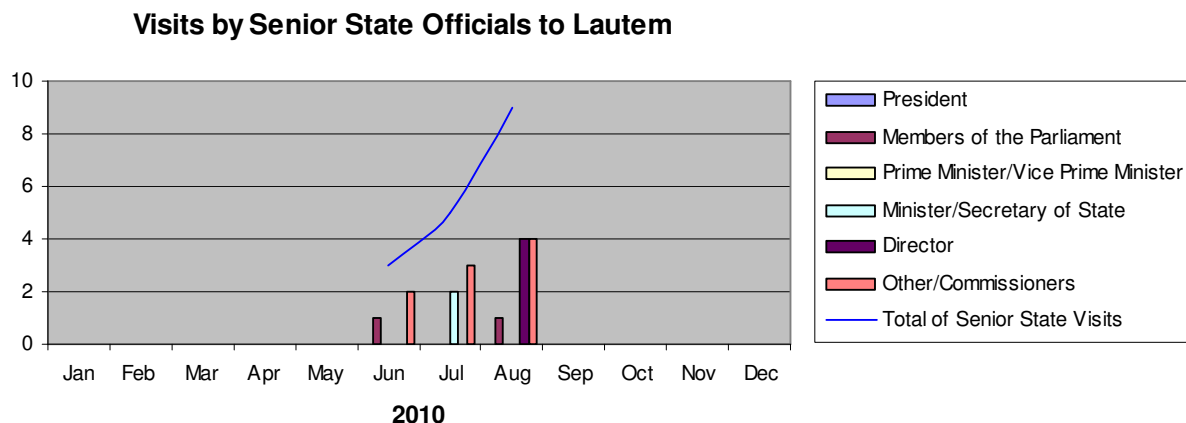
August 2010

1. On 09 August, Prime Minister visited Railako sub-district to attend community consultation on national strategic development plan 2010 – 2030. The event was attended by approximately 1200 including high state officials, member of National Parliament, government staff, Suco Chiefs and local population.
2. On 12 August, member of National Parliament Maria Exposto visited District Administration and attended a seminar on conflict prevention. The seminar was organized by Secretary of State for Social Security, National Direction of Community Conflict Prevention.

LAUTEM

Number of Visits of Senior State Officials to Lautem by Head of the Delegation	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
President	N/A	N/A	N/A	N/A	N/A	0	0	0					0
Members of the Parliament	N/A	N/A	N/A	N/A	N/A	1	0	1					2
Prime Minister/ Vice Prime Minister	N/A	N/A	N/A	N/A	N/A	0	0	0					0
Minister/ Secretary of State	N/A	N/A	N/A	N/A	N/A	0	2	0					2
Director	N/A	N/A	N/A	N/A	N/A	0		4					4
Other/Commissioners	N/A	N/A	N/A	N/A	N/A	2	3	4					9
Total of Senior State Visits						3	5	9					17

Source: District Administration Office 31 August 2010



August 2010

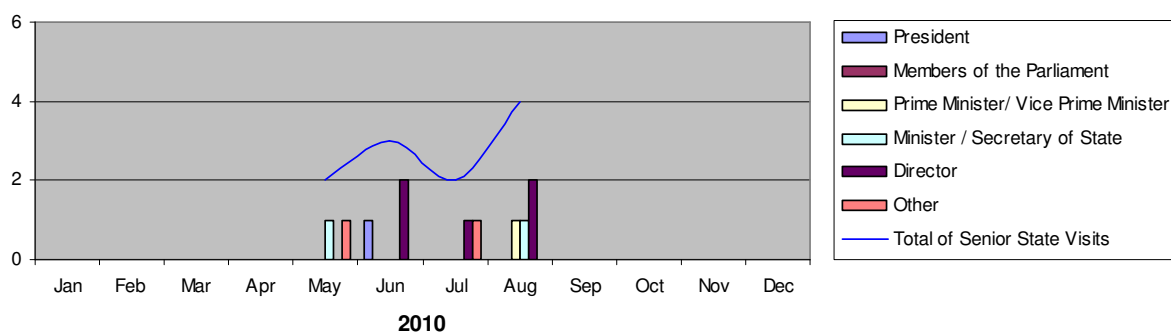
1. On 02 August, Director General of Education visited Lautem District Education Office to open 3 weeks' training program for all school teachers in district.
2. From 02-30 August, the ministerial team of national task force from Water and Sanitation under Ministry of Infrastructure and Rural Water Supply and Sanitation Program (RWSSP) visited Lautem District Water and Sanitation Office to review local NGOs' profiles. The objective of the review is to find out local NGOs that will support in maintenance of completed water and sanitation projects under DDP after handover of such projects on 31 December 2010.
3. On 02 – 03 August 2010, the team of national task force from Ministry of State Administration and Territorial Management visited Lautem district to monitor activities under Suco Development Plan in sub-districts Lautem, Tutuala, and Lospalos.
4. On 06 August, a team of national task force under Decentralized Development Package visited Lautem to monitor DDP activities in district. They had meeting with district joint team in District Administration Office.
5. On 09 August, a Member of Parliament Mr. Duarte Nunes visited Lautem district to observe a demonstration leaded by vice-Secretary of Youth Resistance (Fretilin Party) in front of Lautem District Administration. The objective was to channel their aspiration against DA due to the defamation and scolding remarks via telephone between aforementioned leader and District Administrator.
6. On 11 August, the Manager of Youth Development Program and Director of DNAAS symbolically handed over 60 % funds of Youth Development to three projects in Lospalos sub-district.
7. On 16 August, the ministerial task force team from Ministry of Finance visited Lautem district to conduct one-day workshop on construction tax. The workshop aimed to encourage all private sectors to help in tax collection by timely tax paying. A large number of representatives from local companies participated in the workshop.
8. On 16 August, a team of National Directorate of Local Development and Territorial Planning, MSATM held a coordination meeting in District Administration Office regarding information on consolidating Suco Development Plan (SDP) and adding social sector in SDP. The meeting was attended by sub-district Administrators, Community Development Officers, District Development Officer and Suco Chiefs.
9. On 19 August, Regional Director of Education attended closing ceremony of intensive course for school teachers in Lautem.

LIQUICA

Number of Visits of Senior State Officials to Liquica by Head of the Delegation	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
President	N/A	N/A	N/A	N/A	0	1	0	0					1
Members of the Parliament	N/A	N/A	N/A	N/A	0	0	0	0					0
Prime Minister/Vice Prime Minister	N/A	N/A	N/A	N/A	0	0	0	1					1
Minister/Secretary of State	N/A	N/A	N/A	N/A	1	0	0	1					2
Director	N/A	N/A	N/A	N/A	0	2	1	2					5
Other	N/A	N/A	N/A	N/A	1	0	1	0					2
Total of Senior State Visits					2	3	2	4					11

Source: District Administration Office_ 31 August 2010

Visits by Senior State officials to Liquica



August 2010

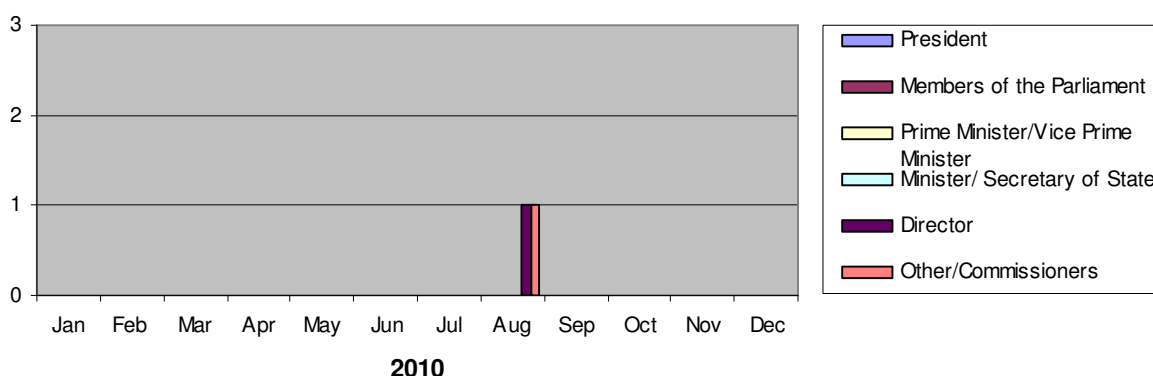
1. On 04 August, National Directorate for Local Development and Territorial Planning visited Liquiçá to instruct consolidation and submission of Suco Development Plans.
2. On 09 August, The Minister of State Administration and Territorial Planning with the national task force team visited Liquiçá and organized a meeting with district joint team and representatives from selected 23 Companies under Decentralized Development Package.
3. On 10-12 August, the Prime Minister participated in a series of community consultations in sub-districts to interact with the population on national strategic development plan. The consultations were in Bazartete sub-district on 10 August, Liquiçá sub-district on 11 August, and in Maubara sub-district on 12 August.
4. On 16 August, National Directorate for Support to Suco Administration attended the Suco Administration Training and interacted with the participating Suco Chiefs and Suco Administrative Assistants.

MANATUTO

Visits by Senior State Officials to Manatuto	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
President	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0					0
Members of the Parliament	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0					0
Prime Minister/Vice Prime Minister	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0					0
Minister/ Secretary of State	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0					0
Director	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1					1
Other/Commissioners	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1					1
Total of Senior State Visits								2					2

Source: District Administration Office_ 31 August 2010

Visits by Senior State Officials to Manatuto



August 2010

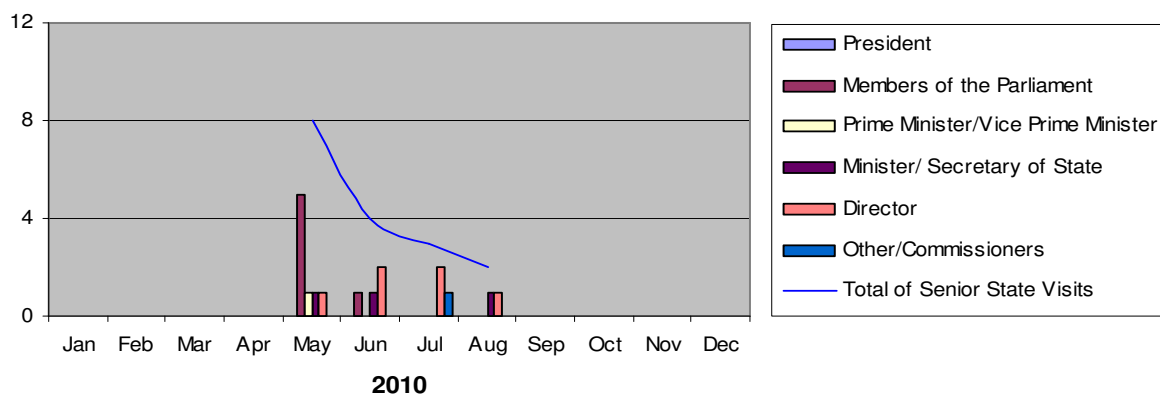
1. On 11 August, ministerial team from MSATM headed by the Director organized a briefing on the decree law no.2 under the DDP project for all local companies in Manatuto district.
2. On 23 and 26 August, Chief of Finance visited Manatuto district and gave the opening and closing remarks in the Suco Administrative training.

MANUFAHI

Visits by Senior State Officials to Manufahi	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
President	N/A	N/A	N/A	N/A	0	0	0	0					0
Members of the Parliament	N/A	N/A	N/A	N/A	5	1	0	0					6
Prime Minister/Vice Prime Minister	N/A	N/A	N/A	N/A	1	0	0	0					1
Minister/ Secretary of State	N/A	N/A	N/A	N/A	1	1	0	1					3
Director	N/A	N/A	N/A	N/A	1	2	2	1					6
Other/Commissioners	N/A	N/A	N/A	N/A	0	0	1	0					1
Total of Senior State Visits					8	4	3	2					17

Source: District Administration Office_ 31 August 2010

Visits by Senior State officials to Manufahi



August 2010

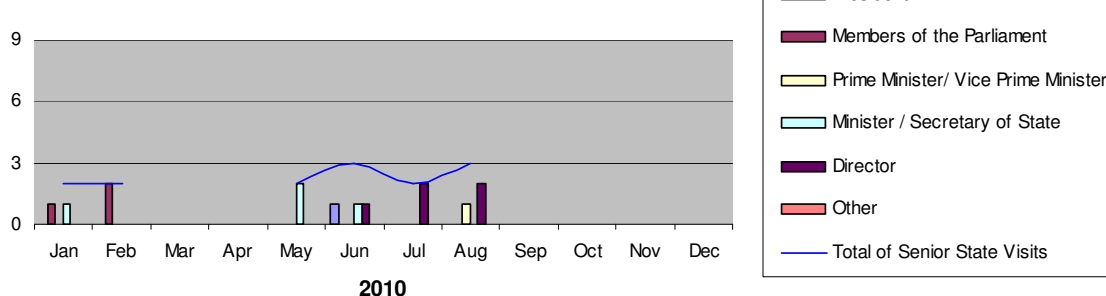
- On 23 August, Minister of State Administration and Territorial Management, ministerial task force team and district joint team witnessed the signing of contracts for PDD-projects in District Administration Office.
- On 25 August, the Office of Secretary of State for Environment organized workshop on climate change in Manufahi district. The Director was present in the workshop.

OECUSSE

Number of Visits of Senior State Officials to Oecusse	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
President	0	0	N/A	N/A	0	1	0	0					1
Members of the Parliament	1	2	N/A	N/A	0	0	0	0					3
Prime Minister/Vice Prime Minister	0	0	N/A	N/A	0	0	0	1					1
Minister/ Secretary of State	1	0	N/A	N/A	2	1	0	0					4
Director	0	0	N/A	N/A	0	1	2	2					5
Other	0	0	N/A	N/A	0	0	0	0					0
Total of Senior State Visits	2	2			2	3	2	3					14

Source: District Administration Office_ 31 August 2010

Visits by Senior State Officials to Oecusse



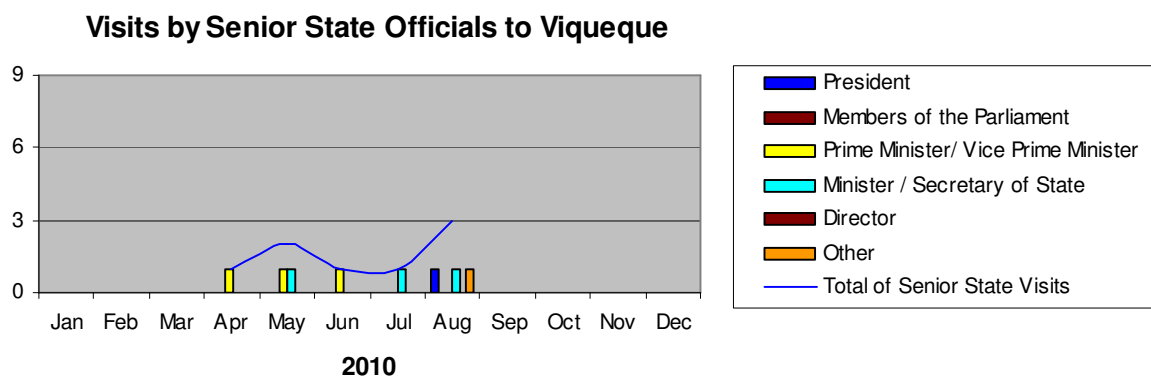
August 2010

1. From 13-18 August, Prime Minister attended community consultations on strategic development plan in Oecusse district.
2. On 26 August, National Director for Support to Suco Administration attended the closing ceremony of Suco administrative training which took place from 21 to 28 August.
3. On 25 August, the Director of Registry and Notary Services from the Ministry of Justice attended the opening ceremony of the workshop on socialization of the government mechanism to register new population in Oecusse

VIQUEQUE

Number of Visits of Senior State Officials to Viqueque by Head of the Delegation	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
President	N/A	N/A	N/A	0	0	0	0	1					1
Members of the Parliament	N/A	N/A	N/A	0	0	0	0	0					0
Prime Minister/Vice Prime Minister	N/A	N/A	N/A	1	1	1	0	0					3
Minister/ Secretary of State	N/A	N/A	N/A	0	1	0	1	1					3
Director	N/A	N/A	N/A	0	0	0	0	0					0
Other	N/A	N/A	N/A	0	0	0	0	1					1
Total of Senior State Visits				1	2	1	1	3					8

Source: District Administration Office_ 31 August 2010

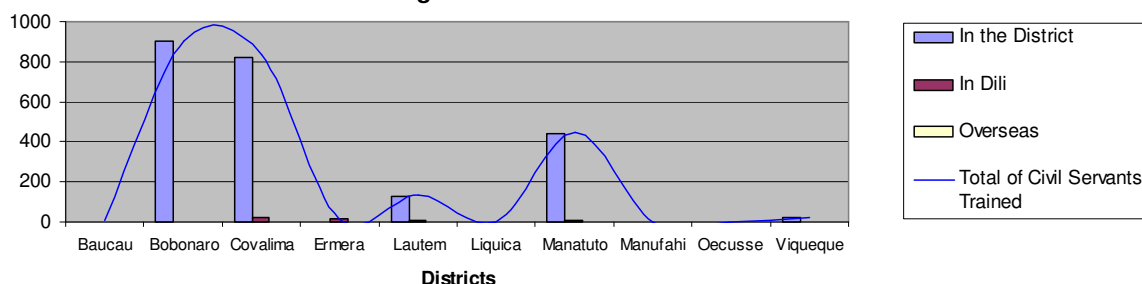


August 2010

1. On 12 August, the President of Republic visited district to pay homage to the grave of his late brother Nuno Ramos who was killed by Indonesia military and was buried at the Bee Matan Mutin at Suco Uma Tolu in Lacluta in Viqueque
2. On 24-25 August, the Secretary of Social for Security visited district to find out the issue of pension distribution process in Uatolari sub-district.
3. On 26–27 August, the Commissioner of CNE Father Martinho G. Da Silva Gusmao, visited the district to evaluate annual plan and observed electoral process.

TRAINING OF CIVIL SERVANTS

**Comparison of Number of Civil Servants Officially Trained by District
August 2010**



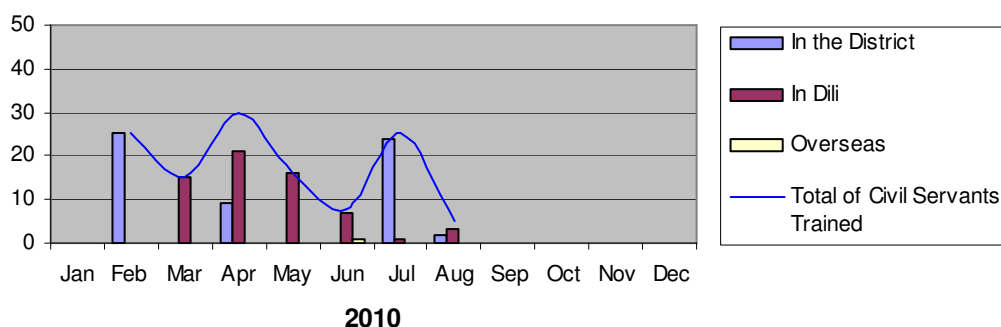
The number of Civil Servants trained in the districts from January to August 2010 is detailed as follows:

BAUCAU

Number of Civil Servants from Baucau Trained	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
In the District	N/A	25	0	9	0	0	24	2					60
In Dili	N/A	0	15	21	16	7	1	3					63
Overseas	N/A	0	0	0	0	1	0	0					1
Total of Civil Servants Trained		25	15	30	16	8	25	5					124

Source: District Administration Office_ 31 August 2010

Number of Civil Servants from Baucau Trained



August 2010

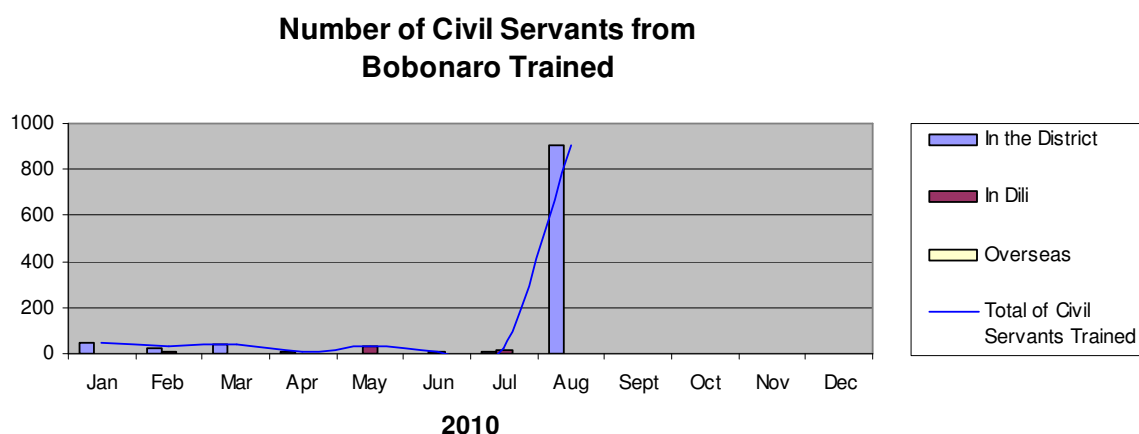
- From 18-20 August, District Administrator, District Finance Officer and District Development Officer attended training on planning and budgeting in the Ministry of State Administration and Territorial Management.

- From 09-10 August, two staff from the district Office of Health attended training on Final Assessment about Basic Care on Obstetric Emergency (EMOC) in Dili.
- From 16-31 August, fifteen staff from district Health Office training on information technology (computer skills) in Dili.
- From 25-26 August, ten staff from district Health Office attended training on HIV/AIDS in district.
- On 31 August, six staff from district Health Office attended 7 days' training on neonatal care in district.

BOBONARO

Number of Civil Servants from Bobonaro Trained	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
In the District	45	22	36	6	0	0	9	904					1022
In Dili	2	7	1	2	30	6	15	0					63
Overseas	0	1	0	0	1	1	0	0					3
Total of Civil Servants Trained	47	30	37	8	31	7	24	904					1088

Source: District Administration Office_31 August 2010



August 2010

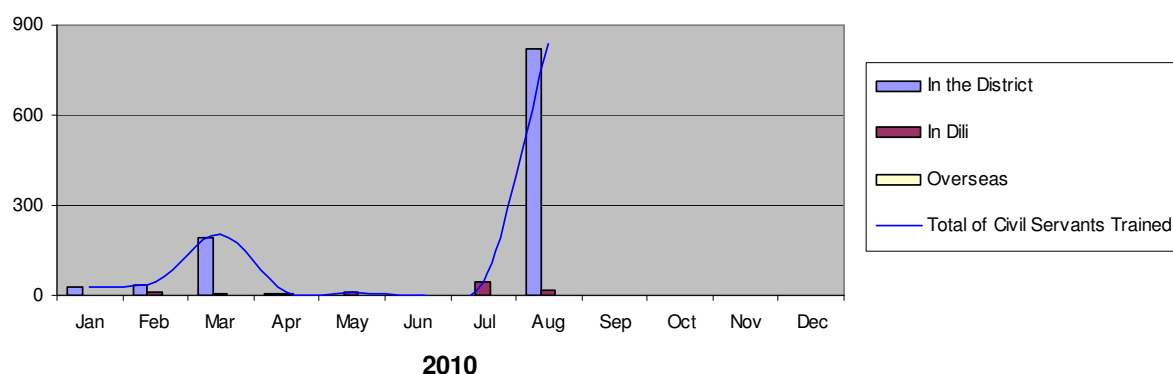
- From 02-21 August, 874 teachers from schools in district attended training course on teaching methodology organized by the Ministry of Education in the district.
- From 09-10 August, 30 staff of Regional Education office attended training on promotion of gender equality in district. Training was conducted by Secretary of State for Promotion of Equality.

COVALIMA

Number of Civil Servants from Covalima Trained	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
In the District	30	35	195	5	0	0	2	820					1087
In Dili	0	10	8	5	9	0	45	19					96
Overseas	0	0	0	0	0	1	0	0					1
Total of Civil Servants Trained	30	45	203	10	9	1	47	839					1184

Source: District Administration Office_ 31 August 2010

Number of Civil Servants from Covalima Trained



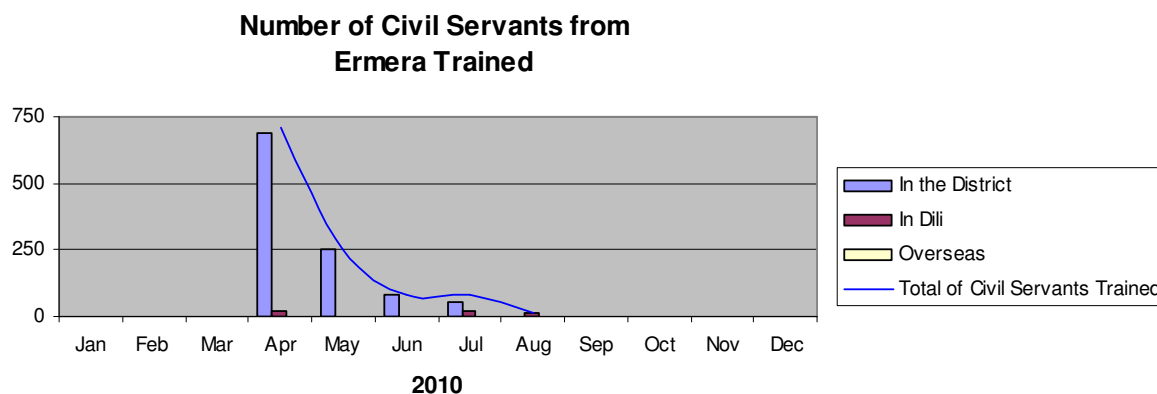
August 2010

1. From 02-21 August, 820 teachers from local schools attended training course on English, mathematics, biology and Portuguese language in the district.
2. From 02-21 August, 19 junior primary school teachers attended training course in Dili.

ERMERA

Number of Civil Servants from Ermera Trained	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
In the District	N/A	N/A	N/A	691	251	82	56	2					1082
In Dili	N/A	N/A	N/A	19	3	0	23	12					57
Overseas	N/A	N/A	N/A	0	1	2	0	0					3
Total of Civil Servants Trained				710	255	84	79	14					1142

Source: District Administration Office_ 31 August 2010



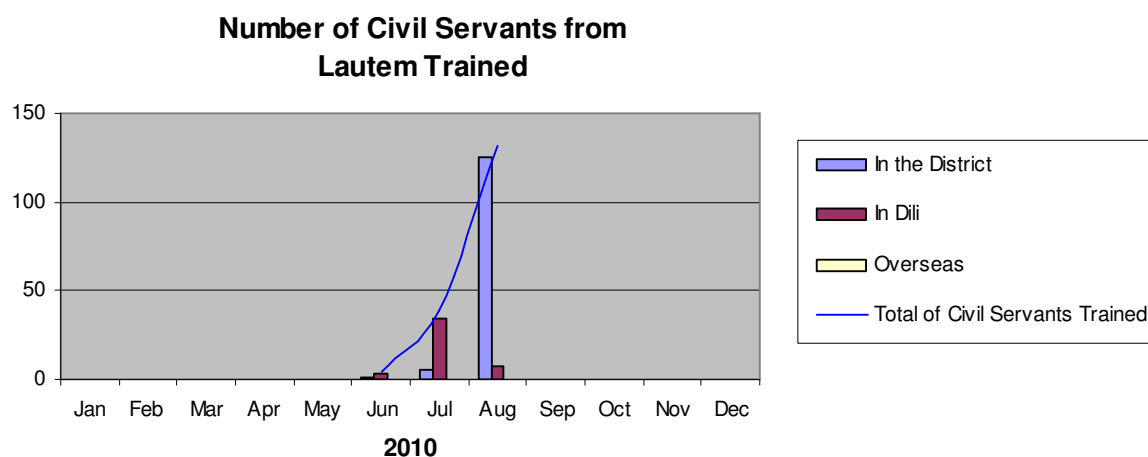
August 2010

1. From 02 – 21 Aug 2010, Ministry of Education, Camoes Institute and UNICEF organized teachers' training where district inspector and district superintendent attended training along with 795 teachers (non-civil servants).
2. From 24 August to 09 September, 6 staff of sub-district Health Center and 6 staff from District Health Office attended Training on system electronic information in Dili. The training was organized by Ministry of Health and SHARE International.

LAUTEM

Number of Civil Servants from Lautem Trained	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
In the District	N/A	N/A	N/A	N/A	N/A	1	5	125					131
In Dili	N/A	N/A	N/A	N/A	N/A	3	34	7					44
Overseas	N/A	N/A	N/A	N/A	N/A	0	0	0					0
Total of Civil Servants Trained						4	39	132					175

Source: District Administration Office, _ 31 August 2010



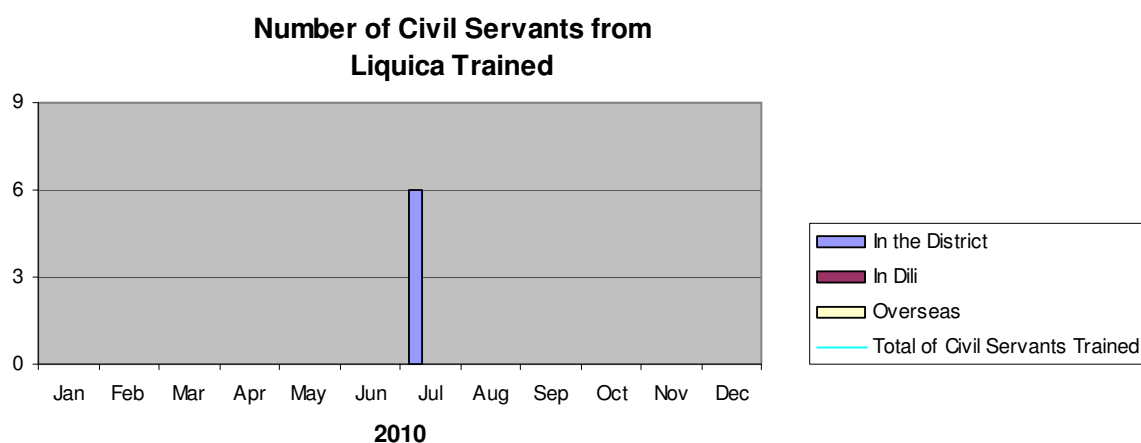
August 2010

1. From 05-06 August, National Joint Team of DNDLOT and UNCDF conducted training for District Finance Officer and Human Resource Officer regarding the use of regular and capital budgets of Local Development Program in District Administration Office.
2. From 23- 27 August, National Team of INAP conducted first day training on writing and administration management in District Administration Office. 24 participants attended the training and they were staff of District Education, District Health, District Public Works, EDTL, district STAE, PNTL Officers, staff from SAS, Community Development Officer and District Administration staff.
3. On 25 August, Joint National Team of Education (MoE and UNICEF) conducted one day workshop on education management information system to 96 participants including school Directors, Inspectors and Coordinators of branch schools in District Education Office Hall.
4. From 26-27 August, Ministry of Social Solidarity through focal point of child protection for Lautem district conducted two days training on the concept of child rights and prevention of sexual, physical and motional abuses. Suco Chiefs, youths and 3 PNTL staff participated in the training.
5. From 26-28 August, the Office of President and Ministry of State Administration and Territorial Management organized 3 days' training on peaceful relation from people to people between Australia and Timor Leste community in Dili. 7 civil servants attended the training in Dili. The training was opened by the President of Timor Leste.

LIQUICA

Number of Civil Servants from Liquica Trained	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
In the District	N/A	N/A	N/A	N/A	N/A	N/A	6	0					6
In Dili	N/A	N/A	N/A	N/A	N/A	N/A	0	0					0
Overseas	N/A	N/A	N/A	N/A	N/A	N/A	0	0					0
Total of Civil Servants Trained							6	0					6

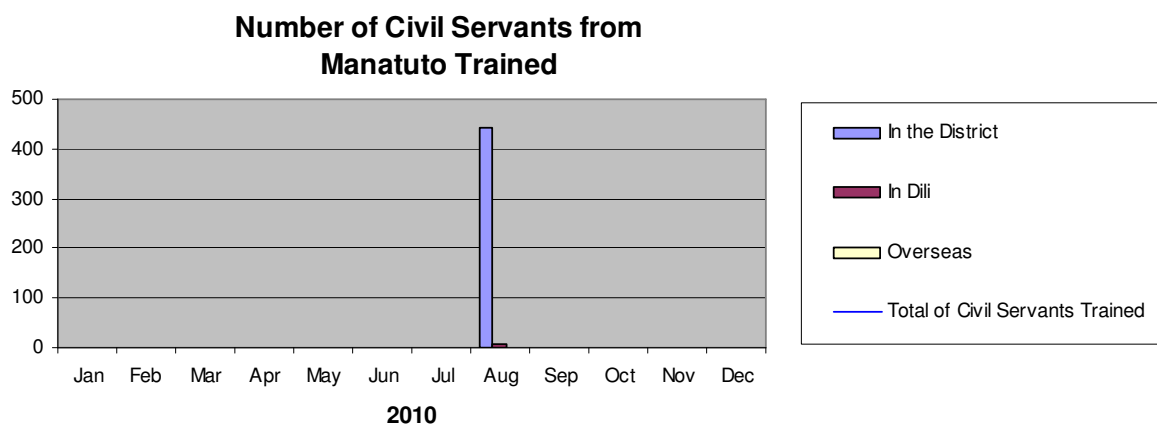
Source: District Administration Office_ 31 August 2010



MANATUTO

Number of Civil Servants from Manatuto Trained	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
In the District	N/A	N/A	N/A	N/A	N/A	N/A	N/A	444					444
In Dili	N/A	N/A	N/A	N/A	N/A	N/A	N/A	7					7
Overseas	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0					0
Total of Civil Servants Trained								451					451

Source: District Administration Office_31 August 2010



August 2010

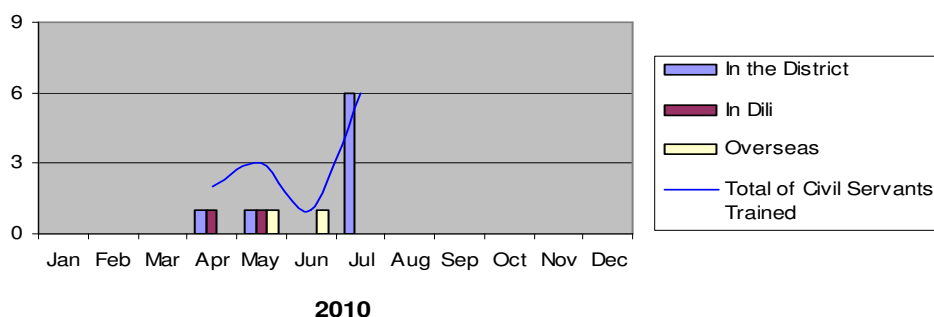
1. On 02-21 August, Ministry of Education trained 444 school teachers on teaching modality in the district.
2. On 02-21 August, three weeks capacity building training held in Dili for 7 pre-school teachers from Manatuto District.
3. On 23-26 August, Ministry of State Administration and Territorial Management trained 57 Suco Chiefs and Suco Administrative Assistants. Since they are not civil servants and are not indicated in the above table.

MANUFAHI

Number of Civil Servants from Manufahi Trained	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
In the District	N/A	N/A	N/A	1	1	0	6	0					8
In Dili	N/A	N/A	N/A	1	1	0	0	0					2
Overseas	N/A	N/A	N/A	0	1	1	0	0					2
Total of Civil Servants Trained				2	3	1	6	0					12

Source: District Administration Office_31 August 2010

**Number of Civil Servants from
Manufahi Trained**



August 2010

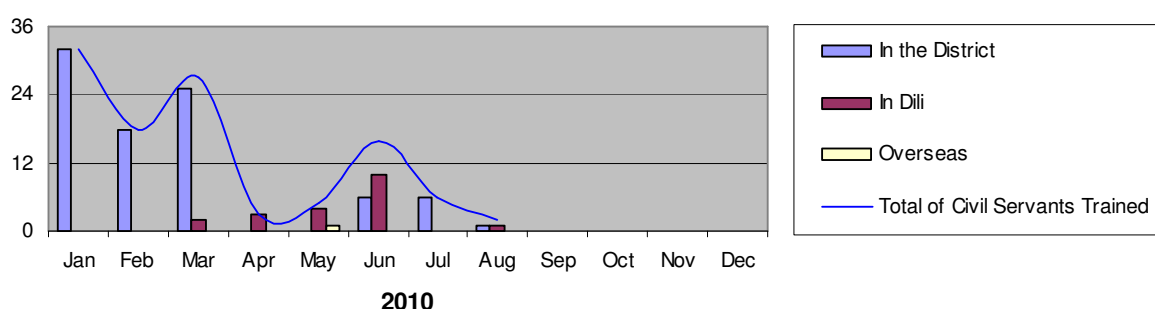
There was no training for civil servants in Manufahi in the month of August.

OECUSSE

Number of Civil Servants from Oecusse Trained	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
In the District	32	18	25	0	0	6 ³⁰	6	1					88
In Dili	0	0	2	3	4	10	0	1					20
Overseas	0	0	0	0	1	0	0	0					1
Total of Civil Servants Trained	32	18	27	3	5	16	6	2					109

Source: District Administration Office_ 30 June 2010

**Number of Civil Servants from
Oecusse Trained**



August 2010

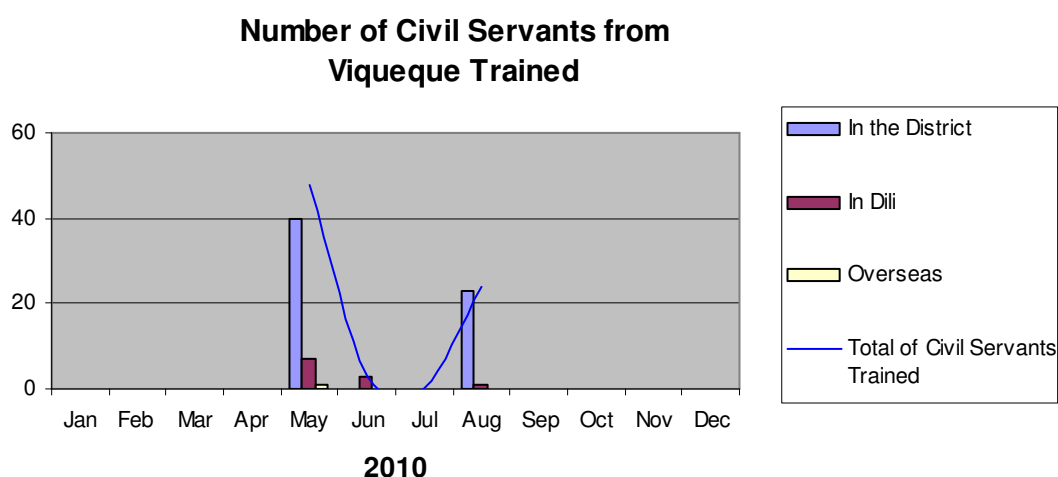
1. On 23-25 August, District Agriculture Office sent a staff to attend a three days training on monitoring and evaluation on food security in Dili.
2. On 10-13 August, Regional Hospital of Oecusse District sent one nurse to attend training on implementation of maternity infant health in Baucau.

³⁰ 267 Enumerators and GPS-takers were also trained with six district team leaders for Census 2010

VIQUEQUE

Number of Civil Servants from Viqueque Trained	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
In the District	N/A	N/A	N/A	N/A	40	0	N/A	23					63
In Dili	N/A	N/A	N/A	N/A	7	3	N/A	1					11
Overseas	N/A	N/A	N/A	N/A	1	0	N/A	0					1
Total of Civil Servants Trained					48	3		24					75

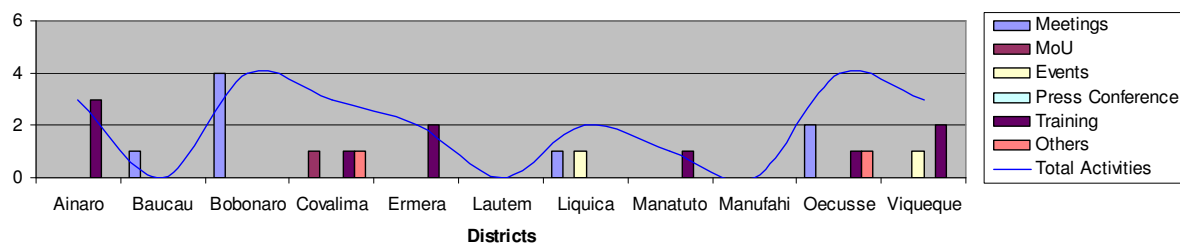
Source: District Administration Office_ 31 August 2010, District Health Office_31 August 2010

**August 2010**

1. On 02–31 August, a staff from District Administration attended training of trainers in National Institute of Public Administration, MSATM in Dili.
2. On 23–27 August, the National Institution of Public Administration conducted 7 days' training on public administration and management to 23 district staff from District Administration and district sectoral offices.

CIVIL SOCIETY ACTIVITIES

**Comparison of Activities of Civil Society Organizations by District
August 2010**



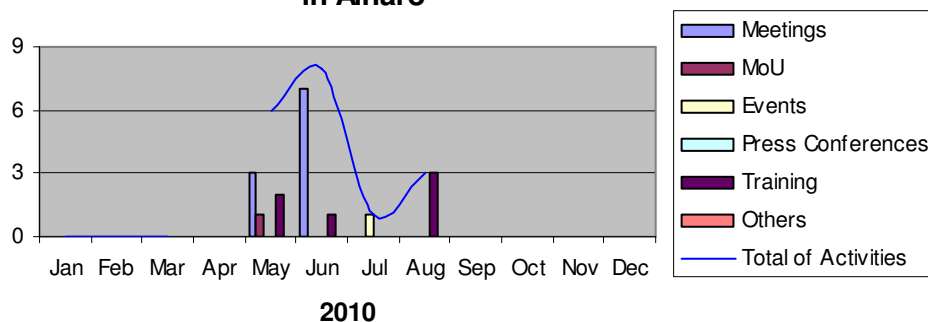
From January to August 2010, the activities organized by NGOs in the districts are as follows:

AINARO

Civil Society Activities in Baucau	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Meetings	N/A	N/A	N/A	N/A	3	7	0	0					10
MoU	N/A	N/A	N/A	N/A	1	0	0	0					1
Events	N/A	N/A	N/A	N/A	0	0	1	0					1
Press Conferences	N/A	N/A	N/A	N/A	0	0	0	0					0
Training	N/A	N/A	N/A	N/A	2	1	0	3					6
Others	N/A	N/A	N/A	N/A	0	0	0	0					0
Total of Activities					6	8	1	3					18

Source: Democratic Governance Support Unit/ UNMIT_ 31 August 2010

**Activities of the Civil Society
in Ainaro**



August 2010

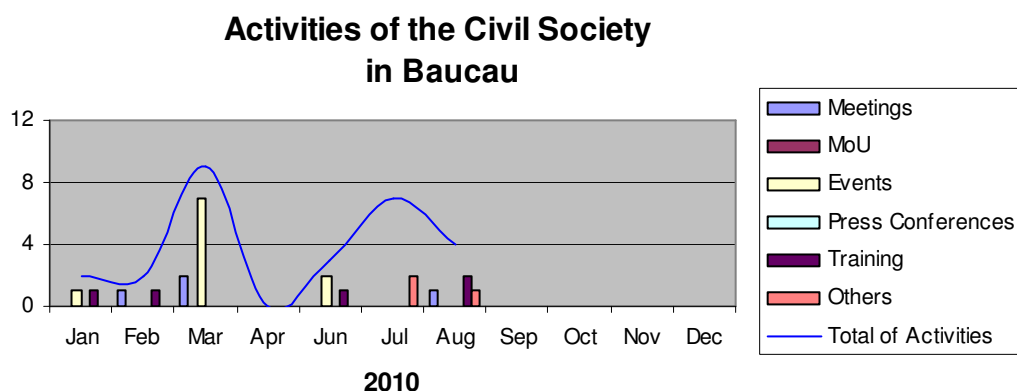
1. From 9-13 August, Tol-Hae, a local NGO based in Ainaro sent its staff for training on proposal making. The training was organized by Save the Children in the neighboring district Manufahi.

- From 16 to 18 August, local NGOs working in community health were trained on clean water for community health by District Water and Sanitation Office.
- From 26 August to September 4, Save the Children organized training on child rights protection in Ainaro Villa, Ainaro District. The training was attended by the representatives of local NGOs.

BAUCAU

Civil Society Activities in Baucau	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Meetings	0	1	2	N/A	1	0	2	1					7
MoU	0	0	0	N/A	0	0	2	0					2
Events	1	0	7	N/A	1	2	0	0					11
Press Conferences	0	0	0	N/A	0	0	0	0					0
Training	1	1	0	N/A	0	1	1	2					6
Others	0	0	0	N/A	0	0	2	1					3
Total of Activities	2	2	9		2	3	7	4					29

Source: Democratic Governance Support Unit/ UNMIT_ 31 August 2010



August 2010

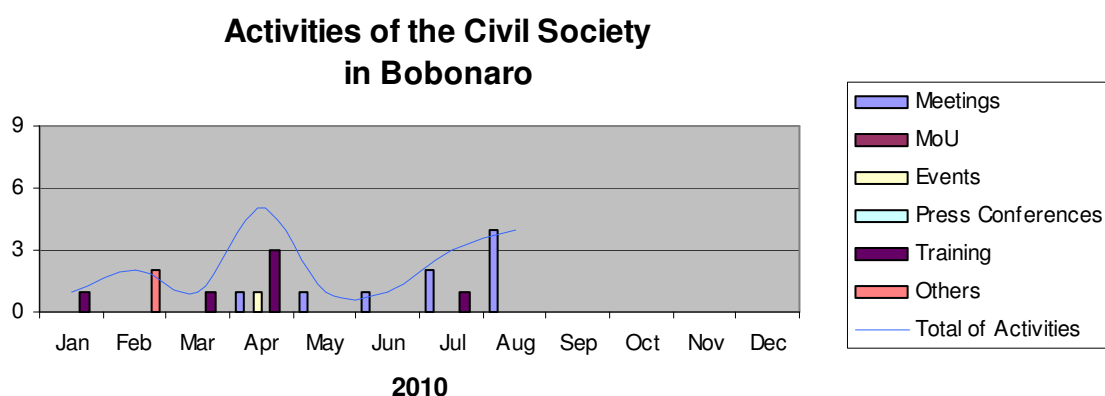
- From 03-06 August, a local NGO Cailalo organized a training program to 3 cooperative groups in Venilale sub-district.
- On 08-10 August, a local NGO Cailalo organized awareness program on civic education to community groups in Venilale. The NGO also organized training on computer skill to the selected local community members.
- On 12-13 August, a local NGO Alola Foundation organized health awareness program on mothers' and children's healthcare in the district. It also organized an advocacy program to promote community based micro-enterprises.

- On 26 August, the Asia Foundation facilitated fourth regular meeting between Suco Chiefs and staff of district sectoral offices at Tipografia hall in Baucau district.

BOBONARO

Civil Society Activities in Bobonaro	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Meetings/workshops	0	0	0	1	1	1	2	4					9
MoU	0	0	0	0	0	0	0	0					0
Events	0	0	0	1	0	0	0	0					1
Press Conferences	0	0	0	0	0	0	0	0					0
Training	1	0	1	3	0	0	1	0					6
Others	0	2	0	0	0	0	0	0					2
Total of Activities	1	2	1	5	1	1	3	4					18

Source: Democratic Governance Support Unit/ UNMIT_ 31 August 2010



August 2010

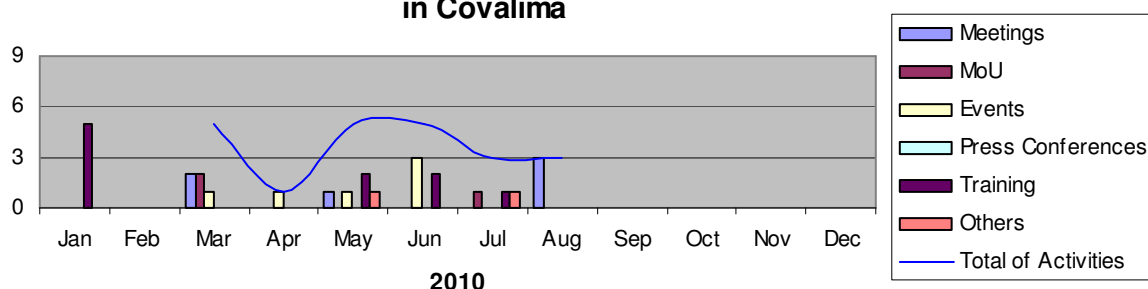
- On 04 August, Peace Dividend Trust, an international NGO, facilitated interaction of local entrepreneurs with visiting representatives of Indonesian companies in Bobonaro district. The objective was to promote sales of Timorese local products through coordination of visiting representatives of Indonesian companies. District Administrator, representatives of local companies, president of district Chamber of Commerce and Industry and media personnel were present in the interaction program.
- On 11 August, the international NGO Justice Facility organized a meeting with nine local NGOs and introduced a program of opening of fund proposal in Maliana. The program provides a basis for designing initiatives to increase citizens' access to justice.
- On 17 August, the Asia Foundation facilitated fourth monthly meeting between Suco Chiefs and district staff of sectoral offices in Bobonaro. The objective of the monthly meeting was to share information and coordinate between district offices and Sucos.
- On 25 August, the NGO Centre of Studies for Peace and Development conducted meeting to establish steering committee for peace house in Bobonaro district. About 25 participants including Suco Chiefs, local NGOs and district staff attended the meeting.

COVALIMA

Civil Society Activities in Covalima	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Meetings	0	N/A	2	0	1	0	0	3					6
MoU/Agreement	0	N/A	2	0	0	0	1	0					3
Events	0	N/A	1	1	1	3	0	0					6
Press Conferences	0	N/A	0	0	0	0	0	0					0
Training	5	N/A	0	0	2	2	1	0					10
Others	0	N/A	0	0	1	0	1	0					2
Total of Activities	5		5	1	5	5	3	3					27

Source: Democratic Governance Support Unit/ UNMIT_31 August 2010

Activities of the Civil Society in Covalima



August 2010

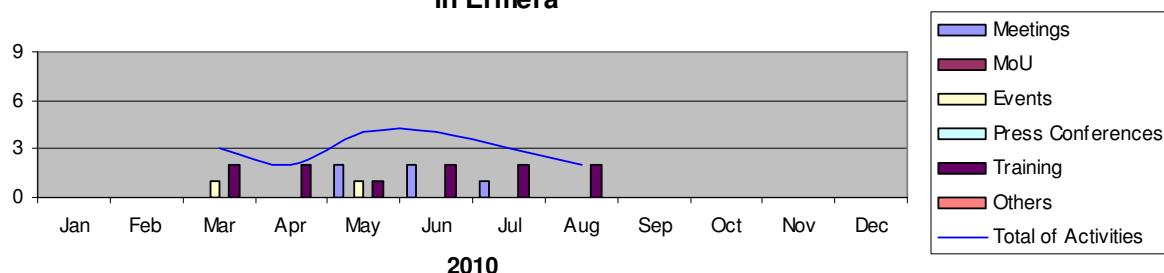
1. On 01 August, a community based organization Covalima Community Centre organized computer skill test to select students and youths for the training course on computer usage.
2. On 11 August, Community Centre organized a coordination meeting with District Administration for preparatory works to facilitate the forthcoming event of Tour de Timor. The meeting decided that the Community Centre prepare venue and provided security for the event.
3. On 30 August, the Community Centre interacted with rural women's groups to improve their participation and bring their voices on local development activities.

ERMERA

Civil Society Activities in Ermera	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Meetings	N/A	N/A	0	0	2	2	1	0					5
MoU	N/A	N/A	0	0	0	0	0	0					0
Events	N/A	N/A	1	0	1	0	0	0					2
Press Conferences	N/A	N/A	0	0	0	0	0	0					0
Training	N/A	N/A	2	2	1	2	2	2					11
Others	N/A	N/A	0	0	0	0	0	0					0
Total of Activities	N/A	N/A	3	2	4	4	3	2					18

Source: District Administration Office_31 August 2010

Activities of Civil Society in Ermera



August 2010

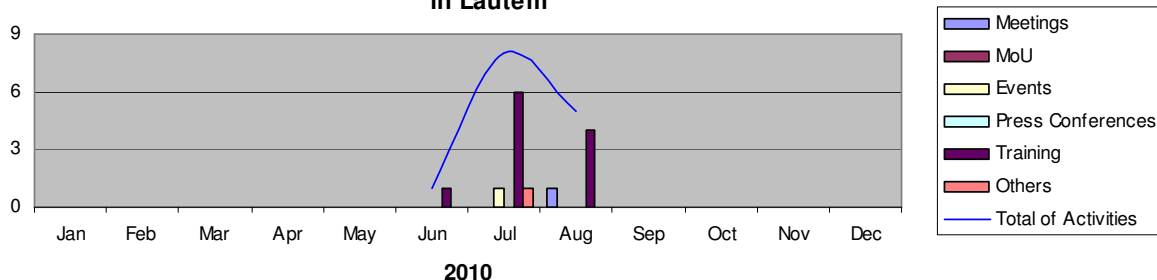
1. From 01–30 August, Science of Life System (SOLS) is conducted English language training courses for local community especially to the youth groups. The classes were attended by 41 Students including teachers and government civil servants.
2. From 01-30 August 2010, the Youth Education Programme conducted training for 20 students on agriculture, food processing, administration and tourism. The training was aimed to help the students who have not completed school education. This training helps the local youth in self-employment.

LAUTEM

Civil Society Activities in Lautem	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Meetings	N/A	N/A	N/A	N/A	N/A	0	0	1					1
MoU	N/A	N/A	N/A	N/A	N/A	0	0	0					0
Events ³¹	N/A	N/A	N/A	N/A	N/A	0	1	0					1
Press Conferences	N/A	N/A	N/A	N/A	N/A	0	0	0					0
Training	N/A	N/A	N/A	N/A	N/A	1	6	4					11
Others	N/A	N/A	N/A	N/A	N/A	0	1	0					1
Total of Activities						1	8	5					14

Source: Democratic Governance Support Unit/ UNMIT_ 31 August 2010

Activities of Civil Society in Lautem



³¹ Activities included under “events”: workshop, symposium, seminar, conference, forum, pre-congress, and public launching.

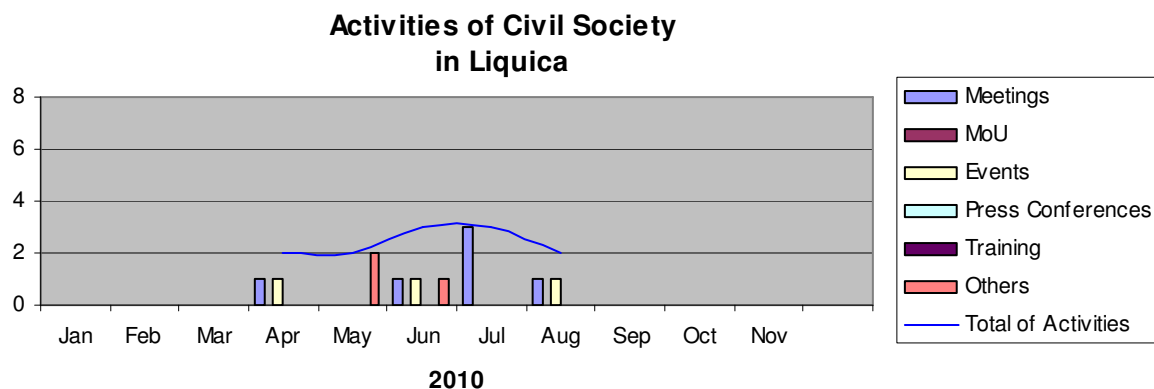
August 2010

1. From 04-06 August, a local NGO Esperanca and Plan International organized training of trainers on early childhood care and development. The awareness program is targeted to Tutuala and Pairara Sucos.
2. On 05 August, a local NGO Fraterna and Plan International conducted one day training on clean water and hygiene in Lautem sub-district. The training was attended by 30 participants including district staff from PNTL, Water and Sanitation, Suco Chiefs, sub-district Administrators and representatives from NGOs.
3. On 10 August, a local NGO Luzeiro supported Civil Society Affairs of the Office of Prime Minister conducted one day training on gender based violence, nutrition and community policing roles to youth representatives, Aldeia Chiefs, Suco Chiefs at Suco Lore I in sub-district Losplaos.
4. On 17 August, Luzeiro organized the above training on gender based violence at Mahena II in Lautem sub-district.
5. On 17 August 2010, Fraterna NGO Jointly with International NGOs HIVOS and Concern organized a coordination meeting with Suco Chiefs and Suco Administrative Assistants to present integrated community action plan that was finalized in May and June 2010.

LIQUICA

Civil Society Activities in Liquica	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Meetings	N/A	N/A	N/A	1	0	1	3	1					6
MoU	N/A	N/A	N/A	0	0	0	0	0					0
Events	N/A	N/A	N/A	1	0	1	0	1					3
Press Conferences	N/A	N/A	N/A	0	0	0	0	0					0
Training	N/A	N/A	N/A	0	0	0	0	0					0
Others	N/A	N/A	N/A	0	2	1	0	0					3
Total of Activities				2	2	3	3	2					12

Source: District Administration Office_31 August 2010



August 2010

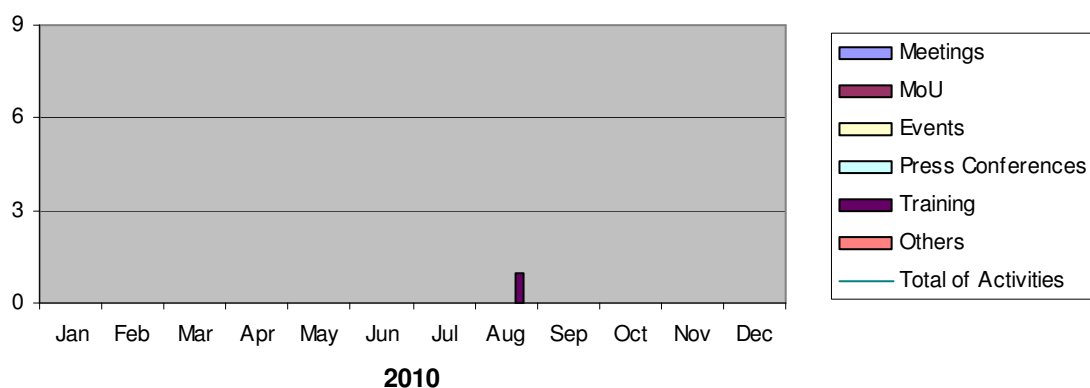
1. From 02-05 August, the religious leader from Maliana Church Bishop of Maliana Sr. Norberto de Amaral organized congregations with the devotees in various places in Liquica district. The main theme of the visit was to strengthen unity and faith in God.
2. From 03-04 August, the NGO forum organized meeting with the theme: strengthening partnership between NGOs and Government for national development in the district. The meeting was attended by the SRSG, representatives from the NGOs and the staff of UNMIT.

MANATUTO

Civil Society Activities in Manatuto	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Meetings	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0					0
MoU	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0					0
Events	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0					0
Press Conferences	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0					0
Training	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1					1
Others	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0					0
Total of Activities								1					1

Source: District Administration Office 31 August 2010

Activities of Civil Society in Manatuto



August 2010

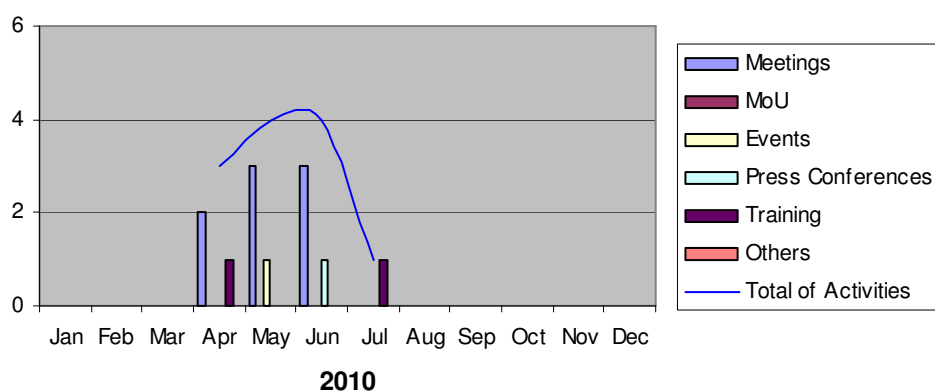
1. On 11 August, total of 50 Suco Council members in Lailea Sub-district in Manatuto district were trained on law no.3/2009 related to Community Leaders and their Election by Asia Foundation.

MANUFAHI

Civil Society Activities in Manufahi	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Meetings	N/A	N/A	N/A	2	3	3	0	0					8
MoU	N/A	N/A	N/A	0	0	0	0	0					0
Events	N/A	N/A	N/A	0	1	0	0	0					1
Press Conferences	N/A	N/A	N/A	0	0	1	0	0					1
Training	N/A	N/A	N/A	1	0	0	1	0					1
Others	N/A	N/A	N/A	0	0	0	0	0					0
Total of Activities				3	4	4	1	0					11

Source: District Administration Office 31 August 2010

Activities of Civil Society in Manufahi



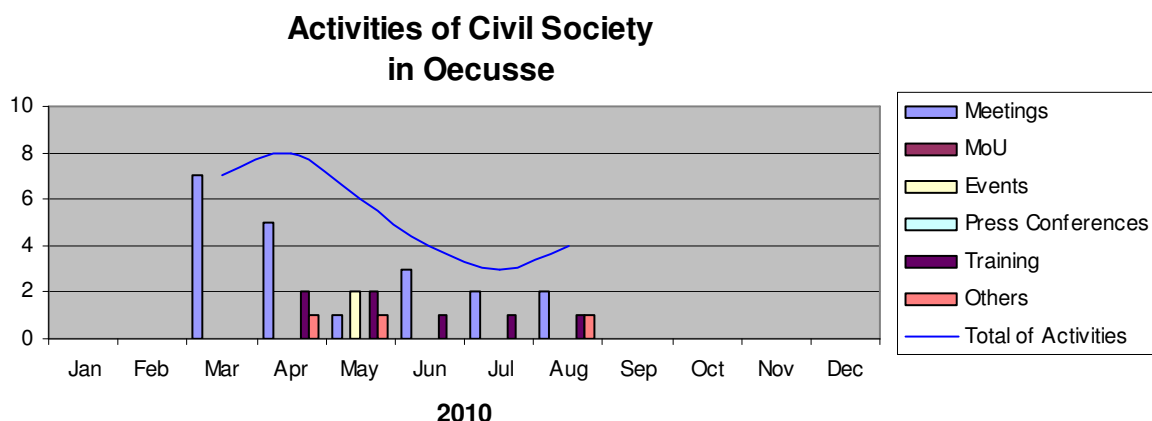
August 2010

There was no activity of civil society organization in Manufahi in the month of August.

OECUSSE

Civil Society Activities in Oecusse	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Meetings	N/A	N/A	7	5	1	3	2	2					18
MoU	N/A	N/A	0	0	0	0	0	0					0
Events	N/A	N/A	0	0	2	0	0	0					2
Press Conferences	N/A	N/A	0	0	0	0	0	0					0
Training	N/A	N/A	0	2	2	1	1	1					6
Others	N/A	N/A	0	1	1	0	0	1					2
Total of Activities			7	8	6	4	3	4					28

Source: Democratic Governance Support Unit/UNMIT_31 August 2010



August 2010

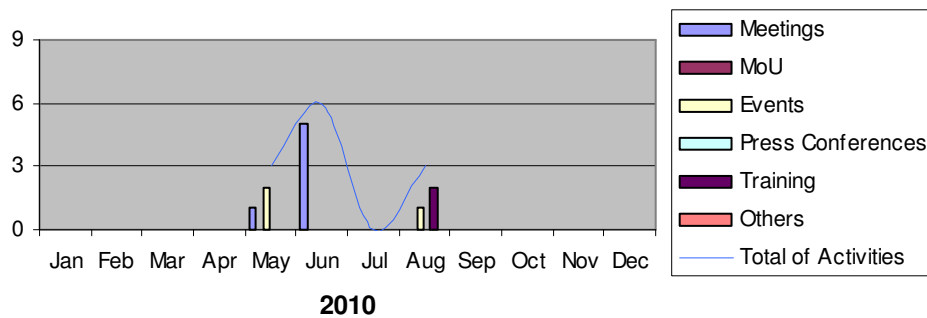
1. On 2 Aug 2010, a forum comprised by some NGOs such as World Neighbour, Caritas, AHCAE, CECEO, and BIFANO concluded three days training on establishment of Suco development strategy in the Suco of Abani.
2. On 11 August, four NGOs (Belun, AHCAE, FFSO and FPWO) had a meeting with the Baoknana Parish priest to discuss how the church can contribute to the effort to find solution for the Naktuka border dispute.
3. On 05 August, a local NGO FFSO facilitated the first meeting of Suco development program. District Administration officials, several NGOs, and Suco chiefs attended the meeting.
4. On 23 August, district office of Rede Feto (Women Network) and its members conducted evaluation to their work in Oecusse.

VIQUEQUE

Civil Society Activities in Oecusse	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Meetings	N/A	N/A	N/A	N/A	1	5	N/A	0					6
MoU	N/A	N/A	N/A	N/A	0	0	N/A	0					0
Events	N/A	N/A	N/A	N/A	2	0	N/A	1					3
Press Conferences	N/A	N/A	N/A	N/A	0	0	N/A	0					0
Training	N/A	N/A	N/A	N/A	0	1	N/A	2					3
Others	N/A	N/A	N/A	N/A	0	0	N/A	0					0
Total of Activities					3	6		3					12

Source: Democratic Governance Support Unit/UNMIT_31 August 2010

Activities of the Civil Society in Viqueque

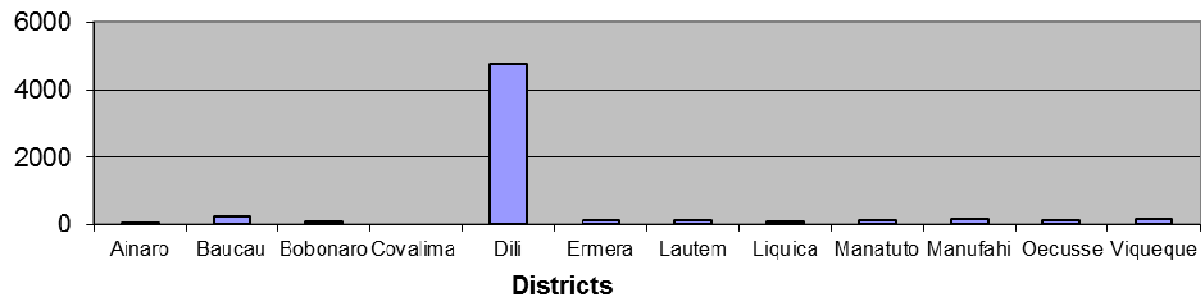


August 2010

1. From 18-20 August, a local NGO Kolegas da Paz organized 3-day training on conflict transformation to the Suco Chiefs, their assistants and members of district disaster management committee, all together 30 participants at Beloi in Viqueque. The training program was supported by the government, UNDP and AusAid.
2. On 24 August, a local NGO SSD with the support from Human Rights Section of UNMIT organized one day workshop on child rights to the sub-district staff, Suco Chiefs, Aldeia Chiefs, school teachers local youths at Uma Tolu Suco in Viqueque. About 31 participants attended the workshop.
3. From 23-26 August, the Gtz conducted four-day training on communication without violence in Sister Fransiscan meeting hall at Beloi in Viqueque. 21 district staff and officials from PNTL attended the training.

COMMUNITY RADIO

Total Broadcasted Hours per district August 2010



The activity of Communities Radios in the districts of Ainaro, Baucau, Bobonaro, Covalima, Ermera, Lautem, Liquica, Manatuto, Manufahi, Oecusse and Viqueque are as follows³². However, Covalima community radio has been out of order since February 2010.

AINARO

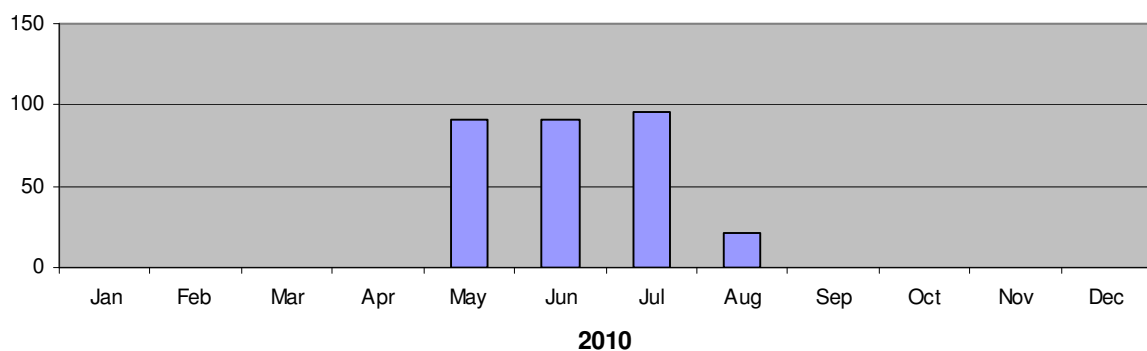
- **Community Radio: Lian Tata Mailau**
- **FM 98.1 MHZ**

It operates 3.5 hours per day for 6 days a week. Regular broadcasting is often interrupted by irregular supply of electricity. The radio station depends on city power supply.

Total of Broadcast Hours	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	N/A	N/A	N/A	N/A	91	91	96	21					
													299

Source: Radio Comunidade _ 31 August 2010

Total of Broadcasted Hours in Ainaro



³² The methodology applied in this section is based on arithmetical logic which month, unless an extraordinary factor is mentioned.

Programmes broadcasted include:

- Local news broadcast,
- Weekly news coverage
- Talk show: Debates among local leaders
- UNMIT-Timor Leste Media Development Centre: every Tuesday evening and as per availability of CD
- Human rights and justice ombudsman (every Wednesday)
- Labeh: issues on corruption allegations, judicial system and capacity building
- Poetry reciting

BAUCAU

- **Radio Comunidade Lian Matebean (RCLM)**
- **FM 99.9 MZ**

It operates 5 hours/night (from 17:00 hours to 22:00 hours) and 7 days per week. The RCLM has 9 journalists and they all are volunteers. There are no permanent staffs in the radio station.

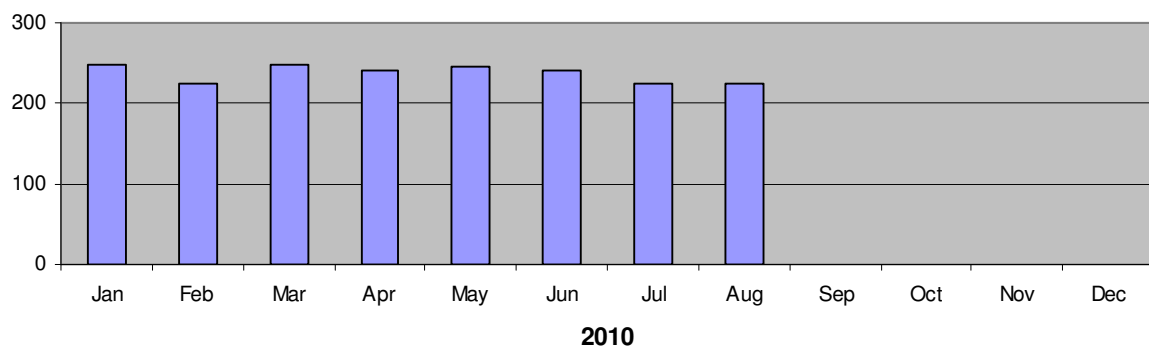
- **Radio Comunidade Bucoli**
- **FM 102,5 MZ**

It operates 3.5 hours/night (18 hours to 21:30 hours) and 6 days per week. The Bucoli Radio has 5 journalists and they all are volunteers. There are no permanent staffs in the radio station.

Total of Broadcast Hours	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	249	224	249	241	246	241	224	224					1898

Source: Radio Comunidade Lian Matebean Baucau – RCLM and Radio Comunidade Bucoli_31 August 2010

Total of Broadcasted Hours in Baucau



Program broadcasted include:

- National and local news

- UNMIT news twice per week
- Civic education talk show
- Children's program
- Agriculture
- Community health
- Economy and local enterprises
- Entertainment and music, poems, telephone request messages, talk with telephone callers.

BOBONARO

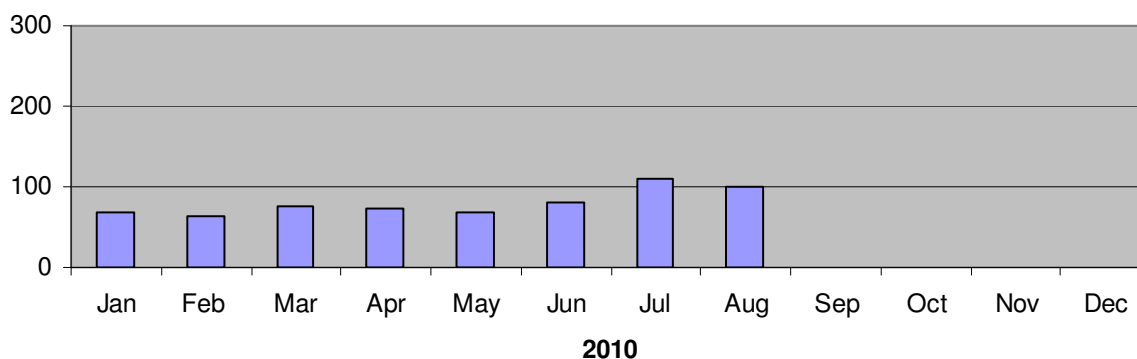
- **Radio Comunidade Maliana**
- **91,70 MHZ, AM**

The radio operates 5 nights per week and about 4 hours per night. Due to irregular power supply, the broadcast has been disturbed frequently.

Total of Broadcast Hours	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	68	64	76	72	68	80	110	100					638

Source: Radio Comunidade Maliana _ 31 August 2010

Total of Broadcasted Hours in Bobonaro



Programmes broadcasted include:

- National and local news
- Civic education
- Guest speakers, cultural programs, religious program and youth programs
- Entertainment (songs and request songs)
- UNMIT news (once a week)
- Portuguese program- Voz Losofonas
- UNICEF program for children

COVALIMA

- **Cova Taroman**
- **4.5 FM**

It used to operate 7 nights per week and 3 hours per night. The voice filter of the radio station was damaged by lightning in June 2010 and the radio broadcast coverage has been reduced to less than 50 meters from the station.

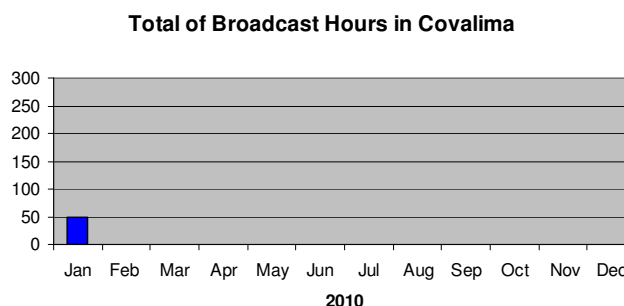
However, the Community Radio in Suai is on air from 03 September 2010. The technicians from Community Centre from Dili repaired it and since then, the radio has been broadcasting music and UNMIT's Nabilan program. The data in the table is up to the month of August 2010.

Total of Broadcast Hours	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	48	0	0	0	0	0	0	0 ³³					48

Source: Radio Cova Taroman _ 31 August 2010

Programmes broadcasted include:

- National and local news
- UNMIT-Futuru Nabilan
- Visão Cristo
 - a. Ouvido de Deus
 - b. Nova Mulher
 - c. Crianças para Cristo
- Entertainment



DILI

- **Radio Academic -RA at National University**
- **FM 90.00 MHz**

It operates 10^{1/2} hours per day for 5 days per week. (8:00AM to 6:30PM)

Programmes broadcasted include:

National/International News
 National Debates
 Radio Journal Lia foun (New Language)
 Academic Bulletin

³³ Due to technical problems the community radio has not been functioning since late January 2010. The equipment was repaired in June, but the radio can be listened within less than 50 meters from the station. The voice filter was damaged by lightning during heavy rain. The radio station has not yet repaired the damaged equipment.

- **Radio Direitu RD Foundation office, Farol, Dili**
- **FM 88.8 MHz**

It operates 17 hours per day for 6 days per week. (6:00AM to 11:00PM)

Programmes broadcasted include:

- General Program about Human Rights/Law/Justice/Gender
- Talk show (Human Rights/Law/Justice/Gender)
- Seminars – live broadcast (topics: Human Rights/Law/Justice/Gender)
- Interviews with Executives from the Government, Military, or Parliament
- Individual Profile (life of poor people)

- **Radio Lorico Lian -RLL**
- **FM 100.5 MHz**

It is operates 18 hours per day for 7 days per week. (5:30AM to 11:30PM)

Programmes broadcasted include:

- International News (Radio Netherlands)
- National News
- National Music (also talk about Timorese Culture)
- Sports
- International Journal News
- Celebrities
- Catholic Church Music

- **Radio Klibur FM**
- **FM 102 MHz**

It operates 11:30 hours per day for 6 days per week. (6:00AM to 9:30PM)

It operates 1 hour on Sunday (8:00PM to 9:00PM). According to the Director of the Radio Klibur, they are experiencing power cuts, on average, 4 hours per day that hampers the continuity of the radio broadcasting.

Programmes broadcasted include:

- National/International News
- Sports News
- Timorese Cultural Music
- Astrology

- **Radio Rakambia -RKM**
- **FM 99.5 MHz**

It operates 16 per day for 6 days per week. (6:00AM to 10:00PM)

It also operates 6 hours per night on Sunday. (6:00AM to 12:00PM)

Programmes broadcasted include:

- National/International News
- Youth Programme (debate about social, cultural, and economic life)
- Protection of Children's Rights
- Health (Global)
- UNMIT: Futuru Nabilan
- Radio Lafaek (protection to all Childeren)

- **Radio Timor Kmanek -RTK**
- **FM 98.5 MHz**

It operates in 16 hours per day for 7 days per week. (5:45AM to 10:00PM)

Main broadcasted programme is about Civic Education, includes:

- Husi Fuan ba Hahalok (from Heart to Behavior), talk about the Constitution of RDTL
- Bua Malus (raise women's problems)
- Dame Halai Hanesan Mota (Social Justice)
- Janela ba Knua sira (life of rural people)
- Tanis Lian Laek (Truth and Justice in Timor Leste)

- **Radio Voz**

- **FM 89.5 MHz**

It operates 24 hours for 7 days per week.

Programmes broadcasted include:

- Bible School
- From Women to Women (women share experiences)
- Light for the Road
- Weekly News
- Better Solutions for the Youth

- **Radio Liberdade**

- **FM 95.8 MHz**

It operates 10 hours for 6 days per week (8:00AM to 6:00PM)

Programmes broadcasted include:

- Local Leader Women
- News
- UNMIT: Futuru Nabilan
- Talk show

- **Radio STL**

- **FM 97.0 MHz**

It operates 24 hours for 7 days per week.

Programmes broadcasted include:

- Top issue (discuss various issues)
- Economic Index (talk about prices of goods)
- Business corner
- Live on STL News
- Vos Populic (people's opinions about the daily life)
- STL SERUH (programme for Youth)
- Request Time (music)
- Tecno Style (about how to use computers)

- **Radio Labeh**

- **FM 91.2 MHz**

It operates 18 hours for 7 days per week (6:00AM to 12:00AM)

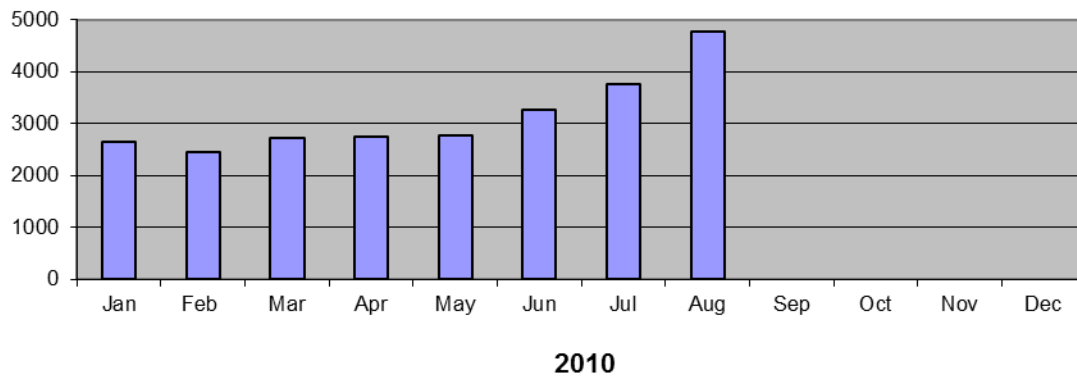
Programmes broadcasted include:

- Lian Transparensia (Transparent Language) talk about corruption
- Talk to Labeh (identify and discuss social problems)
- Executive interview 1 on 1 (identify problems on transparency and governance)
- Poetry (gives the opportunity to anybody to write about social problems)
- Drama Radio (Theatre: to explain people the meaning of corruption)
- National News

Total of Broadcast Hours	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	2650	2440	2723	2733	2776	2760	2760	4777					16 082

Source: Radio Academic, Direitu RD, Lorico Lian-RLL, Klibur FM, Rakambia-RKM, Timor Kmanek-RTK, Voz, Liberdade, STL, Labeu_August 2010

Total of Broadcasted Hours in Dili



ERMERA

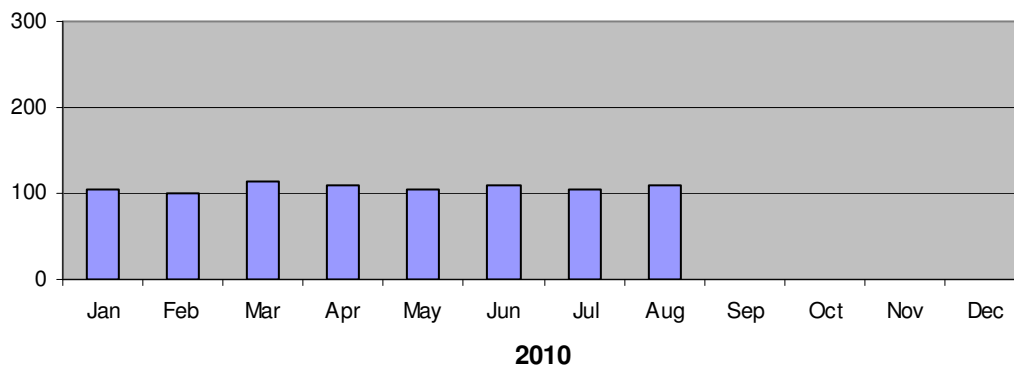
- **Radio Comunidade Ermera³⁴**
- **92.3 FM**

It operates 5 hours per nights and 5 nights per week

Total of Broadcast Hours	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	105	100	115	110	105	110	105	110					860

Source: Radio Comunidade Ermera_ 31 August 2010

Total of Broadcasted Hours in Ermera



³⁴ Since two solar panels were stolen in October 2009, the radio broadcast covers only 15kms from Gleno. Others sub districts (Astabe and Letefoho) are left without any radio transmission.

Programmes broadcasted include:

- National and local news
- UNMIT news once a Week
- Community Cultural Programmes
- Youth and Religious Programmes
- Civic Education
- Entertainment
- Portuguese Programme_Voz Losofonas
- UNICEF programmes for children on Fridays

The Radio Community in Ermera is 100% serving the community as the community are benefitted from it. Some sub-districts like Atsabe and Letefoho are out of range as solar panels were stolen affecting the capacity of radio transmission.

However, the Radio has programme in Portuguese Language (Voz Losofonas). The radio programs facilitate community dialogues, health program on prevention of disease, direct transmissions for ceremonies and important events, testing Children's voice, talents, expressions, etc. UNMIT Public Information Office (PIO) in Ermera receives CDs for UNMIT Radio programme every week on Mondays. The information is transmitted and broadcasted through community radio.

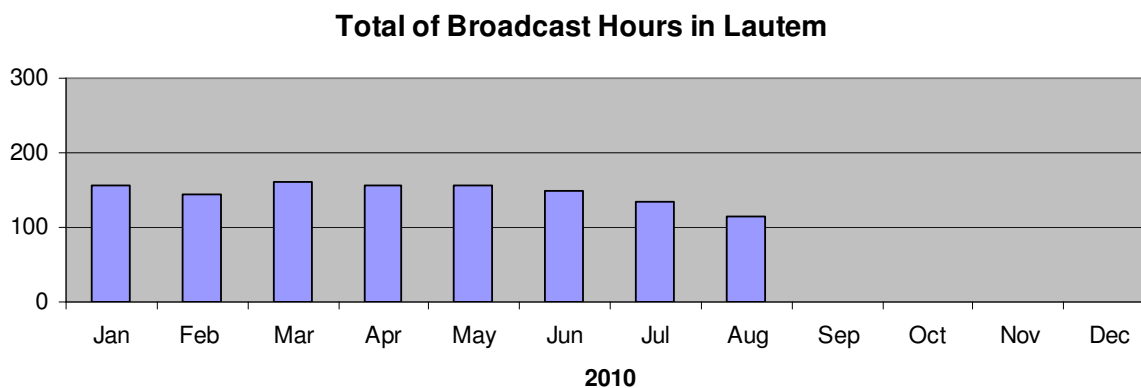
LAUTEM

- **Radio Comunidade de Lospalos (100.10 FM)**

It is also known as Radio Comunidade Vox Populy. It operates 5 hours per day and 6 days per week.

Total of Broadcast Hours	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	156	144	162	156	156	150	135	115					1174

Source: Radio Comunidade Vox Populy_31 August 2010



Programmes broadcasted include:

- Local, national and international news³⁵
- Interactive talk-shows and interviews
- Civic education (issues on health, domestic violence, etc.)
- Music and entertainment and religious programs

LIQUICA

- **Radio Tokodede**
- **92.3 MHz**

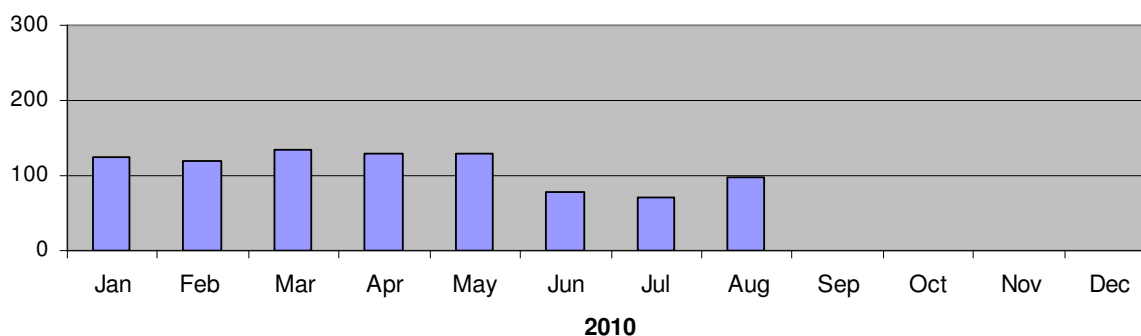
It operates 5 hours per day for 6 days in a week.

The radio was not broadcasting regularly during the month of August 2010 due to frequent power cuts. The radio station does not have a generator and it depends on the public power supply. For 2 weeks there was no regular power supply and the radio broadcast was only for 2.5 hours (on average).

Total of Broadcast Hours	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	125	120	135	130	130	78	71	97					886

Source: 'Community Radio Tokodede' Liquica District – 31 August 2010

Total of Broadcast Hours in Liquica



Program broadcasted include:

- Labarik nia lian is about problems of children
- UNMIT Programme: Radio Futura
- GSMP, program of NGO about law and justice
- Feto iha Lideranca Local: a programme to enhance women leadership

³⁵ Additional information: Most of the programs are broadcasted in Tetum, but some are also broadcasted in Fataluku, Makasai and Bahasa Indonesian.

- Promocao Saude: programme on health, education and youth implemented jointly by the Government and Care International
- Water Aid's program to promote clean water and sanitation

As of the month of August the community radio has introduced 3 new programs:

- JSMP programme: about the Law on Human Rights and against the Violence;
- Programme LABEH: Transparent Language (against corruption); and
- Programme PDHJ: About the Central Government activities (e.g. development and nation building)

MANATUTO

- **Radio Comunidade Ili-wai Manatuto**
- **FM.96. 1 MHz**

It operates Monday-Saturday every week.

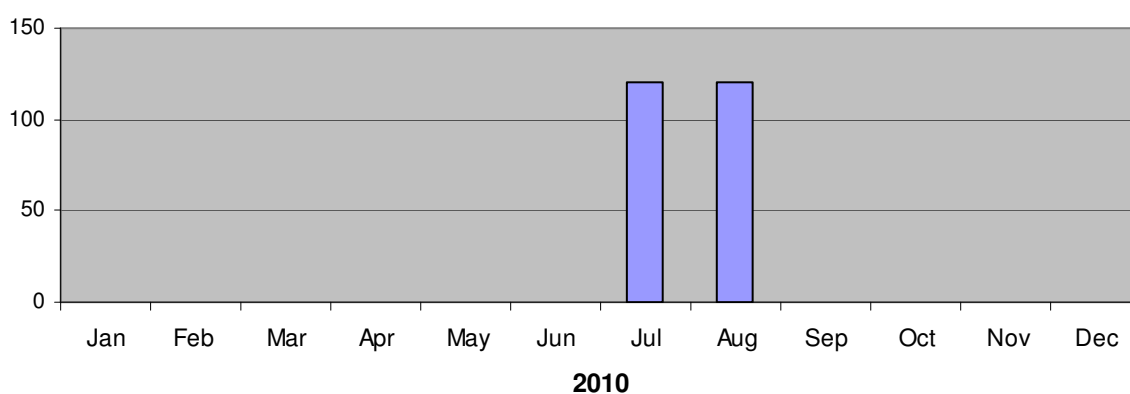
The community radio is on-air at 06:00AM to 10:00 PM on Monday, Thursday and Friday.

On Tuesday, Wednesday and Saturday the radio operates from 06:00 PM to 12:00 midnight.

Total of Broadcast Hours	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	N/A	N/A	N/A	N/A	N/A	N/A	120	120					240

Source: 'Community Radio Tokodede' Liquica District – 31 August 2010

Total Broadcast Hours in Manatuto



Programmes broadcasted include:

- Local and national news
- Sensitization programs for kids, youths & women (Government and NGOs)
- UNMIT (Futuru Nabilan)
- Entertainment

MANUFAHI

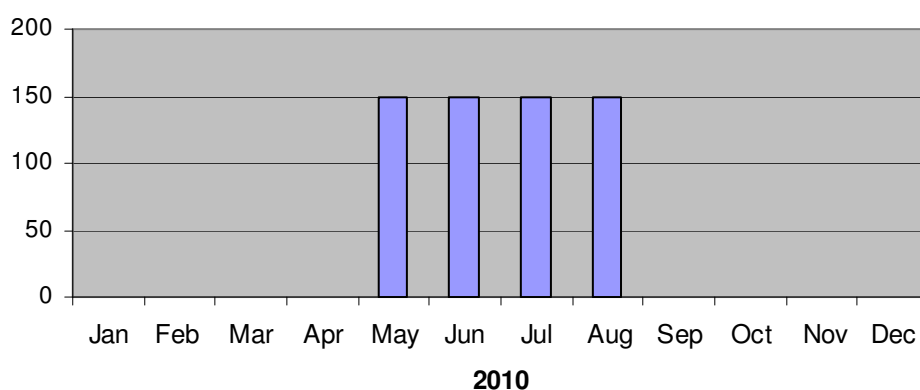
- **Radio Comunidade Manufahi**
- **FM 103.2 MHz**

It operates every night from 6:00 pm to 11:00 pm (5 hours per night)

Total of Broadcast Hours	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	N/A	N/A	N/A	N/A	150	150	150	150					

Source: Radio comunitário 31 August 2010

Total Broadcasted Hours in Manufahi



Transmission program include:

- UNMIT- Futuro Nabilan
- Feto lideransa local
- Cristo Visao
- Program on Care International
- Program on Judicial System Monitoring Program

OECUSSE

- **Radio Comunidade Enclave Oecusse**
- **FM 39.3 MHz**

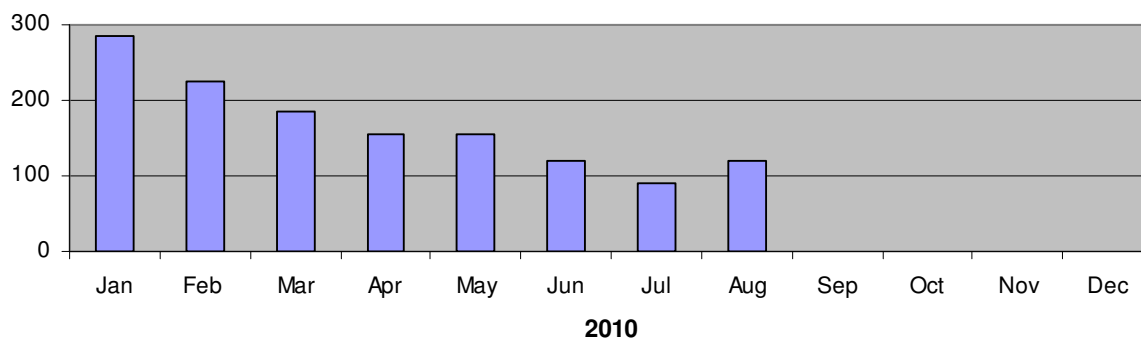
Radio Comunidade Enclave Oecusse operates three hours per night every day. The broadcasting hours have been reduced from 6 hours in January to four hours in June 2010. It is because the power supply inverter connected to solar panel is not functioning well. At present the radio station is using the public power supply line to broadcast its program.

In the previous month, the radio operators attended radio broadcast training in Dili. The content and delivery of radio program have been improved. The community radio is working very closely with Media House and it is only one internet service provider in Oecusse.

Total of Broadcast Hours	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	284	224	186	156	155	120	90	120					1335

Source: Radio Comunidade Enclave Oecusse _ 31 August 2010

Total of Broadcasted Hours in Oecusse



Programmes broadcasted include:

- National and local news
- Announcement of vacant jobs
- UNMIT weekly news
- Civic education and census activities
- Entertainment and Music

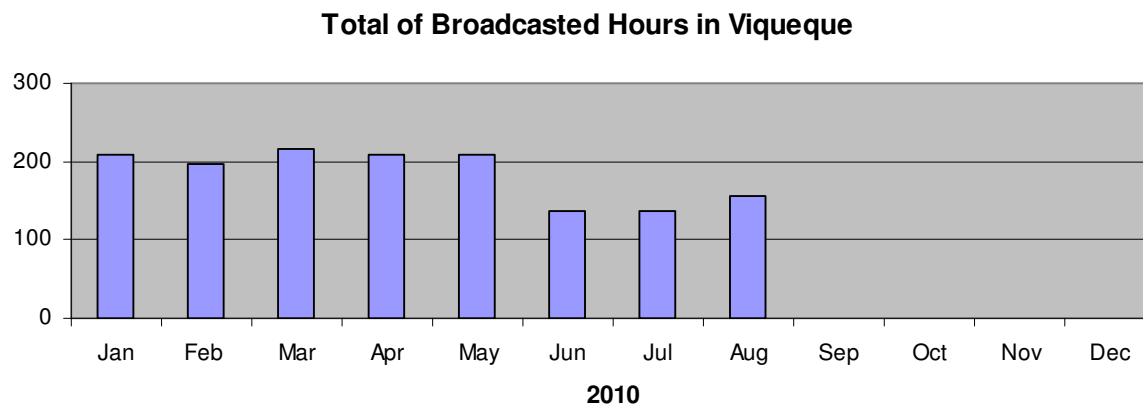
VIQUEQUE

- **Radio Comunidade Viqueque**
- **97.9 FM**

It is operates 6 days per week with 5 ½ hours per day. The radio broadcast was for 25 days in the month of August 2010.

Total of Broadcast Hours	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	208	196	216	208	208	138	137	156					1467

Source: Radio Comunidade Viqueque _ 31 August 2010



Programmes broadcasted include:

- National and local news
- Civic education talk shows on health
- Environmental issues, education, PDHJ, agriculture, gender, youth, etc.
- Current affairs
- UNMIT news
- Cultural programmes
- Entertainment and music

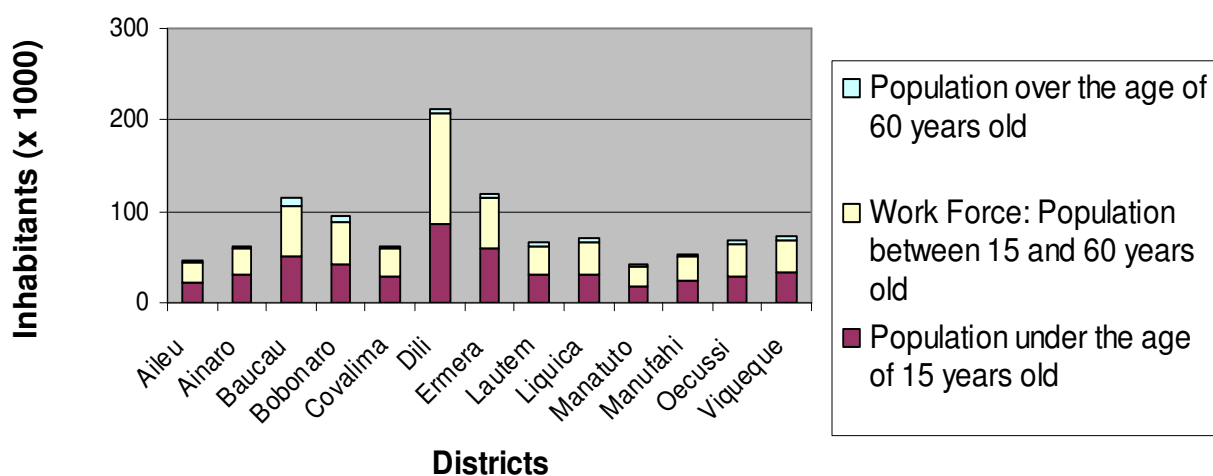
ANNEXES

Annex 01: District Demographic Profile

District	Total Population by District	Population under the age of 15 years old	Work Force: Population between 15 and 60 years old	Population over the age of 60 years old
Aileu	45,724	21,884	22,126	1,714
Ainaro	62,407	30,465	29,19	2,752
Baucau	113,748	51,137	54,454	8,157
Bobonaro	93,787	41,194	46,254	6,339
Covalima	62,764	28,617	30,905	3,242
Dili	212,469	86,612	119,94	5,917
Ermera	118,671	58,744	55,053	4,874
Lautem	65,349	31,936	29,399	4,014
Liquica	69,925	31,605	34,701	3,619
Manatuto	41,217	18,167	20,637	2,413
Manufahi	53,995	23,261	27,99	2,744
Oecusse	67,736	29,077	35,696	2,963
Viqueque	72,950	33,479	34,175	5,296
Total	1,080,742	486,176	540,822	53,744

Source: Timor-Leste in Figures, 2008; DNE Timor-Leste, www.dne.mof.gov.tl

Timor-Leste Demographic Profile by District

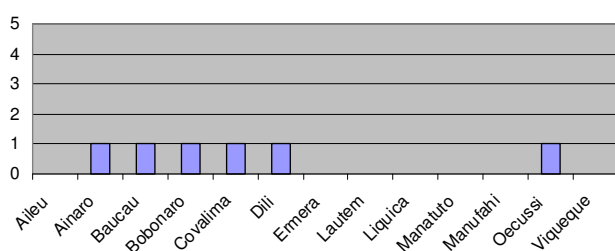


Annex 02: District Health Care Profile

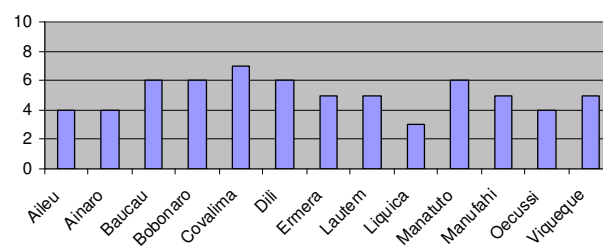
District	Number of Public Hospitals	Number of Community Health Centers	Number of Health Posts	Number of Private Clinics	Number of Physicians	Number of Health Workers ³⁶
Aileu	0	4	10	1	9	55
Ainaro	1	4	10	3	10	60
Baucau	1	6	23	2	40	229
Bobonaro	1	6	17	2	24	115
Covalima	1	7	10	2	32	114
Dili	1	6	8	11	138	430
Ermera	0	5	18	10	15	76
Lautem	0	5	19	3	15	74
Liquica	0	3	16	3	9	50
Manatuto	0	6	18	0	13	87
Manufahi	65	7	5	3	0	0
Oecusse	1	4	9	0	18	78
Viqueque	0	5	17	2	14	110
Total	6	66	189	41	347	1189

Source: Timor-Leste in Figures, 2008; DNE Timor-Leste, www.dne.mof.gov.tl

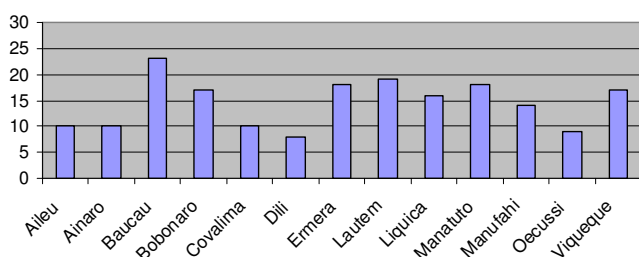
Public Hospitals by District



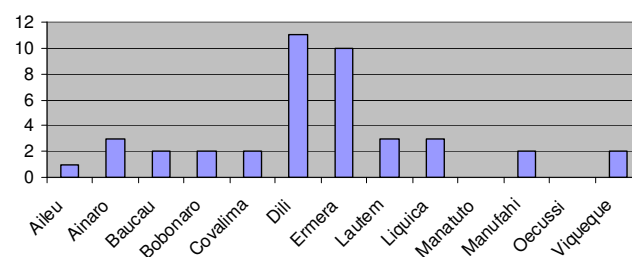
Community Health Centres by District



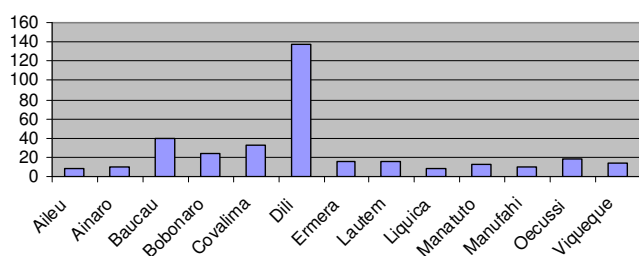
Health Posts by Districts



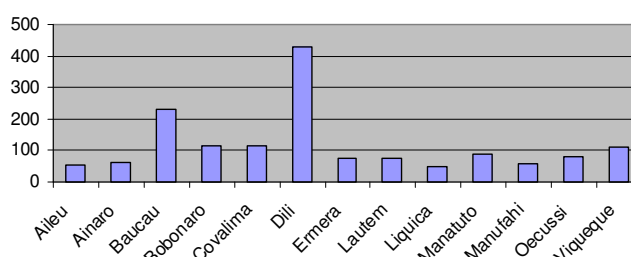
Private Clinics by District



Physicians by District



Health Workers by District



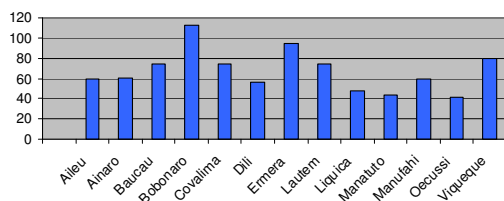
³⁶ Physicians, Nurses and Midwives.

Annex 03: District Education Profile

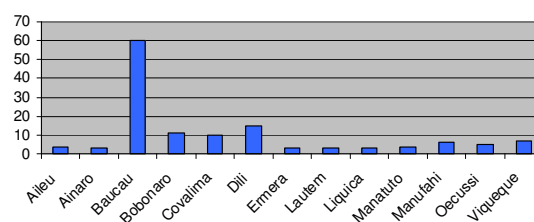
District	Number of Primary Schools	Number of private Primary Schools	Number of Pre-Secondary Schools	Number of Pre- Private Secondary Schools	Number of Secondary Schools	Number of Private Secondary Schools
Aileu	60	4	27	8	7	6
Ainaro	61	3	10	3	2	2
Baucau	74	60	22	7	8	1
Bobonaro	113	11	7	2	3	1
Covalima	74	10	12	1	3	1
Dili	56	15	8	14	8	11
Ermera	94	3	12	1	2	2
Lautem	74	3	5	4	3	0
Liquica	48	3	6	2	1	1
Manatuto	44	4	7	2	2	2
Manufahi	59	6	10	3	3	3
Oecusse	41	5	4	2	2	1
Viqueque	80	7	12	3	5	3
Total	878	134	142	52	49	34

Sources: Ministry of Education EMIS 2008/2009, UNICEF Education Programme and Democratic Governance monitoring unit

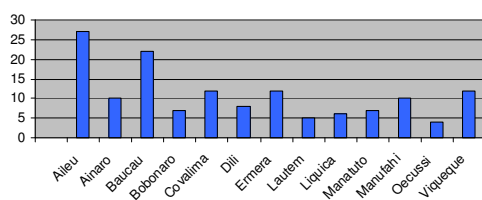
Number of Primary Schools per District



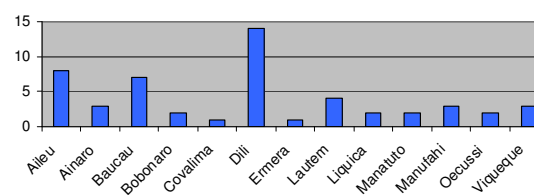
Number of private Primary Schools per District



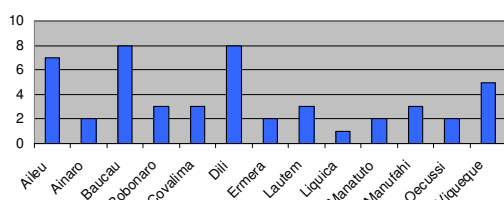
Number of Pre-Secondary Schools per District



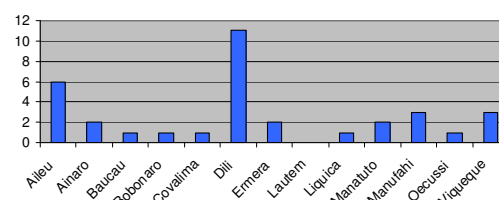
Number of Pre- Private Secondary Schools per District



Number of Secondary Schools per District



Number of Private Secondary Schools



Annex 04: District Level programs under Ministry of State Administration and Territorial Management

Annex 4-a: Local Development Program

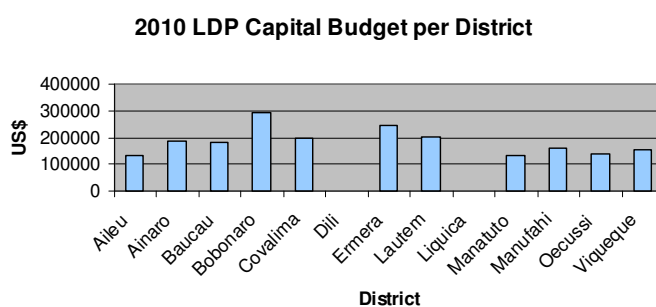
The Local Development Programme (LDP) is a pilot programme that is testing decentralization models in order to establish a local governance system that is effective, transparent and responsive to community needs, with the support of UNCDF, UNDP, Norwegian Embassy and Irish Aid.

The LDP pilot was gradually established in order to provide lessons based on practical experience that will help in the national debate about decentralization. In order to test different possibilities for decentralization, the Ministry of State Administration and Territorial Management (MSATM) begun piloting two models of local governance. The first pilot model began in Bobonaro in 2005 and has since expanded to Lautem, Aileu and Manatuto. A second pilot model started in 2008 in the districts of Baucau, Ainaro, Manufahi and Covalima. In 2010, five new districts were incorporated in the LDP as Dili, Ermera, Liquica, Oecusse and Viqueque, totalizing the 13 Districts throughout the territory.

The LDP is implemented through the Local Development Fund (LDF) that is allocated to the local Assemblies, which are composed of Suco Council representatives and district officers. These Assemblies will be able to use this fund to finance activities and small-scale infrastructure projects, such as clinics or health posts, school buildings, water and sanitation, irrigation, that have a direct impact on the communities. In 2009 the LDP implemented 127 projects in the eight pilot districts in various areas and provided a series of training at district level to members of the local Assemblies.

MSATM 2010 Budget Allocation for the Local Development Programme

District	Capital Budget (US\$)
Aileu	133,000.00
Ainaro	187,000.00
Baucau	181,346.40
Bobonaro	293,000.00
Covalima	196,000.00
Dili ³⁷	-
Ermera	247,972.80
Lautem	202,000.00
Liquica ¹³	-
Manatuto	135,000.00
Manufahi	158,002.00
Oecusse	138,278.40
Viqueque	157,077.60
Total	2,028,677.20



Sources: MSATM Local Governance Monthly Bulletin January 2010 Vol. III Ed. I and MSATM brochure "Raising Our Hands for Our Development".

³⁷ "Dili and Liquica will not receive funds from the State budget during 2010 but instead will use the regular budget to support activities for the establishment of the Sub district Development Commission and the District Assemblies." *MSATM Local Governance Monthly Bulletin January 2010 Vol III Ed. I*

Annex 04-b: Decentralized Development Package

The Decentralization Development Package (DDP) is based on the Decree-Law 2/2010, of 18 February 2010, which approves special procedures for civil construction works of up to USD250000 to local companies based in the sub-districts. Rectified state budget assigned USD 31.356 million to DDP by relocating the budget previously attached to line ministries under capital investments in districts. Ministry of State Administration and Territorial Management is the responsible ministry to implement 325 projects under DDP in all 13 districts. All the projects were planned and budgeted by the central government. District Administrations are given responsibility to administer and coordinate projects.

Projects under Decentralized Development Package 2010

Districts	Projects	Amount (US\$)
Aileu	16	1319762
Ainaro	22	1522463
Baucau	31	2921419
Bobonaro	34	3024214
Covalima	26	2003699
Dili	31	3407731
Ermera	25	2099898
Lautem	27	2335537
Liquica	23	2127668
Manatuto	22	2105069
Manufahi	23	2120706
Oecusse	23	1593060
Viqueque	22	2399575
Total	325	28980801

Source: Ministry of State Administration and Territorial Management, August 2010

In accordance with the Decree-Law No. 2/2010 it is necessary for the government to establish procedures for the implementation of a Decentralization Development Package as follows:

Procedures at the National Level: Line ministries will prepare a list of small and medium works to be carried out in each District. Each ministry will also prepare the respective estimate of costs, specifications and design of projects to be handed over to each district. Line Ministries or their decentralized services, together with the Task force Team shall ensure that JDTs execute construction works in accordance with the specification, design, schedule and cost of each project

Role of the Ministry of Finance: The National Treasury Directorate will transfer the Decentralized Development Package (DDP) Fund to a specific bank account in accordance with the allocation to each district determined by the Ministry of State Administration and Territorial Planning (MAEOT) and also in accordance with the budget approved by National Parliament. The Ministry of Finance can provide technical assistance to the District Treasury Administration (DTA) to manage the Decentralized Development Fund. The ministry shall receive financial reports from the district on the progress of the DDP.

Role of the Task Force Team: The TFT shall perform the following core functions: Provide assistance to local authorities so they are well informed about Decree Law No. 2/2010. Provide assistance to District Administrators to disseminate information in the districts and organize meetings with the aim of registering companies that are based in the district. Provide assistance to the JDTs to determine the admissibility and classification of companies in accordance with the established provisions. Provide assistance to the establishment and functioning of all Joint District Teams. Provide assistance to line ministries to produce a list of small and medium works less than US\$ 250,000 to be put to tender during the 2010 financial year. This shall include estimated costs, technical specifications of projects, design and work schedule. Provide assistance to the JDTs to select companies in accordance with criteria and procedures established in Decree-Law No. 2/2010. In addition, also support JDTs with the procurement process. Ensure that the Treasury Directorate, Ministry of Finance, can transfer DDP funds to the specific bank account for each district. Provide assistance to the JDTs to prepare reports and send them to the TFT on the progress of projects and evaluation of companies during the implementation period. Provide assistance to JDTs to process payments for the execution of works in accordance with Decree-Law No. 2/2010 and other subsidiary regulations. Ensure that all parties execute their tasks in accordance with the established schedule. Provide full assistance to the Line Ministries, Ministry of Finance and Ministry of State Administration and Territorial Planning to accelerate the execution of tasks by the respective entities in relation to the DDP. The TFT shall provide progress reports to the RDTL Prime Minister on the implementation of this program.

Role of the Ministry of State Administration and Territorial Planning: Prepare CPVs (Commitment & Payment Vouchers) for each district to allocate DDP Funds to the appropriate bank account in each district, through the Treasury Directorate, Ministry of Finance. Provide assistance to the JDT and TFT to execute the DDP. Facilitate and ensure that the JDT applies the rules of the LDP (Local Development Plan) in the execution of the DDP.

Award of civil construction works by the Joint District Team: Rules on the award of civil construction works to up to US \$250,000 are subject to Decree-Law No. 2/2010, 18 February. The JDT can decide to hand over some construction works of US \$ 50,000 or less to be managed by the village or community. These construction works are categorized as work that is technically uncomplicated, not requiring specialized workers or equipment. In such cases the JDT will use the LDP community contract guidelines to execute these construction works. After the award of works, the JDT will apply the LDP financial regulations.

Annex 04-c: Suco Development Plan

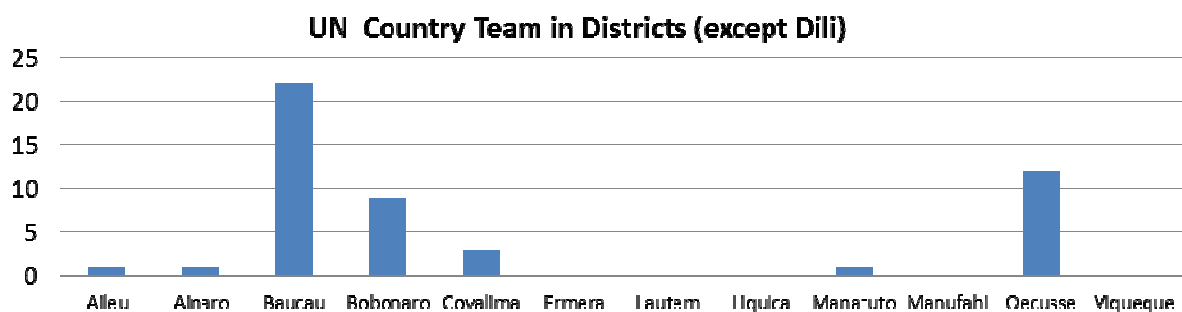
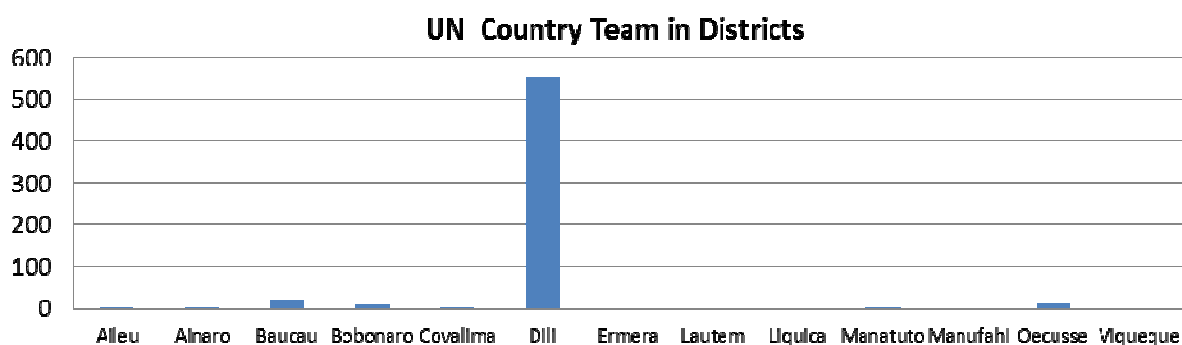
Suco Development Plan is the participatory proposals prepared by each Suco based on their needs, problems and opportunities. During the months of February to July 2010, all Suco Chiefs were trained on participatory development planning by the National Directorate of Local Development and Territorial Planning of the Ministry (MSATM). In this regard a training manual was prepared with the help of EU-GTZ RDPII and LGSP/UNCDF-UNDP. The trained Suco Chiefs facilitated planning in their Sucos with the participation of Suco communities. The field staff (international UNVs and Regional-NPOs) of Democratic Governance Support Unit assisted the Suco Council members to encourage women participation in the planning process in identifying community needs and prioritizing them. National Directorate of Local Development and Territorial Planning of Ministry of State Administration and Territorial Management (MSATM) started compiling Suco plans prepared by 442 Suco communities. On an average a Suco plan has 25 priority proposals (for one to five years without budget estimation) on the sectors of health, water and sanitation, education, agriculture, environment, infrastructure and social security. Once the Suco plans are compiled, the Ministry will review them based on similar proposals from more than one Suco and compile them as one plan.

Annex 05: UN in Districts

UN Country Team in the Districts

	District	UN Country Team*						TOTAL
		FAO	ILO	IOM	UNDP	UNFPA	WFP	
1	Aileu					1		1
2	Ainaro				1			1
3	Baucau	2	3	3	4		10	22
4	Bobonaro		1	1			7	9
5	Covalima			1	2			3
6	Dili							551
7	Ermera							0
8	Lautem							0
9	Liquica							0
10	Manatuto		1					1
11	Manufahi							0
12	Oecusse		1	2	2		7	12
13	Viqueque							0

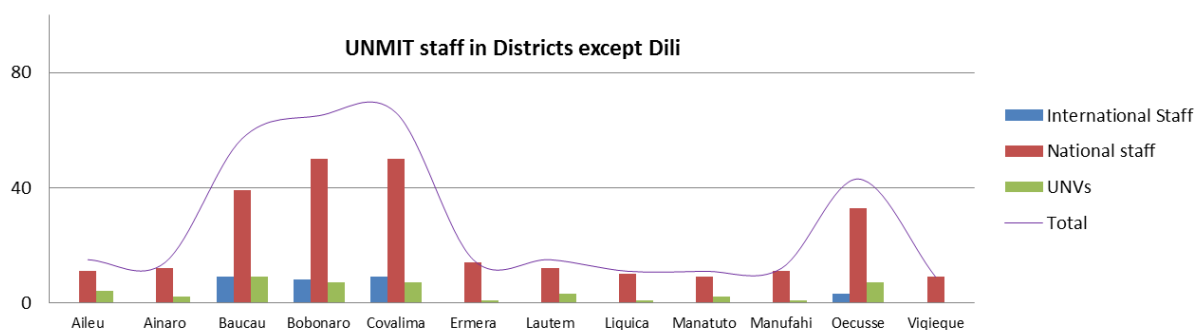
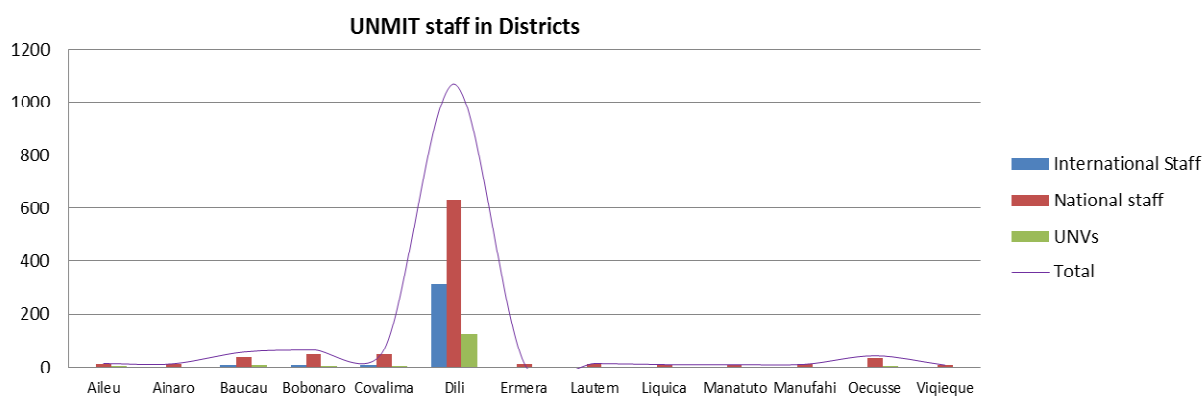
*Data from UNESCO, UNHCR, UNIDO, UNICEF and UNOPS are still to be received.



UNMIT Staff in the Districts

	Districts	International Staff**	National staff	UNVs	Total
1	Aileu		11	4	15
2	Ainaro		12	2	14
3	Baucau	9	39	9	57
4	Bobonaro	8	50	7	65
5	Covalima	9	50	7	66
6	Dili	313	633	123	1069
7	Ermera		14	1	15
8	Lautem		12	3	15
9	Liquica		10	1	11
10	Manatuto		9	2	11
11	Manufahi		11	1	12
12	Oecusse	3	33	7	43
13	Viqueque		9	0	9
	Total	342	893	167	1402

**MLG, UNPOL and FPU are not included



Annex 06: Programmes of UN Country Team in the Districts

Aileu

Organization	Programmes/Projects/Activities
FAO	Agriculture and Food Security, Labor & Income Generation, Pro Poor Policy Advice Education Environment and Energy
DESA	Rural Development
ILO	Labor & Income Generation, Rural Development, Gender Equality, HIV-AIDS Infrastructure Development
UNFPA	Population and Housing Census 2010: Collection of Census questionnaires and planning for the Post Census Enumeration Survey (PES) to evaluate the quality of the census. Reproductive Health Family Planning Safe Motherhood including Basic EMOC Gender Based Violence Programme
UNICEF	Supported the Plan International and celebrated Children's Day: 01 June 2010 Maternal and Child Health, Nutrition, HIV/AIDS, Child Friendly School (Ecolab Foun), Life skills based education for adolescents & youth, Non formal education Adolescent & Youth participation (Youth Parliament), Sanitation and hygiene promotion, Family latrine promotion & construction, Community water supply system construction/rehabilitation, Birth registration, Child Protection Network
UNIFEM	Increase women's political participation through advocacy, capacity building and M&E. Partner local NGO is HAFOTL.
WFP	Maternal Child and Health Nutrition (MCHN), School Feeding Programme Promoting Sustainable Food and Nutrition Security, Logistic Special Operation: Infrastructure Augmentation (store rooms) MoH, Logistic Special Operation: Infrastructure Survey (access roads + warehouses + school and health center store rooms) MoE, MoH
UNCDF/ UNDP	Local Development Program (LDP) Major Activities: Support District Assembly (DA) on preparation of bidding documents for LDP project tenderization Support District Assembly (DA) on procurement & contracting process Support District Assembly (DA) for the implementation of LDP project Observing the finance report meeting

Ainaro

Organization	Programmes/Projects/Activities
DESA	Water and Sanitation, Environment and Energy, Infrastructure Development Government
FAO	Agriculture and Food Security, Labor & Income Generation, Pro Poor Policy Advice Education, Environment and Energy
ILO	Labor & Income Generation, Rural Development, Gender Equality, HIV-AIDS Infrastructure Development
UNEST	Ainaro District Resource Centre – Institutional capacity building for the political parties
UNFPA	Population and Housing Census 2010: Collection of Census questionnaires and planning for the Post Census Enumeration Survey (PES) to evaluate the quality of the census. Reproductive Health

	Family Planning Provision of Basic and comprehensive EMOC with the presence of UNFPA supported OB GYN Specialist at Maubisse Referral Hospital Gender Based Violence ProgrammeFamily Planning, Gender Based Violence Programme
UNICEF	Maternal and Child Health, Nutrition, HIV/AIDS, Child Friendly School (Escola Foun), Life skills based education for adolescents & youth, Non formal education Adolescent & Youth participation (Youth parliament & Student Councils), Child Protection Network
WFP	Maternal Child and Health Nutrition (MCHN), School Feeding Programme. Logistic Special Operation: Supply and Logistics Capacity building MTCI in Maubisse, Logistic Special Operation: IT commodity Tracking Systems MTCI in Maubisse, Logistic Special Operation: Infrastructure Augmentation (store rooms) MoH, Logistic Special Operation: Infrastructure Survey (access roads + warehouses + school and health center store rooms) MoE, MoH

Baucau

Organization	Programmes/Projects/Activities
FAO	Food Security Project in Baucau (OSRO/TIM/801/SPA) the followings were the activities conducted in August 2010: - Completed home gardening program: ended to distribute vegetable seeds to households. This package support used to be distribution of varieties of seeds and saplings like mustard, water- convolvulus, long beans, eggplants, bitter melon and tomatoes. - training to farmers on how to make compost and organic pesticide - Completed and ended rice farming training - In cooperation with district Agriculture Office, a team of FAO monitored post-flooding damages in the area of agriculture.
ILO	Labor & Income Generation, Rural Development, Gender Equality, HIV-AIDS Infrastructure Development
IOM	Human Trafficking Programme
UNDP	Conducted need assessment in court, prosecution, public defenders and police. Notification support with court, prosecution, public defenders and police. Planned upcoming event on socialization of Law related to justice to community leaders.
UNEST	Baucau District Resource Centre – Institutional capacity building for the political parties Support to STAE and CNE
UNFPA	Population and Housing Census 2010: Collection of Census questionnaires and planning for the Post Census Enumeration Survey (PES) to evaluate the quality of the census. Reproductive Health Family Planning SafeMotherhood including Basic EMOC Gender Based Violence Programme
UNICEF	Food Security and malnutrition awareness program to Suco Chiefs, civil servants, civil societies and media, Maternal and Child Health, Nutrition, HIV/AIDS, Child Friendly School (Escola Foun), Life skills based education for adolescents & youth Non formal education, Adolescent & Youth participation (Youth parliament & Student Councils), Child Protection Network
WFP	Maternal Child and Health Nutrition (MCHN), School Feeding Programme, Cash and Voucher, Food For Work, Promoting Sustainable Food and Nutrition Security Logistic Special Operation: Infrastructure Augmentation (store rooms) MoH Logistic Special Operation: Infrastructure Survey (access roads + warehouses + school and health center store rooms) MoE, MoH
UNCDF/ UNDP	Local Development Program (LDP) Major Activities:

	Support District Assembly (DA) on preparation of bidding documents for LDP project tenderisation Support District Assembly (DA) on procurement & contracting process Support District Assembly (DA) for the implementation of LDP project Observing the finance report meeting
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Bobonaro

Organization	Programmes/Projects/Activities
FAO	Agriculture and Food Security, Labor & Income Generation, Pro Poor Policy Advice Education, Environment and Energy
ILO	Labor & Income Generation, Rural Development, Gender Equality, HIV-AIDS Infrastructure Development
IOM	Human Trafficking Programme
UNDP	Training for political parties
UNEST	Provided logistics support to STAE Bobonaro by transporting all the voters' materials to and from to all the suco's and communities where needed. Conducted computers trainings to the 16 political parties' members Bobonaro District Resource Centre – Institutional capacity building for the political parties Support to STAE and CNE
UNFPA	Population and Housing Census 2010: Collection of Census questionnaires and planning for the Post Census Enumeration Survey (PES) to evaluate the quality of the census. Reproductive Health Family Planning Safe Motherhood including EMOC Gender Based Violence Programme
UNICEF	Maternal and Child Health, Nutrition, HIV/AIDS, Child Friendly School (Escola Foun), Life skills based education for adolescents & youth, Non formal education Adolescent & Youth participation (Youth parliament & Student Councils), Community Radio & Programme broadcasts, Child Protection Network
UNIFEM	Capacity building on peace elements and economic empowerment. Provision of support services to Sexual and Gender-based Violence (SGBV) victims: Psychosocial support ; Life skills training, Coordinate the transition from community established and operated referral networks (including shelters, transit houses, etc.) to be government operated. Working with partner NGOs: Asia Pacific Support Collective- Timor Leste (APSC-TL), APSCTL , Fokupers Asosiasaun Mane Kontra Violensia (AMKV)
WFP	Maternal Child and Health Nutrition (MCHN), School Feeding Programme Cash and Voucher, Logistic Special Operation: Supply and Logistics Capacity building MTCI in Maliana, Logistic Special Operation: IT commodity Tracking Systems MTCI in Maliana, Logistic Special Operation: Infrastructure Augmentation (store rooms) MoH, Logistic Special Operation: Infrastructure Survey (access roads + warehouses + school and health center store rooms) MoE, MoH, Biogas and Fuel Efficient Stove project for School Feeding
UNCDF/ UNDP	Local Development Program (LDP) Major Activities: Support District Assembly (DA) on preparation of bidding documents for LDP project tenderisation Support District Assembly (DA) on procurement & contracting process Support District Assembly (DA) for the implementation of LDP project Observing the finance report meeting

Covalima

Organization	Programmes/Projects/Activities
DESA	Water and Sanitation, Environment and Energy, Infrastructure development Government
FAO	Agriculture and Food Security, Labor & Income Generation, Pro Poor Policy Advice Education, Environment and Energy
ILO	Labor & Income Generation, Rural Development, Gender Equality, HIV-AIDS Infrastructure Development
UNDP	Justice Programme
UNFPA	Population and Housing Census 2010: Collection of Census questionnaires and planning for the Post Census Enumeration Survey (PES) to evaluate the quality of the census. Reproductive Health Family Planning Safe Motherhood including EMOC Gender Based Violence Programme
UNICEF	Maternal and Child Health, Nutrition, HIV/AIDS, Child Friendly School (Escola Foun), Life skills based education for adolescents & youth, Non formal education Adolescent & Youth participation (Youth Parliament), Child Protection Network
UNIFEM	Capacity building on peace elements and economic empowerment. Provision of support services to Sexual and Gender-based Violence (SGBV) victims: Psychosocial support; Life skills training, Coordinate the transition from community established and operated referral networks (including shelters, transit houses, etc.) to be government operated. Working with partner NGOs: Asia Pacific Support Collective- Timor Leste (APSC-TL), APSCTL , Fokupers Asosiasaun Mane Kontra Violensia (AMKV)
WFP	Maternal Child and Health Nutrition (MCHN), School Feeding Programme, Logistic Special Operation: Supply and Logistics Capacity building MTCL, Logistic Special Operation: IT commodity Tracking Systems MTCL, Logistic Special Operation: Infrastructure Augmentation (store rooms) MoH, Logistic Special Operation: Infrastructure Survey (access roads + warehouses + school and health center store rooms) MoE, MoH
UNCDF/ UNDP	Local Development Program (LDP) Major Activities: Support District Assembly (DA) on preparation of bidding documents for LDP project tenderization Support District Assembly (DA) on procurement & contracting process Support District Assembly (DA) for the implementation of LDP project Observing the finance report meeting

Dili

Organization	Programmes/Projects/Activities
FAO	Agriculture and Food Security, Labor & Income Generation, Pro Poor Policy Advice Education, Environment and Energy
ILO	Labor & Income Generation, Rural Development, Gender Equality, HIV-AIDS Infrastructure Development
IOM	Human Trafficking Programme Disaster Risk Reduction Enhanced Migration Management Enhanced Stability through Sustainable Reintegration of IDPs

DESA	Rural Development
UNESCO	Education, Culture, Media/Communication and Information, Science (Education and Policy)
UNEST	Support to STAE and CNE, STAE started the “Exhibition and Challenge” process. Between June 1 until June 12, voters had the chance to verify their information and make complain/s to change the data in case any mistake was found.
UNFPA	Population and Housing Census 2010: Collection of Census questionnaires and planning for the Post Census Enumeration Survey (PES) to evaluate the quality of the census. Receiving and storage of census instruments Verification of census questionnaires and compilation of preliminary results Reproductive Health including RH/FP commodities Family Planning Safe Motherhood including Basic and Comprehensive EMOC Support Sharis Haburas Comunidade(SHC) for the project on HIV in Prison Gender Based Violence Programme, Facilitation of emergency medical, psycho-social, shelter and trauma counseling Legal support and accompaniment to Court for survivors of gender-based violence. Working together with Marie Stopes International Timor Leste, Alola Foundation, Clinic Café Timor, CARITAS Diocese Dili, Fundacao Timor Hari'I, Pradet Timor Lorosae, JSMP/Victim Support Services, Fokupers
UNICEF	Maternal and Child Health, Nutrition, HIV/AIDS, Child Friendly School (Escola Foun), Life skills based education for adolescents & youth, Non formal education Adolescent & Youth participation (Youth parliament & Student Councils), Child Protection Network, Community Radio & Programme broadcasts
UNIFEM	Encouraging Women's Political Participation, GRB, VAW/DV law. Working with Rede Feto Secretariat and its members, Women's Wings Political Parties, Rede Feto, FOKUPERS, FKSH, FONGTIL and LUTA HAMUTUK, Rede Feto, FKSH, and FONGTIL
WFP	Maternal Child and Health Nutrition (MCHM) School Feeding Programme Logistic Special Operation: Supply and Logistics Capacity building MTCI and MSS Logistic Special Operation: Infrastructure Augmentation (warehouses) MSS Logistic Special Operation: IT commodity Tracking Systems MTCI Logistic Special Operation: Supply and Logistics Capacity building MoE Logistic Special Operation: Infrastructure Augmentation (store rooms) MoH Logistic Special Operation: Infrastructure Survey (access roads + warehouses + school and health center store rooms) MoE, Mo
UNCDF/ UNDP	Local Development Program (LDP) Major Activities: Support District Assembly (DA) on 2011 LDP planning process Support District Assembly (DA) on finalisation of Action Annual Plan (AAP), Trimester Report Matrix (TRM)

Ermera

Organization	Programmes/Projects/Activities
FAO	Agriculture and Food Security, Labor & Income Generation, Pro Poor Policy Advice Education, Environment and Energy
ILO	On 08 – 09 June 2010: consultation meeting among UNDP, UNICEF, UNFPA, WFP, FAO and ILO in Atsabe and Letefoho Sub – Districts in Ermera Labor & Income Generation, Rural Development, Gender Equality, HIV-AIDS
UNDP	On 24 August 2010, A Team from UNDP visited Ermera District for consultation meeting with district gender focal point and to appoint the Sub District, Administrator's Wife as a Sub District Focal Point. The activity was coordinated with women group association like Rede Feto, Bakita Centro and other relevant women association Group. The aim on this focal point is to encourage the

	women to participate in political development process in every sector.
UNFPA	Population and Housing Census 2010: Collection of Census questionnaires and planning for the Post Census Enumeration Survey (PES) to evaluate the quality of the census. Reproductive Health Family Planning Strengthening of Health Promotion activities through radio PSA's Safe Motherhood including Basic EMOC Support to Sharis Haburas Comunidade(SHC) for the implementation of HIV in prison Project in Gleno Prison Gender Based Violence Programme
UNICEF	Maternal and Child Health, Nutrition, HIV/AIDS, Child Friendly School (Escola Foun), Life skills based education for adolescents & youth, Non formal education Adolescent & Youth participation, Sanitation and hygiene promotion, Family latrine promotion & construction, Birth registration, Child Protection Network, Community water supply system construction/rehabilitation, Community Radio & Programme broadcasts
UNIFEM	On 03 August 2010, UNIFEM has supported the Women Parliamentary Group Timor Leste (GMPTL) to organize a District conference on maternity health, family planning and reproductive health.
WFP	Maternal Child and Health Nutrition (MCHN), School Feeding Programme, Food For Work Cash and Voucher Local Food Fortification (Timor Vita), Logistic Special Operation: Infrastructure Augmentation (store rooms) MoH, Logistic Special Operation: Infrastructure Survey (access roads + warehouses + school and health center store rooms) MoE, MoH
UNCDF/ UNDP	Local Development Program (LDP) Major Activities: Support District Assembly (DA) on preparation of bidding documents for LDP project tenderization Support District Assembly (DA) on procurement & contracting process Support District Assembly (DA) for the implementation of LDP project Observing the finance report meeting

Lautem

Organization	Programmes/Projects/Activities
FAO	Agriculture and Food Security, Labor & Income Generation, Pro Poor Policy Advice Education, Environment and Energy
ILO	Labor & Income Generation, Rural Development, Gender Equality, HIV-AIDS Infrastructure Development
IOM	Prevention of human trafficking and prevention from natural disaster program
UNESCO	Media (Community Radio)
UNFPA	Population and Housing Census 2010: Collection of Census questionnaires and planning for the Post Census Enumeration Survey (PES) to evaluate the quality of the census. Reproductive Health Family Planning Safe Motherhood including Basic EMOC Gender Based Violence Programme
UNICEF	Maternal and Child Health, Nutrition, HIV/AIDS, Child Friendly School (Escola Foun), Life skills based education for adolescents & youth, Non formal education Adolescent & Youth participation (Youth Parliament), Child Protection Network Community Radio & Programme broadcasts
WFP	School feeding programme Maternal Child and Health Nutrition (MCHN) Logistic Special Operation: Supply and Logistics Capacity building MSS Logistic Special Operation: Infrastructure Augmentation (warehouses) MSS

	Logistic Special Operation: Infrastructure Augmentation (store rooms) MoH Logistic Special Operation: Infrastructure Survey (access roads + warehouses + school and health center store rooms) MoE, MoH
UNCDF/ UNDP	Local Development Program (LDP) Major Activities: Support District Assembly (DA) on preparation of bidding documents for LDP project tenderisation Support District Assembly (DA) on procurement & contracting process Support District Assembly (DA) for the implementation of LDP project Observing the finance report meeting

Liquica

Organization	Programmes/Projects/Activities
FAO	Agriculture and Food Security, Labor & Income Generation, Pro Poor Policy Advice Education, Environment and Energy
ILO	Labor & Income Generation, Rural Development, Gender Equality, HIV-AIDS Infrastructure Development
UNFPA	Population and Housing Census 2010: Collection of Census questionnaires and planning for the Post Census Enumeration Survey (PES) to evaluate the quality of the census. Reproductive Health Family Planning Safe Motherhood including EMOC Gender Based Violence Programme
UNICEF	Maternal and Child Health, Nutrition, HIV/AIDS, Child Friendly School (Escola Foun), Life skills based education for adolescents & youth, Non formal education Adolescent & Youth participation (Youth Parliament), Sanitation and hygiene promotion, Family latrine promotion & construction, Child Protection Network Community water supply system construction/ rehabilitation
WFP	Maternal Child and Health Nutrition (MCHN) School Feeding Programme Biogas Stove project for School Feeding Logistic Special Operation: Infrastructure Augmentation (store rooms) MoH Logistic Special Operation: Infrastructure Survey (access roads + warehouses + school and health center store rooms) MoE, MoH
UNCDF/ UNDP	Local Development Program (LDP) Major Activities: Support District Assembly (DA) on 2011 LDP planning process Support District Assembly (DA) on finalisation of Action Annual Plan (AAP), Trimester Report Matrix (TRM).

Manatuto

Organization	Programmes/Projects/Activities
FAO	Agriculture and Food Security, Labor & Income Generation, Pro Poor Policy Advice Education, Environment and Energy
ILO	Labor & Income Generation, Rural Development, Gender Equality, HIV-AIDS Infrastructure Development

DESA	Rural Development
UNFPA	Population and Housing Census 2010: Collection of Census questionnaires and planning for the Post Census Enumeration Survey (PES) to evaluate the quality of the census. Reproductive Health Family Planning Safe Motherhood including Basic EMOC Gender Based Violence Programme
UNICEF	Maternal and Child Health, Nutrition, HIV/AIDS, Child Friendly School (Escola Foun), Life skills based education for adolescents & youth, Non formal education Adolescent & Youth participation (Youth Parliament), School WASH facilities construction, Birth registration, Child Protection Network, Community Radio & Programme broadcasts
WFP	Maternal Child and Health Nutrition (MCHN) School Feeding Programme Logistic Special Operation: Supply and Logistics Capacity building MTCI Logistic Special Operation: IT commodity Tracking Systems MTCI Logistic Special Operation: Infrastructure Augmentation (store rooms) MoH Logistic Special Operation: Infrastructure Survey (access roads + warehouses + school and health center store rooms) MoE, MoH Promoting Sustainable Food and Nutrition Security Fuel Efficient Stove project for School Feeding
UNCDF/ UNDP	Local Development Program (LDP) Major Activities: Support District Assembly (DA) on preparation of bidding documents for LDP project tenderization Support District Assembly (DA) on procurement & contracting process Support District Assembly (DA) for the implementation of LDP project Observing the finance report meeting

Manufahi

Organization	Programmes/Projects/Activities
DESA	Water and Sanitation, Environment and Energy, Infrastructure development Government
FAO	Agriculture and Food Security, Labor & Income Generation, Pro Poor Policy Advice Education, Environment and Energy
ILO	Labor & Income Generation, Rural Development, Gender Equality, HIV-AIDS Infrastructure Development
UNFPA	Population and Housing Census 2010: Collection of Census questionnaires and planning for the Post Census Enumeration Survey (PES) to evaluate the quality of the census. Reproductive Health Family Planning
UNICEF	Maternal and Child Health, Nutrition, HIV/AIDS, Child Friendly School (Escola Foun), Life skills based education for adolescents & youth, Non formal education Adolescent & Youth participation (Youth Parliament), Child Protection Network
WFP	Maternal Child and Health Nutrition (MCHN) School Feeding Programme Logistic Special Operation: Supply and Logistics Capacity building MSS Logistic Special Operation: Infrastructure Augmentation (warehouses) MSS Logistic Special Operation: Infrastructure Augmentation (store rooms) MoH Logistic Special Operation: Infrastructure Survey (access roads + warehouses + school and health center store rooms) MoE, MoH

UNCDF/ UNDP	Local Development Program (LDP) Major Activities: Support District Assembly (DA) on preparation of bidding documents for LDP project tenderisation Support District Assembly (DA) on procurement & contracting process Support District Assembly (DA) for the implementation of LDP project Observing the finance report meeting
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Oecusse

Organization	Programmes/Projects/Activities
FAO	Agriculture and Food Security, Labor & Income Generation, Pro Poor Policy Advice Education, Environment and Energy
ILO	Labor & Income Generation, Rural Development, Gender Equality, HIV-AIDS Infrastructure Development
IOM	Human Trafficking Programme
UNCDF	Support LDP Programme
UNDP	Justice Programme Support to the Timorese Electoral Cycle
UNEST	Oecusse District Resource Centre – Institutional capacity building for the political parties: UNEST Political Parties training team went to Oecusse District for the Video Presentation to Political parties' members. This presentation occurred in 4 Sub-districts: Panted Macassar (17 June), Oesilo (18 June), Nitibe (21 June) and Passade (22 June). Support to STAE and CNE
UNFPA	Population and Housing Census 2010: Collection of Census questionnaires and planning for the Post Census Enumeration Survey (PES) to evaluate the quality of the census. Reproductive Health Family Planning Gender Based Violence Programme
UNICEF	Maternal and Child Health, Nutrition, HIV/AIDS, Child Friendly School (Escola Foun), Life skills based education for adolescents & youth, Non formal education Adolescent & Youth participation (Youth parliament & Student Councils), Child Protection Network, Community Radio & Programme broadcasts
WFP	Maternal Child and Health Nutrition (MCHN) School Feeding Programme Food For Work Logistic Special Operation: Supply and Logistics Capacity building MTCI and MSS Logistic Special Operation: Infrastructure Augmentation (warehouses) MSS Logistic Special Operation: IT commodity Tracking Systems MTCI Logistic Special Operation: Infrastructure Augmentation (store rooms) MoH Logistic Special Operation: Infrastructure Survey (access roads + warehouses + school and health center store rooms) MoE, MoH Promoting Sustainable Food and Nutrition Security
UNCDF/ UNDP	Local Development Program (LDP) Major Activities: Support District Assembly (DA) on preparation of bidding documents for LDP project tenderisation Support District Assembly (DA) on procurement & contracting process Support District Assembly (DA) for the implementation of LDP project Observing the finance report meeting

Viqueque

Organization	Programmes/Projects/Activities
FAO	Agriculture and Food Security, Labor & Income Generation, Pro Poor Policy Advice Education, Environment and Energy
ILO	Labor & Income Generation, Rural Development, Gender Equality, HIV-AIDS Infrastructure Development
UNFPA	Population and Housing Census 2010: Collection of Census questionnaires and planning for the Post Census Enumeration Survey (PES) to evaluate the quality of the census. Reproductive Health Family Planning Safe Motherhood including Basic EMOC Gender Based Violence Programme
UNICEF	Maternal and Child Health, Nutrition, HIV/AIDS, Child Friendly School (Escola Foun), Life skills based education for adolescents & youth, Non formal education Adolescent & Youth participation (Youth parliament), Child Protection Network Community Radio & Programme broadcasts
WFP	School Feeding Programme Logistic Special Operation: Infrastructure Augmentation (store rooms) MoH Logistic Special Operation: Infrastructure Survey (access roads + warehouses + school and health center store rooms) MoE, MoH
UNCDF/ UNDP	Local Development Program (LDP) Major Activities: Support District Assembly (DA) on preparation of bidding documents for LDP project tenderisation Support District Assembly (DA) on procurement & contracting process Support District Assembly (DA) for the implementation of LDP project Observing the finance report meeting

Sources: Democratic Governance Support Unit/UNMIT _August 2010, UNDP Timor-Leste _August 2010, UNEST_August 2010, UNICEF Timor-Leste_August 2010, WFP Timor-Leste_August 2010

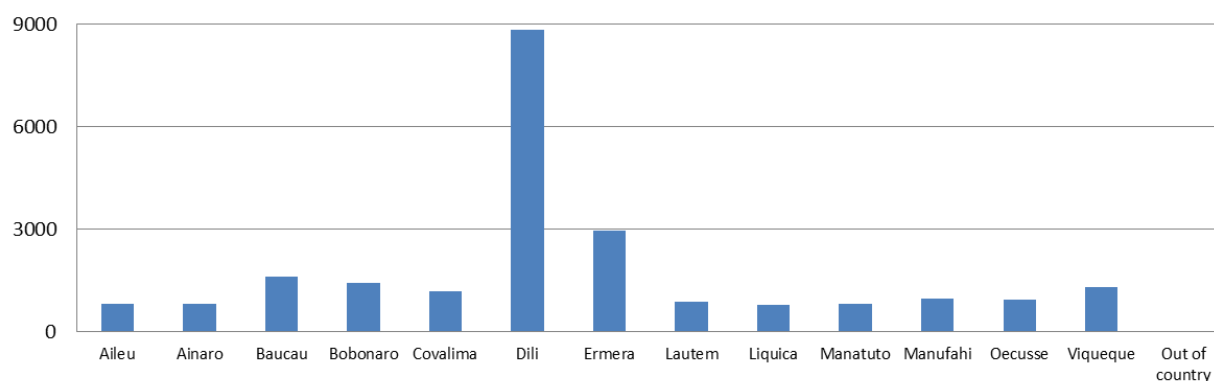
Annex 07: Distribution of Civil Servants by Districts

	Office of President	Court of Appeal	National Parliament	Office of Prime Minister	Council of Ministers	SSo Youth and Sports	SSo Natural Resources	SSo Energy Policy	SoSVoc. Training and Employment	SoS Promotion of Equality	Ministry of Defence and Security	SoS Security	Ministry of Foreign Affairs	Ministry of Finance	Ministry of Justice	Ministry of Health	Ministry of Education	Ministry of State Administration	Ministry of Economy and Development	Ministry of Social Solidarity	Ministry of Infrastructure (MI)	MI-SoS Public Works	MI-SoS Transport and Communication	MI-SoS Electricity, Water	Ministry of Tourism	Ministry of Agriculture	Office of Prosecutor General	CNE	PDHJ (Ombudsman)	Anti Corruption Commission	Civil Service Commission	TOTAL Civil Servant	Ratio with population*
Aileu					1							46		2	8	56	592	19	9	4		2		20		50		1				810	1 to 56
Ainaro					1	1						21		3	7	63	587	19	16	4		3		19		59			7			810	1 to 77
Baucau		5		1	3	9			13			65	22	16	36	251	902	92	8	3		3	9	39		124	4		9			1614	1 to 70
Bobonaro									2			62		19	6	111	980	26	20	21		28	1	23		121			3			1423	1 to 65
Covalima		5	1		1		1					33		9	6	99	851	33	13	9		2	1	23		82	6		2			1177	1 to 53
Dili	50	38	64	133	177	48	44	24	167	37	39	607	58	529	405	668	3069	216	199	288	15	241	400	364	75	673	54	51	56	2	43	8834	1 to 24
Ermera		7			2	1			2			59		9	75	246	2194	55	28	22		13	3	61		173	5		14			2969	1 to 39
Lautem														2		134	661	12		3	3	2		5		70						892	1 to 73
Liquica					1		1					11		1	4	25	661	4	8	3		2		7		43			5			776	1 to 90
Manatuto							1					31		3	8	74	516	34	11	6		4	0	22		99			3			812	1 to 50
Manufahi	0	0	0	0	2							44		2	8	80	673	25	9	3		20	1	25		70			6			968	1 to 55
Oecusse		2			1	1			2			54		8	16	75	589	28	14	23		13	4	25		81	6		5			947	1 to 71
Viqueque				1	1	1	1					27		1	5	101	1021	29	10	4		2		20		82			7			1313	1 to 55
Out of country													17																			17	
ToTAL																																23362	

Source: Personnel Management Information System, Support to Civil Service Reform, August 2010

*Note: The population figure has been taken as of 2008 from DNE Timor-Leste, www.dne.mof.gov.tl

Number of Civil Servants in Districts
August 2010



Annex 08: Main NGOs activities, as of August 2010**Aileu**

Organization	Sectors	Programs
Rede Feto Secretariat & its members	Women's Political Participation	Advocacy, Capacity building and M&E

Ainaro

Organization	Sectors	Programs
Clinic Café Timor:	Family planning, maternal and child health	UNFPA provides fund to assist the training on family planning, maternal and child health, for the health staff
Belun	Non-Active	Non-active
CRDH	Human Rights, Education, Health and Agriculture	Training on Human Rights, Education, Health and Agriculture
CMADA	Agriculture and Human Rights	Training on Intensification, Intensification and diversification and Human Rights
Cruz Vermelha da Timor Leste	Community Health and Disaster Preparedness Safety Services	Water and Sanitation Disaster Preparedness and First Aid
Fuka		
FBH-Fundasaun Berdato Haburas	Justice	Justice
HIR (Hametin Ita Rai)	Agriculture, Education Human Rights	Training on food storage, improvement of local production, building marketing network Training on Civic Education and Non-formal education Training on Human Rights, received micro grant for human rights outreach program at community level
HMHP	N/A	N/A
Moris Rasik	Micro-credit	Supply Credit
Tol-Hae	Education, Agriculture Sanitation	Training on civic education, Agriculture and Sanitation
The Asia Foundation	Decentralization Local Governance Electoral Human Rights	Capacity Building

Baucau

Organization	Sectors	Programmes/Projects/Activities
Alola Foundation	Education, Health and Economy	Capacity building, education, small business empowerment as well as health programme.
Baucau Buka Hatene	Education and Economy	Capacity building and civic education
Cailalo	Education, Agriculture and Economy	Capacity building, civic education as well as agriculture and fisheries programme
Caritas Diocese Baucau	Education, Religion, Health	Education and Health
Catholic Relief Services	Health, Education, Humanitarian, Agriculture and Peace	Humanitarian relief, peace building, health, agriculture and capacity building among other programmes
Community Development Centre	Business and agriculture	Financial support, capacity building, marketing and promotion of community based enterprises.
GTZ	Agriculture	Provides capacity building and agriculture equipments.
Legal Aid/ Educasaun Comunidade Matebian	Education, Justice	Local NGO provides legal aid/private lawyer, judicial education to community and peace building
OASIS	Education	Community based organization providing capacity building to children and youth in computer and languages training
Rede Feto Secretariat & Its members (UNFETIP)	Women's Political Participation	Advocacy, Capacity building and M&E
Rede Feto, FKSH, and FONGTIL	GRB Education and socialization	produce brochures and organize TV and Radio talk shows
Community Transformation Institute (CTI)	Transitional Justice	Disseminate CAVR report
Fundasaun Edukasaun Comunidade Matebian (ECM)	HR promotion Legal assistance	Human Rights outreach with communities, Legal support to victims of sexual and gender based violence
Pastoral da Crianca, Baucau Diocese	Maternal and child health, nutrition, and children education, since antenatal and to six years of age.	The UNFPA supported fund on training for pregnant women and men involvement, monitoring and evaluation activities
REDE Feto, FOKUPERS, FKSH, FONGTIL and LUTA HAMUTUK	GRB, VAW/DV law	Provide TOT training and Capacity Development about GRB; Provide materials to realize GRB advocacy; Introduce GRB to Suco Councillor under IPWDPM as part of helping local authorities to do gender responsive planning and budgeting
Rede Feto, FKSH, and FONGTIL	GRB Education and socialization	produce brochures and organize TV and Radio talk shows
The Asia Foundation	Decentralization and education	Decentralization programme, capacity building
World Vision	Education, Humanitarian and Agriculture	Works on peace building and capacity building among other programmes
Yayasan HAK	Justice and human rights	Work in human rights areas, monitoring and providing capacity building and civic education on human rights issues

Bobonaro

Organization	Sectors	Programmes
CCF	Education, Health & Economy	Formal education, Health, Rural economy development
Care International	Education, Health, Water & Sanitation, Emergency Aid	Provide access clean water & sanitation to camps of displaced people, design children magazine and provided funds for local NGO
CVTL (Cruz Vermelha Timor Leste)	Health, Water and Sanitation, Capacity Building and Emergency Aid	Implement rural water & sanitation, community mobilization & empowerment, disaster management, promotion of humanitarian values and organizational development
Fundasaun Moris Hamutuk (FMH)	Health and Agriculture	Sanitation & Agriculture
GTZ	Agriculture	Capacity building and agriculture equipments
HALARE	Agriculture	Agriculture
ARD/INR programme (Ita Nia Rai)	Mediation, Administration and to Strengthening Property Rights	Works to strengthening land policy, land data collection, dispute resolution, mediation and land administration
Lanamona	Economy	Women cooperative in micro credit
Moris Foun	Education & Human Rights	Formal & non formal education as well as human rights
Tuba Rai Metin (TRM)	Economy and Development	Micro Credit
Organizasaun Haburas Moris	Agriculture, Health, Capacity Building	Agriculture, water & sanitation and non formal education
Rural Water Sanitation Service Programme	Rural Water Sanitation and Hygiene	Rural water & sanitation. Capacity building and funds for local NGO that work for rural water projects
Worldvision	Better Future, Livelihoods Security, Health, Water and Sanitation	Peace building, child protection, youth development, household food security and infrastructure

Covalima

Organization	Sectors	Programmes
Centru Joventude Covalima	Capacity building and education	Capacity building, education, small business empowerment and health programme
Centru Comunidade Covalima	Education and Economy	Capacity building, civic education and rural women development
Hametin Lia Tatoli	Agriculture and Economy	Capacity building, education and agriculture
NGO Hadomi Malu	Agriculture and construction	Capacity building for farmers, research soil's quality, rice and vegetables planting programme
Oxfam international	Health, Education, Humanitarian, Agriculture and Peace	Humanitarian relief, peace building, health, agriculture and capacity building among other programmes
GTZ	Agriculture and development	Provides capacity building and agriculture equipments, Suco development plan and justice programmes

Timor Aid	Capacity building	Training women groups support development programme
Care International	Health and Development	Health programme
Fundasaun Timor Harii	Health	Civic education and HIV
Fundasaun Comunidade Futuru	Infrastructure	Infrastructure

Dili

Organization	Sectors	Programs/Projects/Activities
Association of Men Against Violence (AKMV)	Education, Justice	Training on gender equality
Alola Foundation	Education, Health and Economy	Capacity building, education, small business empowerment and health programme
National Alliances for International Court (ANTI)	Justice	Advocacy for the establishment of International Court ad hoc (IC) for Timor-Leste
Ba futuru	Education and Justice	Peace building, child protection, civic education, water supply and human rights
Belun	Education, Justice	Conflict resolution, capacity building and training
BIBI BULAK	Education, Health, and Justice	Prevention of malaria, HIV/AIDS, sanitation, gender programme
CAUCUS' women in Politics	Education, advocacy and capacity building	Women political participation, parliament watch, training
Centru Uniao National Dezemolvementu Timor-leste (CUNTDTL)	Education, Infrastructure and advocacy	Engineering training and research
CEPAD and Interpeace	Justice and Economy	Conducting research and analyzing for justice system and administration justice of corruption and nepotism
Clinic Bairopite (BPC)	Education and health	Promotion and health education, immunization, family planning and maternity.
CNJTL Association	Justice	Work for youth movement for National Unity, participation in development process, social justice and respect for human right
Feto iha kbit servisu (FKSH)	Economic, gender, capacity building.	Management finance training, gender training, leadership and advocacy training
Fo Diak	Education	Non formal education
FOKUPERS	Justice	Work for women right
Font of Timorese at Nationwide	Education, agriculture, advocacy, media	English course, farmer training, water supply, human rights
Forum Tau Matan	Justice and Role of Law.	Publishing human right magazine, monitoring the persons in prison, focused on youth
Fundasaun Creche 12 November	Education, Media, Human Right and Media.	Assisting scholarship for children and human rights training
Fundasaun ETADEP	Agriculture, Infrastructure and	Rural Community development, sustainable

	Justice.	agriculture, water supply and sanitation
Fundasaun Siao (FS)	Education, Agriculture, Infrastructure, Health and Justice.	Non formal training, hygiene sanitation, water supply, advocacy, reconciliation for peace
GFFTL	Justice and Education.	Advocacy for women in rural areas
Haburas Foundation	Environment	Protection environment and natural resources management
Hametin Timor Foun (HTF)	Education, health, agriculture and advocacy	Language and computer course, environment protection, HIV/AIDS prevention
Hamoris cooperasaun Timor Leste (HCTL)	Education, Agriculture, Infrastructure, Health, Justice	Non formal training, hygiene sanitation, water supply, advocacy, reconciliation for peace
HASETIL	Agriculture	Conducting agriculture training for farmer and NGOs
Ita Ba Pas	Justice	Focusing monitoring o security sector, and reconciliation among the martial art conflict
Justice and Peace Commission	Justice	Work for human right and moral of humanity according to catholic doctrine.
Knua Buka Hatene (KBH)	Education, Justice.	Provide access to vocational training, and community education programme.
KSTL Labour Syndicate	Justice and Economy.	Protect and provide information on the right of labor.
LABEH	Justice and Economy.	Monitoring human right process, transparency and accountability in state institution.
LAIFET	Justice, Agriculture and Economy.	Work for labor right, assist development of small enterprise.
Lao Hamutuk	Human Rights	Monitoring bilateral and multilateral assistance by UN/UN agencies. The NGO play in advocacy role on sensitive issues (Timor Sea treaty, CAV, CAVR); provide settle kind of recommendation for the government.
LUTA HAMUTUK	Politic, Education, Economic.	Civic Education, accountability and transparency issues
PRADET Timor Leste	Health	Assisting in supporting the programme of mental illness or trauma(psychological recovery and development)
Press Club	Media	Advocate freedom of speech and the press itself
Prontu Atu Serbi	Education, Agriculture, Health and Justice.	Professional training for youth, promotion for prevention decease, training human right for community in gender
PSCT	Education and Justice	Research and analysis for peace building and reconciliation in community
Rede Feto	Education and Gender	Promoting and role of women of leadership
RENETIL	Role of Law, Justice	Monitoring the functioning of national Parliament (parliament watch)
RMDH	Justice, Role of Low.	Monitoring Human Right situation.
SJTL (Journalist Syndicate).	Justice, Media.	Work for right of Journalist, Provide policy and regulation for government of media Communication.
Timor-Leste International Development Studies	Economic, agriculture, health and social.	Research and development studies for economic development, technical agriculture, prevention of HIV/AIDS.
Timor Aid	Education, Health, Economic.	Providing relief services of health, civic education, capacity building, advancement of the women, micro credit.

Ermera

Organization	Sectors	Programmes
Hametin Demokrasia no Igualdade (HDI)-Gleno.	Education, Justice, Human Right.	Facilitate dialogue, training.
Institute Matadalan Integridade (IMI)-Gleno.	Justice and Agriculture	Dialogue and training.
Rede Feto-Ermera Villa	Education and Gender	Gender promotion in leadership.
Bachita Centro-Ermera Villa	Education and Gender	Gender promotion and women handicraft.
Science of Life System (SOLS)-Gleno branch	Education	English Coerces in various subjects and others community activity.
SHARE International – Japan –Gleno branch	Health	Health programme of community health and health promotion.
Youth and Education Programme (YEP) Norwegian.	Education	Training of Agriculture, food processing, tourism and Administration.
Orpanahate LAR SAMARITANU-Gleno.	Education	Tailoring Programme, language coerces and other discipline activities.
Orphanate FAMILY HOPE-Gleno.	Education	Tailoring Programme, language coerces and other discipline activities.
Uniaun Agricultura Ermera(UNAER)	Agricultura.	Capacity building in sustainability of Agriculture.
Centro Vocational Juvebntude-Gleno	Educartion, Agricultura.	Training of Agriculture, food processing, tourism, Administration and computer skill.
Centro Juventude Ermera-Ermera Vila	Education	Carpenter training, Computer Course, Languages Course and other Activities.

Lautem

Name of Civil Society Organization	Program/Project/Activity
Alola Fondation	Cooperative and health
Assisiasaun Pikuario	Animal health, Vaccination, Training on the prevention of Animal Disease
Beltatres	Agriculture, Water and sanitation and Vocational Training (sewing course, computer course)
Civic Global	Income Generation, Construction (School rehabilitation), Clean water, Women group supporting, chicken growing manner, School Children Entertainment Provision
Concern	Nutrition, Water and Sanitation, Agriculture and Irrigation
Esperanca Loro Sae (ELSA)	Health and Education (Pre-secondary School, Training, English Course, civic education on child rights and citizenship right)
Fraterna	Agriculture and Forestry, Income generation, Production of risk disaster, construction, capacity Building, Peace building
Fuftilo	Formal Education, Training on welding, Electricity and handicraft
Fundamor	LSBE, HIV/AIDS, Handicraft
HMF	Leadership, Gender, Finance management Training
HFTL	Literacy, Women Capacity Building, Environmental Socialization, Gender Equity, Advocacy, Cooperative, Monitoring and Evaluation on Suco election
Hope House	Orphanage and Education
ICATUTUNU	Sanitation, Education, Health, Agriculture, Clean Water
Kolping	Agriculture (Training on how to use local product as good food: Tempe & Tahu)
Luzeiro	Education (Civic education on human rights and gender equity and Illiterate.

Loroship	Handicraft, Youth Development through Agriculture, Group capacity
Masinu Fundasaun Timor Leste	Leadership Training, Farming Training, Health Promotion, Child Protection, Water and sanitation
MDM	Health and Training
Moris Rasik	Credit provision for the widowers and members of group 517
Natureza	Health Promotion, Environmental protection, Water and Sanitation, Advocacy
ONE	Sexual Violence Prevention, Human rights, Computer course, Agriculture cooperative, Income generation, Health promotion
Plan TL	Sanitation, Youth Vocational training, Canalization, Clean water assessment
Prospek	Livelihood Security and Irrigation
Rede Forum Interesse Komunitade	Advocacy, Control social, civic education
SCJP	PVS, Advocacy, Leadership, Civic Education
SOLS	English course, Since of Live, Comparative Study
Transformasaun	Kindergarten, English course, Computer course, fishery, Livestock and Health
Verupupuk	Agriculture and advocacy
TID	Justice and Peace, advocacy, Plant for industry

Liquica

Organization	Sectors	Programmes
Clinic Café Timor	Mother- Child Health, Family Planning	The UNFPA provide fund to assist the training on Family planning for the health staff
Rede Feto Secretariat & Its members	Women's Political Participation	Advocacy, Capacity building and M&E
Fundasaun Moris Foun (FMF)	HR promotion	Human Rights outreach with grassroots communities

Manatuto

Organization	Sectors	Programmes
Rede Feto Secretariat & Its members	Women's Political Participation	Advocacy, Capacity building and M&E

Manufahi

Organization	Sectors	Programs
Save Children	Health and Nutrition	Health and Nutrition and socialization for children protection
Mercys Cop	Agriculture	Food security
CONCERN	Health & Agriculture	NRM, nutrition prevention
Trocaire	Disaster	Capacity building and Health
Rural development-RDP3	Agriculture, Infrastructure	Rural Development
NGO LABEH	Good governance	Distribution of MTCI rice

Oecusse

Organization	Sectors	Programmes
AHCAE (Asosiasaun Haburas Capacidade Atoni Enclave)	Agriculture and Water and Sanitation	Agriculture and Water and Sanitation
BIFANO (Binibo Faif Nome)	Agriculture and Training	Agriculture and Training
Belun	Education	Training and Local NGOs Support
CARITAS	Agriculture	Community empowerment, agriculture, and Training
CECEO	Agriculture	Agriculture and Training
CFEO (Centru Feto Enclave Oecussi)	Training	Training, Women Empowerment, and Peace and Reconciliation
Centru Juventude	Culture	Youth Development and cultural Development
Fundasaun Esperansa Enclave Oecusse	Training	Training and Agriculture
FFSO (Fundasaun Fatu Sinai Oecussi)	Advocacy and Training	Legal Aid Support
FPWO (Forum Peduli Wanita Oecussi)	-Training for Youth (PAS Programme) -Hygiene Promotion -Advocacy	Women Empowerment, Training and Capacity Building
Oxfam Australia	<i>Not Provided</i>	<i>Not Provided</i>
OZGreen Timor-Leste	<i>Not Provided</i>	<i>Not Provided</i>
Timor Aid	Illiteracy project Tais Weaving Project	Training and Capacity Building
World Neighbors	Various	Health Programme, Water and Sanitation, Agriculture, Training, and Human Rights and Justice
TAIS	SISCA Implementer	Health Programme
Youth in Action	Education	Civic Education and Human Rights

Viqueque

Organization	Sectors	Programmes
Hametin Domin (HAMDO)	Non Formal Education, Agriculture, Health, Gender, Human Right	Training and capacity building, vegetable planting and keeping pet, provide counseling to people who have tortured, domestic violence, promote child right, etc.
Fundasaun Timor Oan Hamutuk (FTOHA)	Education, Agriculture, Gender and Child	Training, capacity building and civic education
Fundasaun Haksolok Timor-Leste (FHTL)	Education and Agriculture	Training, and capacity building
Associaaun Juventude no	Agriculture, Education and	Youth empowerment, agriculture, capacity building

Estudiante	Counseling	and Training
Kaer Liman Servisu (KALISE)	Education, Health, Water Supply and Monitoring	Training, capacity building, civic education and water and sanitation
CIACS	Cooperative and Agriculture	Training, capacity building and economic development
INURITIL	Agriculture, Health and Cooperative	Capacity building, civic education and training
CFSV	Non Formal Education	Training, capacity building and Advocacy
LACASAI Foundation	Advocacy, Agriculture, Health and Economic	Civic education, training on environment, capacity building, etc.



Annex 09: CNE and STAE: Basic Data

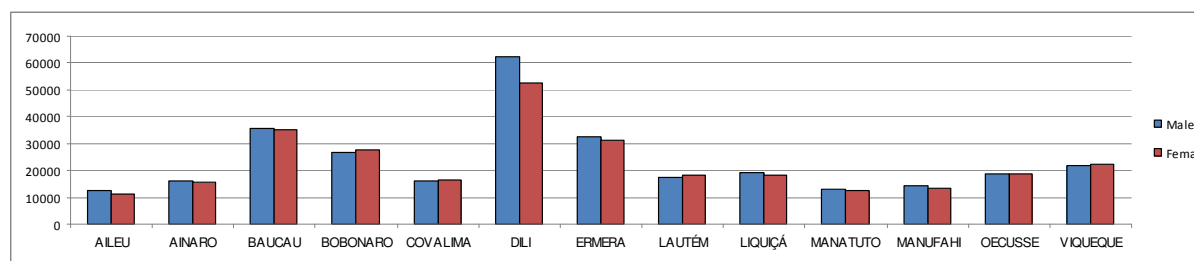
Voter Registration 2010 Results

Together with the launching of the 2009 Community Elections Women Participation Booklet, on the 5th August STAE presented the official final results of the Voter Registration 2010 and Electoral Database (ADB) update. The results were signed on June 28th in STAE HQ in Dili, together with CNE, District administrators and PNTL. The process was conducted into six different phases, each one covering specific districts, after the conclusion of the process; the total number of voters' registered in the country is 599,465, which represents an increase of approximately 11,000 new voters' after the Suco Elections occurred in 2009. Over the total number of voters', 50.96% (305,472) are male and 49.04% (293,993) female, being the districts of Dili (54.20% - 45.80%), Aileu (52.41% - 47.59%) and Manufahi (51.59% - 48.41%) the districts with the largest male participation, and Lautém (51.49% - 48.51%), Viqueque (50.73% - 49.27%) and Bobonaro (50.70% - 49.30%), the districts with largest female participation.

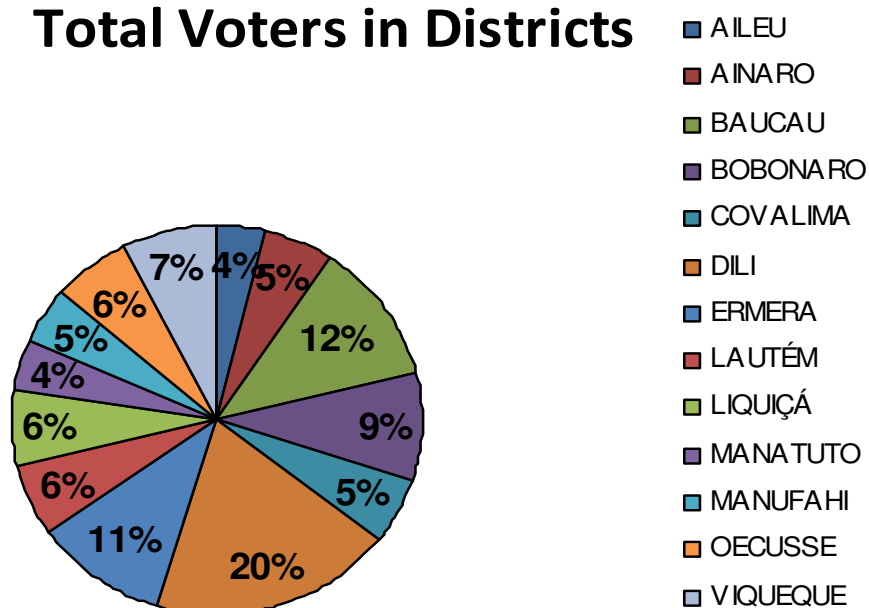
Table: The results distributed by district and disaggregated data

Total Voters in Districts						
No.	District	Male	Male (%)	Female	Female (%)	Total
1	AILEU	12391	52.41	11253	47.59	23644
2	AINARO	16016	50.58	15651	49.42	31667
3	BAUCAU	35546	50.14	35352	49.86	70898
4	BOBONARO	26733	49.30	27493	50.70	54226
5	COVALIMA	16020	49.49	16351	50.51	32371
6	DILI	62456	54.20	52777	45.80	115233
7	ERMERA	32403	51.06	31060	48.94	63463
8	LAUTÉM	17227	48.51	18287	51.49	35514
9	LIQUIÇÁ	19009	50.98	18281	49.02	37290
10	MANATUTO	12814	50.49	12564	49.51	25378
11	MANUFAHI	14489	51.59	13594	48.41	28083
12	OECUSSE	18528	49.58	18842	50.42	37370
13	VIQUEQUE	21840	49.27	22488	50.73	44328
TOTAL		305472	50.96	293993	49.04	599465

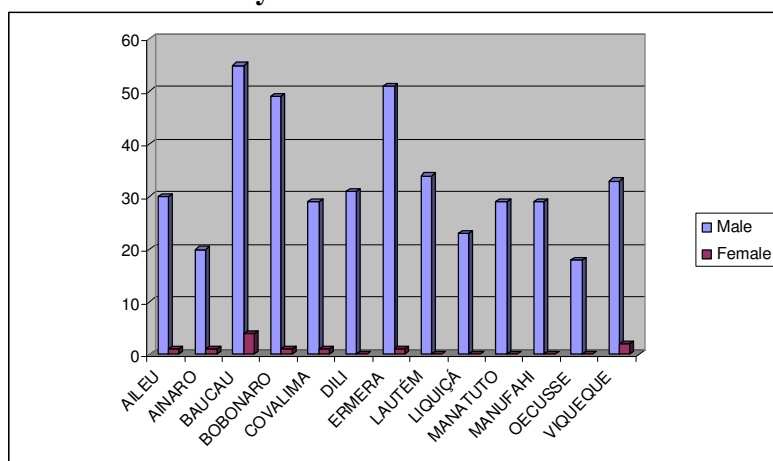
Source: UNEST, June 2010



Total Voters in Districts



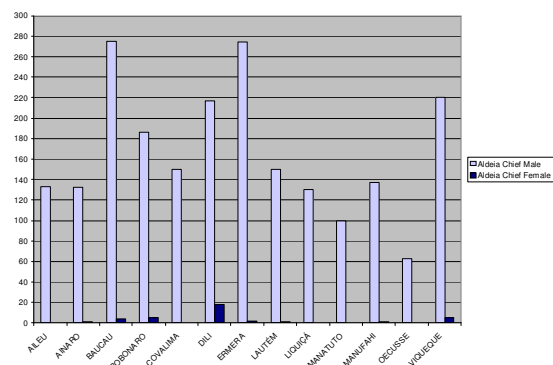
Results of New Suco Chiefs by Gender and Districts



Gender Breakdown of the Results for Aldeia Chiefs

DISTRICT	N° of Sucos	N° of Lists of Candidates	Total of Candidates	New elected Aldeia Chiefs	
				Male	Female
AILEU	31	91	1920	133	0
AINARO	21	75	1828	132	1
BAUCAU	59	122	2622	275	4
BOBONARO	50	124	2484	186	5
COVALIMA	30	98	2148	150	0
DILI	31	76	2134	217	18
ERMERA	52	153	3474	274	2
LAUTÉM	34	77	1624	150	1
LIQUIÇÁ	23	70	1858	130	0
MANATUTO	29	73	1384	100	0
MANUFAHI	29	84	1806	137	1
OECUSSE	18	83	1606	63	0
VIQUEQUE	35	81	1988	220	5
Total	442	1.207	26.876	2.167	37
				98,3%	1,7%

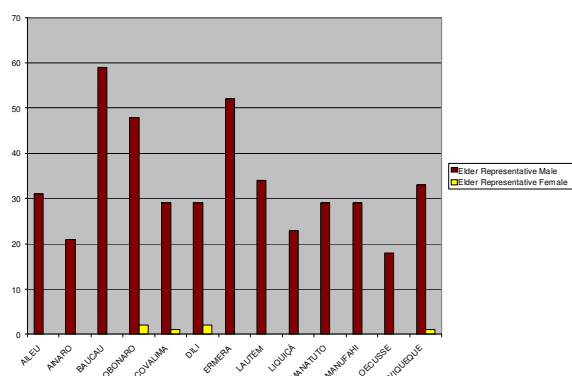
Results of the Aldeia Chiefs by Gender and Districts



Gender Breakdown of the Results for Elder Representatives

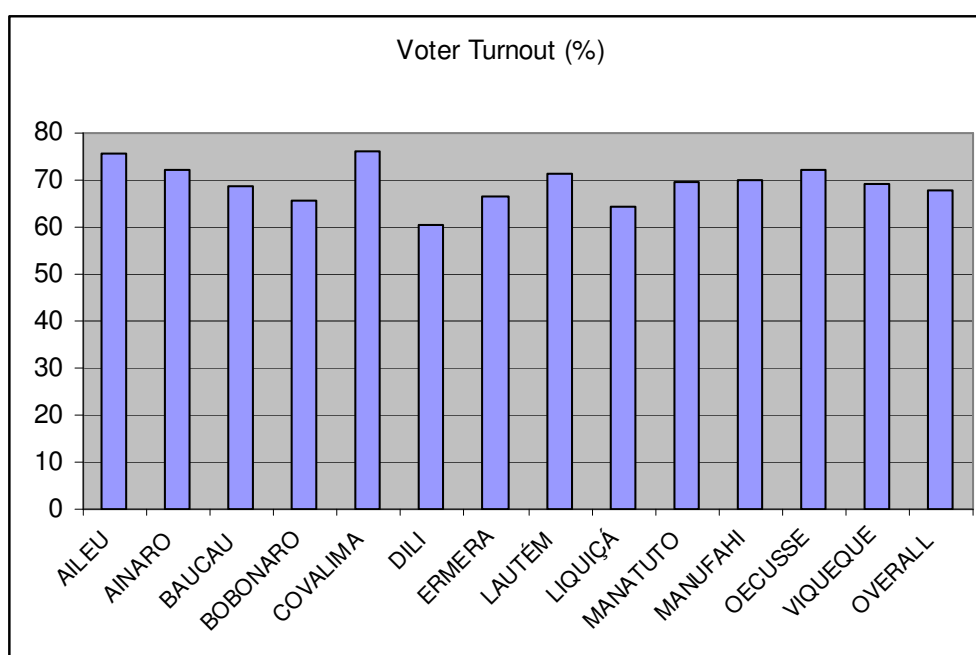
DISTRICT	N° of Sucos	N° of Lists of Candidates	Total of Candidates	New elected Elder Representatives	
				Male	Female
AILEU	31	91	1920	31	0
AINARO	21	75	1828	21	0
BAUCAU	59	122	2622	59	0
BOBONARO	50	124	2484	48	2
COVALIMA	30	98	2148	29	1
DILI	31	76	2134	29	2
ERMERA	52	153	3474	52	0
LAUTÉM	34	77	1624	34	0
LIQUIÇÁ	23	70	1858	23	0
MANATUTO	29	73	1384	29	0
MANUFAHI	29	84	1806	29	0
OECUSSE	18	83	1606	18	0
VIQUEQUE	35	81	1988	33	1
	442	1.207	26.876	436	6
				98,6%	1,4%

Results of the New Elder Representatives by Gender and Districts



Turn-out by District

DISTRICT	Voters registered	Turnout	%
AILEU	22.888	17.282	75,51
AINARO	31.260	22.552	72,14
BAUCAU	69.591	47.939	68,89
BOBONARO	53.046	34.797	65,60
COVALIMA	31.926	24.282	76,06
DILI	110.104	66.768	60,64
ERMERA	62.911	41.744	66,35
LAUTÉM	35.529	25.373	71,41
LIQUIÇÁ	37.216	23.972	64,41
MANATUTO	24.842	17.229	69,35
MANUFAHI	28.031	19.603	69,93
OECUSSE	37.015	26.666	72,04
VIQUEQUE	44.034	30.416	69,07
Total	588.393	398.623	67,75

Turnout by District

Source: United Nations Electoral Support Team, June 2010

President Ramos Horta Visits CNE

On 23 August the President of the Republic visited CNE HQ in order to meet with the CNE Commissioners, CNE staff and UNEST advisers to assess the institution's preparations towards next National Elections. The Chairman of the CNE Mr. Faustino Cardoso presented the main activities conducted by CNE during the first semester of 2010. In the meeting the CNE commissioners raised their main concerns, mainly regarding the limited funds that the CNE has to conduct their electoral activities. The President mentioned the possibility to mark the presidential elections in early 2012 (January) and not in April, as happened in 2007, in order to give enough time for the transition between Presidential periods. President Ramos Horta took the opportunity to thank the United Nations Electoral Support Team UNEST (UNDP-UNMIT) for the support provided to this institution and made an appeal to the donor community to continue supporting the UNDP Electoral Project financially.

RDTL Electoral Observation Mission to Japan

A Timorese Delegation headed by the Director of STAE Tomás Cabral and with the participation of other Directors and Senior Officers from the Ministry of State Administration and Territorial Management went to Japan to observe the Upper House Elections that took place on 11 August 2010. This kind of visit gives them exposure to different ways of electoral organization and is a way to facilitate the exchange of information and gaining new ideas and exposure to good practices in electoral administration. The Observation Mission was supported by the Japanese Government and UNDP Timor-Leste.

UNDP GPECS Approves a Financial Contribution to the UNDP Support to the Timorese Electoral Cycle Project

Elections are the cornerstone of democracy yet elections that reflect the will of the people depend on far more than how voting day is run. Their credibility depends on a complex interplay of electoral laws, rights, systems and institutions that transcend any one election event. In addition, as necessary as elections are, they alone are not sufficient for the consolidation of a society based on democratic principles and good governance. Democratic governance requires inclusive participation, responsive institutions and respect for human rights, equality, accountability and transparency. With this comprehensive picture in mind, and in response to a growing demand for its support, UNDP has established the Global Program for Electoral Cycle Support (GPECS). This program sets out a harmonized and process-driven, rather than event-driven, approach to electoral support. It helps ensure that developing countries receive the support they need while offering donors a single window through which to invest strategically in elections and in deepening democracy. GPECS is currently funded by Government of Spain and the Canadian International Development Agency (CIDA). With the support of the Spanish Government and the Spanish Agency for International Cooperation and Development (AECID), in June 2010 GPECS has agreed to support the UNDP Support to the Timorese Electoral Cycle Project for the period 2010-2011. The financial contribution will help the UNDP Project to consolidate democracy in the country and accelerate human development in Timor-Leste particularly in the areas of women mainstreaming and strengthening the institutional capacity of the political parties in preparation of the upcoming electoral processes.

Commission for the Revision of the Electoral Laws

The Minister of State Administration and Territorial Management, Arcângelo Leite, issued a Ministerial instruction to re-start the activities of the Commission for the Revision of the Electoral Laws. The Commission is chaired by the Secretary of State Florindo Pereira, and participate the Director of STAE, STAE staff and UNEST advisers. The objective of the Commission is to revise all the electoral legislation towards the 2012 elections and recommend changes and/or amendments when necessary. The Commission has started with the revision of the Law on the Parliamentary Elections. The main reason for this revision is due to some inconsistencies in the legal framework.

South-South Cooperation Mexico / STAE

On 21 August the Ambassador of Mexico to Timor-Leste, Dr. Melba Pria, visited the Director of STAE Mr. Tomás Cabral as part of her periodical trip to Timor-Leste. The purpose of her visit was to evaluate the Mexican cooperation in the electoral area with STAE. The main activities developed in 2009 were: A Delegation of 5 members of STAE participated in a one week Electoral Workshop organized in Mexico City by the Mexican Electoral Management Body IFE on Municipal Electoral System in March 2009 and a Delegation from IFE Mexico participated in the Electoral Workshop organized in Dili by CNE and UNEST in November 2009. These activities have been conducted in coordination with UNEST as part of the South-South cooperation strategy. For the near future the activities planned are: the Mexican support in the electoral training program from STAE in coordination with INAP and the Mexican advice on the Community and Municipal Elections legislation.

UNEST Learning Sessions

As part of the Learning Sessions organized by UNEST for its staff, Jessie Lagrosas, UNEST IT adviser to CNE, Olga Rabade, UNEST Legal adviser to CNE and Rodrigo Elias, IT adviser to STAE gave informative sessions in May and June. The first session “Philippines National and Local Elections”, given by Jessie Lagrosas, was based in his observations during the electoral observation mission in May for the Philippine's National and Local Elections. It was the first time that the Philippine's Commission on Elections' (COMELEC) implemented an Automated Election System (AES) in a nationwide scale. Jessie and the CNE commissioners observed the campaign period, the testing of the Precinct Count Optical Scan (PCOS) machines, the Election Day, and the tabulation and consolidation of results and presented his conclusions and issues raised. The session gave by Olga Rabade “Review of Legislation related to the setting of General Elections” focused on general elections (presidential and legislative) legal basis, the organs of sovereignty in Timor-Leste, the setting of these elections and issues needed to be taken in consideration for the convening of general elections. The session presented by Rodrigo Elias focused on the “Exhibition and Challenge process” for 2010. He explained the objectives, calendar, the public campaign implemented and a comparison between Registration Process and the Exhibition and Challenge Process.

After-Action Review 2010 Voter Registration Exercise

On 06 August UNEST organized a retreat to discuss on the main concerns and the possible solution for the problems faced during the Voter Registration 2010 process. The participants were the CTA, Andres del Castillo; the Coordinator of the Electoral Advisers, Vera Monteiro; the advisers Raffaele Ditadi and Rodrigo Elias and all the Electoral UNV.

The participants discuss two main subjects: STAE Voter Registration 2010 results and the CNE Monitoring Process and Findings. After an all morning discussion the advisers announced the observations and recommendations based on the several reports written by the Electoral officers of both STAE and CNE. These were divided in 4 main areas: Voter Education, Voter Registration, Monitoring and Administrative, Logistics and Security.

The conclusions were presented to all UNEST members during the staff meeting, through a presentation conducted by Maria del Huerto Llorente and Sonia Rodrigues, the presentation was aimed to demonstrate the concerns and solutions suggested for the four areas discussed. The main recommendations include:

Voter Education area, it was recommended to utilize the Suco Chief to spread information among the population in the remote areas. Also, it was strongly suggested that a legal awareness campaign should be conducted in all districts with the relevant parties (STAE/CNE/PNTL/UNPOL, etc) in order to explain the legal framework involved in the Voter Registration process as well as the electoral offences existent in the penal code.

Voter Registration area, it was suggested to produce a manual including all the Voter Registration procedures as well the legal implications and the technical details of how to use the Data base system.

Voters' roll, it was suggested that an extra copy to be produced and sent to each Suco in order to allow STAE to place one in a public place and have the second copy as a safety place in case the original is damaged or stolen.

Monitoring area, the concerns were focused about the CNE lack of infrastructure, especially in the transportation and communication system, and was suggested that STAE and CNE should coordinate their activities and attempt to travel together or even utilize the commissioners' vehicles during the periods when activities are placed in the district. The final document with all the recommendations will be translated into Tetum and passed to the CNE and STAE authorities.

Annex 10: Laws and Decree-Laws related to Local Governance

1. [Decree Law No. 6/2008](http://www.jornal.gov.tl/?mod=artigo&id=1204) of 5 March: Organic Structure of the Ministry of State Administration and Territorial Planning. <http://www.jornal.gov.tl/?mod=artigo&id=1204>
Please note that this Decree Law has been modified by the [Decree-Law 36/2008](http://www.jornal.gov.tl/?mod=artigo&id=1451) of 22 October 2008 <http://www.jornal.gov.tl/?mod=artigo&id=1451>
2. National Parliament [Law No. 3/2009](http://www.jornal.gov.tl/?mod=artigo&id=1953) of 8 July: Community Leaderships and their Election. <http://www.jornal.gov.tl/?mod=artigo&id=1953>
3. National Parliament [Law No. 11/2009](http://www.jornal.gov.tl/?mod=artigo&id=2244) of 7 October: Territorial Administrative Division. <http://www.jornal.gov.tl/?mod=artigo&id=2244>
This law establishes the Local Government units, i.e. the municipalities
4. [Decree Law No. 2/2010](http://www.jornal.gov.tl/?mod=artigo&id=2513), of 18 February: Special procedures for the assignment of civil construction work up to US \$250,000 to local companies based in the sub-districts. <http://www.jornal.gov.tl/?mod=artigo&id=2513>

Note: all links are Laws/Decree Laws in Portuguese language.

Annex 11: List of Abbreviations

	Acronym	Description
A	AAD	Adjunto Administração do Distrito/ Deputy District Administration
	AHCAE	Asosiasaun Haburas Capacidade Atoni Enclave
B		
	BIFANO	Binibo Faif Nome
	BNU	Banco Nacional Ultramarino
	BPU	Border Patrol Unit
C		
	CCI	Chamber of Commerce and Industry (Camara de Comercio e Industria)
	CDO	Community Development Officer
	CDO	Community Development Officer (Responsavel pelo Desenvolvimento da Comunidade)
	CDSB	Sub District Development Committee (Comite de Desenvolvimento do Sub Distrito)
	CDSB/LDP	Sub District Development Committee/Local Development Program (Comissaun de Desenvolvementu ba Sub Distritu/ Programa Desenvolsimentu Local)
	CE	Civic Education
	CFSV	Service Training Center (Centru Formasaun de Servisu)
	CIACS	Information Center of Agriculture and Suco Food Court (Centru Informasaun de Agricultura e Cantina do Suco)
	CJC	Covalima Youth Center (Centru Juventude Covalima)
	CJDDC	Commission of Covalima District Disaster Management (Comisaun Jestaun Desastres Distritu Covalima)
	CVTL	Timor-leste Red Cross (Cruz Vermelha Timor-Leste)
D		
	DA	District Administrator
	DDA	Deputy District Administrator
	DDO	District Development Officer
	DDP	Decentralized Development Package
	DN	National Director (Director Nasional)
	DNAAS	National Directorate of Support to Suco Administration (Direasaun Nasional Apoio Administrasaun Suco)
	DNAF	National Directorate of Finance and Administration (Diretoria Nasional Administrasaun no Finansas)
	DNAL	National Directorate for Local Administration (Diretoria Nasional no Adminstrasaun Local)
	DNDLOT	National Directorate of Local Development and Territorial Management (Diretoria Nasional no Desenvolvementu Local Adminstrasaun Territorial)
	DNE	National Department for Statistics
	DSADO	Department of Sanitation and Water of Oecuse (Direcção de Saneamento e Agua do Distrito de Oecussi)
	DTP	Director of Land and Property (Director Terras e Propriedade)
E		
	ECM	Educasaun Comunidade Matebian
	EDTL	Electricity of Timor-Leste
	EKD	District Joint Team under Decentralized Development Package
	ETDA	East Timor Development Agency
F		
	FAO	Food and Agriculture Organization
	FEO	Centru Feto Enclave Oecussi
	F-FDTL	FALINTIL- Força Defesa Timor-Leste
	FFSO	Fundasaun Fatu Sinai Oecussi
	FMH	Fundasaun Moris Hamutuk
	FONGTIL	Forum Organisaun Naun Governamental Timor-Leste
	FPWO	Forum Peduli Wanita Oecussi
	FTOHA	Fundasaun Timor Oan Hamutuk
	FHTL	Fundasaun Haksolok Timor-Leste
	FY	Fiscal Year
G		
	GMPTL	Grupo das Mulheres Parlamentares de Timor-Leste

H	GTZ	German Technical Cooperation (Gesellschaft für Technische Zusammenarbeit)
	HAMDO	Hametin Domin
	HASATIL	Promoting Agriculture Society of Timor Leste (Haburas Sosiedade Agricultura de Timor Leste)
I	HIV/AIDS	Acquired Immuno Deficiency Syndrome (Human Immunodeficiency Virus)
	ILO	International Labor Organization
	INAP	National Institute of Public Administration
	INURITIL	Popular Development Center (Centro de Desenvolvimento Popular)
J	IOM	International Organization for Migration
	JICA	Japan International Cooperation Agency
	KALISE	Kaer Liman Servisu
L	LDF	Local Development Fund
	LDP	Local Development Programme
M	MDG	Millennium Development Goals
	MoU	Memorandum of Understanding
	MP	Members of Parliament
	MSATM	Ministry of Administration and Territorial Management (Ministério da Administração Estatal e Ordenamento do Território)
	MSS	Ministry of Social Solidarity
N	MTCI	Ministry of Tourism, Trade and Industry (Ministério do Turismo, Comércio e Indústria)
	NGO	Non-Governmental Organization
	NP	National Parliament
O	OGL	Local Government Officer (Oficial da Governança Local)
	OHM	Organizaçao Haburas Moris
P	PD	Democrat Party (Partido Democrático)
	PDHJ	Provider of Human Rights and Justice Human Rights(Provedor Direitos Humanos e Justiça)
	PDS	Suco Development Plan (Plano Desenvolvimento Suco)
	PIMS	Personnel Management Information System
	PM	Prime Minister
	PNTL	National Police of Timor-Leste (Policia Nacional de Timor-Leste)
R	RDP	Regional Development Project
	RWSSP	Rural Water Sanitation Service Programme
S	SAS	Serviço Agua e Saneamento Water and Sanitation Service
	SDA	Sub District Administration
	SDP	Suco Development Plan
	SEPI	Secretary of State for the Promotion of Equity (Secretaria de Estado da Promoção da Igualdade)
	SERAO	Regional Secretary of State for Oecusse Administration (Secretaria de Estado Regional para a Administração de Oecusse)
	SoS	Secretary of State
	STAE	Technical Secretariat for the Administration of Elections (Secretariado Técnico de Administração Eleitoral)
	SAA	Suco Administrative Assistant
T	TAF	The Asia Foundation
U	UNCDF	United Nations Capital Development Fund
	UNDP	United Nations Development Programme

	UNEST	United Nations Electoral Support Team (UNDP/UNMIT)
	UNMIT	United Nations Integrated Mission in Timor-Leste
	UNPOL	United Nations Police
	UNTL	National University of Timor Leste (Universidade Nasional de Timor- Leste)
V		
	VPM	Vice Prime Minister
W		
	WFP	World Food Programme
Y		
	Y-ACTS	Youth an Action to work sustainability
	YDP	Youth Development Funds