



Community Centre in Covalima

# LOCAL GOVERNANCE REPORT

## JANUARY 2011

*Local Governance Report is prepared by the  
Democratic Governance Support Unit-DGSU  
United Nations Integrated Mission in Timor-Leste- UNMIT  
Updated version: 15 February 2011*

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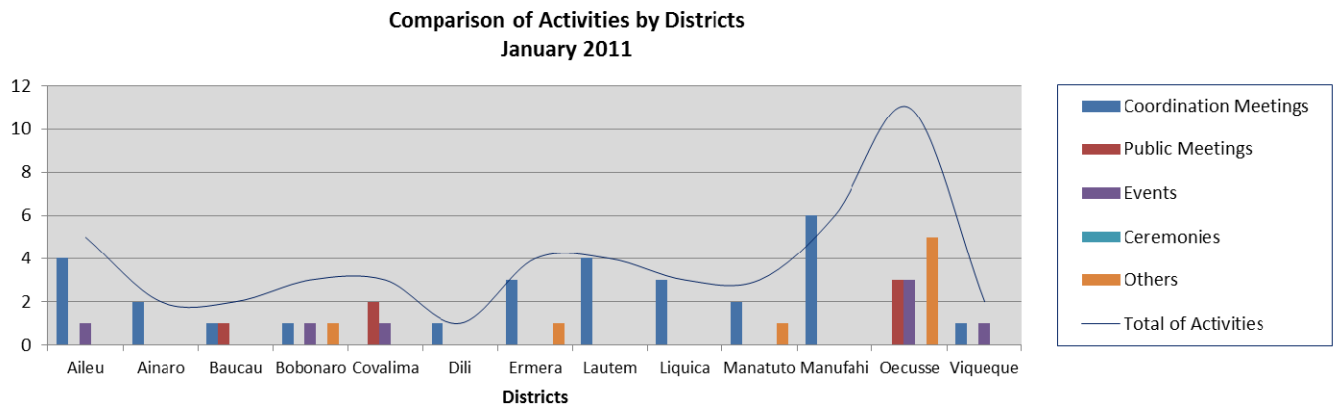
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# DISTRICT ADMINISTRATION

## Main Activities of the District Administration

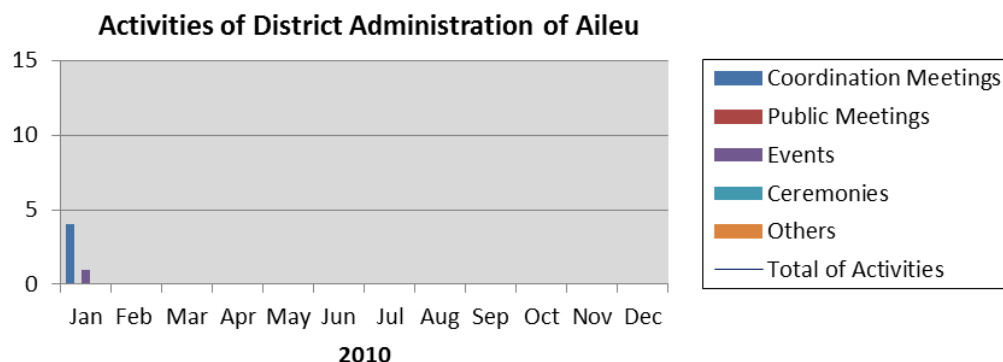


The main activities of districts in the month of January 2011 are as follows:

### AILEU

Activities of the District Administration	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Coordination Meetings <sup>1</sup>	4												4
Public Meetings <sup>2</sup>	0												0
Events <sup>3</sup>	1												1
Ceremonies	0												0
Others	0												0
<b>Total of Activities</b>	<b>5</b>												<b>5</b>

Source: District Administration\_31 January 2011



<sup>1</sup> Coordination Meetings: Involving inter-alia CSOs, district sectoral offices (see footnote 3 below)

<sup>2</sup> Public Meetings: Meetings involving members of the community at which advice is given or views are exchanged.

<sup>3</sup> Activities included under "events": workshop, symposium, seminar, conference, forum, pre-congress, and public launching.

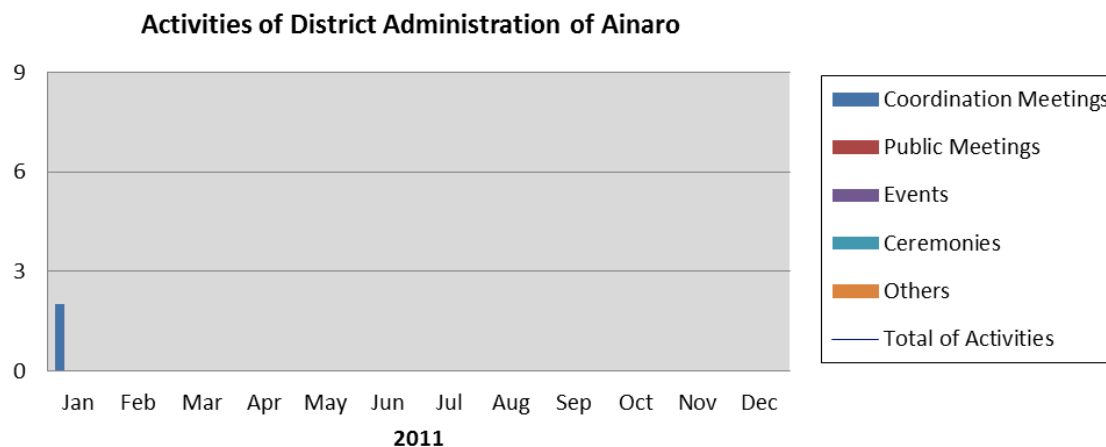
## January 2011

1. On 04 January, District Administrator organized coordination meeting with district staff and district sectoral offices in Aileu.
2. On 05 January, District Administrator organized a coordination meeting with the representatives of construction companies related to the district infrastructure projects.
3. On 07 January, District Administrator organized a coordination meeting with district staff and informed about the importance of punctuality and discipline in the office.
4. On 12 January, the deputy-District Administrator organized a coordination meeting with the visiting team of the World Bank in the District Administration Office.
5. On 25 January, District Administration facilitated the event of disbursement of fund of Youth Development Program provided by the Secretary of State for Youth and Sports to the youth community of Liquidoe sub-district in Aileu.

## AINARO

Activities of the District Administration	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Coordination Meetings	2												2
Public Meetings	0												0
Events	0												0
Ceremonies	0												0
Others	0												0
<b>Total of Activities</b>	<b>2</b>												<b>2</b>

Source: District Administration\_31 January 2011



## January 2011

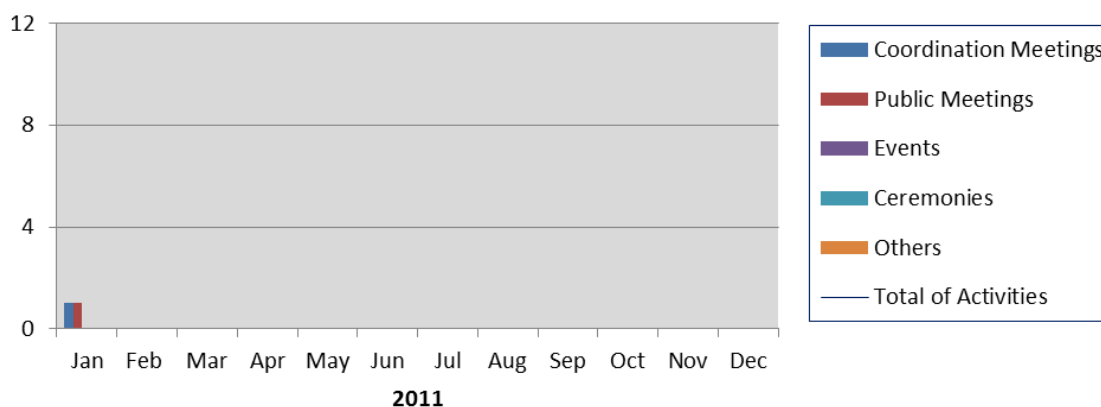
1. On 20 January, the ministerial team from National Directorate for Local Development and Territorial Management, MSATM had a meeting with District Administration on the DDP-projects in Ainaro.
2. On 26 January, the district joint team coordinated by the District Administration organized a meeting on the progress of infrastructure projects under Decentralized Development Package in sub-districts in Ainaro.

## BAUCAU

Activities of the District Administration	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Coordination Meetings	1												1
Public Meetings	1												1
Events	0												0
Ceremonies	0												0
Others	0												0
<b>Total of Activities</b>	<b>2</b>												<b>2</b>

Source: District Administration Office\_ 31 January 2011

Activities of District Administration of Baucau



## January 2011

1. On 28 January, the District Administrator organized a public meeting at market in New Town. The public meeting was focused on the taxis and private vehicle parking lot in order to allow the smooth flow of the vehicles and pedestrian in Baucau town.
2. On 28 January, the District Administrator coordinated the monthly coordination meeting of district joint team under Decentralized Development Package in the district.

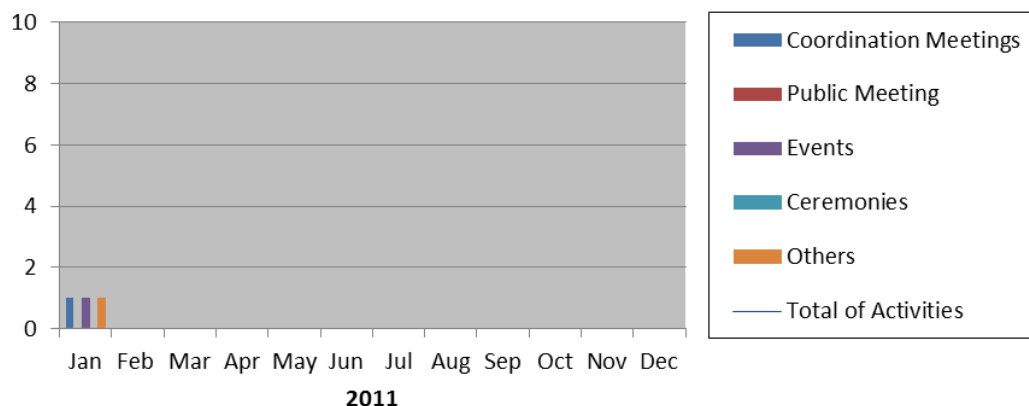


## BOBONARO

Activities of the District Administration Bobonaro	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Coordination Meetings	1												1
Public Meeting	0												0
Events	1												1
Ceremonies	0												0
Others	1												1
<b>Total of Activities</b>	<b>3</b>												<b>3</b>

Source: District Administration Office\_ 31 January 2011

Activities of District Administration of Bobonaro



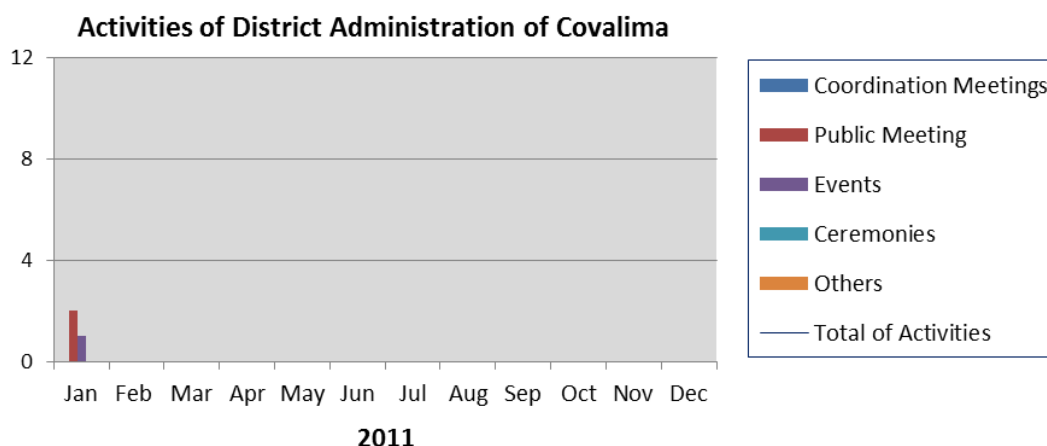
### January 2011

1. On 05 January, the team from Ministry of Social and Solidarity organized the humanitarian event of compensation payment for disaster victims in Bobonaro District Administration Office. 285 disaster affected people from six sub districts received the compensation amount.
2. On 12 January, District Administrator organized a coordination meeting to evaluated administrative performance of District, Sub-districts and Suco Offices in 2010. In the meeting, the participating staff noted-down the strengths and weaknesses to be followed up in 2011.
3. On 20 January, Civil Service Commission announced the vacancy for the post of a deputy-District Administrator for Bobonaro DA Office and 2 Local Governance Officers for Cailaco and Lolotoe sub-districts

## COVALIMA

Activities of the District Administration	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Coordination Meetings	0												0
Public Meeting	2												2
Events	1												1
Ceremonies	0												0
Others	0												0
<b>Total of Activities</b>	<b>3</b>												<b>3</b>

Source: District Administration Office\_ 31 January 2011



### January 2011

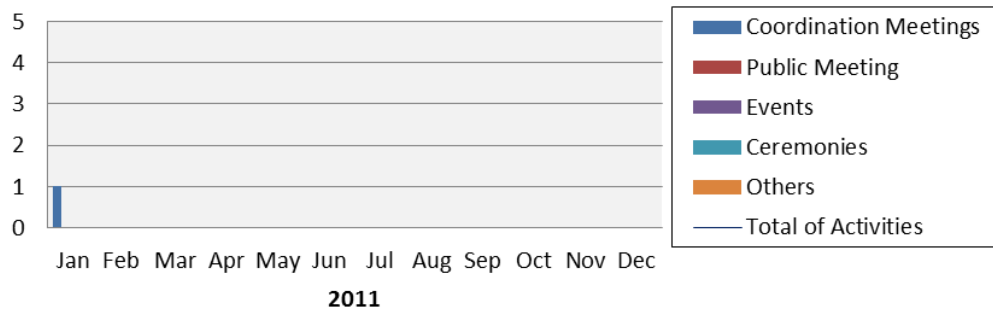
1. On 5 January, District Development Officer organized a public meeting with local community of Mota Ulun Aldeia of Fatumea SD about the issue of local community center building.
2. On 06 January, the District Development Officer organized a public meeting with the community of Aitoun Aldeia of Fatulilic sub-district to start the construction work of local community.
3. On 31 January, representatives of District Administration and local families welcomed Timorese refugees from West Timor to the homeland at Mota Masin boarder area in Covalima.

## DILI

Activities of the District Administration	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Coordination Meetings	1												1
Public Meeting	0												0
Events	0												0
Ceremonies	0												0
Others	0												0
<b>Total of Activities</b>	<b>1</b>												<b>1</b>

Source: District Administration Office\_ 31 January 2011

### Activities of District Administration of Dili



### January 2011

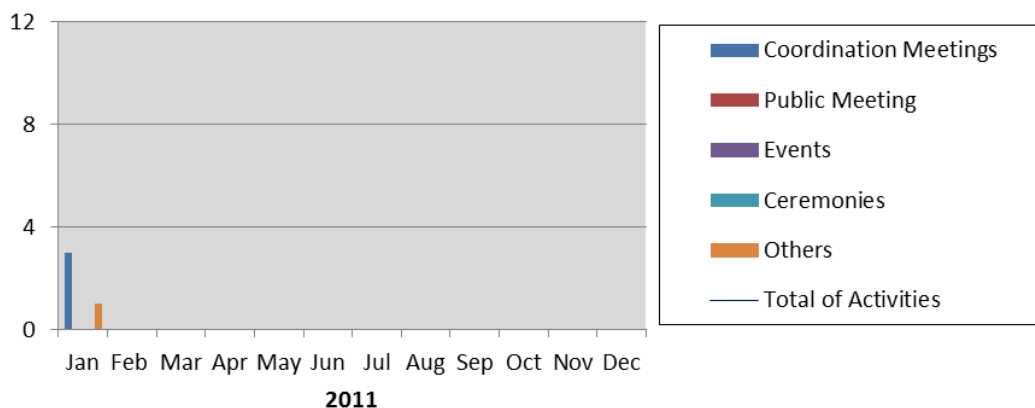
- On 06 January, the Directorate for Local Development and Territorial Planning had a meeting with District Administration and announced the local development fund for 2011.

## ERMERA

Activities of the District Administration	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Coordination Meetings	3												3
Public Meeting	0												0
Events	0												0
Ceremonies	0												0
Others	1												1
<b>Total of Activities</b>	<b>4</b>												<b>4</b>

Source: District Administration Office\_ 31 January 2011

### Activities of District Administration of Ermera



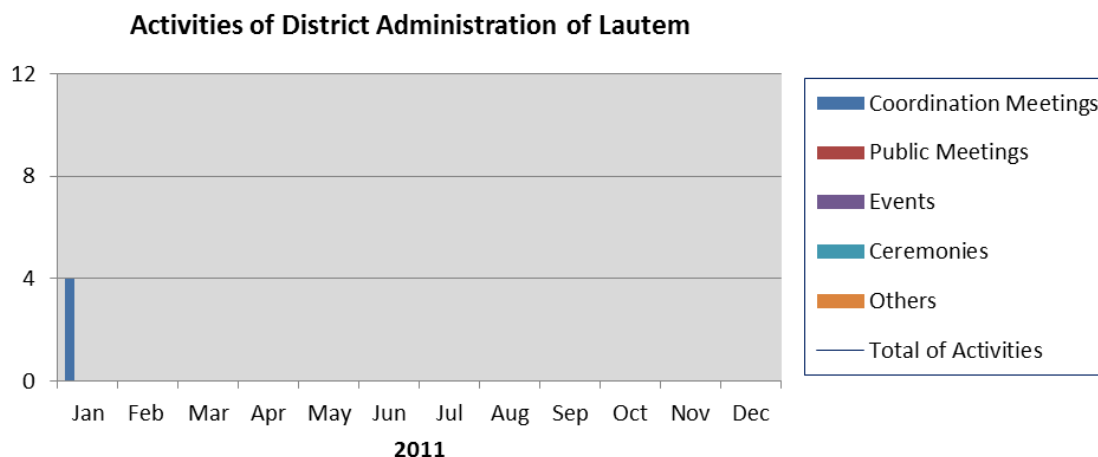
## January 2011

1. On 05 January, the District Administrator as the coordinator of district joint team organized a coordination meeting and updated the progress for DDP-projects in the district in 2010. The Meeting was attended by approximately 35 district staff.
2. On 12 January, The District Administrator as the district disaster management coordinator organized a coordination meeting and briefed on the risk of natural disaster in the district. The meeting was attended by approximately 30 district staff, Suco Chiefs and representatives from NGOs.
3. On 17 – 22 January, the District Administrator participated in a study tour related to lesson learned on natural disaster from other districts. In this regard a team from Ermera went to Baucau and Viqueque. The study tour was organized by NGO Trocaire.
4. On 25- 27 January, District Administrator attended a coordination meeting organized by NGO Trocaire in Dili. The meeting aimed to discuss preparing annual plan of prevention of natural disaster and humanitarian aid.

## LAUTEM

Activities of the District Administration	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Coordination Meetings	4												4
Public Meeting	0												0
Events	0												0
Ceremonies	0												0
Others	0												0
<b>Total of Activities</b>	<b>4</b>												<b>4</b>

Source: District Administration Office\_ 31 January 2011



## January 2011

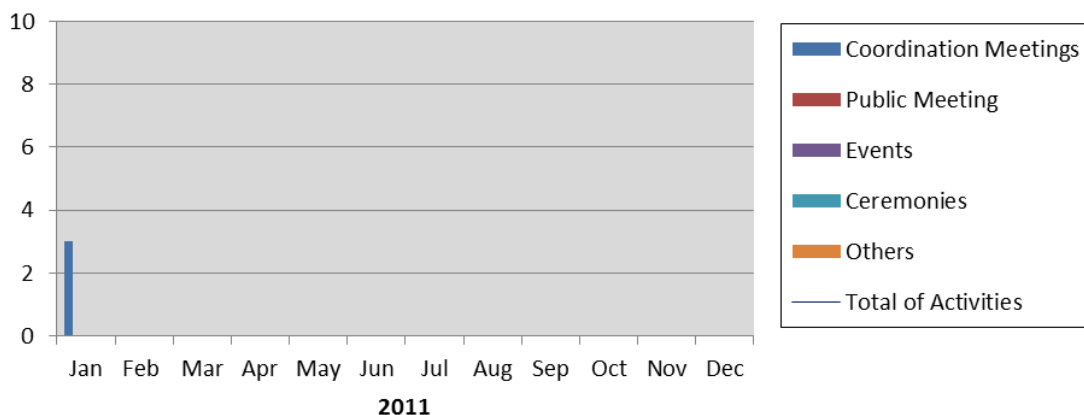
1. On 03 January, the District Administrator organized a coordination meeting with heads of sectoral offices, district staff, sub district administrators regarding working discipline, the function of civil servants, importance of participation of sub-districts in the national meeting and organizing cleaning and sports activities on every Friday.
2. On 09 January, the District Administrator organized a coordination meeting to review the activities of 2010 with district staff and heads of district sectoral offices.
3. On 10 January, the District Administrator organized a coordination meeting with sectoral directors, chief of departments, sub district administrators, community development officer and local development officers regarding district projects under DDP and LDP, and their progresses.
4. On 24 January, the District Administrator organized a coordination meeting with heads of sectoral offices, district staff, sub district administrators, community development officer and local development officers. The agenda of the meeting were electricity projects to be supported, ongoing DDP projects to accelerate, Youth Development Program to updated, and welcoming Don Bosco's Scrawny.

## LIQUICA

Activities of the District Administration	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Coordination Meetings	3												3
Public Meeting	0												0
Events	0												0
Ceremonies	0												0
Others	0												0
<b>Total of Activities</b>	<b>3</b>												<b>3</b>

Source: District Administration Office\_ 31 January 2011

**Activities of District Administration of Liquica**



## January 2011

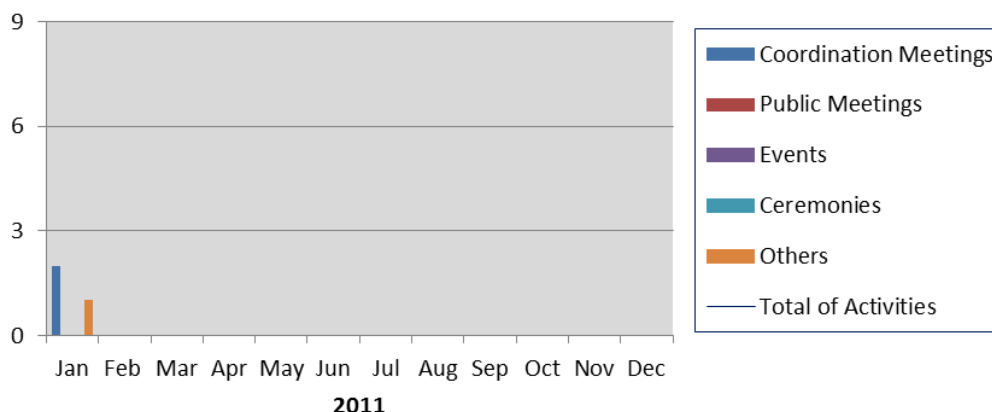
1. On 06 January, the District Administrator organized a meeting with 3 sub-district Administrators of Maubara, Bazartete and Liquiçá and unit chiefs of District Administration to make evaluation report for the year of 2010 and to talk about the plans and activities for the year of 2011.
2. On 14 January, the District Administrator organized the evaluation meeting with 23 Suco Chiefs and 3 sub-district Administrators to prepare the evaluation report of 2010 and plan for 2011.
3. On 25 January, the District Administrator organized the evaluation with sub-district Administrators, chief of units of District Administration, and chiefs of district sectoral offices to discuss on the mechanisms of coordination and data verification in the process of preparation of evaluation reports.

## MANATUTO

Activities of the District Administration	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Coordination Meetings	2												2
Public Meeting	0												0
Events	0												0
Ceremonies	0												0
Others	1												1
<b>Total of Activities</b>	<b>3</b>												<b>3</b>

Source: District Administration Office\_ 31 January 2011

Activities of District Administration of Manatuto



## January 2011

1. On 10 January, the sub-district Administrator and Suco chiefs participated in a coordination meeting at district PNTL Office in Manatuto. The objective of the meeting was focused on how community leaders should contribute in minimizing crime in sub-districts.

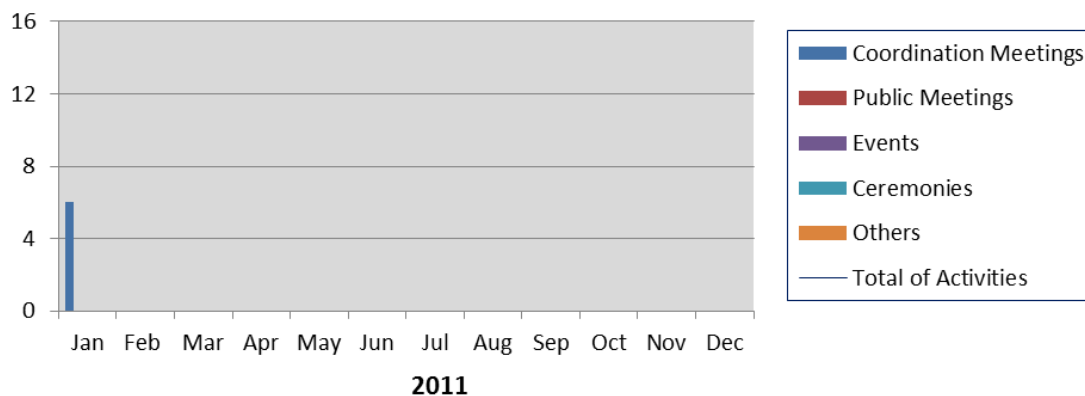
- On 11 January, the District Administration facilitated the meeting to promote and develop business owners' Association in the district. The program was jointly supported by the Chamber of Commerce and Industry TL, and International Division Training and Development Centers of the Bavarian Employers' Associations Germany.
- On 25-27 January, the District Administration facilitated the health workshop focused to the district health staff organized by the Ministry of Health in Manatuto district.

## MANUFAHI

Activities of the District Administration	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Coordination Meetings	6												6
Public Meeting	0												0
Events	0												0
Ceremonies	0												0
Others	0												0
<b>Total of Activities</b>	<b>6</b>												<b>6</b>

Source: District Administration Office\_ 31 January 2011

**Activities of the District Administration of Manufahi**



### January 2011

- On 04 January, District Administrator organized a coordination meeting to evaluate the administrative performance of district staff.
- On 12 January, the team of national task force organized meeting with district joint team under Decentralized Development Package and monitored the DDP-projects in sub-districts.
- On 13 January, the District Administrator organized a coordination meeting with district PNTL to discuss on the security situation in the district.
- On 13 January, the District Administrator organized a coordination meeting with district staff and representatives of NGOs to discuss and update on the community development programme in the district.

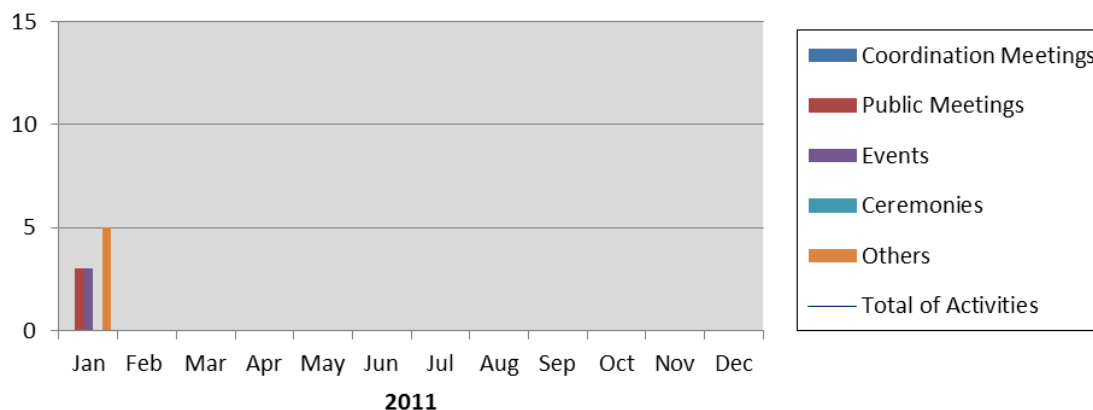
5. On 17 January, the District Administrator organized meeting with local NGOs to discuss the issues related to the government projects particularly monitoring of DDP and LDP projects in Manufahi district.
6. On 28 January, the District Administrator organized a regular coordination meeting with district staff and the heads of district sectoral offices.

## OECUSSE

Activities of the District Administration	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Coordination Meetings	0												0
Public Meeting	3												3
Events	3												3
Ceremonies	0												0
Others	5												5
<b>Total of Activities</b>	<b>11</b>												<b>11</b>

Source: District Administration Office\_ 31 January 2011

**Activities of District Administration of Oecusse**



### January 2011

1. On 11 January, the District Administration officials monitored the post-flooding situation at Suco Cunha in Pante Macassar sub-district.
2. On 18 January, the District Administrator organized a public meeting to promote dialogue between the community and the Protestant Church “Visao Crista” leaders regarding the establishment of this church at Palaban in Pante Macassar sub-district.
3. On 19 January, the District Administration officials accompanied Human Rights and Justice Ombudsmen (PDHJ) Sebastião Dias Ximenes in the mobile workshops at Suco Nipani in Pante Macassar sub-district.
4. On 20 January, the District Administration officials accompanied Human Rights and Justice Ombudsmen (PDHJ) Sebastião Dias Ximenes in the mobile workshops at Suco Naimeco in Pante Macassar sub-district.

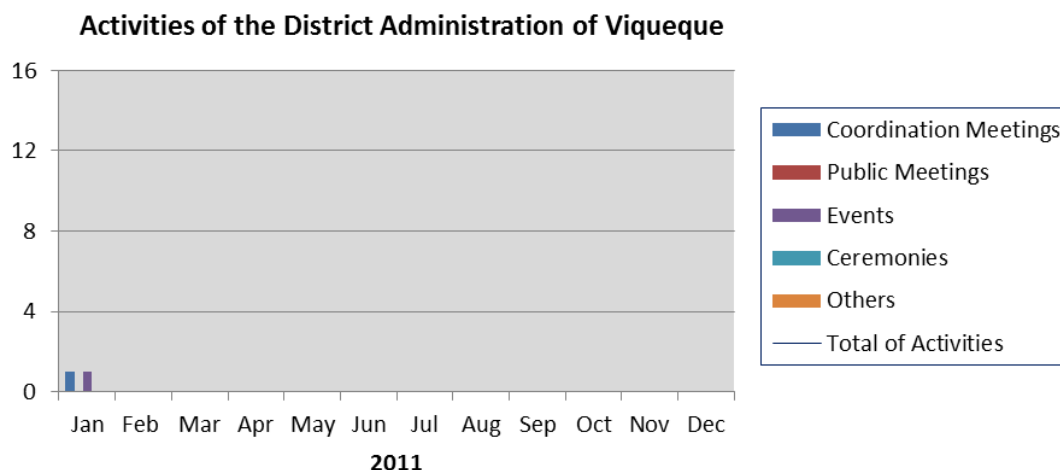


5. On 20 January, the District Administration official attended 2-day training on prevention of domestic violence facilitated by the Asia Foundation.
6. On 20 January, the District Administrator together with the coordinator of DWASH Programme organized a public meeting on water and hygiene of Pante Macassar community and consultation to prioritize the activities there.
7. On 21 January, the District Administrator together with the coordinator of DWASH Programme organized a public meeting with the communities of Nitibe sub-district to prioritize the local activities on water and hygiene.
8. On 21 January, the District Administration officials accompanied Human Rights and Justice Ombudsmen (PDHJ) Sebastião Dias Ximenes in the mobile workshops in Oesilo sub-district.
9. On 28 January, the District Administrator coordinated the arrival of the convoy of 12 trucks transporting 306 passengers from Dili to Oecusse by land.
10. On 29 January, the District Administration officials coordinated and monitored the departure of more than 500 passengers by truck from Oecusse to Dili.
11. On 31 January, the District Administration conducted interview of 6 candidates for the position of Community Development Officer for Nitibe sub-district Administration office.

## VIQUEQUE

Activities of the District Administration	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Coordination Meetings	1												1
Public Meeting	0												0
Events	1												1
Ceremonies	0												0
Others	0												0
<b>Total of Activities</b>	<b>2</b>												<b>2</b>

Source: District Administration Office\_ 31 January 2011

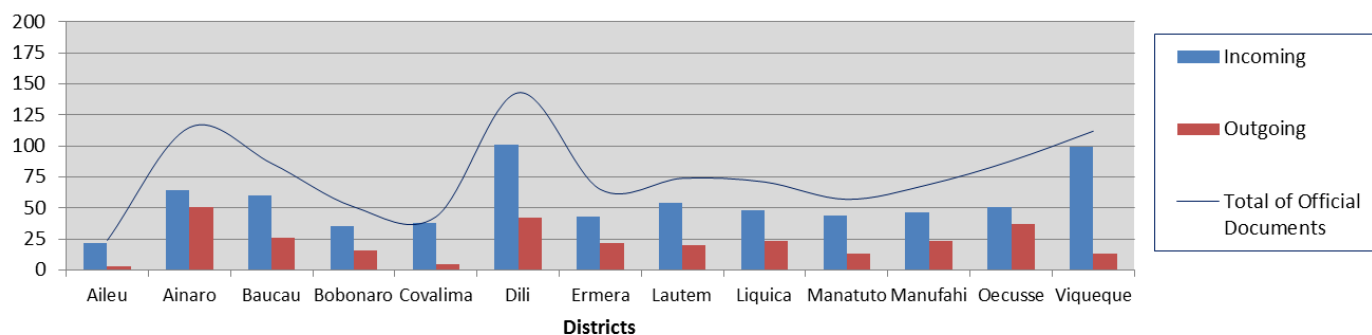


## **January 2011**

1. On 07 January, the District Administrator officially opened seminar on 16-day campaign against domestic violence in Viqueque district. About 60 participants attended the seminar.
2. On 20 January, the District Administrator organized a coordination meeting with representatives from Manufahi and Ermera District Disaster Management Committees, and shared information about disaster management in Viqueque district.

## Official Documents

Comparison of Official Communications by Districts  
January 2011



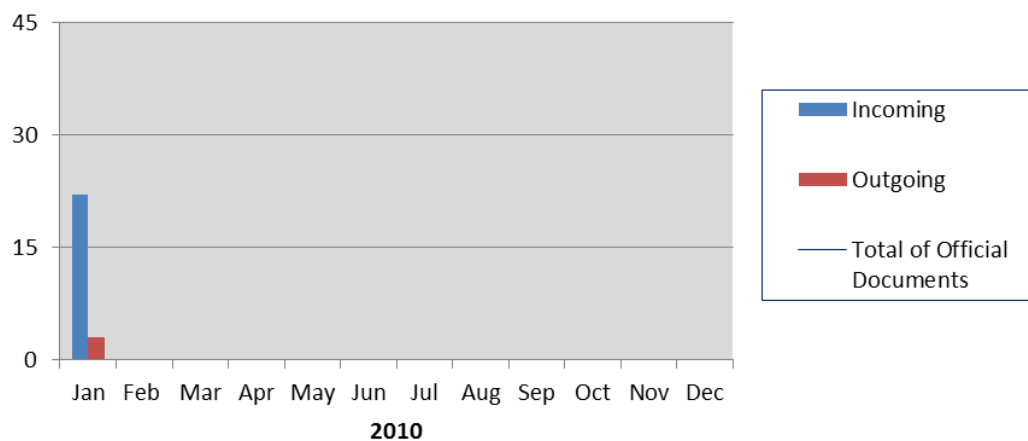
In January 2011, District Administrations have used official written communication as follows<sup>4</sup>:

### AILEU

Number of Official Documents	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Incoming	22												22
Outgoing	3												3
<b>Total of Official Documents</b>	<b>24</b>												<b>24</b>

Source: District Administration Office\_31 January 2011

Official Documents of Aileu



<sup>4</sup> Considering the high number of official documents, only the “main” documents are listed in this monthly report according to the Democratic Governance Support Unit-UNMIT monitoring activities.

**Incoming**

- **Main instructions from central offices in Dili**

No.	Date	From Whom	Subject
1	03 Jan	Ministry of State Administration and Territorial Management	Information to District, Sub-Districts and Suco Administrative Assistants
2	03 Jan	National Directorate for Local Administration, MSATM	Instruction to the District on administrative issues
3	04 Jan	National Directorate for Local Administration, MSATM	Information to District on administrative issues
4	08 Jan	National Directorate for Support to Suco Administration, MSATM	Information on visiting group of EU to Timor-Leste
5	10 Jan	National Directorate for Local Administration, MSATM	Director's instruction for District Administration
6	11 Jan	National Directorate for Local Administration, MSATM	Information on mediation
7	12 Jan	National Directorate for Local Administration, MSATM	Information on declaration

- **Main general information from central offices in Dili**

No.	Date	From Whom	Subject
1	02 Jan	Secretary of State for Promotion of Equality	Information on payment for the ex-civil servants working during Indonesian time
2	14 Jan	National Directorate of Statistics, MoF	Letter of Introduction
3	15 Jan	Secretary of State for Promotion of Equality	Information on subsidy payment for the year 2011
4	18 Jan	Ministry of Social Solidarity	Information on Department Chiefs' delegation to Ermera district
5	22 Jan	District Disaster Management Committee	Information on national workshop on disaster preparedness and disaster emergency management.
6	24 Jan	Council of Regional Ex-combatant and Veterans	Information on the ex-combatants in Aileu district

- **Main requests from other offices in the district**

No.	Date	From Whom	Subject
1	03 Jan	District STAE Office	Information on presentation on district electoral
2	04 Jan	District PNTL Office	Information on driving license in the district
3	14 Jan	District Office of World Vision	Information on water hygiene survey
4	17 Jan	Micro-finance Moris Rasik Aileu	Information on community saving and soft loans
5	20 Jan	National Directorate of Statistics, MoF	Invitation on district programme

- **Main general information from other offices in the district**

No.	Date	From Whom	Subject
1	05 Jan	Sub-district Administration Office of Laulara	Information to DA and reporting on the condition in Laulara Clinic
2	07 Jan	Sub-district Administration Office of Laulara	Report on equipment in the sub-District Office in Laulara
3	11 Jan	Sub-district Administration Office of Aileu Villa	Warning letter to a staff member

- **Main requests from lower offices in the district**

No.	Date	From Whom	Subject
1	17 Jan	Suco Office Aisirimou	Invitation to Christmas and New year celebration in Suco

## Outgoing

- **Main communication to other offices in the district**

No.	Date	To Whom	Subject
1	10 Jan	All the contractors of DDP and LDP in Aileu district	Invitation to the coordination meeting with the DA
2	26 Jan	All sectoral Department in Aileu district	Invitation to attend the launching ceremony

- **Main communication to lower offices in the district**

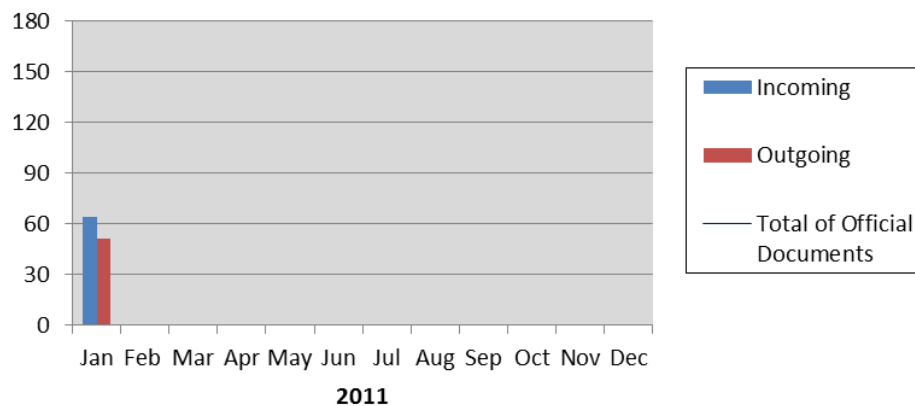
No.	Date	To Whom	Subject
1	13 Jan	To all Sub-Districts in Aileu	Information to all sub-Districts to send monthly report of sub-districts

## AINARO

Number of Official Documents	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Incoming	64												64
Outgoing	51												51
<b>Total of Official Documents</b>	<b>115</b>												<b>115</b>

Source: District Administration Office\_31 January 2011

**Official Documents of Ainaro**



## Incoming

- **Main instructions from central offices in Dili**

No.	Date	From Whom	Subject
1	04 Jan	National Directorate for Local Administration, MSATM	Call for attention on administrative issues
2	10 Jan	National Directorate for Local Administration, MSATM	Payments for natural disaster victims in Sucos
3	17 Jan	National Directorate for Local Administration, MSATM	Distribution of construction materials to disaster victims in Sucos
4	17 Jan	National Directorate for Local Administration, MSATM	Instruction for District Disaster Management Committee to verify disaster victims in Sucos
5	05 Jan	National Task Force DDP	Payment to construction material supplier

- **Main general information from central offices in Dili**

No.	Date	From Whom	Subject
1	06 Jan	Vice Minister of Health	Project notification on health sector in Ainaro

- **Main requests from other offices in the district**

No.	Date	From Whom	Subject
1	03 Jan	Sub-district Administration Ainaro	Proposed road rehabilitation in sub-district

- **Main general information from other offices in the district**

No.	Date	From Whom	Subject
1	13 Jan	Suco Chief of Maulo	Natural disaster report of Maulo Suco
2	26 Jan	Sub-district Administration Ainaro	Community data from Sucos in the sub-district

- **Main requests from lower offices in the district**

No.	Date	From Whom	Subject
1	03 Jan	Director Teotorio Magno, Contractor	Request for project inspection in sub-district
2	05 Jan	District Office of Land and Property Ainaro	Request for land allocation in the district

## Outgoing

- **Main correspondence to central offices in Dili**

No.	Date	To Whom	Subject
1	03 Jan	Ministry of State Administration and Territorial Management	Use of telephone forms and inquiries
2	03 Jan	Ministry of State Administration and Territorial Management	Attendance report of district staff
3	03 Jan	Ministry of State Administration and Territorial Management	District Inventory report from offices
4	04 Jan	Ministry of State Administration and Territorial Management	Weekly report from District Administration
5	07 Jan	Coordinator of National Task Force DDP	Request the task force team to monitor DDP-projects in the district

- **Main communication to lower offices in the district**

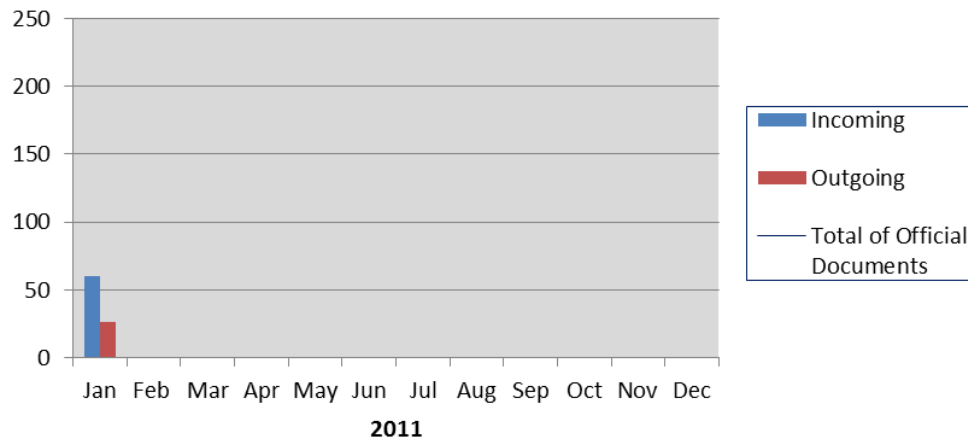
No.	Date	To Whom	Subject
1	07 Jan	Sub-district Administrations and Suco Chiefs	Instruction to Suco Administrative Assistants to send CV

## BAUCAU

Number of Official Documents	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Incoming	60												60
Outgoing	26												26
<b>Total of Official Documents</b>	<b>86</b>												<b>86</b>

Source: District Administration Office\_31 January 2011

**Official Documents of Baucau**



### Incoming

- **Main instructions from central offices in Dili**

No.	Date	From Whom	Subject
1	05 Jan	Secretary of State for Vocational Training and Employment	Payment THT to former public servants (time of Indonesia)
2	17 Jan	National Directorate for Local Development and Territorial Planning , MSATM	Cancellation of district sanitation project from the savings (remaining budget) of LDP of 2010

- **Main general information from central offices in Dili**

No.	Date	From Whom	Subject
1	17 Jan	National Directorate for Local Administration, MSATM	To all District Administrators(13): administrative instructions
2	17 Jan	National Directorate for Local Administration, MSATM/Information	Monitoring PDD projects
3	17 Jan	Director General, General Department for Analysis and Research	Household survey on income and expenditure in Timor- Leste for 2011

- **Main requests from other offices in the district**

No.	Date	From Whom	Subject
1	07 Jan	District Registry and Notary Service	Request for justification document
2	24 Jan	Sub-district Administration of Laga	Request for support to natural disaster victims

- **Main general information from other offices in the district**

No.	Date	From Whom	Subject
1	04 Jan	Sub District Administration Venilale	Weekly report of Vanilale sub-district
2	04 Jan	Sub District Administration Laga	Weekly report of Laga sub-district
3	04 Jan	Sub District Administration Quelicai	Weekly report Quelicai sub-district

- **Main requests from lower offices in the district**

No.	Date	From Whom	Subject
1	10 Jan	Baguia Community Leaders	Request for support to open a school in Osso Huma - Baguia
2	25 Jan	Suco Office in Bahu	Request for inspection on the project of repairing the water pipeline in Bahu Suco
3	25 Jan	Suco Bahu	Request for payment

- **Main general information or reports from lower offices in the district**

No.	Date	From Whom	Subject
1	28 Jan	Suco Seical	Information on the natural disaster on Seical
2	31 Jan	Suco Seical	Update on the natural disaster report in Seical

## Outgoing

- **Main correspondence to central offices in Dili**

No.	Date	To Whom	Subject
1	03 Jan	Secretary of State of Youth and Sports	Report on the community games
2	06 Jan	National Directorate of Administration and Finance, MSATM	Request for supplying fuel for official vehicle
3	05 Jan	National Directorate of Administration and Finance, MSATM	Submission of DDP financial report

- **Main communication to other offices in the district**

No.	Date	To Whom	Subject
1	05 Jan	UNMIT Baucau	To readjust the fencing of the RAC-Baucau
2	27 Jan	Sub-district Administrators of Baguia and Quelicai	Information natural disaster in sub-districts

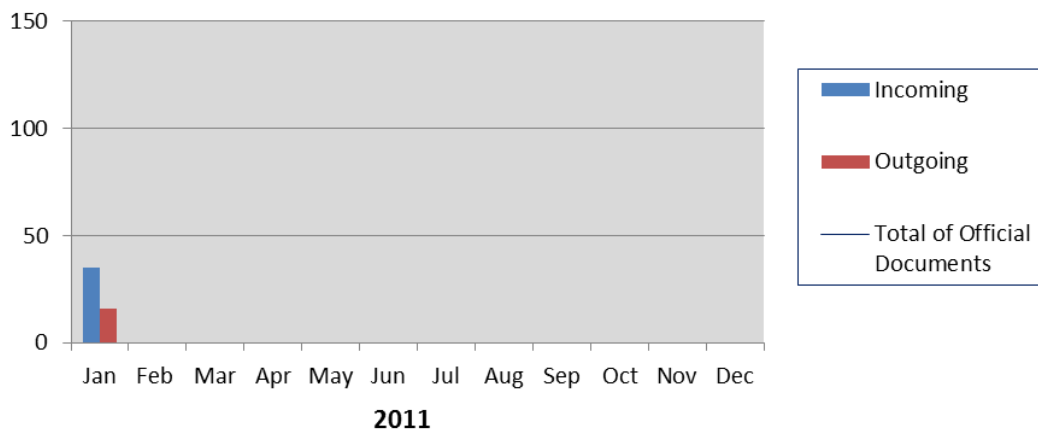


## BOBONARO

Number of Official Documents	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Incoming	35												35
Outgoing	16												16
<b>Total of Official Documents</b>	<b>51</b>												<b>51</b>

Source: District Administration Office\_31 January 2011

## Official Documents of Bobonaro



## Incoming

- Main instructions from central offices in Dili

No.	Date	From Whom	Subject
1	14 Jan	National Directorate of Commerce	Result of recruitment of office staff
2	20 Jan	National Department of Statistics, MoF	Survey on management and household income in Timor-Leste

- Main general information from central offices in Dili

No.	Date	From Whom	Subject
1	04 Jan	Secretary of State for Vocational Training and Employment	Announcement of pension payment for the former civil servants of Indonesian period
2	07 Jan	National Department of Statistics, MoF	Final result of 2009 demography and health survey in Timor-Leste
3	12 Jan	Director General of MSATM	Visit of health service team from Mercy Ella Ship in Timor-Leste

- Main requests from other offices in the district

No.	Date	From Whom	Subject
1	02 Jan	Director of Patlara Company	Payment requested for completed construction of district project

2	07 Jan	Director of Ojolina company	Request of 90% payment of DDP project in sub-district
3	10 Jan	Director of Liari company	Request to inspect construction of maternity clinic in Lolotoe

- **Main general information from other offices in the district**

No.	Date	From Whom	Subject
1	07 Jan	District Office of Entrepreneur Development Centre	Information to collect entrepreneur data of Bobonaro district
2	13 Jan	Chief of Land and Property	Monthly report on district land and property
3	18 Jan	Red Cross Timor-Leste	Information on Workshop on disaster emergency preparedness

- **Main requests from lower offices in the district**

No.	Date	From Whom	Subject
1	13 Jan	Sub-district Administrator Maliana	Request to turn on the light during 2011 General State Budget discussion
2	11 Jan	Sub-district Administrator Maliana	Request to clarify land dispute in Utidai
3	14 Jan	Sub-district Administrator Balibo	Request of computer in sub-district office

- **Main general information or reports from lower offices in the district**

No.	Date	From Whom	Subject
1	17 Jan	Suco Chief of Tapo Memo	Information on political groups that advertise to withdraw Suco chief
2	24 Jan	Suco Chief Leolima	Natural disaster report: houses on fire in Suco Leolima
3	24 Jan	Sub-district Administrator Maliana	Invitation for meeting with all Suco chiefs in Maliana sub-district

## Outgoing

- **Main correspondence to central offices in Dili**

No.	Date	To Whom	Subject
1	04 Jan	National Directorate for Local Administration, MSATM	Attendance list of temporary and permanent staff of district administration office
2	04 Jan	Ministry of Foreign Affairs	Information of district data on geography and demography
3	05 Jan	National Directorate for Support to Suco Administration, MSATM	Designation letter from Lour Suco council members

- **Main communication to other offices in the district**

No.	Date	To Whom	Subject
1	13 Jan	District Bank: BNU	Request to collect official transaction
2	26 Jan	District Office of Social Solidarity	Invitation for meeting on natural disaster

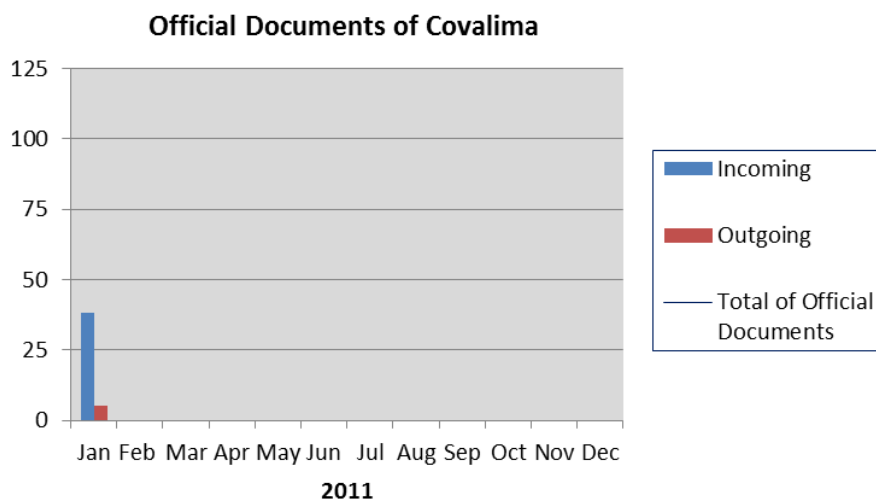
- **Main communication to lower offices in the district**

No.	Date	To Whom	Subject
1	08 Jan	All sub-district administrators	Invitation for meeting with all sub-district administrators

## COVALIMA

Number of Official Documents	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Incoming	38												38
Outgoing	5												5
<b>Total of Official Documents</b>	<b>43</b>												<b>43</b>

Source: District Administration Office\_31 January 2011



### Incoming

- **Main instructions from central offices in Dili**

No.	Date	From Whom	Subject
1	06 Jan	Director general, MSATM	Instruction to use official emblem on uniform
2	06 Jan	National Directorate for Support to Suco Administration, MSATM	Suco Chiefs' annual meeting in Dili
3	20 Jan	Office of DDP National Task Force	Payment for supplier of DDP construction materials

- **Main general information from central offices in Dili**

No.	Date	From Whom	Subject
1	04 Jan	Ministry of State Administration and	Report on delay in payment to contractor

		Territorial Management	
2	06 Jan	National Directorate for Social Re-integration, MSS	Training on how to assist victims of gender based violence
3	20 Jan	National Directorate of Research and National Development Planning, Ministry of Economy and Development	Research on household earnings and expenditures in TL in 2011

- **Main requests from other offices in the district**

No.	Date	From Whom	Subject
1	04 Jan	District PNTL Office	Invitation for meeting with youth groups related to martial arts
2	04 Jan	District Education –Suai public secondary school	Invitation to be speaker in the school program for new students
3	31 Jan	Office of Construction Company Gunung Kijang Lda.	Invitation for laying foundation for bridge construction over Baer river

- **Main general information from other offices in the district**

No.	Date	From Whom	Subject
1	26 Jan	District court: Sui Court	Inauguration ceremony for international judge
2	12 Jan	Covalima Transport Office	Information on monthly tax

- **Main requests from lower offices in the district**

No.	Date	From Whom	Subject
1	26 Jan	Suco office of Belecasak Suco	Request to install solar panel system

- **Main general information or reports from lower offices in the district**

No.	Date	From Whom	Subject
1	04 Jan	Fatululic Sub-District Administration	Submission of information on subsidy payment
2	04 Jan	Tilomar Sub District Administration	Annual report of sub-district Tilomar

## Outgoing

- **Main communication to central offices in Dili**

No.	Date	To Whom	Subject
1	10 Jan	National Directorate of Administration and Finance, MSATM	Request for office computers
2	17 Jan	Secretary of State of Youth and Sports	Request to allocate fund for traditional sport program in district
3	18 Jan	National Directorate of Administration and Finance, MSATM	Clarification DDP regular fund
4	20 Jan	National Directorate for Support to Suco Administration, MSATM	Sub-mission of CDO's CVs of Covalima district

- **Main communication to other offices in the district**

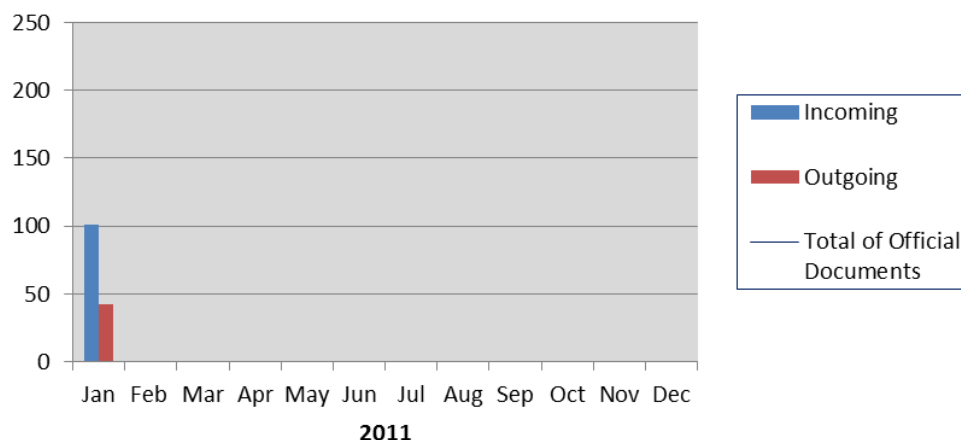
No.	Date	To Whom	Subject
1	12 Jan	Centru Comunidade Covalima	Request to construct toilet and rubbish containers in the market area

## DILI

Number of Official Documents	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Incoming	101												101
Outgoing	42												42
<b>Total of Official Documents</b>	<b>143</b>												<b>143</b>

Source: District Administration Office\_31 January 2011

Official Documents of Dili



## Incoming

- Main instructions from National Dili

No.	Date	From Whom	Subject
1	04 Jan	Directorate for Local Administration, MSATM	Request for official uniform to the staff controlling retail market in the town
2	05 Jan	Directorate of Administration and Finance, MSATM	Request for support of vehicles for sanitation workers
3	07 Jan	Office of Inspector-General	Request to support documents related to inquiry
4	18 Jan	Ministry of Tourism, Trade and Industry	Request to support carnival activities
5	21 Jan	Directorate of Roads, Housing and Urban Planning, Ministry of Infrastructure	Request to stop construction of restaurant in Comoro

- Main general information from National Dili

No.	Date	From Whom	Subject
1	07 Jan	Secretariat of State for Council of Minister	Monitoring of Radio Timor-Leste (RTL)
2	07 Jan	Directorate of Local Administration, MSATM	Orientation on administrative instructions
3	10 Jan	National Task Force under DDP	Payment of construction materials to the suppliers
4	12 Jan	Office of Director General, MSATM	Visit of Mercy Ship medical team USA to TL
5	13 Jan	Director General, Ministry of Finance	Research on household income and expenditure 2011

- **Main requests from other offices in the district**

No.	Date	From Whom	Subject
1	17 Jan	F-FDTL HQ Tasi Tolu, Comoro	Request for national flag
2	24 Jan	Office of UNFPA	Proposal of funding for socialization of domestic violence law

- **Main general information from other offices in the district**

No.	Date	From Whom	Subject
1	18 Jan	Office of Timor Telecom, Dili	Installation of new antenna in the office

- **Main requests from lower offices in the district**

No.	Date	From Whom	Subject
1	12 Jan	Sub-District Administrator Dom Aleixo	Request to construct barriers/wall in the office compound
2	18 Jan	Sub-District Administrator Vera Cruz Mascarenhas	Request for continuation of clinic in the sub-district
3	18 Jan	Sub-District Administrator Atauro	Request for new rural roads opening in Atauro
4	30 Jan	Sub-District Administrator Vera Cruz Mascarenhas	Request for transport

- **Main general information or reports from lower offices in the district**

No.	Date	From Whom	Subject
1	12 Jan	Sub-District Administrator, Nain Feto Formosa	Report of activities of sub-district Nain Feto December 2010
2	13 Jan	Sub-District Administrator Vera Cruz Mascarenhas	Recommendations letter
3	21 Jan	Sub-District Administrator Dom Aleixo Comoro	Data of infrastructures
4	31 Jan	Sub-District Administrator Cristo Rei Comoro	Activities report January 2011

## Outgoing

- **Main correspondence to Dili**

No.	Date	To Whom	Subject
1	04 Jan	Directorate of Finance and Administration of MSATM	Proposal of payment for solid waste collection trucks
2	07 Jan	Directorate of Finance and Administration of MSATM	Request of maintenance budget
3	14 Jan	National Directorate for Local Development and Territorial Planning, MSATM	Request of technical equipment
4	17 Jan	Directorate of Finance and Administration, MSATM	Request of material supports for Market Management Committee
5	26 Jan	Directorate of Land and Properties, Justice Ministry	Request of land measurement

- **Main communication to other offices in the district**

No.	Date	To Whom	Subject
1	19 Jan	Director of Victoria Shop	Request to place advertisement
2	10 Jan	6 District Administrators and Dili District PNTL Commander	Invitations for meeting in District Administration
3	14 Jan	Head, UNFPA Dili	Financial request to socialize domestic violence law

- **Main communication to lower offices in the district**

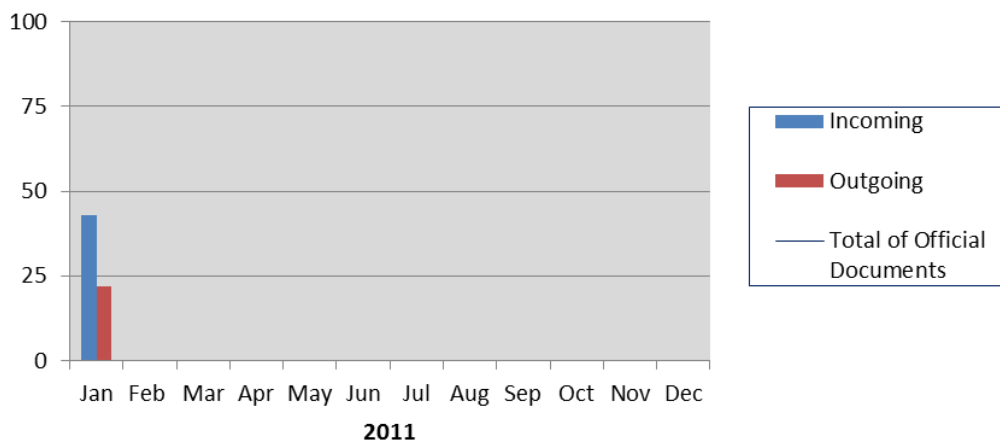
No.	Date	To Whom	Subject
1	14 Jan	Sub-District Administrator Dom Aleixo Comoro	Transfer of administrative support staff
2	04 Jan	Sub-District Administrator Vera Cruz Mascarenhas	Authorization to drive vehicle
3	07 Jan	Sub-District Administrator Vera Cruz Mascarenhas	Report of Annual activities 2010

## ERMERA

Number of Official Documents	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Incoming	43												43
Outgoing	22												22
<b>Total of Official Documents</b>	<b>65</b>												<b>65</b>

Source: District Administration Office\_31 January 2011

**Official Documents of Ermera**



## Incoming

- **Main instructions from central offices in Dili**

No	Date	From Whom	Subject
1	04 Jan	National Directorate for Local Administration MASTM, No.Ref.01/DNAL-MAEOT/I/11	TOR and staff discipline in every section in district offices
2	06 Jan	National Directorate for Local Administration, MASTM, No.Ref.10/MAEOT-DNAL/I/11	Instruction on work performance related to office administration
3	11 Jan	National Directorate for Local Development and Territorial Planning, MAEOT No.007/DNDLOT/MAEOT/I/11	Request to send LDP technical staff for assisting Directorate (DNDLOT)

- **Main general information from central offices in Dili**

No.	Date	From Whom	Subject
1	03 Jan	Secretary of State for Vocational Training and Employment DNRT, No.Ref.461/SEFOPE-DNRT/XII/ 10	Payment of former civil servants who served in Indonesia Functionaries before 1999
2	06 Jan	Secretary of State for Vocational Training and Employment, No.Ref.06/SEFOPE /DNAF/I/11	Deployment of students for field training
3	11 Jan	Prime Minister Office, Task Force Team (ETF) of Development Projects	Instruction to pay to the suppliers of the construction materials for DDP-projects in district
4	11 Jan	Secretary of State of Council Minister (SSCM/DNDI)	Request for monitoring Radio TL (05/01/11).
5	17 Jan	General Director of Ministry of Finance No.Ref.14/GDGAP/I/2011.	Household expenditure survey in 2011

- **Main general information from other offices in the district**

No.	Date	From Whom	Subject
1	03 Jan	District Office of PNTL Ermera	Dissolving of committee worked for handing-over responsibility of UNPOL to PNTL in Ermera
2	13 Jan	CNE Ermera District, No.Ref.02/PF.CNE/O.ER/01/11.	Regular meeting of STAE Ermera district
3	18 Jan	District Agriculture Department, No.Ref. 08 /Agric. /E/F/11.	Permission of cutting trees and branches
4	19 Jan	District Registration Office, No.02/CR-ER/I/11.	Staff assignment to replace the coordinator during the absence
5	19 Jan	District Veterans Coordinator, No.ref.02/D-E/MAEOT/I/2011	List of the district veterans (alive and who already passed away)

- **Main requests from lower offices in the district**

No.	Date	From Whom	Subject
1	01 Jan	Sub-district Administration of Lete-Foho No.Ref.01/DSLFI/2011	Proposal of SOSND to provide assistance for vulnerable people during the martial art groups' conflict in the district
2	01 Jan	Sub-district Administration of Lete-Foho No.Ref.02/DSLFI/2011	Acceptance of COMPASIS draft project on rehabilitation
3	01 Jan	Suco Chief Leimea Craik, Hatolia	Request for bridge construction



		SD.No.Ref.14/SLC/XII/2011	
4	19 Jan	Suco Chief of Poetate No.Ref.04/SP/SDE/DE/I/11.	Report on dispute and complain of land ownership in Suco
5	20 Jan	Sub-district Administrator of Hatolia	Proposal of sub-district Administration Office construction in Hatolia

- **Main general information or reports from lower offices in the district**

No.	Date	From Whom	Subject
1	04 Jan	Suco Obulo in Atsabe	Crime information of beating Suco Chief and Suco Council on 30 December 2010
2	08 Jan	Suco Chief Riheu, Ermera sub-district No.Ref.02/SR/SDE/DE/I/11	Complaining on the recruitment process of new positions in F-FDTL
3	11 Jan	Atsabe sub-district Administration No.Ref.03/SDA/I/11	Report of house destruction, land slide caused by heavy rain in Astabe

## Outgoing

- **Main correspondence to central offices in Dili**

No.	Date	To Whom	Subject
1	04 Jan	National Directorate for Support to Suco Administration, MSATM No.Ref.02/DNAL/D-E/I/11.	Renting office space for temporary Suco Administration office (Ending contract of the house owner)
2	11 Jan	Director DNSEP.no.Ref.11/DNAL/D-E/I/11.	Request to investigate unknown person for destroying offices fence
3	13 Jan	National Directorate for Administration and Finance MSATM, No.Ref.15/DNAL/01/11.	Report of fuel expenditure in the District Transportation
4	15 Jan	National Directorate for Local Administration No.Ref.16/DNAL/D-E/I/11.	Request to authorize sub-district Administrator of Hatolia, Community Development Officer and 3 Suco Chiefs to attend seminar of disaster risk management in Baucau
5	19 Jan	Secretary of State of Security (SoSS).No.Ref.17/DNAL/D-E/I/11.	Request to provide additional special police and to assist district PNTL to look after the conflict/an assault cases.
6	26 Jan	National Directorate for Local Administration, MSATM No.Ref..../DNAL/D-E/I/11.	Report of civil servants' activities, discipline and the monitoring process of district projects under DDP and LDP

- **Main communication to other offices in the district**

No.	Date	To Whom	Subject
1	11 Jan	Director of District Environment, No.Ref.12/DNAL/EP/I/11.	Informing the director to provide building permit of private house in the District Administration premises
2	26 Jan	All Department Offices in The District (a circular).No.Ref.20/DNAL/D-E/I/11.	To conduct daily formation line in all offices in the district under ministerial circular (MSATM)

- **Main communication to lower offices in the district**

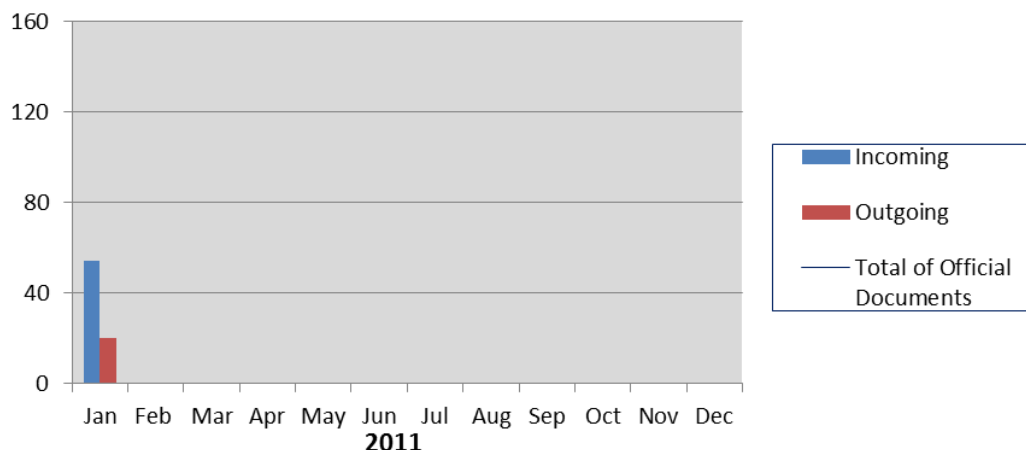
No.	Date	To Whom	Subject
1	28 Jan	Community in Gleno Town No.Ref.21/DNAL/D-E/I/11	Community awareness on tying the domestic animals and keep in proper places in order to maintain a clean environment in the district

## LAUTEM

Number of Official Documents	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Incoming	54												54
Outgoing	20												20
<b>Total of Official Documents</b>	<b>74</b>												<b>74</b>

Source: District Administration Office\_31 January 2011

Official Documents of Lautem



## Incoming

- Main instructions from central offices in Dili

No.	Date	From Whom	Subject
1	03 Jan	Office of Director General, MSATM	Invitation to attend on the ministry reflection
2	13 Jan	National Directorate for Local Development and Territorial Planning, MSATM	Investigation result on DDP projects in Tutuala sub-district regarding canalization of clean drinking water

- Main general information from central offices in Dili

No.	Date	From Whom	Subject
1	04 Jan	National Direction of Industry, Ministry of Tourism, Trade and Industry	Information on the carpentry training in Lautem district
2	11 Jan	National Department of Statistic, Ministry of Finance	Final result on demography research 2009/2010
3	13 Jan	National Directorate for Local Development and Territorial Planning, MSATM	LDP beneficiaries questioned on social service (work) impact

- Main requests from other offices in the district

No.	Date	From Whom	Subject
1	11 Jan	District Office of Luzeiro NGO	Invitation to attend the meeting on establishment of victims' referral network
2	13 Jan	District office of Iliachao Company	Request to supervise 100% of project execution

- **Main general information from other offices in the district**

No.	Date	From Whom	Subject
1	12 Jan	District PNTL Office	Report on natural disaster
2	17 Jan	District STAE Office	December monthly report on electoral process

- **Main requests from lower offices in the district**

No.	Date	From Whom	Subject
1	17 Jan	Don Bosco Salesian Fuiloro	Information on welcome preparation for St. John Bosco's Scrawny
2	18 Jan	District Office of Fuiloro Unipesoal Construction Company	Request to extend time period for primary school construction at Tirilolo in Iliomar

- **Main general information or reports from lower offices in the district**

No.	Date	From Whom	Subject
1	05 Jan	Sub District Administrator, Iliomar	Monthly report of December 2010
2	14 Jan	Suco Raca	Information on natural disaster in Suco Raca

## Outgoing

- **Main correspondence to central offices in Dili**

No.	Date	To Whom	Subject
1	03 Jan	National Directorate for Administration and Finance, MSATM	Monthly report of Youth Development Program in the district
2	03 Jan	National Directorate for Administration and Finance, MSATM	Requesting to increase YDP petty cash

- **Main communication to other offices in the district**

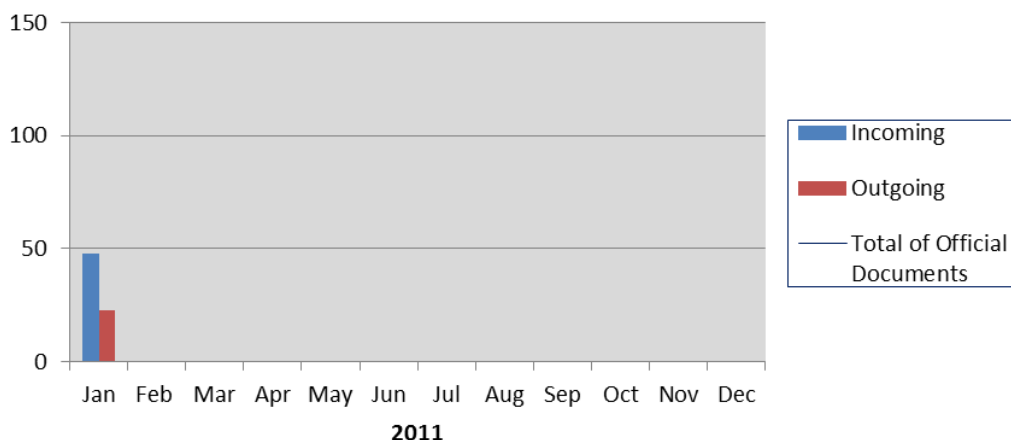
No.	Date	To Whom	Subject
1	25 Jan	District PNTL Commander	Requesting security for the district financial activity

## LIQUICA

Number of Official Documents	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Incoming	48												48
Outgoing	23												23
<b>Total of Official Documents</b>	<b>71</b>												<b>71</b>

Source: District Administration Office\_31 January 2011

## Official Documents of Liquica



## Incoming

- Main instructions from central offices in Dili

No.	Date	From Whom	Subject
1	04 Jan	National Directorate for Administration and Finance, MSATM	Instruction on administrative issue in district office
2	06 Jan	National Directorate for Administration and Finance, MSATM	Directives on financial management

- Main general information from central offices in Dili

No.	Date	From Whom	Subject
1	10 Jan	Director General, MSATM	Information on visit of Mercy Ship medical team from USA

- Main requests from other offices in the district

No.	Date	From Whom	Subject
1	07 Jan	Socio-Economic Officer District Liquiçá	Request for maintenance of official motorbikes and computers

- Main general information from other offices in the district

No.	Date	From Whom	Subject
1	05 Jan	Chief of Water and Sanitation Office District Liquiçá	Information about water and sanitation activities in the district

2	13 Jan	STAE District Coordinator	Sort-out electoral issues and urgent necessities in the district
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- **Main requests from lower offices in the district**

No.	Date	From Whom	Subject
1	04 Jan	Suco Chief Maubara, Vatubouro sub-district	Request for ambulance facility for health service in Suco

- **Main general information or reports from lower offices in the district**

No.	Date	From Whom	Subject
1	20 Jan	Suco Chief Lauhata, sub-district Bazartete	Resignation of youth leader

## Outgoing

- **Main correspondence to central offices in Dili**

No.	Date	To Whom	Subject
1	03 Jan	National Directorate for Local Administration, MSATM	Invitation for the meeting
2	19 Jan	National Directorate for Local Development and Territorial Planning, MSATM	Request for office vehicle to carry out monitoring of DDP projects
3	24 Jan	Director of Treasury, Ministry of Finance	Request to disburse payments to Liquiçá DDP-projects

- **Main communication to other offices in the district**

No.	Date	To Whom	Subject
1	31 Jan	District Office of Water and Sanitation, District Office of Health, District Office of Education	Request for coordination on cooperation for district program

- **Main communication to lower offices in the district**

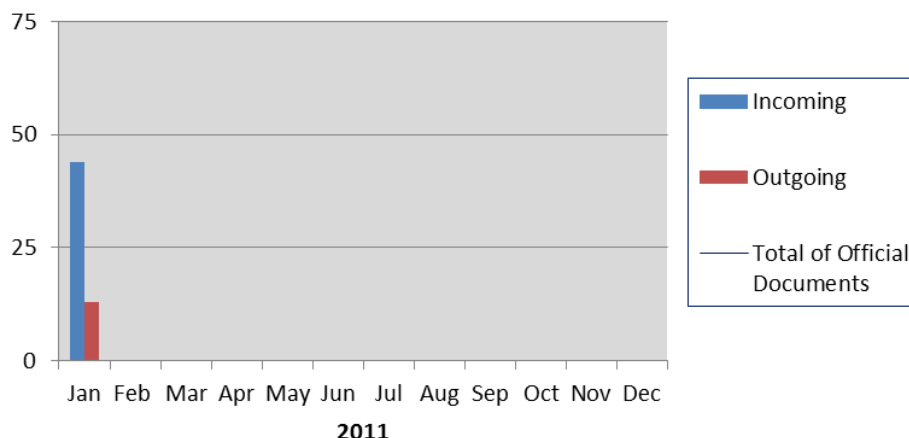
No.	Date	To Whom	Subject
1	10 Jan	23 Suco Chiefs	Invitation for annual meeting to summarize the progress and achievements of the year 2010
2	31 Jan	Sub-district Administrator Bazartete	Authorization of the annual leave

## MANATUTO

Number of Official Documents	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Incoming	44												44
Outgoing	13												13
<b>Total of Official Documents</b>	<b>57</b>												<b>57</b>

Source: District Administration Office\_31 January 2011

### Official Documents of Manatuto



### Incoming

- Main general information from central offices in Dili**

No.	Date	From Whom	Subject
1	06 Jan	Secretary of State for Vocational Training and Employment	Payment for former civil servants who served in the government offices during Indonesian regime
2	04 Jan	Ministry of State Administration and Territorial Management	Support to sub-district Administrators
3	10 Jan	Ministry of Social Solidarity	Information on maintenance of houses of ex-veterans in the district
4	10 Jan	Chamber of Commerce and Industry TL	Invitation to the program on business promotion in district
5	11 Jan	Secretary of State of the Council of Ministers	Monitoring of RTL (Radio Timor-Leste)

- Main requests from other offices in the district**

No.	Date	From Whom	Subject
1	10 Jan	District office of Macucuren Company	Request for 65% payment for PDD project
2	19 Jan	District office of Manufahi Kiik Company	Report on the primary school construction under the PDD Project
3	20 Jan	District office of Ina Forek Company	Request for 100% payment for completed PDD Project

- Main requests from lower offices in the district**

No.	Date	From Whom	Subject
1	24 Jan	Suco Cairui	Urgent request to rehabilitate tap water in the Suco Cairui
2	04 Jan	Suco Fatumakerek	Request for support on the education of children and school facilities in Suco Fatumakerek

- Main general information or reports from lower offices in the district**

No.	Date	From Whom	Subject
1	06 Jan	Sub-district Administration Manatuto Vila	Official use of fuel and fuel verification report

2	10 Jan	Sub-district Administration Soibada	Report on natural disaster in Suco
3	17 Jan	Suco Aiteas	Report on PDD Project in Aiteas
4	20 Jan	District STAE Manatuto	Monthly Report on electoral process
5	26 Jan	District Office of Water and Sanitation	Response to the request of Suco Cairui

## Outgoing

- Main correspondence to central offices in Dili

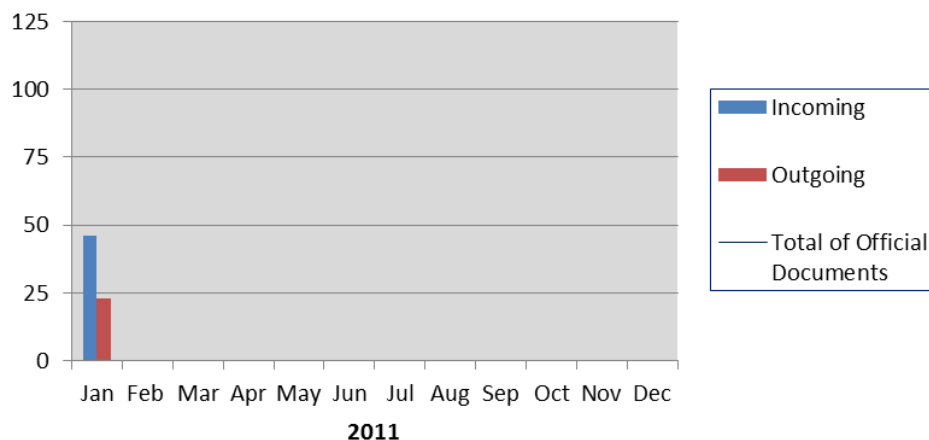
No.	Date	To Whom	Subject
1	04 Jan	National Directorate for Support to Suco Administration	Information on Disaster
2	11 Jan	MTCI (Ministry of Tourism, Commerce and Industry)	Proposal
3	13 Jan	Director General for EDTL Dili	Request for payment
4	13 Jan	Secretary of State for Public Works	Information on Disaster

## MANUFAHI

Number of Official Documents	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Incoming	46												46
Outgoing	23												23
<b>Total of Official Documents</b>	<b>69</b>												<b>69</b>

Source: District Administration Office\_31 January 2011

Official Documents of Manufahi



## Incoming

- **Main instructions from central offices in Dili**

No.	Date	From Whom	Subject
1	20 Jan	Vice Minister Finance	Notification on the district projects
2	21 Jan	Director DNEPU	Request to stop crista visao church construction in Manufahi
3	27 Jan	Director General, Ministry of Social Solidarity	Delegation of duty to regional chief
4	28 Jan	Vice coordinator National Task Force under Decentralized Development Package	Payment for supplier of construction material

- **Main general information from central offices in Dili**

No.	Date	From Whom	Subject
1	20 Jan	Director General, MSATM	Information on the visit of health team from Mercy EU in Timor-Leste

- **Main requests from other offices in the district**

No.	Date	From Whom	Subject
1	06 Jan	Deputy Director, District Health service Manufahi	Invitation for Christmas party
2	17 Jan	Director, District office of Public Transport	Address to employees on land property program

- **Main requests from lower offices in the district**

No.	Date	From Whom	Subject
1	03 Jan	Suco Chief Holarua	Proposal declaration about Suco Holarua

- **Main general information or reports from lower offices in the district**

No.	Date	From Whom	Subject
1	04 Jan	Sub-district Administrator Same	Activity report of the Same sub-district
2	11 Jan	Sub-district Administrator Alas	Report on DDP projects executed in Alas

## Outgoing

- **Main correspondence to central offices in Dili**

No.	Date	To Whom	Subject
1	04 Jan	National Directorate for Administration and Finance, MSATM	Request for official vehicle maintenance
2	04 Jan	Director General, MSATM	Request assistance on District Administration activities
3	05 Jan	Director General, MSATM	Disaster report of district Manufahi
4	17 Jan	National Directorate for Local Administration, MSATM	Attendance report of district staff



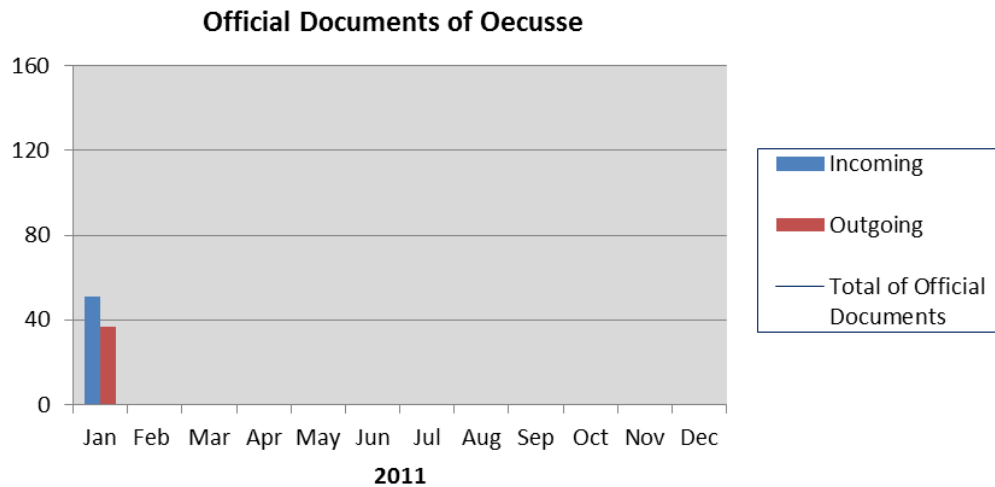
- **Main communication to other offices in the district**

No.	Date	To Whom	Subject
1	03 Jan	Department heads of all sectoral offices in Manufahi	Information circulation on payment to former civil servants who worked in the government offices during Indonesian time
2	10 Jan	Manager, District Office of Water and Sanitation Manufahi	Work accomplishment letter

## OECUSSE

Number of Official Documents	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Incoming	51												51
Outgoing	37												37
<b>Total of Official Documents</b>	<b>88</b>												<b>88</b>

Source: District Administration Office 31 January 2011

**Incoming**

- **Main instructions from central offices in Dili**

No.	Date	From Whom	Subject
1	21 Jan	Ministry of State Administration and Territorial Management	Information on the visit of Mercy ship

- **Main general information from central offices in Dili**

No.	Date	From Whom	Subject
1	28 Jan	Secretary of State for Oecusse Region	Request of Oecusse maps

- **Main requests from other offices in the district**

No.	Date	From Whom	Subject
1	17 Jan	District Justice Office	Request for notification of archiving documents

- **Main general information from other offices in the district**

No.	Date	From Whom	Subject
1	06 Jan	District Office of Vocational Training and Employment	Payment of ex-Indonesian civil servants
2	11 Jan	District PNTL Office	To prevent illegal gambling in Oecusse

- **Main requests from lower offices in the district**

No.	Date	From Whom	Subject
1	04 Jan	Costa Suco Chief	Request of fund for solar panel installation in Suco Costa

- **Main general information or reports from lower offices in the district**

No.	Date	From Whom	Subject
1	17 Jan	District Office of Vocational Training and Employment	Information on selection of students for scholarship program in Don Bosco

## Outgoing

- **Main correspondence to central offices in Dili**

No.	Date	To Whom	Subject
1	10 Jan	National directorate of Administration and Finance MSATM	Budget Report on DDP in Oecusse district

- **Main communication to lower offices in the district**

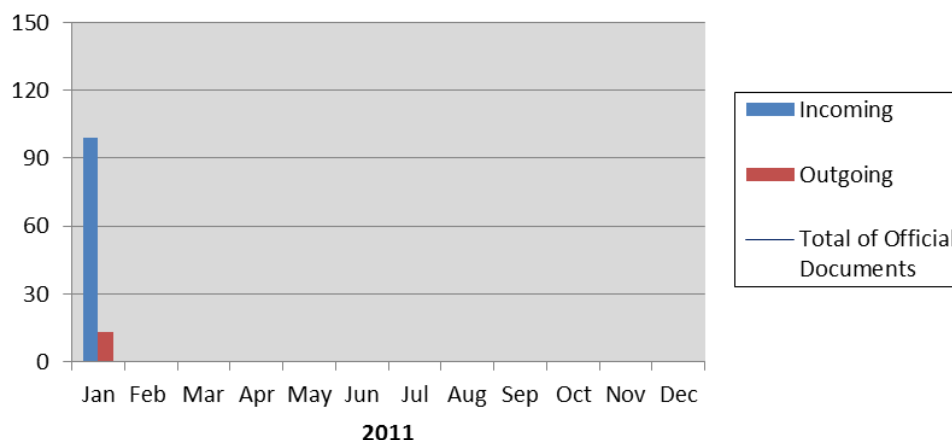
No.	Date	To Whom	Subject
1	04 Jan	Churches, PNTL	Dialogue to resolve land dispute

## VIQUEQUE

Number of Official Documents	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Incoming	99												99
Outgoing	13												13
<b>Total of Official Documents</b>	<b>112</b>												<b>112</b>

Source: District Administration Office\_31 January 2011

### Official Documents of Viqueque



#### Incoming

- **Main instructions from central offices in Dili**

No.	Date	From Whom	Subject
1	17 Jan	National Directorate for Local Development and Territorial Planning, MSATM	Cancellation of savings of LDP-budget for district projects
2	17 Jan	Ministry of State Administration and Territorial Management	Information on the visit of medical team from the US Mercy Ship

- **Main general information from central offices in Dili**

No.	Date	From Whom	Subject
1	11 Jan	General Department for Analysis and Research, MoF	Result of research on demography and health in Timor-Leste
2	13 Jan	Secretary of State for Natural Resources	Facilitate technical team from the Secretary of State to work in Beaco in Viqueque
3	17 Jan	Radio Timor-Leste	Request for monitoring the radio broadcasting

- **Main requests from other offices in the district**

No.	Date	From Whom	Subject
1	17 Jan	District Office of STAE	Request for new material

- **Main general information from other offices in the district**

No.	Date	From Whom	Subject
1	13 Jan	District Office of Fukun Timor Consultant and Advocacy	Information to ensure of bank account of Peruvai Company
2	26 Jan	District Office of Health Service	Information about health post in Lugasa

- **Main requests from lower offices in the district**

No.	Date	From Whom	Subject
1	11 Jan	Suco Ossu de Cima	Request for maintenance of Suco house in Ossu de Cima
2	12 Jan	Suco Babulo	Request for construction material to build house

- **Main general information or reports from lower offices in the district**

No.	Date	From Whom	Subject
1	05 Jan	District Office of Socio Economy	Information of natural disaster (houses fire)
2	13 Jan	Sub-District Uatocarbau	Report about houses on fire in Uatocarbau

### Outgoing

- **Main correspondence to central offices in Dili**

No.	Date	To Whom	Subject
1	08 Jan	National Directorate for Administration and Finance	Request for maintenance of official vehicles
2	14 Jan	National Directorate of Administration and Finance	Report on fuel for month of December 2010

- **Main communication to other offices in the district**

No.	Date	To Whom	Subject
1	04 Jan	District office of Catholic Relief Service	Invitation for meeting on disaster preparedness (DDMC)
2	04 Jan	District BNU Bank	Cheque for district treasury (TAD)

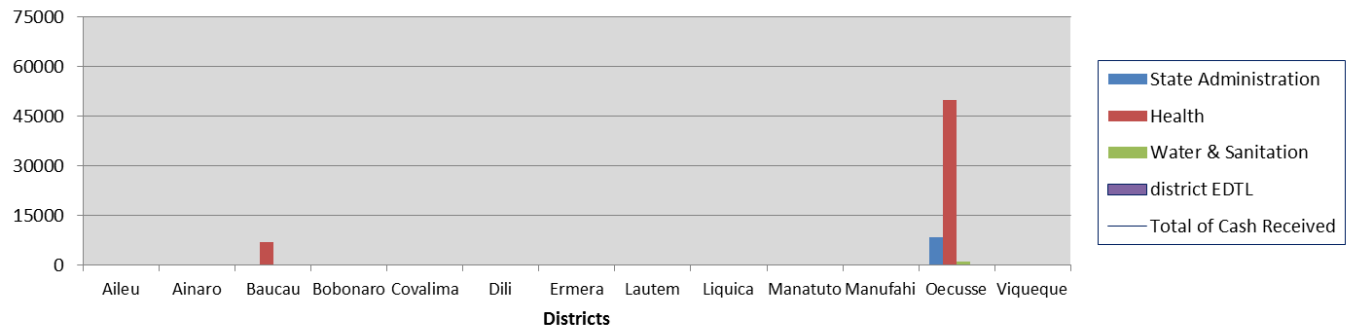
- **Main communication to lower offices in the district**

No.	Date	To Whom	Subject
1	04 Jan	Sub-district Administration in Ossu	Invitation for inspection of sub-district
2	18 Jan	District Office of Social Economy	Weekly report socio economy

## District Finance

The cash received on goods and services by district offices in the month of January are given in below table. However, the new budget of this year is yet to be released.

**Comparison of Financial Cash Received for Goods and Services by Districts  
January 2011**

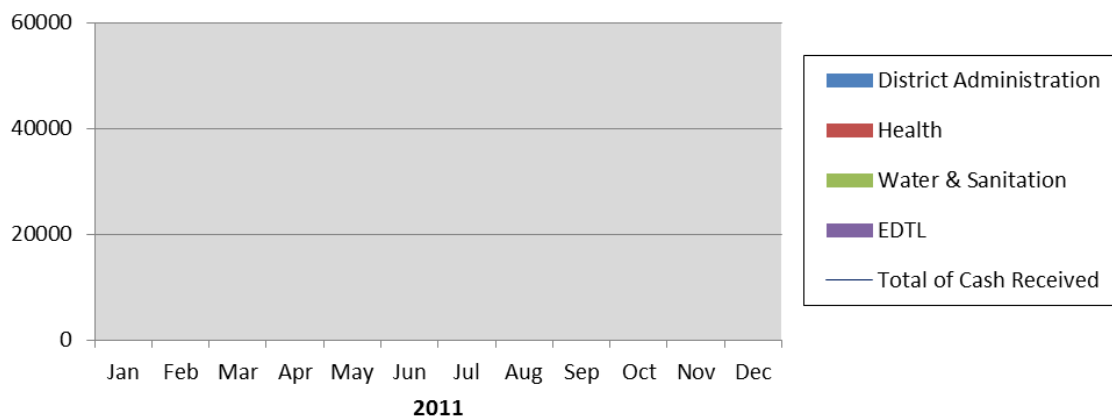


## AILEU

Cash Received for Goods & Services (US\$)	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
State Administration	0												0
Health	0												0
Water & Sanitation	0												0
District ECTL	0												0
<b>Total of Cash Received</b>	<b>0</b>												<b>0</b>

Source: District Administration Office\_ 31 January 2011

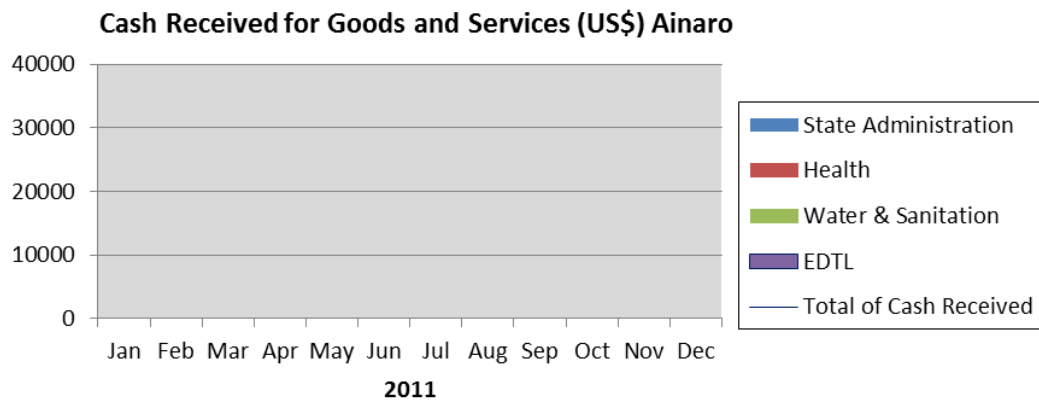
**Cash Received for Goods and Services (US\$) Aileu**



## AINARO

Cash Received for Goods & Services (US\$)	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
District Administration	0												0
Health	0												0
Water & Sanitation	0												0
EDTL	0												0
<b>Total of Cash Received</b>	<b>0</b>												<b>0</b>

Source: District Administration Office\_ 31 January 2011

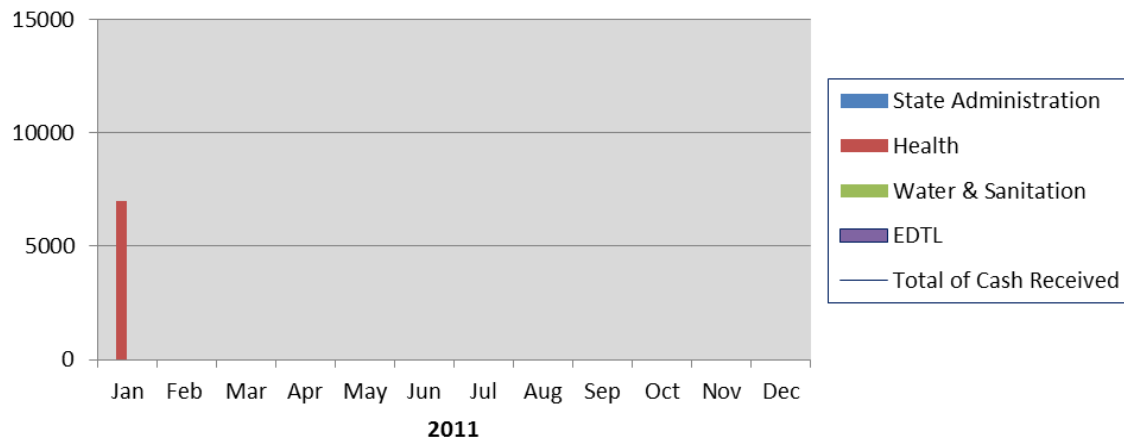


## BAUCAU

Cash Received for Goods & Services (US\$)	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
District Administration	0												0
Health	7000												7000
Water & Sanitation	0												0
EDTL	0												0
<b>Total of Cash Received</b>	<b>7000</b>												<b>7000</b>

Source: District Administration Office\_ 31 January 2011

Cash Received for Goods and Services (US\$) Baucau

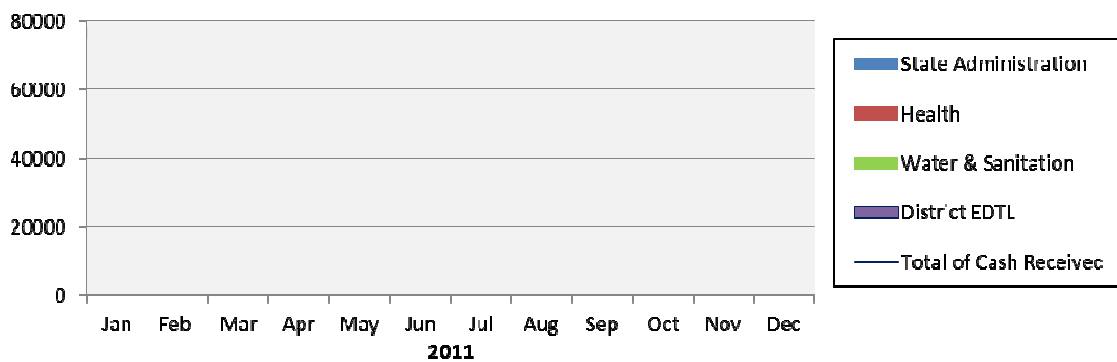


## BOBONARO

Cash Received for Goods & Services (US\$)	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
District Administration	0												0
Health	0												0
Water & Sanitation	0												0
EDTL	0												0
<b>Total of Cash Received</b>	<b>0</b>												<b>0</b>

Source: District Administration Office\_ 31 January 2011

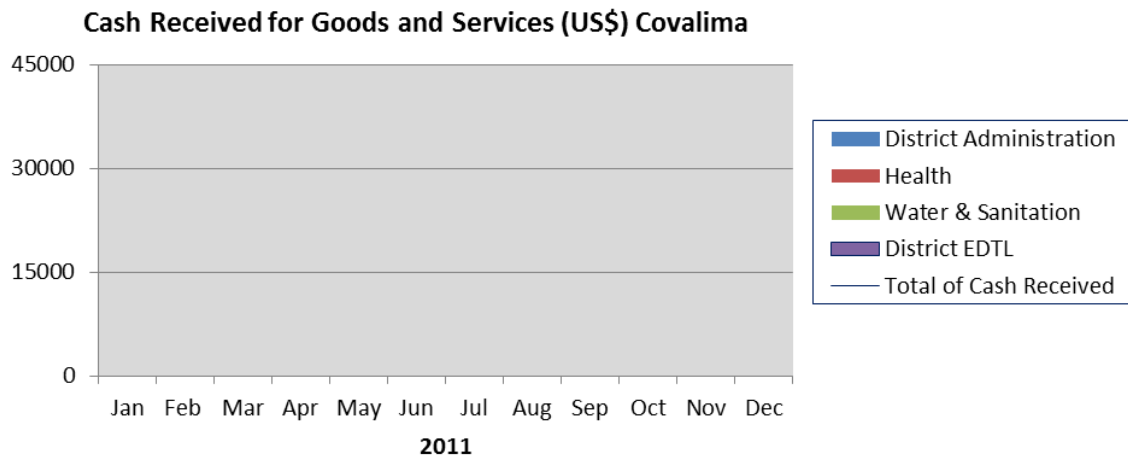
Cash Received for Goods and Services (US\$) Bobonaro



## COVALIMA

Cash Received for Goods & Services (US\$)	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
District Administration	0												
Health	0												
Water & Sanitation	0												
EDTL	0												
<b>Total of Cash Received</b>	<b>0</b>												

Source: District Administration Office\_ 31 January 2011



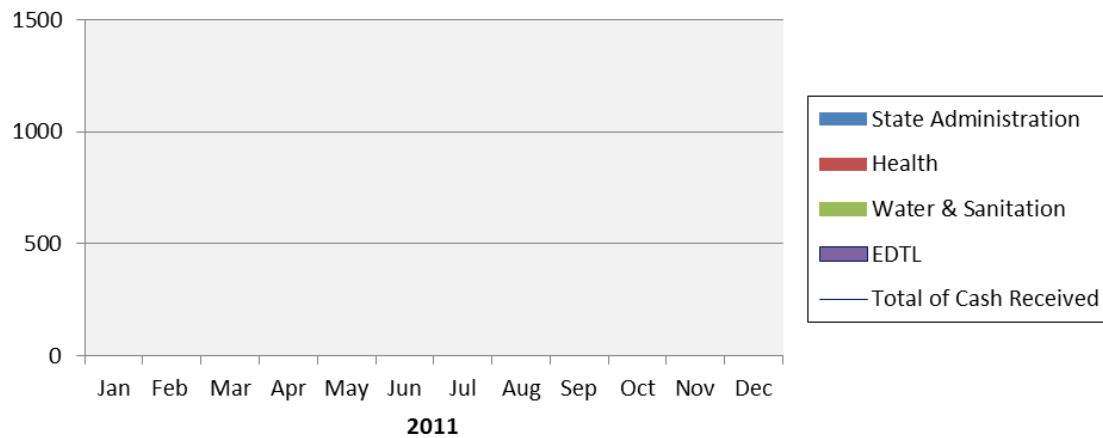
## DILI

Cash Received for Goods & Services (US\$)	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
District Administration	0												0
Health	0												0
Water & Sanitation	0												0
EDTL	0												0
<b>Total of Cash Received</b>	<b>0</b>												<b>0</b>

Source: District Administration Office\_ 31 January 2011



### Cash Received for Goods and Services (US\$) Dili

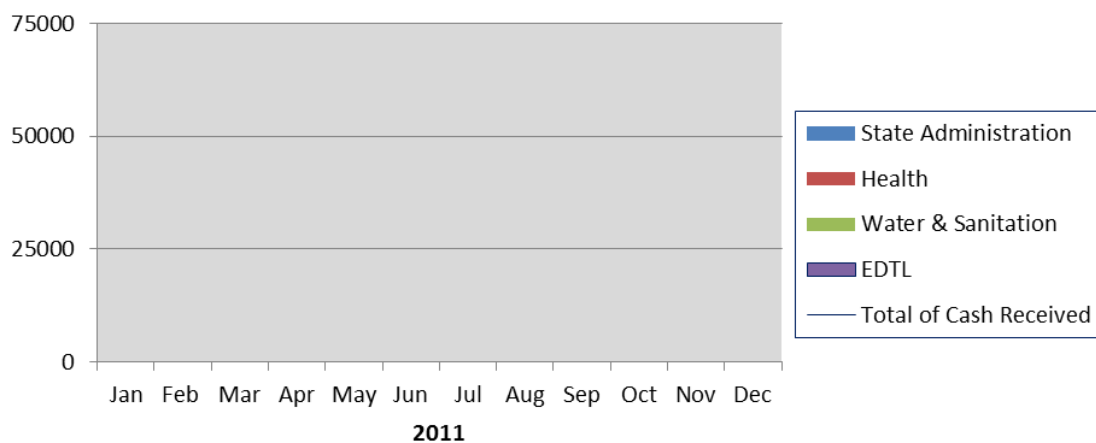


## ERMERA

Cash Received for Goods & Services (US\$)	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
District Administration	0												0
Health	0												0
Water & Sanitation	0												0
EDTL	0												0
<b>Total of Cash Received</b>	<b>0</b>												<b>0</b>

Source: District Administration Office\_ 31 January 2011

### Cash Received for Goods and Services (US\$) Ermera



## LAUTEM

Cash Received for Goods & Services (US\$)	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
District Administration	0												0
Health	0												0
Water & Sanitation	0												0
EDTL	0												0
<b>Total of Cash Received</b>	<b>0</b>												<b>0</b>

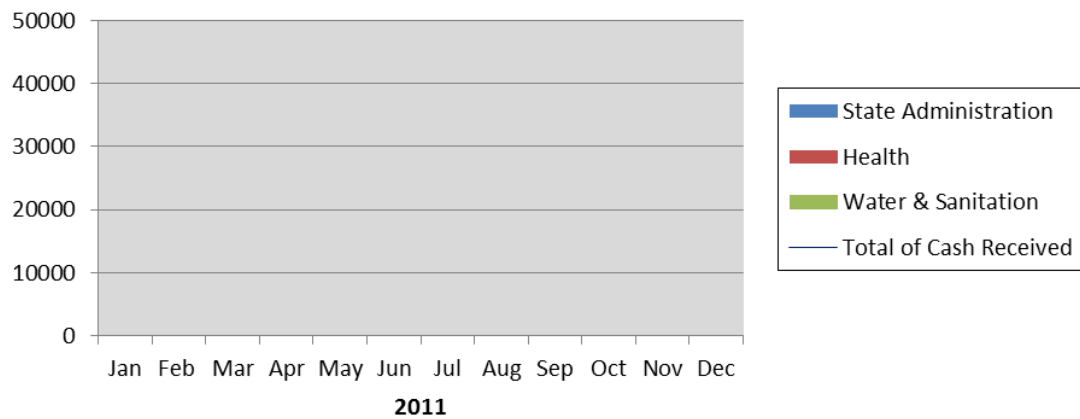
Source: District Administration Office\_ 31 January 2011



## LIQUICA

Cash Received for Goods & Services (US\$)	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
District Administration	0												0
Health	0												0
Water & Sanitation	0												0
EDTL	0												0
<b>Total of Cash Received</b>	<b>0</b>												<b>0</b>

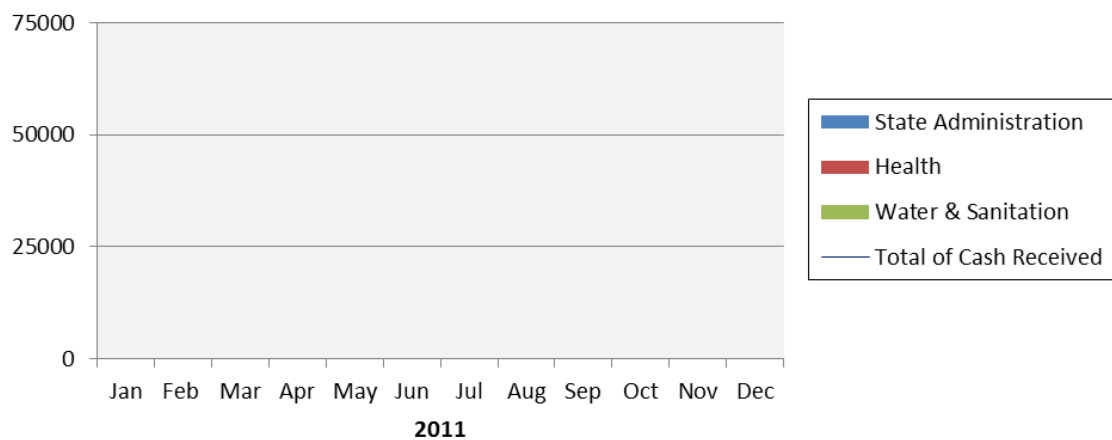
Source: District Administration Office\_ 31 January 2011

**Cash Received for Goods and Services (US\$) Liquica**

## MANATUTO

Cash Received for Goods & Services (US\$)	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
District Administration	0												0
Health	0												0
Water & Sanitation	0												0
EDTL	0												0
<b>Total of Cash Received</b>	<b>0</b>												<b>0</b>

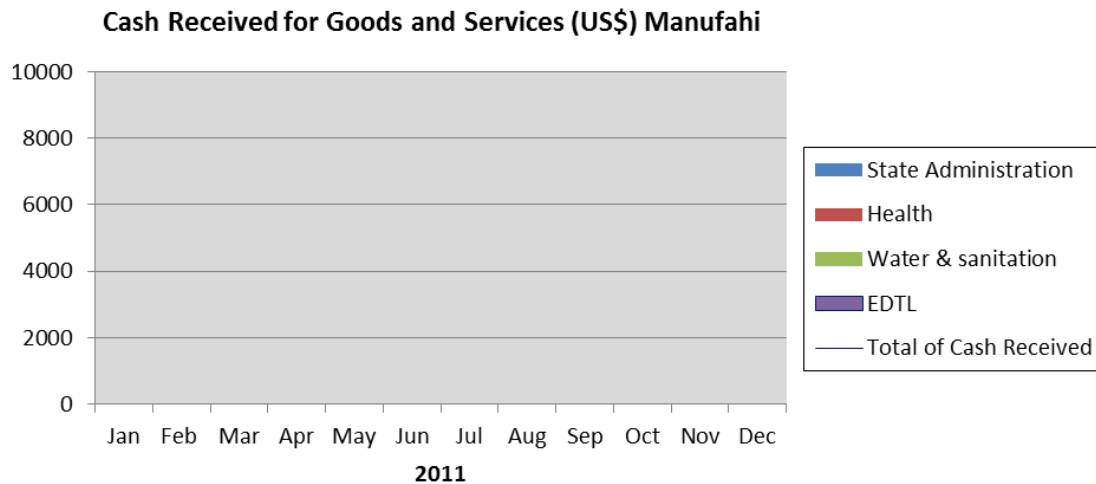
Source: District Administration Office\_ 31 January 2011

**Cash Received for Goods and Services (US\$) Manatuto**

## MANUFAHI

Cash Received for Goods & Services (US\$)	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
District Administration	0												0
Health	0												0
Water & Sanitation	0												0
EDTL	0												0
<b>Total of Cash Received</b>	<b>0</b>												<b>0</b>

Source: District Administration Office\_ 31 January 2011

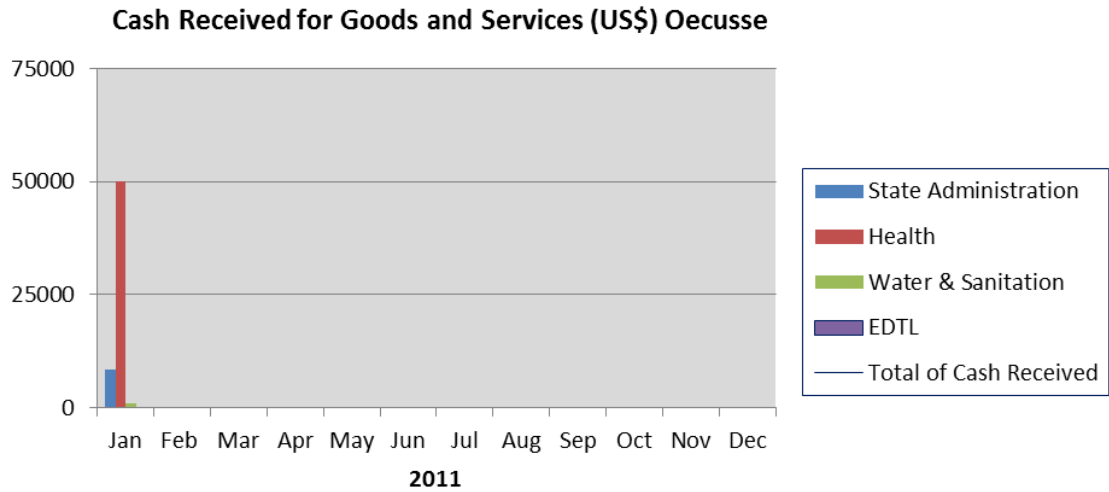


## OECUSSE

Cash Received for Goods & Services (US\$)	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
District Administration	8395												8395
Health	50000												50000
Water & Sanitation	1050												1050
EDTL	0												0
<b>Total of Cash Received</b>	<b>59445</b>												<b>59445</b>

Source: District Administration Office\_ 31 January 2011

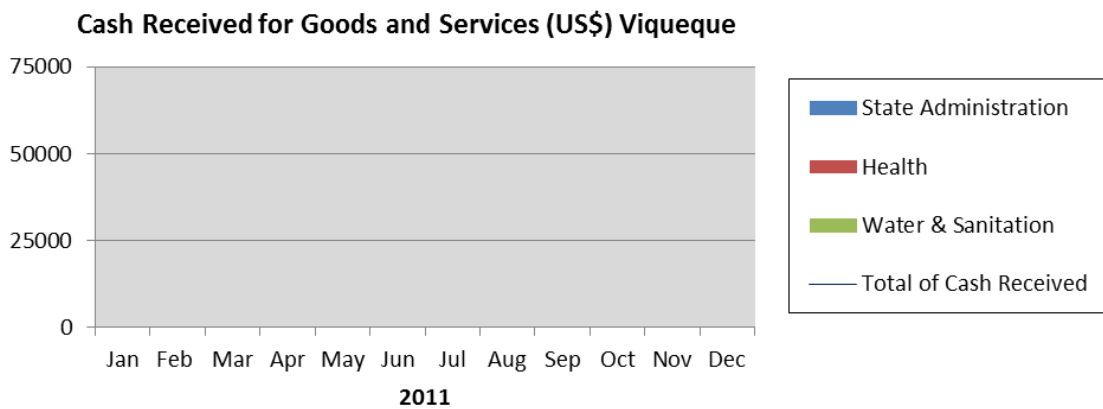
Note: District Education received US\$ 19,400 in the month of January.



## VIQUEQUE

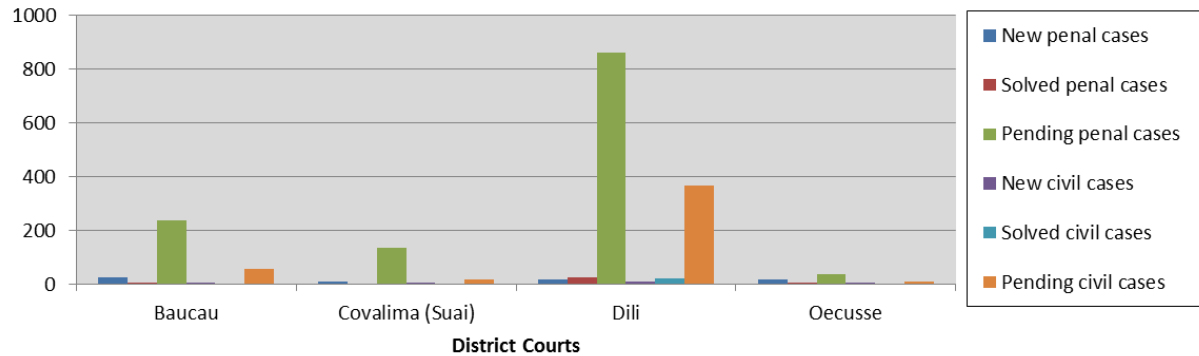
Cash Received for Goods & Services (US\$)	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
District Administration	0												0
Health	0												0
Water & Sanitation	0												0
EDTL	0												0
<b>Total of Cash Received</b>	<b>0</b>												<b>0</b>

Source: District Administration Office\_ 31 January 2011



# DISTRICT COURTS

**Comparison of Penal and Civil Cases by District Courts  
January 2011**



Courts of Dili, Baucau, Suai and Oecusse data in January 2011 are shown above.

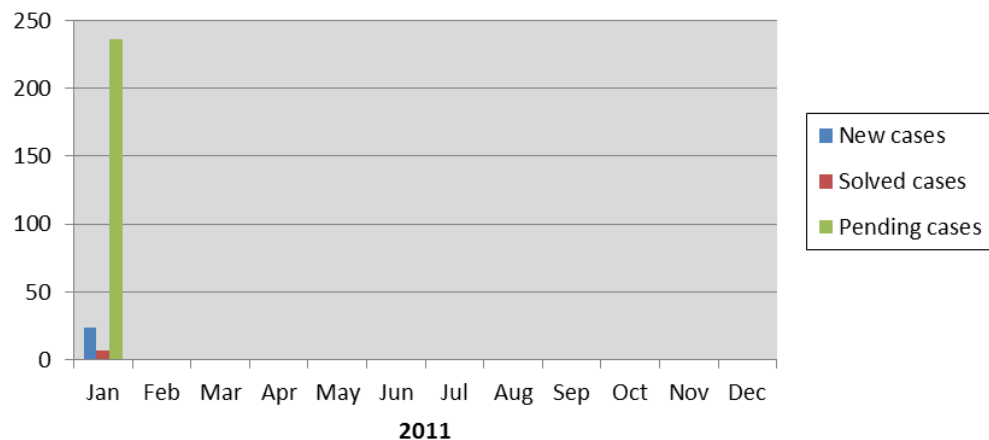
## BAUCAU

In January 2011, Court of Baucau processed following penal and civil cases:

Court of Baucau Penal Cases	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Carried-over cases	219												
New cases	24												24
Solved cases	7												7
Pending cases	236												

Source: Secretariat of the District Court of Baucau up to \_ 31 January 2011

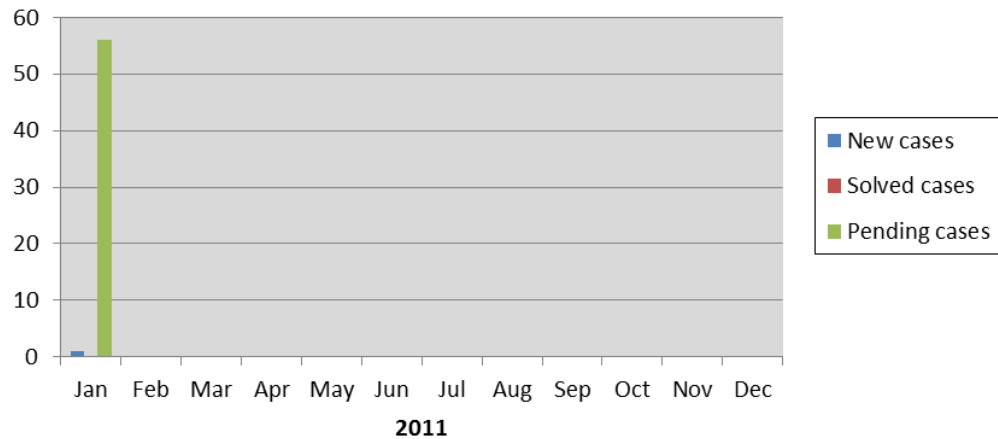
**Penal Cases at the District Court of Baucau**



Court of Baucau Civil Cases	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Carried-over cases	55												
New cases	1												1
Solved cases	0												0
Pending cases	56												

Source: Secretariat of the District Court of Baucau up to 31 January 2011

**Civil Cases at the District Court of Baucau**



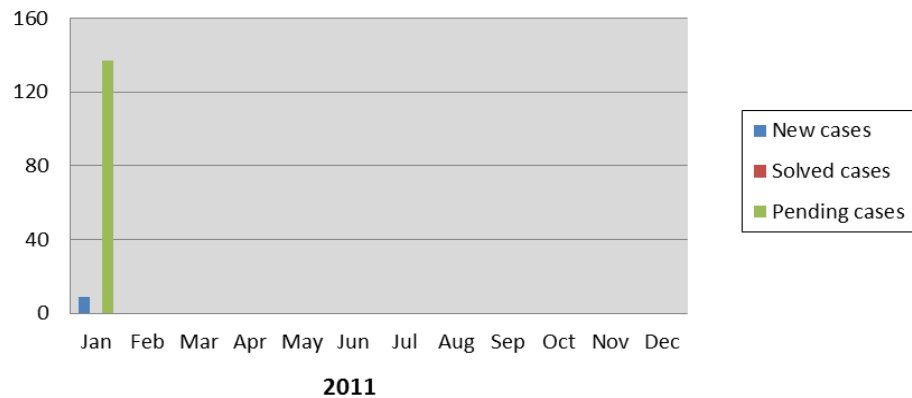
## COVALIMA (SUAI COURT)

In January 2011, Court of Suai processed following penal and civil cases:

Court of Suai Penal Cases	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Carried-over cases	128												
New cases	9												9
Solved cases	0												0
Pending cases	137												

Source: Secretariat of the District Court of Suai up to 31 January 2011

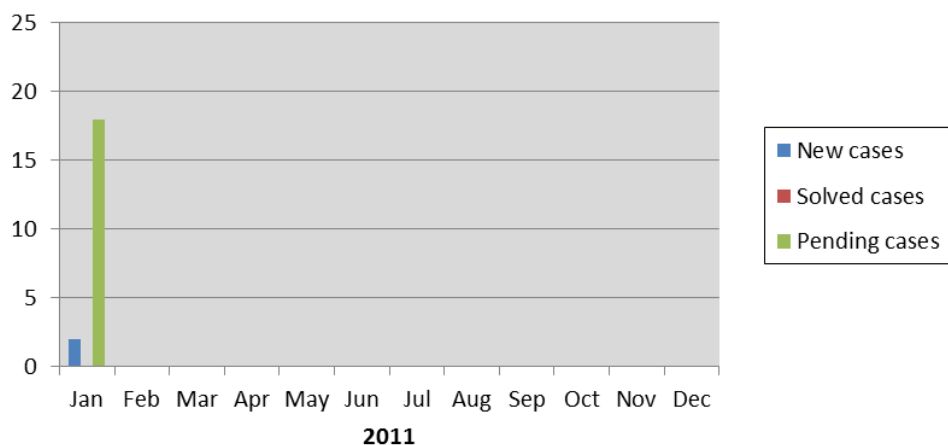
**Penal Cases at the District Court of Suai**



Court of Suai Civil Cases	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Carried-over cases	16												
New cases	2												2
Solved cases	0												0
Pending cases	18												

Source: Secretariat of the District Court of Suai up to 31 January 2011

### Civil Cases at the District Court of Suai



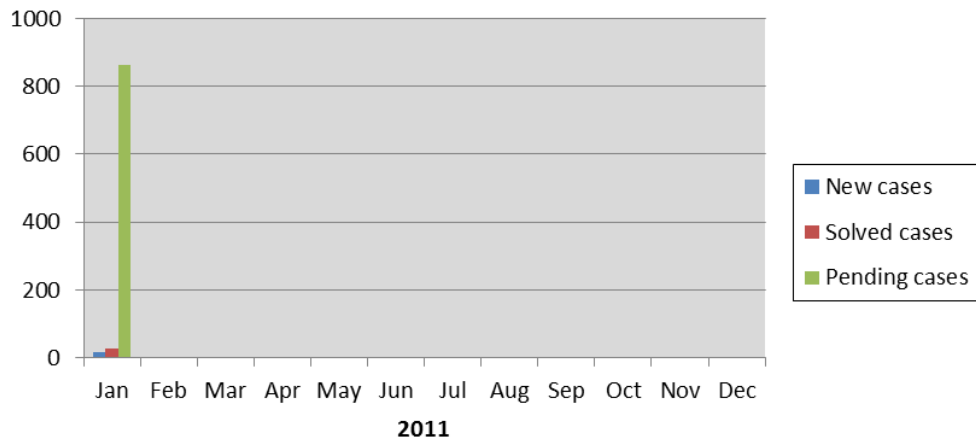
## DILI

In January 2011, Court of Dili processed following penal and civil cases:

Court of Dili Penal Cases	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Carried-over cases	871												
New cases	18												18
Solved cases	26												26
Pending cases	863												

Source: Secretariat of the District Court of Dili up to 31 January 2011

### Penal Cases at the District Court of Dili

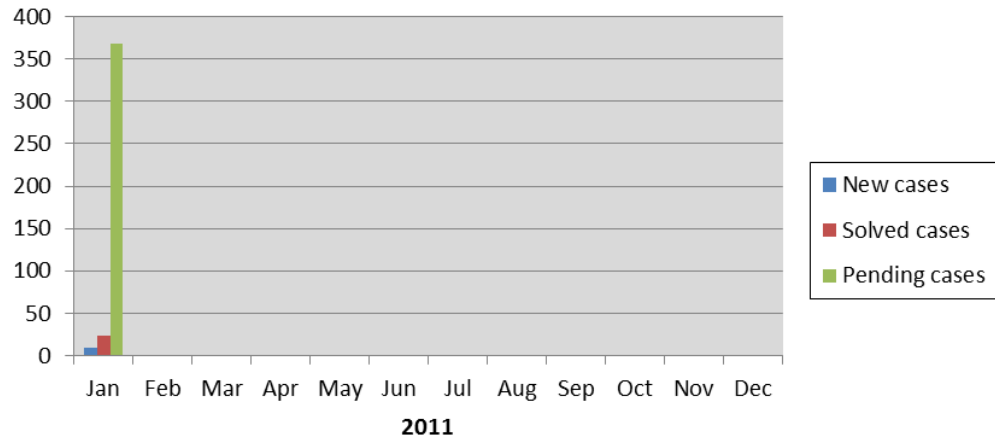




Court of Dili Civil Cases	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Carried-over cases	381												
New cases	10												10
Solved cases	23												23
Pending cases	368												

Source: Secretariat of the District Court of Dili up to 31 January 2011

Civil Cases at the District Court of Dili



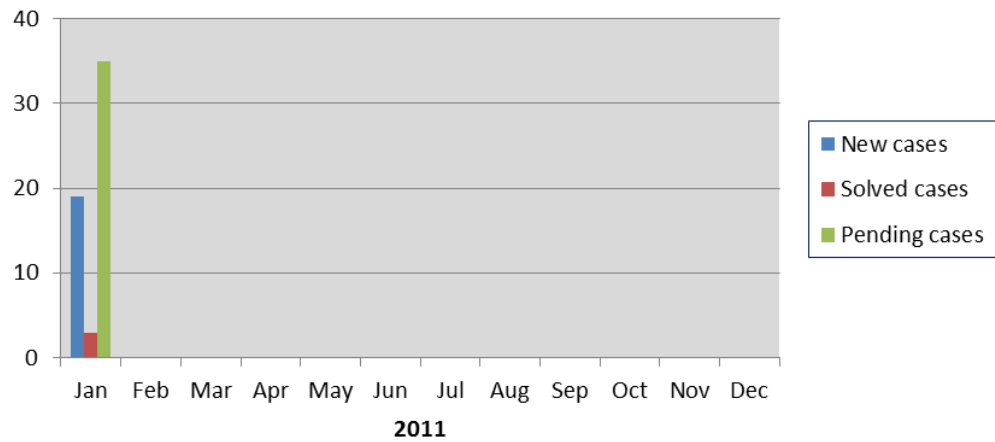
## OECUSSE

In January 2011, Court of Oecusse processed following penal and civil cases:

Court of Oecusse Penal Cases	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Carried-over cases	19												
New cases	19												19
Solved cases	3												3
Pending cases	35												

Source: Secretariat of the District Court of Oecusse up to \_ 31 January 2011

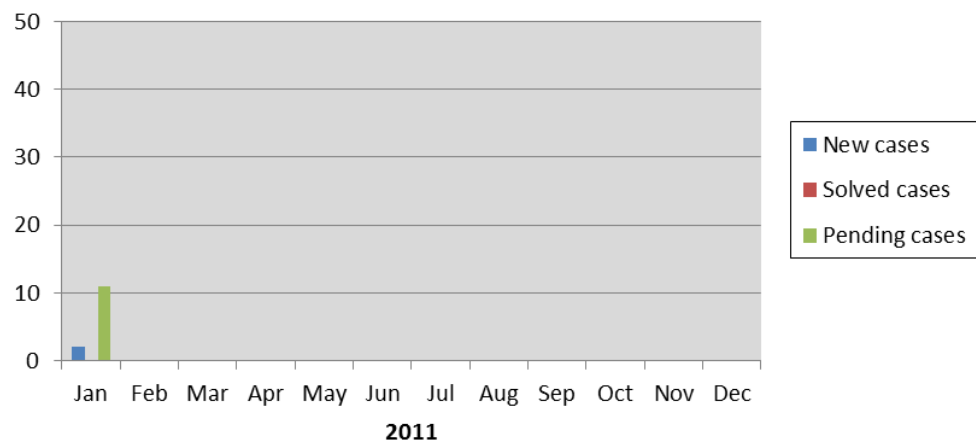
### Penal Cases at the District Court of Oecusse



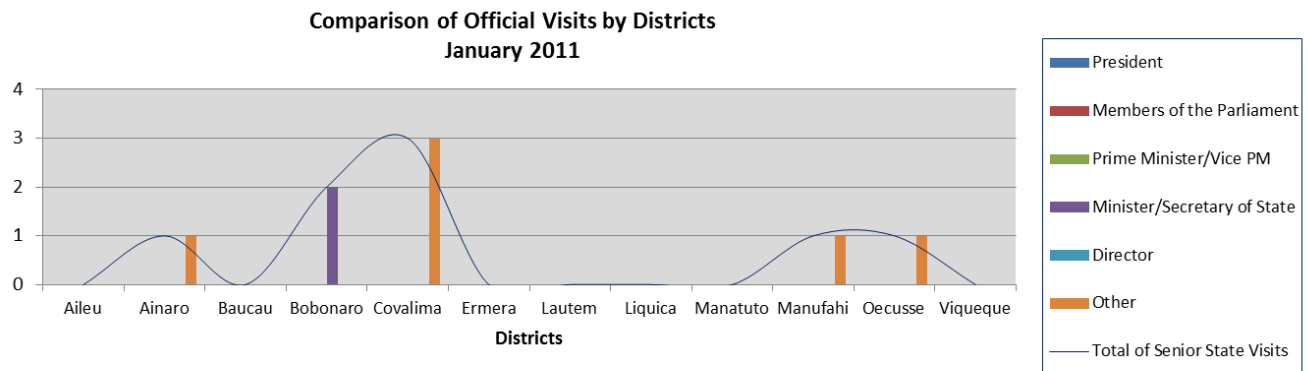
Court of Oecusse Civil Cases	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Carried-over cases	9												
New cases	2												2
Solved cases	0												0
Pending cases	11												

Source: Secretariat of the District Court of Oecusse up to 31 January 2011

### Civil Cases at the District Court of Oecusse



# SENIOR STATE OFFICIALS' VISITS

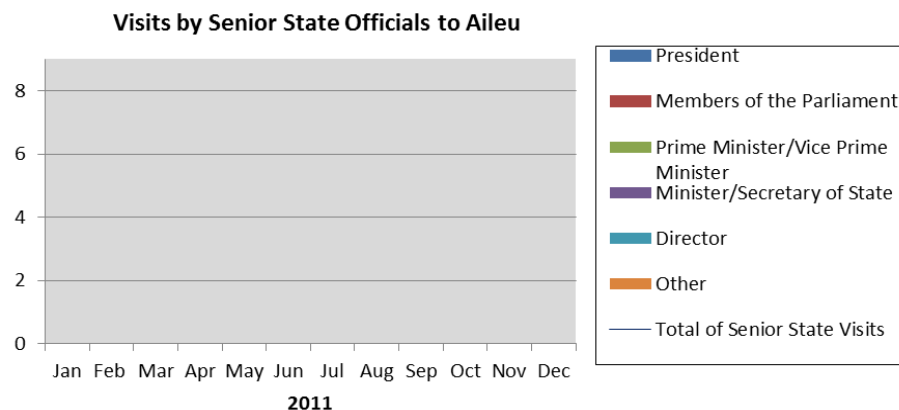


Senior state official visits from Dili to the Districts in January 2011 are detailed as follow. In this section, the visit is detailed by the head of the delegation visit.<sup>5</sup>

## AILEU

Number of Visits of Senior State Officials to Aileu by Head of the Delegation	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
President	0												0
Members of the Parliament	0												0
Prime Minister/Vice Prime Minister	0												0
Minister/Secretary of State	0												0
Director	0												0
Other	0												0
<b>Total of Senior State Visits</b>	<b>0</b>												<b>0</b>

Source: District Administration Office\_ 31 January 2011



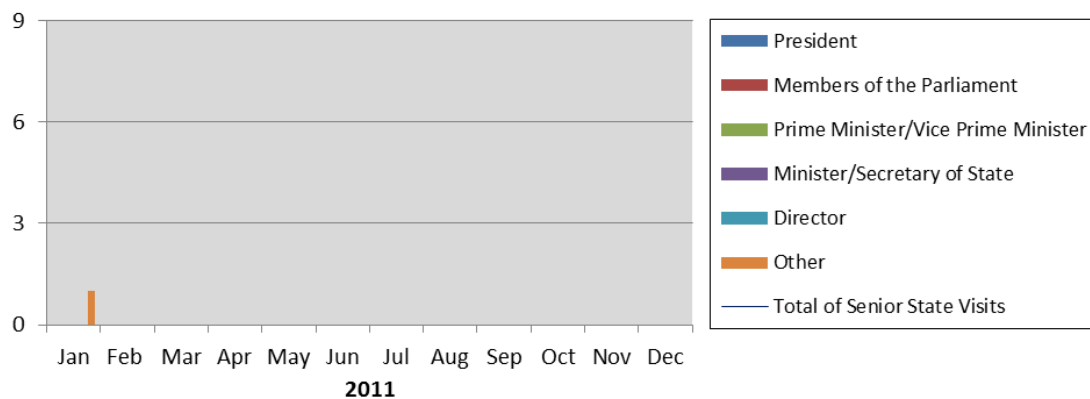
<sup>5</sup> Methodology: This section is related to the senior state official visits. Only the head of the delegation will be counted by number of visits. Eg.: If the President of the Republic visit one district one time in the month, it is considered "1", if two visits, is considered "2" and so. However, if X number of Members of Parliament, or Y number of Ministers, Secretary of States or Directors are also part of the Delegation, they will not be considered as they are not leading the visit.

## AINARO

Number of Visits of Senior State Officials to Aileu by Head of the Delegation	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
President	0												0
Members of the Parliament	0												0
Prime Minister/Vice Prime Minister	0												0
Minister/Secretary of State	0												0
Director	0												0
Other	1												1
<b>Total of Senior State Visits</b>	<b>1</b>												<b>1</b>

Source: District Administration Office\_ 31 January 2011

**Visits by Senior State Officials to Ainaro**



### January 2011

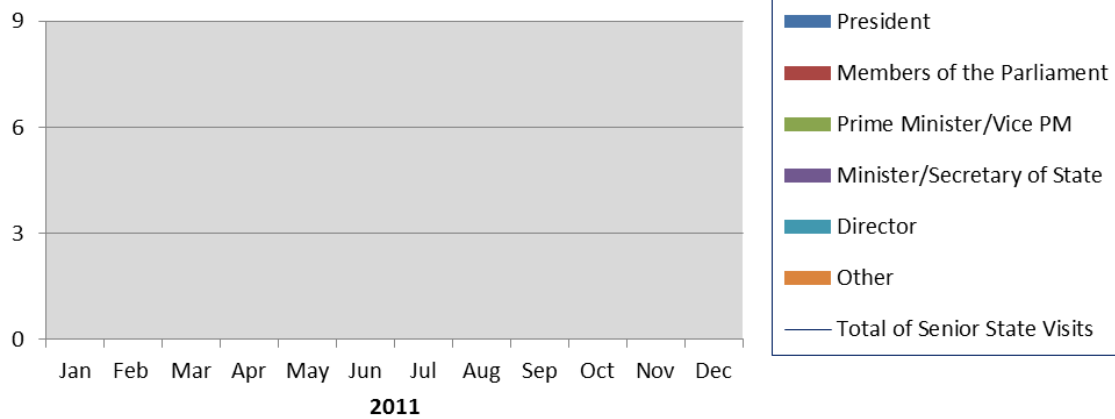
- On 20 January, the ministerial team from National Directorate for Local Development and Territorial Planning visited District Administration to monitor the district projects in Ainaro.

## BAUCAU

Number of Visits of Senior State Officials to Aileu by Head of the Delegation	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
President	0												0
Members of the Parliament	0												0
Prime Minister/Vice Prime Minister	0												0
Minister/Secretary of State	0												0
Director	0												0
Other	0												0
<b>Total of Senior State Visits</b>	<b>0</b>												<b>0</b>

Source: District Administration Office\_ 31 January 2011

Visits by Senior State Officials to Baucau

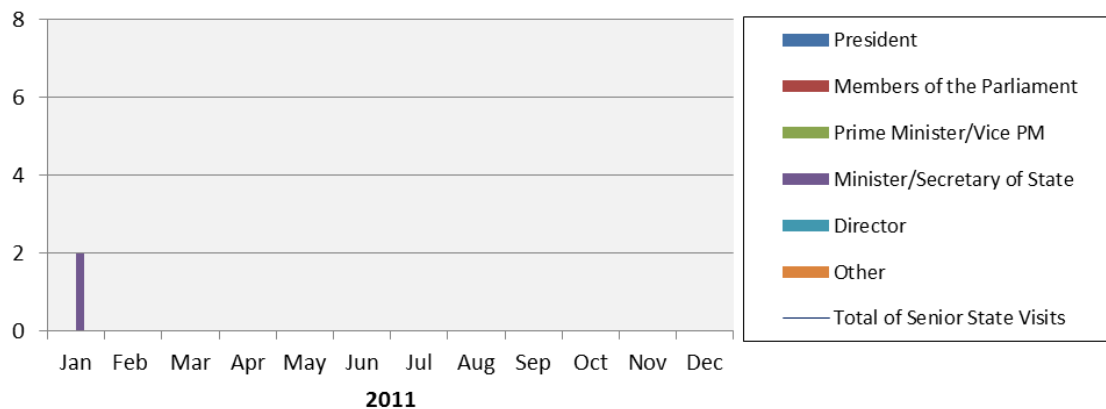


## BOBONARO

Number of Visits of Senior State Officials to Aileu by Head of the Delegation	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
President	0												0
Members of the Parliament	0												0
Prime Minister/Vice Prime Minister	0												0
Minister/Secretary of State	2												2
Director	0												0
Other	0												0
<b>Total of Senior State Visits</b>	<b>2</b>												<b>2</b>

Source: District Administration Office\_ 31 January 2011

Visits by Senior State Officials to Bobonaro



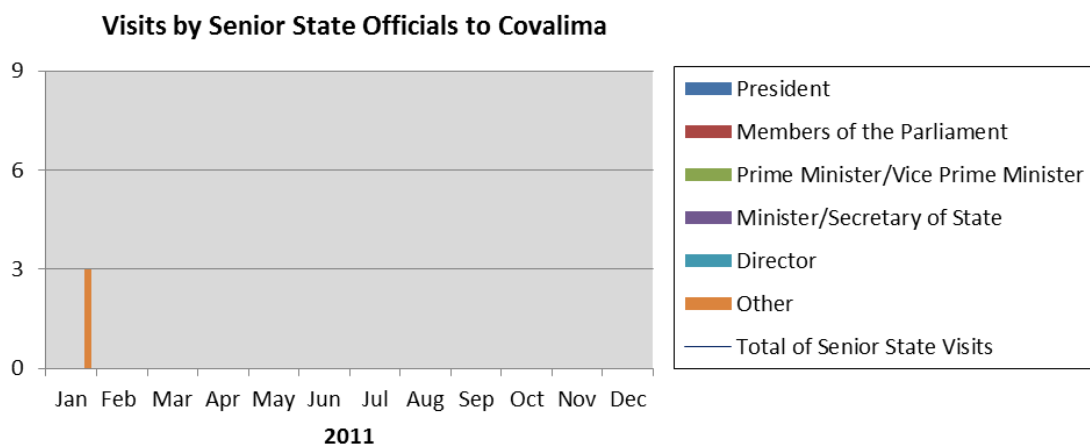
## January 2011

1. On 08 January, Minister of Economy and Development who is also vice president of PSD party, Mr. Joao Goncalves, visited Suco Lour to consolidate and strengthen the PSD party structure from sub-district to Suco level in Bobonaro district.
2. On 29 January, Minister of Foreign Affairs who is also president of PSD party, Mr. Zacarias Alabano da Costa and Minister of Economy Development who is also vice president of PSD party, Mr. Joao Goncalves, visited Suco Leohito in Balibo sub-district to consolidate and strengthen PSD party structure from sub-district to Suco level.

## COVALIMA

Number of Visits of Senior State Officials to Aileu by Head of the Delegation	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
President	0												0
Members of the Parliament	0												0
Prime Minister/Vice Prime Minister	0												0
Minister/Secretary of State	0												0
Director	0												0
Other	3												3
<b>Total of Senior State Visits</b>	<b>3</b>												<b>3</b>

Source: District Administration Office\_ 31 January 2011



## January 2011

1. On 14 January, the US Marine team visited Zumalai sub-district on the purpose of coordination meeting with sub-district Administration and community Health Centre Director to deliver health assistance in the month of June 2011.
2. On 21 January, Mr. Silverio Pinto, from the office of Provedor (PDHJ) visited Covalima District as a facilitator for one day workshop organized by Judicial Monitoring Programme. The workshop was focused to the district health care officers in Covalima. The objective of the workshop was to integrate health and legal profession; and to elaborate how new penal code and law against domestic violence are interrelated. 65 participants including doctors, nurses and staff from the office of Provedor attended the workshop.
3. On 27 January, President of the Court of Appeal, Mr. Claudio Ximenes visited Covalima and participated in the swearing ceremony of Ms. Anabela Ferreira from Portugal as an International Judge for Suai Court. Ambassador Portugal for Timor-Leste and senior Officers from UNDP and UNMIT also participated in the event.

## DILI

Number of Visits of Senior State Officials to Aileu by Head of the Delegation	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
President	N/A												
Members of the Parliament	N/A												
Prime Minister/Vice Prime Minister	N/A												
Minister/Secretary of State	N/A												
Director	N/A												
Other	N/A												
<b>Total of Senior State Visits</b>													

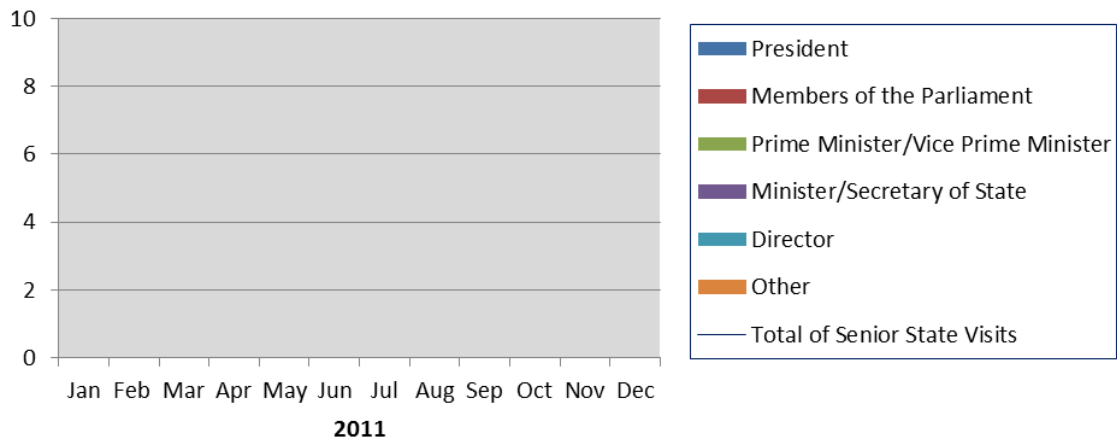
Source: District Administration Office\_ 31 January 2011

## ERMERA

Number of Visits of Senior State Officials to Aileu by Head of the Delegation	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
President	0												0
Members of the Parliament	0												0
Prime Minister/Vice Prime Minister	0												0
Minister/Secretary of State	0												0
Director	0												0
Other	0												0
<b>Total of Senior State Visits</b>	0												0

Source: District Administration Office\_ 31 January 2011

Visits by Senior State Officials to Ermera

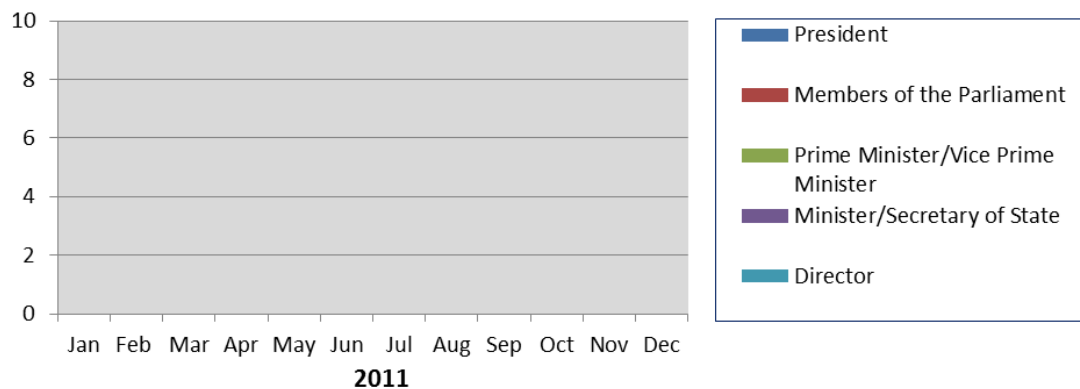


## LAUTEM

Number of Visits of Senior State Officials to Aileu by Head of the Delegation	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
President	0												0
Members of the Parliament	0												0
Prime Minister/Vice Prime Minister	0												0
Minister/Secretary of State	0												0
Director	0												0
Other	0												0
<b>Total of Senior State Visits</b>	<b>0</b>												<b>0</b>

Source: District Administration Office\_ 31 January 2011

Visits by Senior State Officials to Lautem



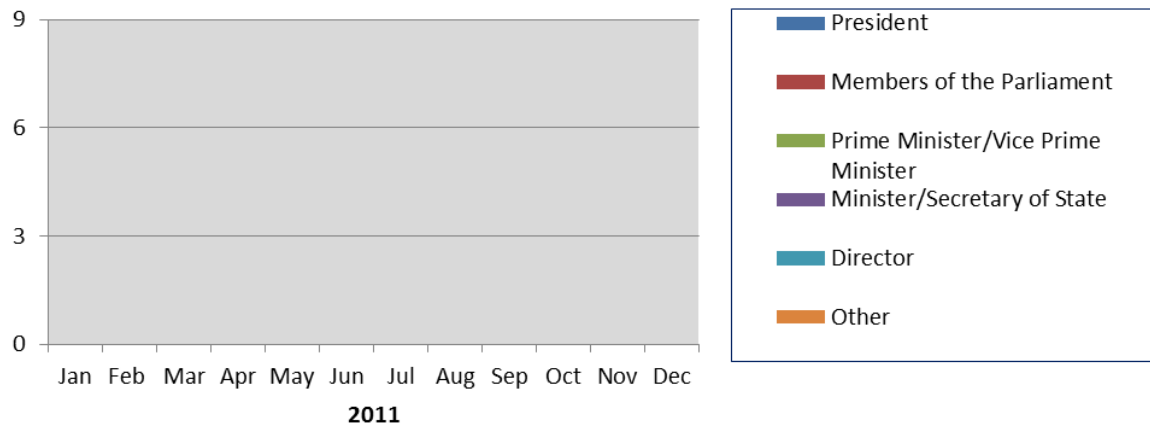


## LIQUICA

Number of Visits of Senior State Officials to Aileu by Head of the Delegation	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
President	0												0
Members of the Parliament	0												0
Prime Minister/Vice Prime Minister	0												0
Minister/Secretary of State	0												0
Director	0												0
Other	0												0
<b>Total of Senior State Visits</b>	<b>0</b>												<b>0</b>

Source: District Administration Office \_ 31 January 2011

Visits by Senior State Officials to Liquica

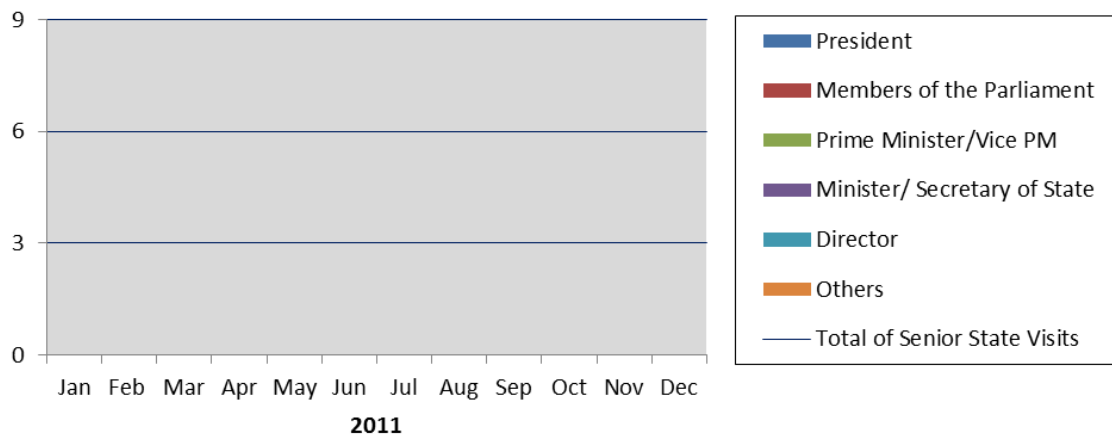


## MANATUTO

Number of Visits of Senior State Officials to Aileu by Head of the Delegation	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
President	0												0
Members of the Parliament	0												0
Prime Minister/Vice Prime Minister	0												0
Minister/Secretary of State	0												0
Director	0												0
Other	0												0
<b>Total of Senior State Visits</b>	<b>0</b>												<b>0</b>

Source: District Administration Office \_ 31 January 2011

## Visits by Senior State Officials to Manatuto

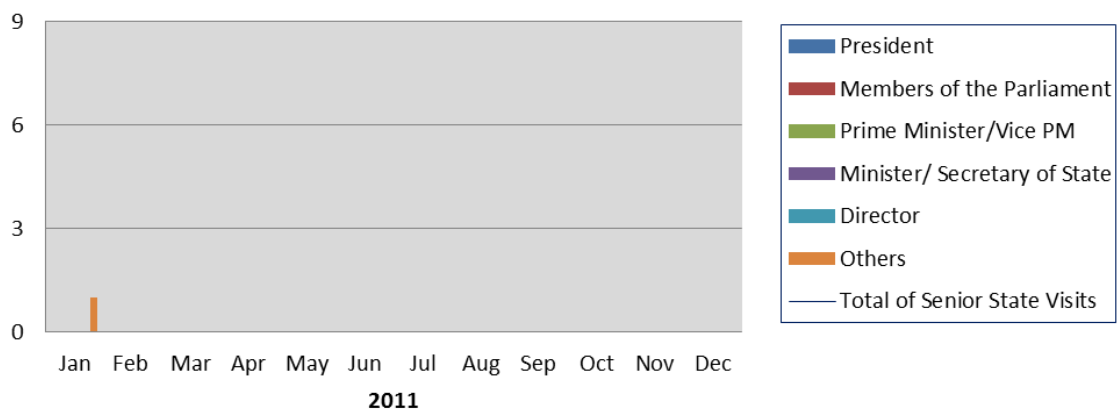


## MANUFAHI

Number of Visits of Senior State Officials to Aileu by Head of the Delegation	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
President	0												0
Members of the Parliament	0												0
Prime Minister/Vice Prime Minister	0												0
Minister/Secretary of State	0												0
Director	0												0
Other	1												1
<b>Total of Senior State Visits</b>	<b>1</b>												<b>1</b>

Source: District Administration Office\_ 31 January 2011

## Visits by Senior State Officials to Manufahi



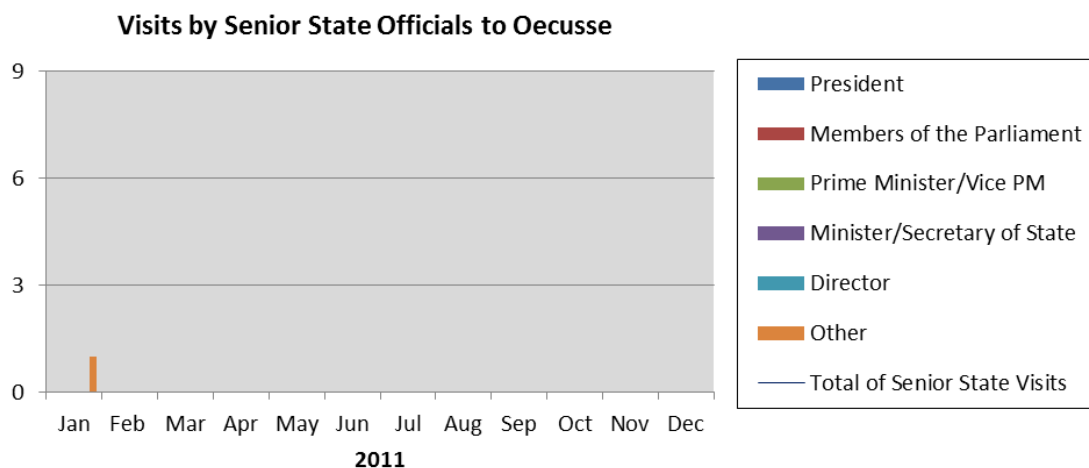
## January 2011

- On 13 January, the General Commander of PNTL visited the District Administration, sub-districts Same, Alas and Fatuberliu.

## OECUSSE

Number of Visits of Senior State Officials to Aileu by Head of the Delegation	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
President	0												0
Members of the Parliament	0												0
Prime Minister/Vice Prime Minister	0												0
Minister/Secretary of State	0												0
Director	0												0
Other	1												1
<b>Total of Senior State Visits</b>	<b>1</b>												<b>1</b>

Source: District Administration Office\_ 31 January 2011



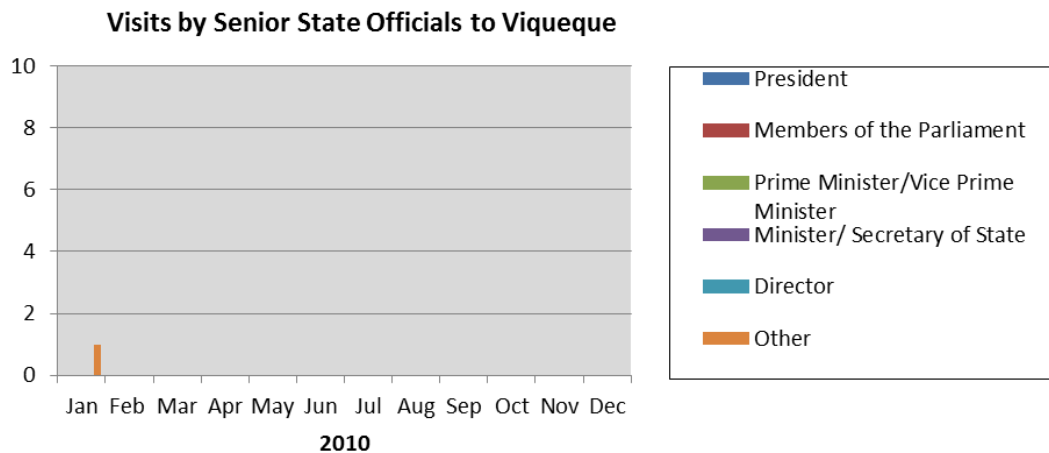
## January 2011

- On 19-21 January, the Human Rights and Justice Ombudsman (PDHJ) Sebastião Dias Ximenes visited Oecusse to hold mobile workshops in Oecusse district. Purpose of the workshops was to give opportunity to the population to directly convey reports of human rights violations in the district to PDHJ.

## VIQUEQUE

Number of Visits of Senior State Officials to Aileu by Head of the Delegation	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
President	0												0
Members of the Parliament	0												0
Prime Minister/Vice Prime Minister	0												0
Minister/Secretary of State	0												0
Director	0												0
Other	1												1
<b>Total of Senior State Visits</b>	<b>1</b>												<b>1</b>

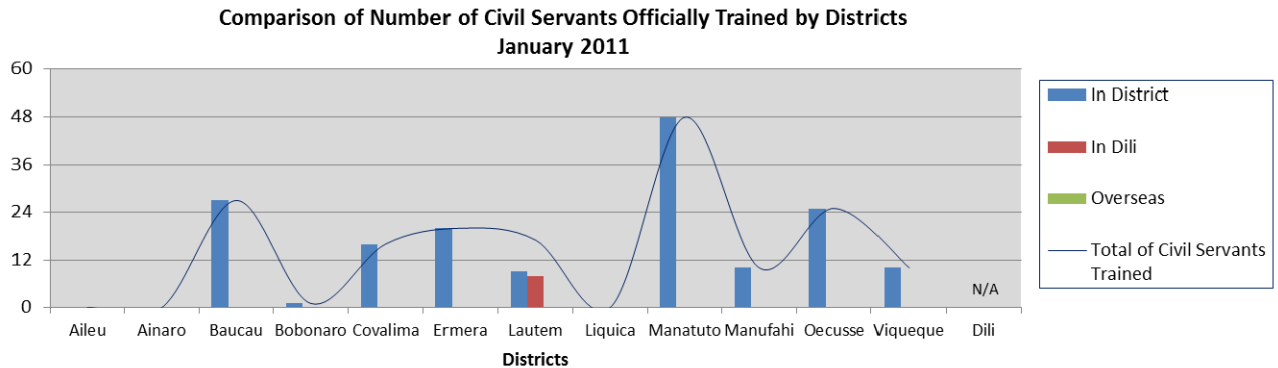
Source: District Administration Office \_ 31 January 2011



### January 2011

1. On 14 January, the petroleum executive adviser to Secretary of State for Natural Resources and his team visited Viqueque to disseminate information on progress of activity in Timor Sea. The team visited the district to explore oil and gas at Suco Maluro in Viqueque sub-district.

# TRAINING OF CIVIL SERVANTS

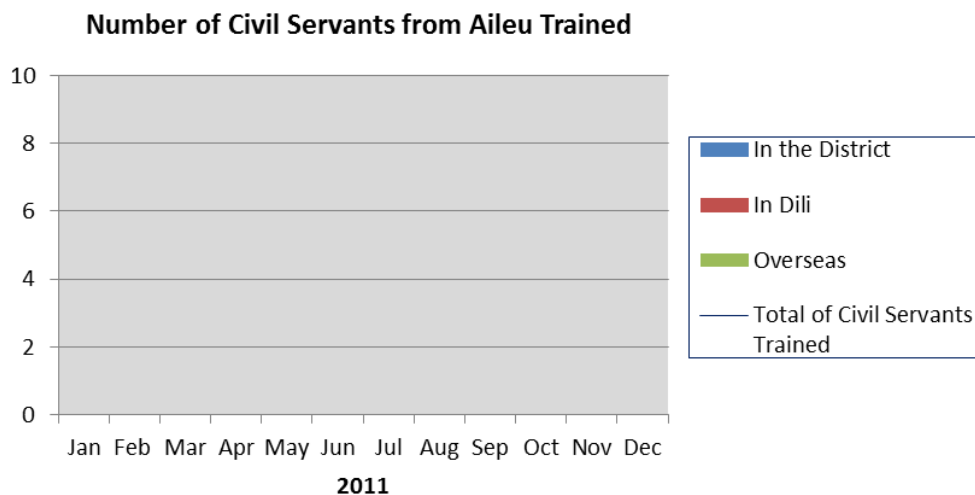


The number of the district civil servants trained in January 2011 is detailed as follows:

## AILEU

Number of Civil Servants from Aileu Trained	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
In the District	0												
In Dili	0												
Overseas	0												
<b>Total of Civil Servants Trained</b>	<b>0</b>												

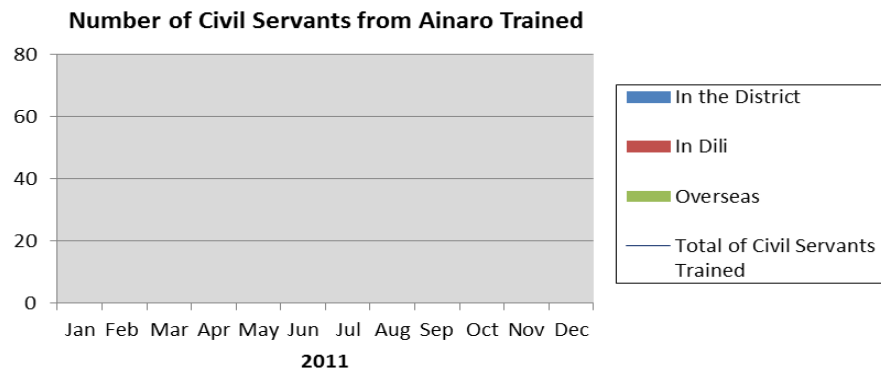
Source: District Administration Office\_ 31 January 2011



## AINARO

Number of Civil Servants from Ainaro Trained	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
In the District	0												0
In Dili	0												0
Overseas	0												0
<b>Total of Civil Servants Trained</b>	<b>0</b>												<b>0</b>

Source: District Administration Office\_ 31 January 2011



## BAUCAU

Number of Civil Servants from Baucau Trained	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
In the District	27												27
In Dili	0												0
Overseas	0												0
<b>Total of Civil Servants Trained</b>	<b>27</b>												<b>27</b>

Source: District Administration Office\_ 31 January 2011



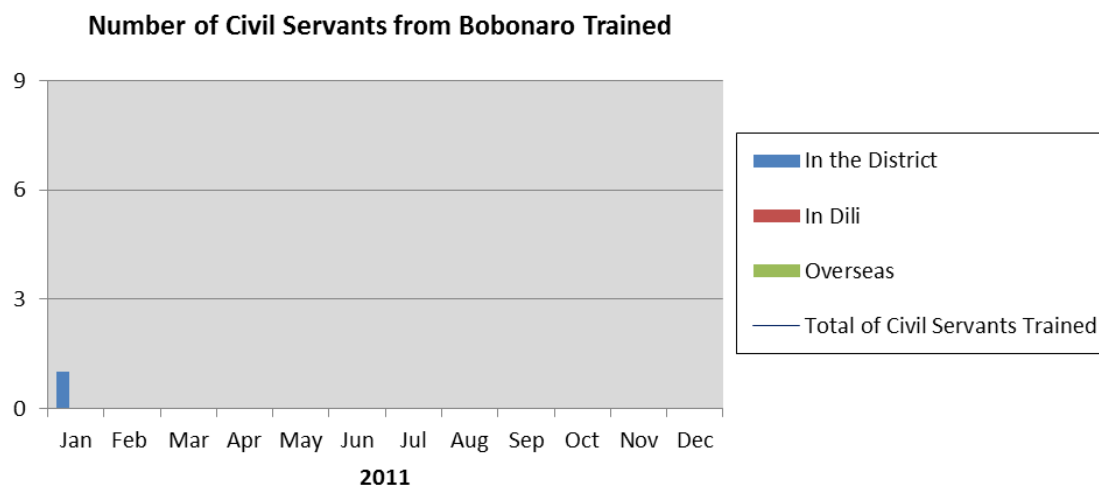
## January 2011

1. On 17-20 January, 15 staff members from District Administration and district sectoral offices attended four day training on procurement, decentralization and finance in Baucau. This training was conducted by the Ministry of Finance.
2. On 17-31 January, 12 staff members from the district Water and Sanitation Office and sub-district Offices attended training on water, sanitation and hygiene in the district.

## BOBONARO

Number of Civil Servants from Bobonaro Trained	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
In the District	1												1
In Dili	0												0
Overseas	0												0
<b>Total of Civil Servants Trained</b>	<b>1</b>												<b>1</b>

Source: District Administration Office\_ 31 January 2011



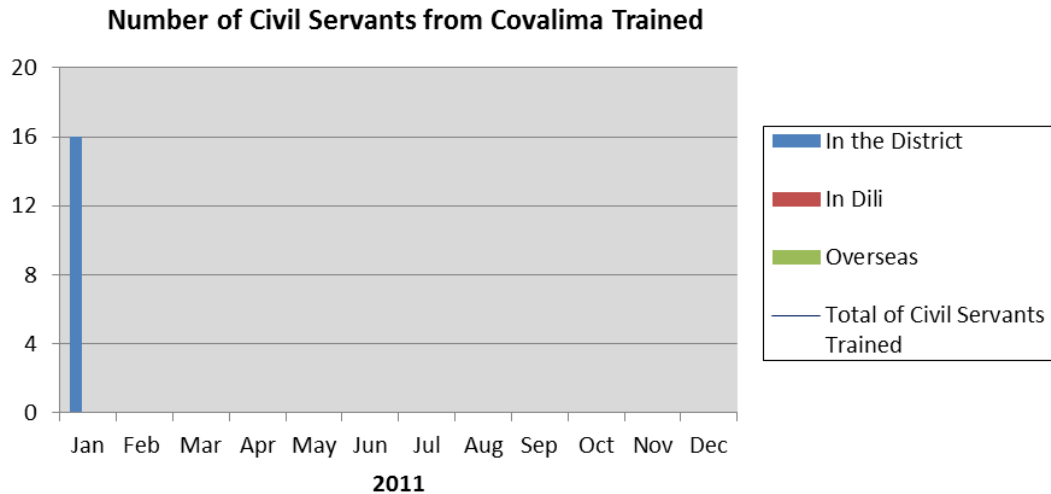
## January 2011

1. On 19 January, one staff from District Administration office attended one day training on iodized salt in Liquica district. Training was conducted by UNICEF.

## COVALIMA

Number of Civil Servants from Covalima Trained	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
In the District	16												16
In Dili	0												0
Overseas	0												0
<b>Total of Civil Servants Trained</b>	<b>16</b>												<b>16</b>

Source: District Administration Office\_ 31 January 2011



### January 2011

- On 11 January, the district Health Service organized 2-day training on behaviour change and communication program related to HIV/AIDs for 16 staffs from district Health Office in Covalima. The training was focused on strengthening health care knowledge, changing attitudes to avoid discriminative behaviour and effective communication with HIV/AIDs victims.

## DILI

Number of Civil Servants from Dili Trained	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
In the District	N/A												
In Dili	N/A												
Overseas	N/A												
<b>Total of Civil Servants Trained</b>													

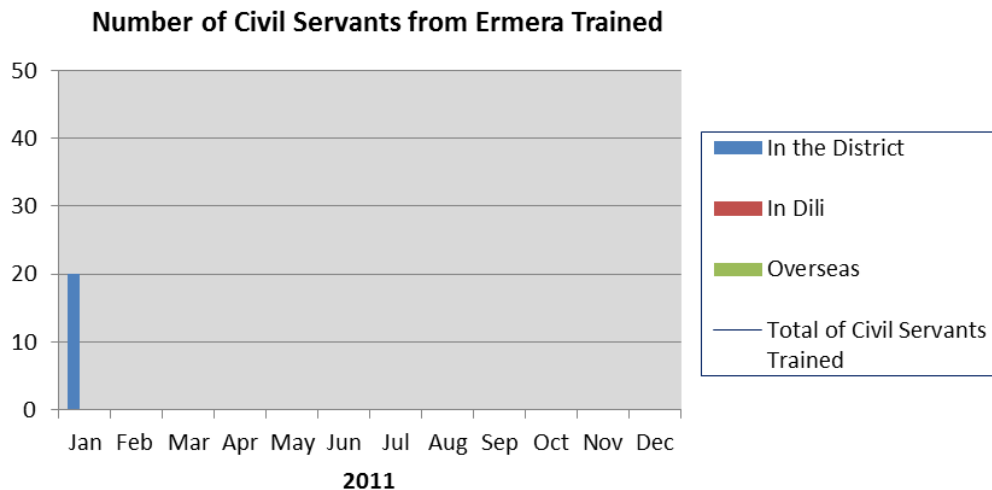
Source: District Administration Office\_ 31 January 2011



## ERMERA

Number of Civil Servants from Ermera Trained	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
In the District	20												20
In Dili	0												0
Overseas	0												0
<b>Total of Civil Servants Trained</b>	<b>20</b>												<b>20</b>

Source: District Administration Office\_ 31 January 2011



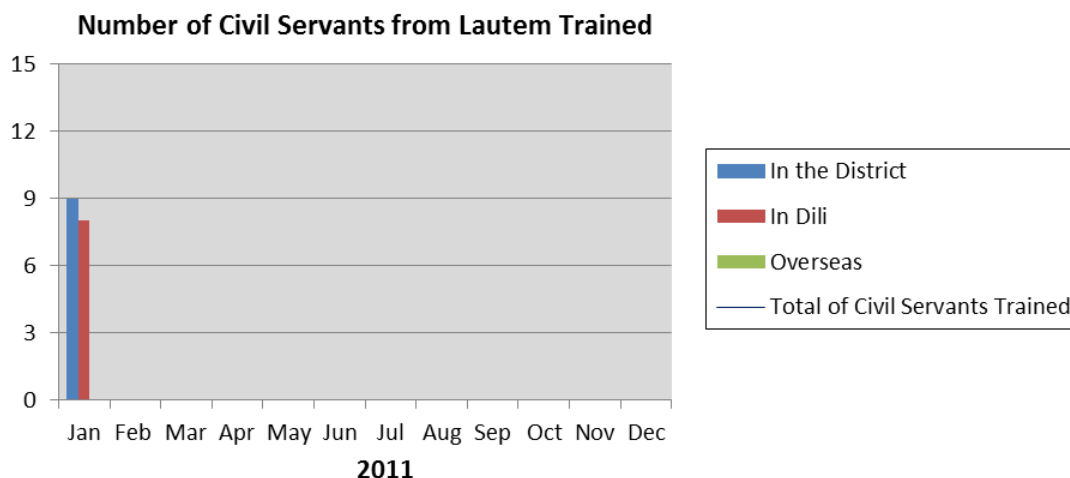
### January 2011

- On 18-20 January, twenty teachers from primary and secondary schools were trained on clean environment in school and clean food for students at Gleno in Ermera district. The training was organized jointly by Ministry of Education and SHARE Japan.

## LAUTEM

Number of Civil Servants from Lautem Trained	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
In the District	9												9
In Dili	8												8
Overseas	0												0
<b>Total of Civil Servants Trained</b>	<b>17</b>												<b>17</b>

Source: District Administration Office\_ 31 January 2011



### January 2011

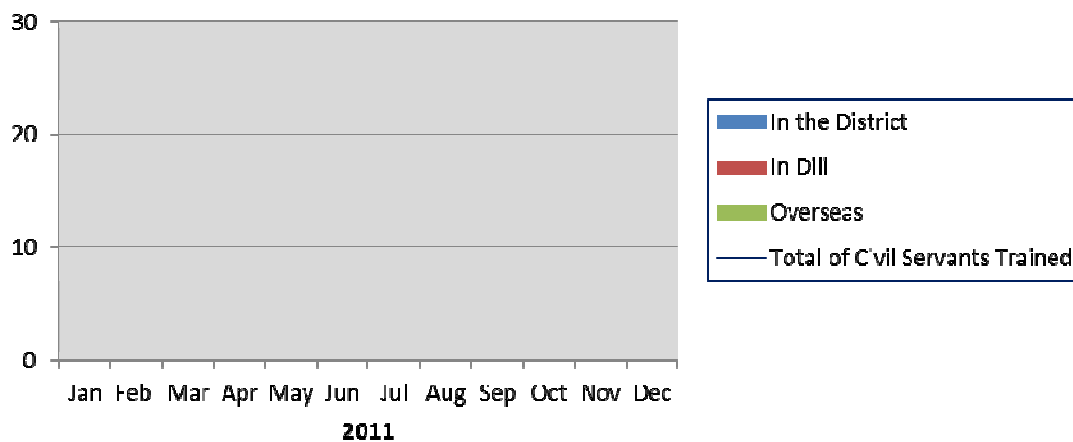
1. On 04 January, five civil servants from district health service attended one day training on the database of health information system organized by Ministry of Health at Caicoli in Dili.
2. On 17-20 January, nine civil servants from District Administration office participated the 4-day training on the treasury, tax, state patrimony and supply in Baucau.
3. On 17-20 January, one civil servant from district health service participated on budget execution training provided by Finance Department of Ministry of Health at Caicoli in Dili.
4. On 19 January, one civil servant from Lautem district health service attended one day training on eyes health organized by the specialist doctors of Ministry of Health in Dili.
5. On 24-27 January, one civil servant from Lautem district health service participated on one day training on eyes cataract operation practice in National Hospital Guido Valadares in Dili.

## LIQUICA

Number of Civil Servants from Liquica Trained	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
In the District	0												0
In Dili	0												0
Overseas	0												0
<b>Total of Civil Servants Trained</b>	<b>0</b>												<b>0</b>

Source: District Administration Office\_ 31 January 2011

Number of Civil Servants from Liquica Trained

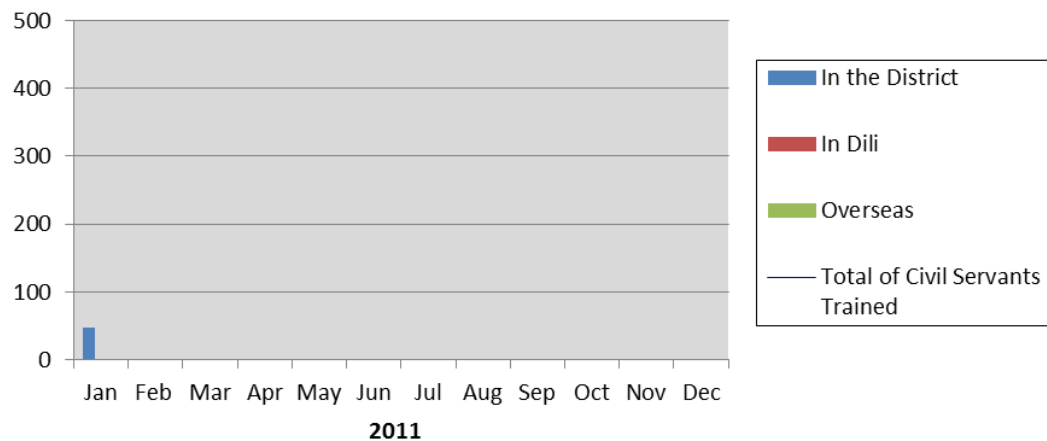


## MANATUTO

Number of Civil Servants from Manatuto Trained	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
In the District	48												48
In Dili	0												0
Overseas	0												0
<b>Total of Civil Servants Trained</b>	<b>48</b>												<b>48</b>

Source: District Administration Office\_ 31 January 2011

Number of Civil Servants from Manatuto Trained



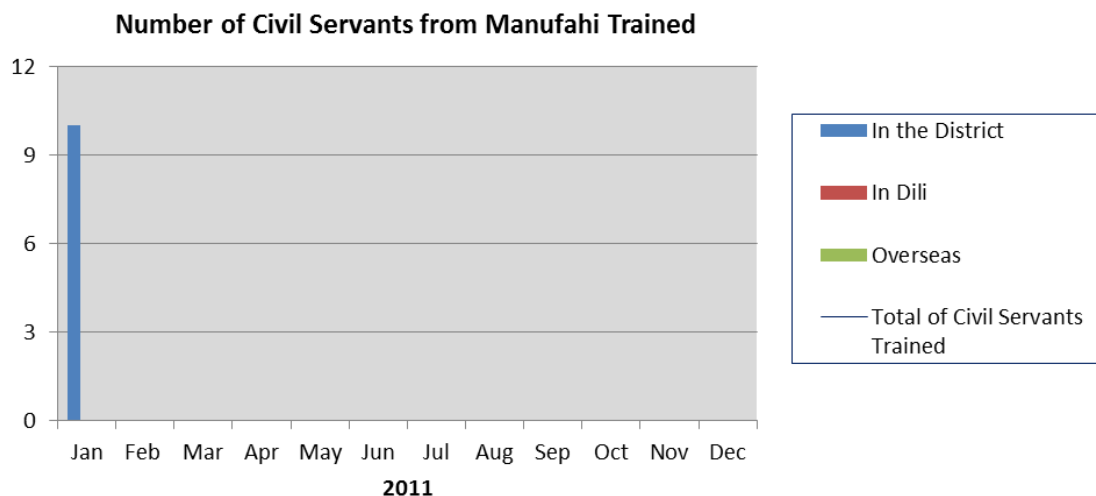
## January 2011

1. On 25-27 January, Ministry of Health organized refresher training for 40 civil servants working in the health sector in Manatuto district.
2. On 17-20 January, the Ministry of Finance trained 8 civil servants on procurement and district finance from Manatuto district in Baucau.

## MANUFAHI

Number of Civil Servants from Manufahi Trained	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
In the District	10												10
In Dili	0												0
Overseas	0												0
<b>Total of Civil Servants Trained</b>	<b>10</b>												<b>10</b>

Source: District Administration Office\_ 31 January 2011



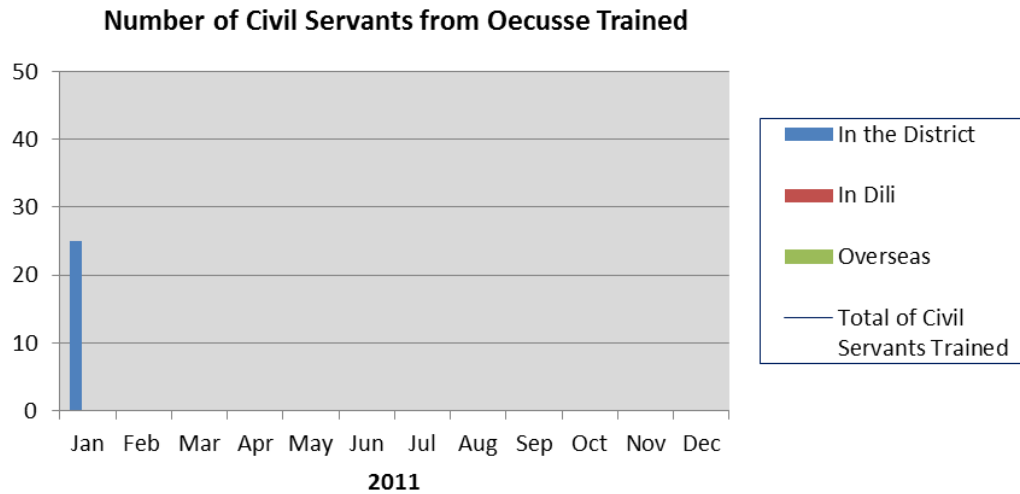
## January 2011

1. On 17 January, a team of District Disaster Management Committee with 17 members went to Baucau and Viqueque for joint study tour and training on disaster risk management. In the team of 17 members, 10 were district staff, 3 were Suco Chiefs and 4 from local NGOs.

## OECUSSE

Number of Civil Servants from Oecusse Trained	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
In the District	25												25
In Dili	0												0
Overseas	0												0
<b>Total of Civil Servants Trained</b>	<b>25</b>												<b>25</b>

Source: District Administration Office\_ 31 January 2011

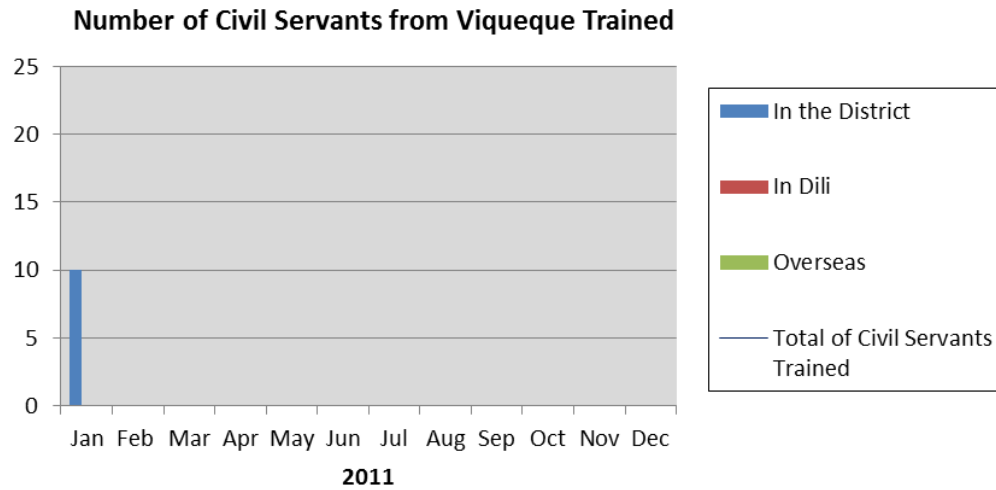
**January 2011**

1. On 06-07 January, 25 district Health Service staff attended training on child health organized by the Ministry of Health in coordination with the district Health Service in Oecusse.

## VIQUEQUE

Number of Civil Servants from Viqueque Trained	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
In the District	10												10
In Dili	0												0
Overseas	0												0
<b>Total of Civil Servants Trained</b>	<b>10</b>												<b>10</b>

Source: District Administration Office\_ 31 January 2011

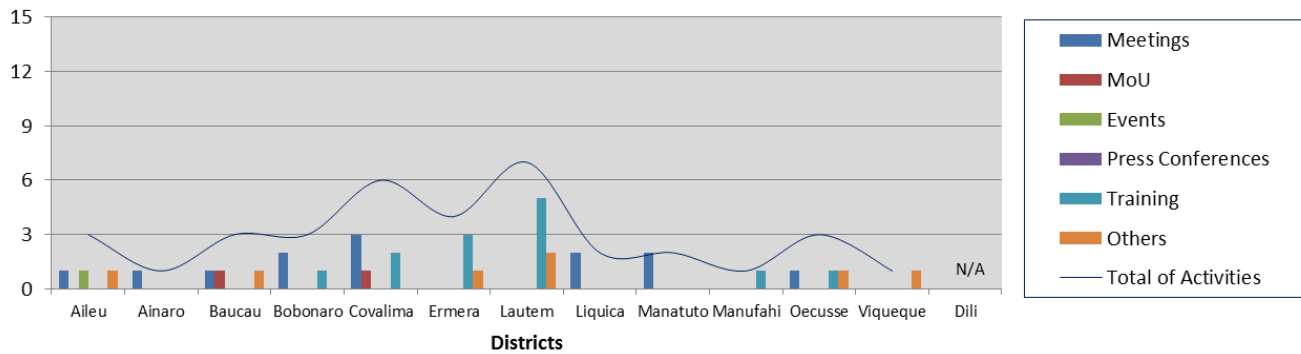


### January 2011

1. On 17-20 January, ten staff from District Administration and District Office of Socio Economy attended 4-day training on procurement, assets, taxation and district finance in Baucau district.

# CIVIL SOCIETY ACTIVITIES

**Comparison of Activities of Civil Society Organizations by Districts  
January 2011**



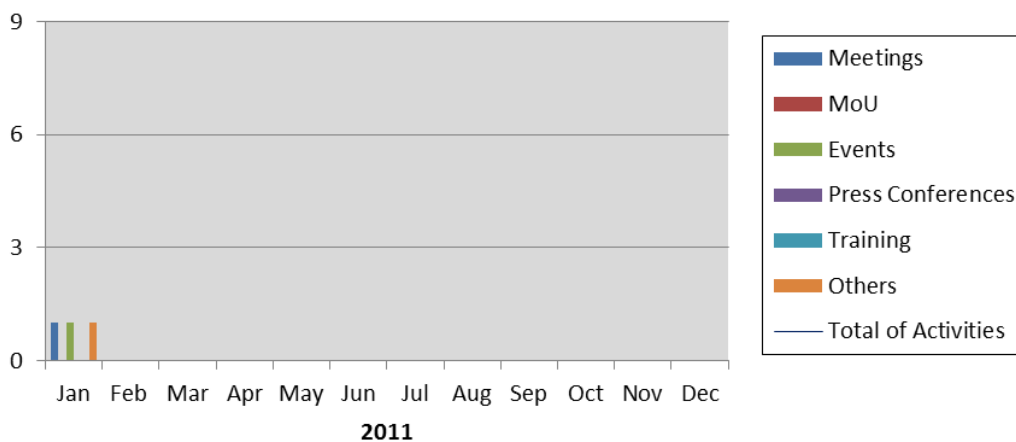
In January 2011, the activities of NGOs in the districts are as follows:

## AILEU

Civil Society Activities in Aileu	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Meetings	1												1
MoU	0												0
Events	1												1
Press Conferences	0												0
Training	0												0
Others	1												1
<b>Total of Activities</b>	<b>3</b>												<b>3</b>

Source: Democratic Governance Support Unit/ UNMIT\_ 31 January 2011

**Activities of Civil Society in Aileu**



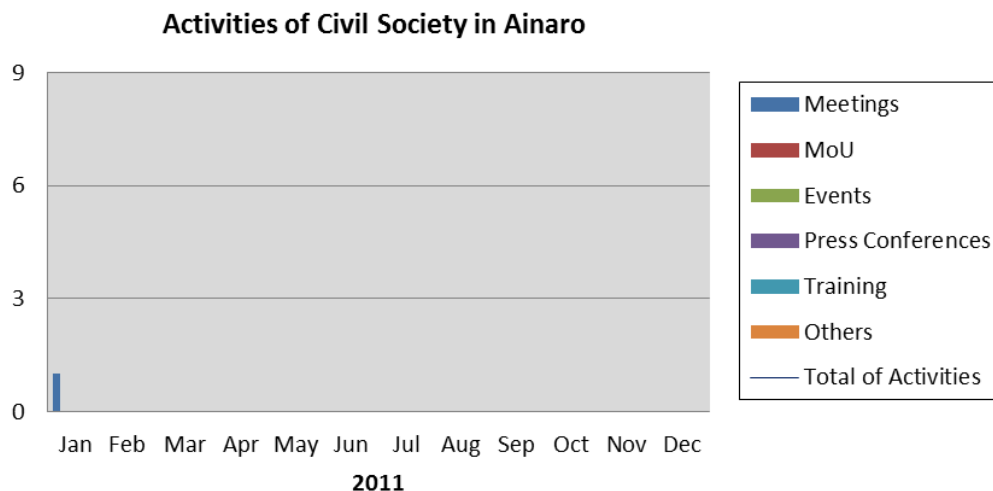
## January 2011

1. On 17 January, the Moris Rasik informed its activities to the District Administration about its program on poverty reduction and empowerment through provision of financial services to rural poor.
2. On 21 January, the World Vision Aileu district started community level survey on water and hygiene. The survey has been targeted to ten Sucos starting from Suco Fahiria.
3. On 25 January, the Liquidoe youth community led by Francisco organized a meeting with youth leaders in Liquidoe sub-district.

## AINARO

Civil Society Activities in Ainaro	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Meetings	1												1
MoU	0												0
Events	0												0
Press Conferences	0												0
Training	0												0
Others	0												0
<b>Total of Activities</b>	<b>1</b>												<b>1</b>

Source: Democratic Governance Support Unit/ UNMIT\_ 31 January 2011



## January 2011

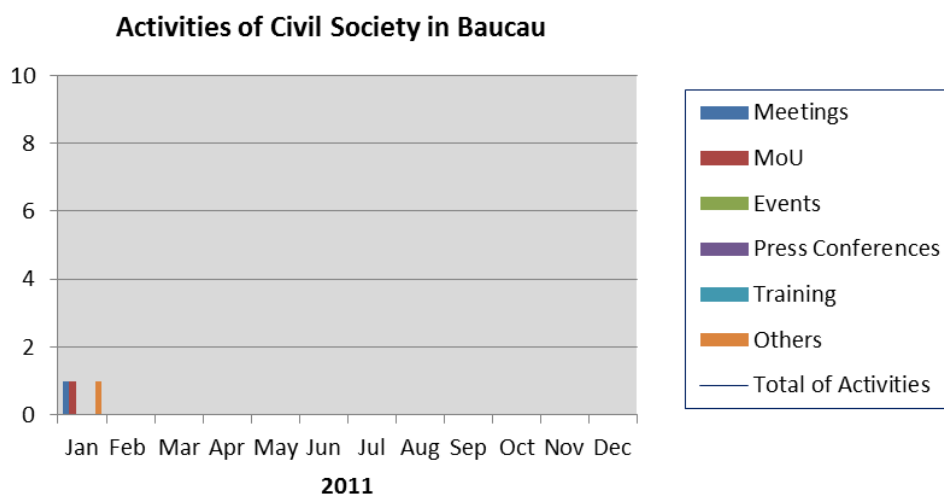
1. On 28 January, Alola Foundation organized meeting with 21 Suco Chiefs in Ainaro. The Alola Foundation is working with women and young people to build peace, reconciliation and helping to restore economic independence.



# BAUCAU

Civil Society Activities in Baucau	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Meetings	1												1
MoU	1												1
Events	0												0
Press Conferences	0												0
Training	0												0
Others	1												1
<b>Total of Activities</b>	<b>3</b>												<b>3</b>

Source: Democratic Governance Support Unit/ UNMIT\_ 31 January 2011



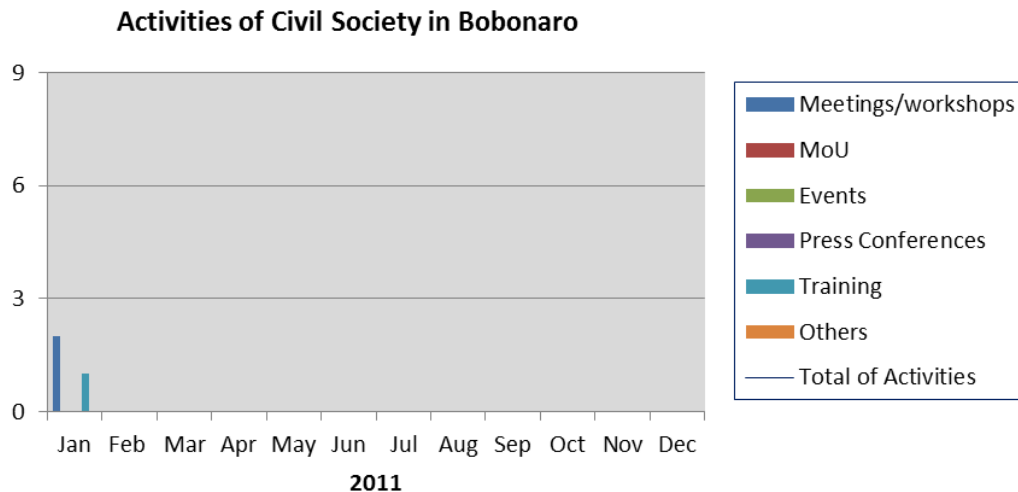
## January 2011

1. In January, the Community Development Center completed 3 weekly meetings on planning, 3 meetings with partners and a community meeting on the issue of cotton farming in Suco Triloca.
2. In January, A mobile team of Community Development Center conducted public awareness campaign on the role of its organization in Vemassee and Venilale sub districts.
3. In January, the Community Development Center signed a MoU with international NGO Justice Facility on Women's Access to Justice. This project will cover three sub districts namely Baucau Vila sub district (Baucau), Barigui sub district (Manatuto) and Uatolari sub district (Viqueque).

## BOBONARO

Civil Society Activities in Bobonaro	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Meetings	2												2
MoU	0												0
Events	0												0
Press Conferences	0												0
Training	1												1
Others	0												0
<b>Total of Activities</b>	<b>3</b>												<b>3</b>

Source: Democratic Governance Support Unit/ UNMIT\_ 31 January 2011

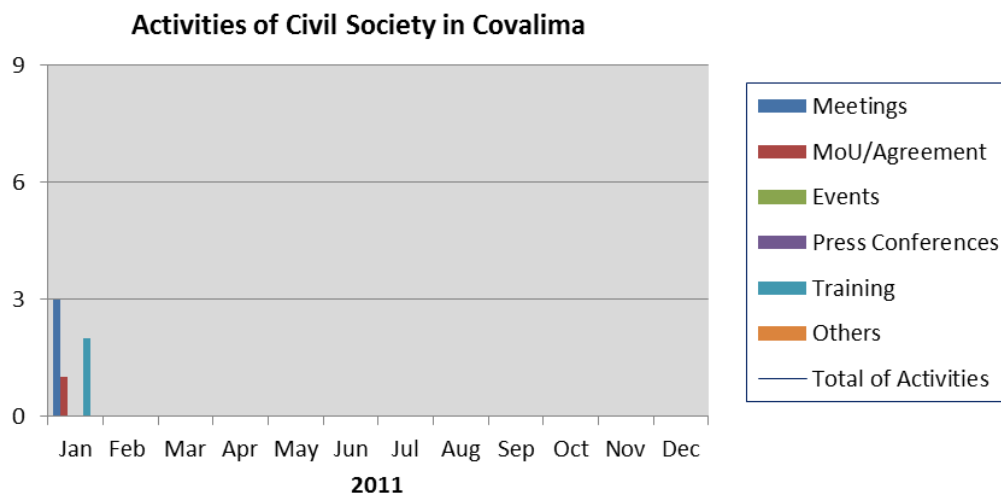
**January 2011**

1. On 18 January, Red Cross Timor-Leste (CVTL) organized a meeting on emergency preparedness on natural disaster in Red Cross office in Bobonaro. Around 15 participants including District Disaster Management Officer, PNTL, Sectoral representative and civil society representatives attended the training.
2. On 24 January, Alola Foundation organized a public meeting to disseminate information about woman trafficking and its prevention. The public meeting was aimed at building local capacity and knowledge in Bobonaro district.
3. On 24 January, the Care International conducted public awareness program on importance of house sanitation and hygiene in District Health office meeting hall.

# COVALIMA

Civil Society Activities in Covalima	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Meetings	3												3
MoU	1												1
Events	0												0
Press Conferences	0												0
Training	2												2
Others	0												0
<b>Total of Activities</b>	<b>6</b>												<b>6</b>

Source: Democratic Governance Support Unit/ UNMIT\_ 31 January 2011



## January 2011

1. On 07 January, Centro Comunidade Covalima signed agreements with two women's groups of micro-entrepreneurs from Matai and Ogues Sucos. The groups are related to livelihood program and they receive grants to start small business.
2. On 10 January, Centro Comunidade Covalima coordinator Mr. Alberto de Jesus and Staffs of Belun Suai had a coordination meeting with District Administration staff (Human Resource Officer) to inform about capacity building on computer for 30 Suco Chiefs and Suco admin-assistants of Covalima District.
3. On 17 January, Centro Comunidade Covalima and Haburas Moris jointly organized 5-day capacity building training for women entrepreneur groups in the district.
4. On 18 January, the Care International-Suai organized a campaign on malaria prevention in the community of Suai Loro Suco.
5. On 26-27 January, a local NGO organized meeting with chicken farmers and the group of system rice intensification (SRI) on developing farming system.
6. On 31 January, a local NGO Hadomi Malu and representatives from district Agriculture Office organized a coordination meeting with livelihood farmers' groups in Lontale in Suai. The objective of the meeting was to make efficient use of government-distributed hand tractors under the coordination of local NGO.

## DILI

Civil Society Activities in Dili	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Meetings	N/A												
MoU	N/A												
Events	N/A												
Press Conferences	N/A												
Training	N/A												
Others	N/A												
<b>Total of Activities</b>													

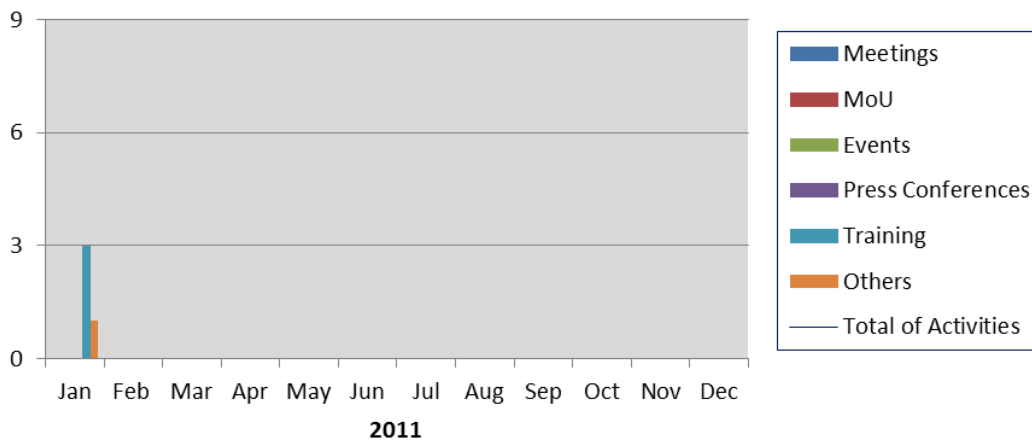
Source: Democratic Governance Support Unit/ UNMIT\_ 31 January 2011

## ERMERA

Civil Society Activities in Ermera	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Meetings	0												0
MoU	0												0
Events	0												0
Press Conferences	0												0
Training	3												3
Others	1												1
<b>Total of Activities</b>	<b>4</b>												<b>4</b>

Source: Democratic Governance Support Unit/ UNMIT\_ 31 January 2011

Activities of Civil Society in Ermera



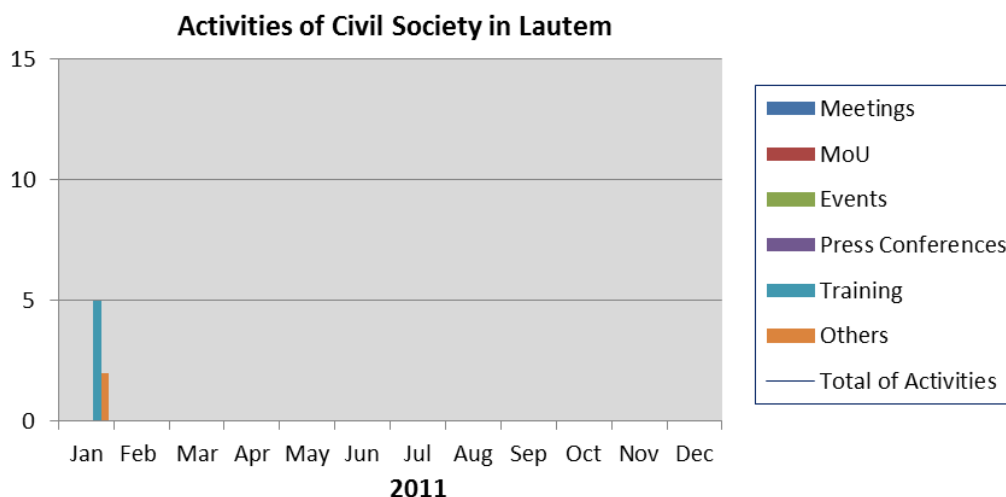
## January 2011

1. On 10-11 and 24-25 January, local NGO Strengthening Equality and Democracy (HDI) conducted training in the Sub District Atsabe and Hatolia on the conflict resolution, civic education and communication. The training was attended by 60 participants including martial arts members, youths and Suco Council members.
2. On 01-30 January, the Science of Life System (SoLS 24/7) organized its regular English course in the district. 47 students from the secondary high school and school dropouts were benefited by the language course including training on discipline, leadership and agriculture.
3. On 01-30 January, the Youth Vocational Training Centre (STVJ) Gleno conducted training programme on administration, agriculture, food processing, tourism, life skills, computer course, and small business initiatives in the district. 51 students from the local community were benefitted by the training programme.
4. On 01-30 January, a local NGO Haburas (HIM) started implementing sanitation programme at Suco Dukurai in Letefoho sub-district.

## LAUTEM

Civil Society Activities in Lautem	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Meetings	0												0
MoU	0												0
Events	0												0
Press Conferences	0												0
Training	5												5
Others	2												2
<b>Total of Activities</b>	<b>7</b>												<b>7</b>

Source: Democratic Governance Support Unit/ UNMIT\_ 31 January 2011



## January 2011

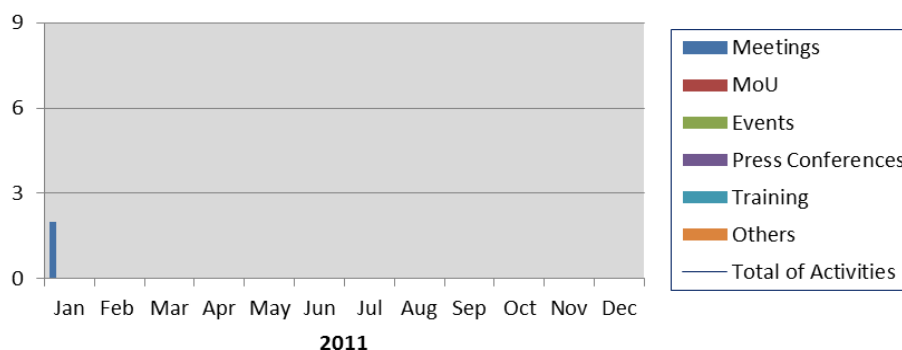
1. On 08 January, a Local NGO Luzeiro organized an interaction programme on the universal periodic review of human rights in Luzeiro Office. There were 18 participants from civil society organizations.
2. On 05-07 January, a local NGO TID organized training on structure of association establishment for livelihood security at Muapitine village in sub-district Lospalos.
3. On 10 January, a local NGO Fundamor organized first phase training on the women entrepreneurship on how to make cakes and mixed juices (4 recipes) by using local products in sub district of Iliomar, Lautem and Tutuala. There were 7 participants in the training course.
4. On 11-13 January, a local NGO TID organized training on structure of association establishment for livelihood security at Fuiloro village in sub district Lospalos.
5. On 13 January, a local NGO Luzeiro organized a workshop on victims' referral network in the district. There were 18 participants from PNTL office, Church (Nuns), and district Health Office.
6. On 14-15 January, a local NGO TID conducted training on structure of association establishment for livelihood security at Cainlio village in sub district Iliomar. There were 13 participants in the training programme.
7. On 24 January, a local NGO Fundamor organized first phase training for the women entrepreneurs on how to make cakes and mixed juices (4 recipes) by using local products in sub district of Iliomar, Lautem and Tutuala.

## LIQUICA

Civil Society Activities in Liquica	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Meetings	2												2
MoU	0												0
Events	0												0
Press Conferences	0												0
Training	0												0
Others	0												0
<b>Total of Activities</b>	<b>2</b>												<b>2</b>

Source: Democratic Governance Support Unit/ UNMIT\_ 31 January 2011

Activities of Civil Society in Liquica



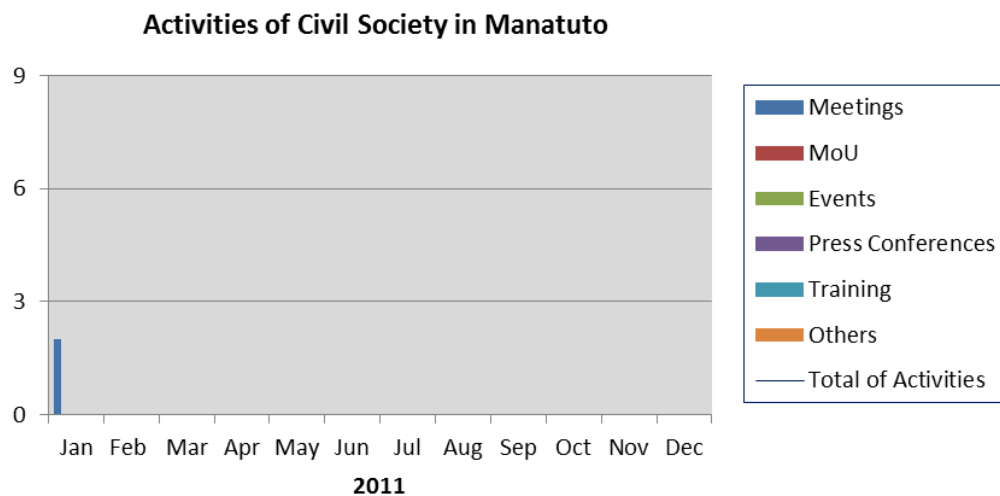
## January 2011

1. On 07 to 07 January, the Care International organized a meeting on contribution to the Millennium Development Goals with community of Suco Guiço at Maubara in Liquica.
2. On 17-24 January, the NGO Water Aid organized a meeting on community based water and sanitation planning and action in the district.

## MANATUTO

Civil Society Activities in Manatuto	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Meetings	2												2
MoU	0												0
Events	0												0
Press Conferences	0												0
Training	0												0
Others	0												0
<b>Total of Activities</b>	<b>2</b>												<b>2</b>

Source: Democratic Governance Support Unit/ UNMIT\_ 31 January 2011



## January 2011

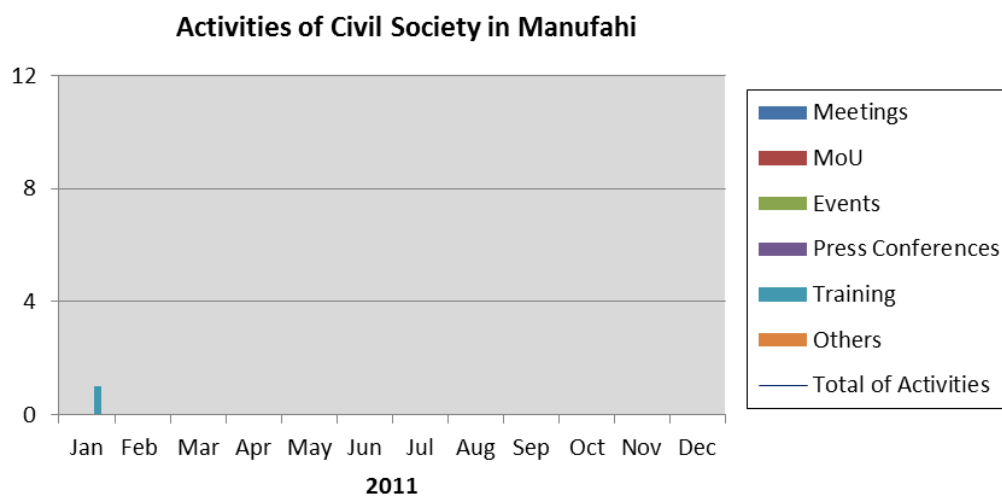
1. On 10 January, the martial arts groups in Manatuto sub-district participated in a meeting called by district PNTL to put their opinion on how community leaders should contribute in minimizing crime in sub-districts. Suco Chiefs and sub-district administrators were also present in the meeting.

- On 11 January, the Chamber of Commerce and Industry TL (CCI-TL) jointly organized a meeting to promote businessmen's Association in Manatuto district. The CCI was supported by International Division of Training and Development Centre of Bavarian Employers' Association Germany.

## MANUFAHI

Civil Society Activities in Manufahi	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Meetings	0												0
MoU	0												0
Events	0												0
Press Conferences	0												0
Training	1												1
Others	0												0
<b>Total of Activities</b>	<b>1</b>												<b>1</b>

Source: Democratic Governance Support Unit/ UNMIT\_ 31 January 2011



### January 2011

- On 17 January, a local NGO Trocaire supported to send 17 members of Manufahi District Disaster Management Committee for study tour on disaster risk management in Baucau and Viqueque districts.

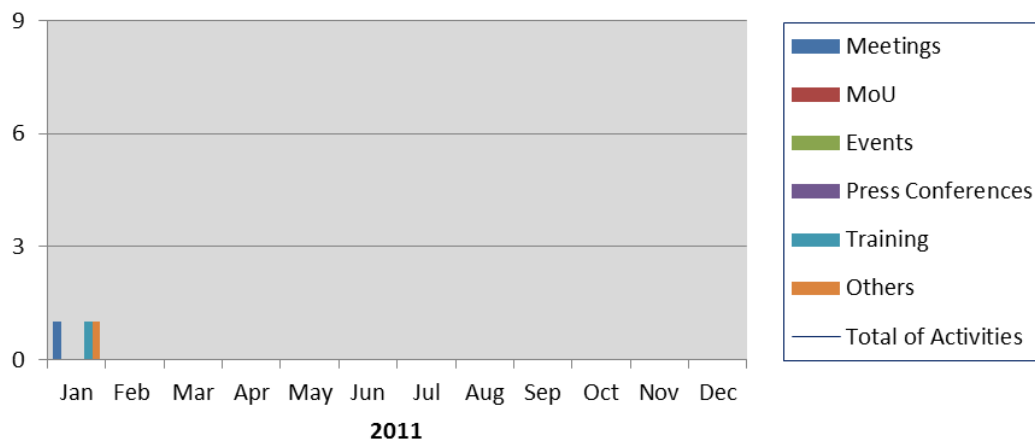


## OECUSSE

Civil Society Activities in Oecusse	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Meetings	1												1
MoU	0												0
Events	0												0
Press Conferences	0												0
Training	1												1
Others	1												1
<b>Total of Activities</b>	<b>3</b>												<b>3</b>

Source: Democratic Governance Support Unit/ UNMIT\_ 31 January 2011

**Activities of Civil Society in Oecusse**



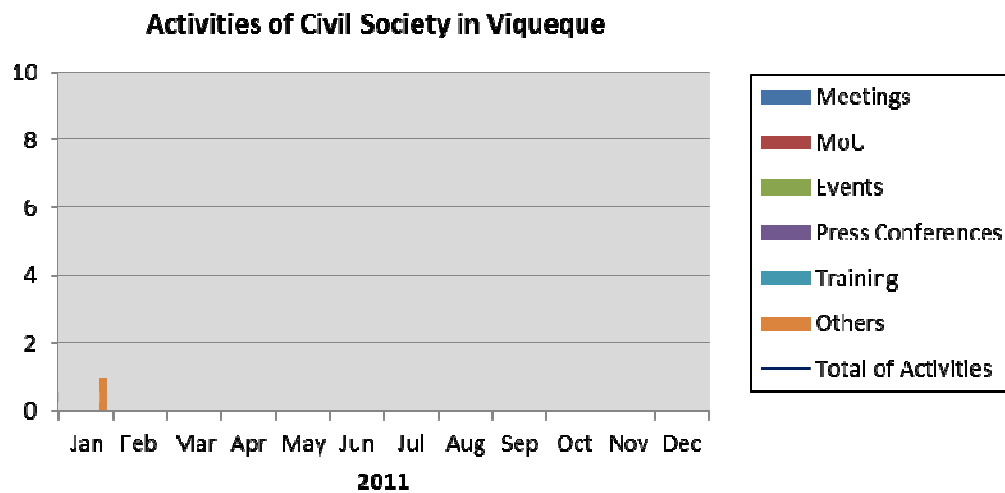
### January 2011

1. On 12 January, the local women community entrepreneur group organized a coordination meeting to discuss about their micro-credit programme in Suco Costa in Oecusse.
2. On 20 January, the Asia Foundation conducted 2-day training on the prevention of domestic violence.
3. On 24 January, the local NGO Centro Feto organized a workshop to establish a working group in the district to monitor the implementation of the gender development plan.

## VIQUEQUE

Civil Society Activities in Viqueque	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Meetings	0												0
MoU	0												0
Events	0												0
Press Conferences	0												0
Training	0												0
Others	1												1
<b>Total of Activities</b>	<b>1</b>												<b>1</b>

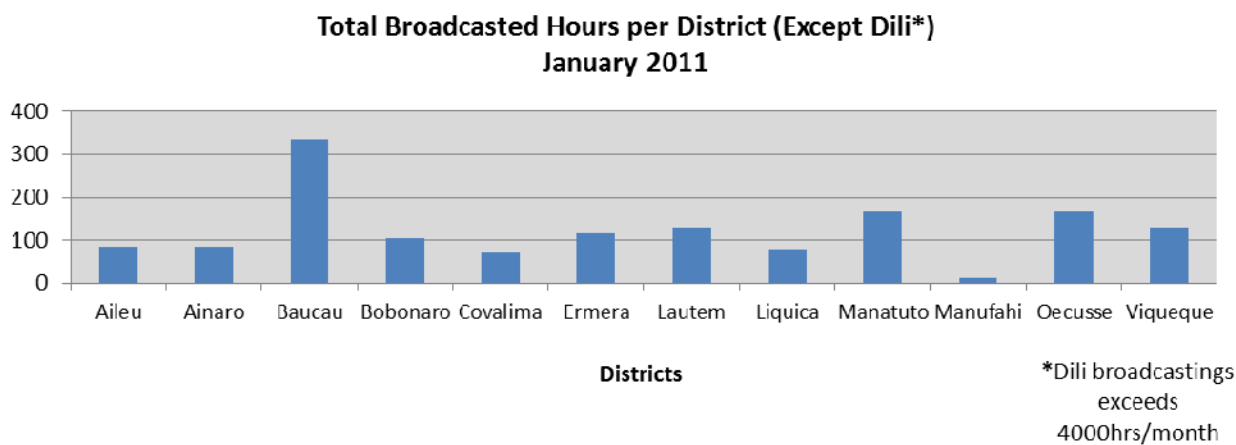
Source: Democratic Governance Support Unit/ UNMIT\_ 31 January 2011



### January 2011

1. On 20 January, the Catholic Relief Service, Trocair and Irish Aid facilitated bringing disaster management team from Manufahi and Ermera to make comparative study in Viqueque. An interaction programme was organized focusing disaster prevention and preparedness in Watolari sub-district.

# COMMUNITY RADIO



The activities of Community Radios in the districts are as follows<sup>6</sup>.

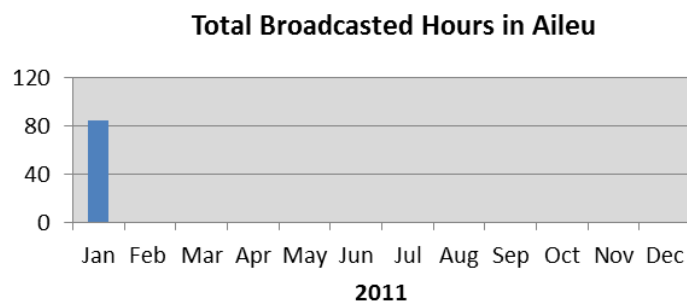
## AILEU

- **Radio Comunidade**
- **FM 87.9 MHz**

In November 2010, the community radio station in Aileu has started functioning after a long pause. It has been broadcasting about 3 hours per day.

Total of Broadcast Hours	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	84												84

Source: Radio Comunidade \_ 31 January 2011



<sup>6</sup> The methodology applied in this section is based on arithmetical logic which month, unless an extraordinary factor is mentioned.

Programmes broadcasted include: Local and national news broadcast, Entertainment, UNMIT news once a week, Community cultural programme, Youth and religious programme, Civic education, Portuguese programme: Voz Losofonas, and UNICEF program for children.

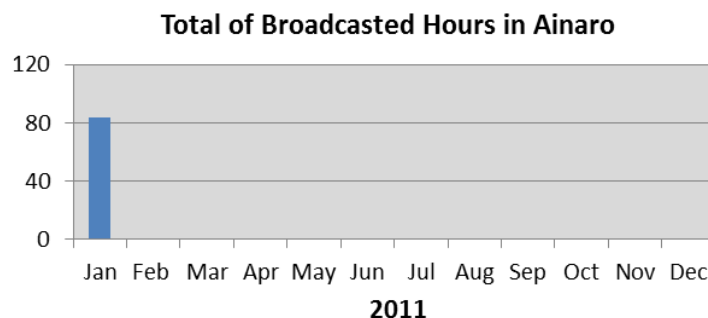
## AINARO

- **Community Radio: Lian Tata Mailau**
- **FM 98.1 MHz**

It operates 3.5 hours per day for 6 days a week. Regular broadcasting is often interrupted by irregular supply of electricity. The radio station depends on district EDTL power supply.

Total of Broadcast Hours	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	84												84

Source: Radio Comunidade \_ 31 January 2011



Programmes broadcasted include: Local and national news broadcast, weekly news coverage, Talk show: Debates among local leaders, UNMIT-Timor Leste Media Development Centre: every Tuesday evening and as per availability of CD, human rights and justice ombudsman (every Wednesday), Labe: issues on corruption allegations, judicial system and capacity building, poetry reciting, Lafaek, entertainment: request messages from radio listeners.

## BAUCAU

- **Radio Fini Lorosae**
- **FM 107.9 MZ**

It operates 3.5 hours/night (18:00 hours to 21:30hours) and 2 hours in morning from 10am to 12pm six (6) days per week.

- **Radio Comunidade Lian Matebean (RCLM)**
- **FM 99.9 MZ**

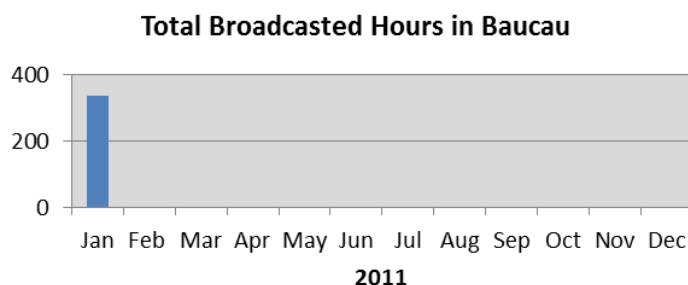
It operates 5 hours/night (from 17:00 hours to 22:00 hours) and 7 days per week. The RCLM has 9 journalists and they all are volunteers. There are no permanent staffs in the radio station.

- **Radio Comunidade Bucoli**
- **FM 102.5 MZ**

It operates 3.5 hours/night (18 hours to 21:30 hours) and 6 days per week. There are no permanent staffs in the radio station. 5 journalists have been working as volunteers.

Total of Broadcast Hours	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	336												336

Source: Radio Comunidade 31 Jan 2011.



Programmes broadcasted include: national and local news, UNMIT news twice/week, civic education talk show, children's program, agriculture, community health, economy, entertainment, music, religious news, Portuguese lessons, and cooking lessons.

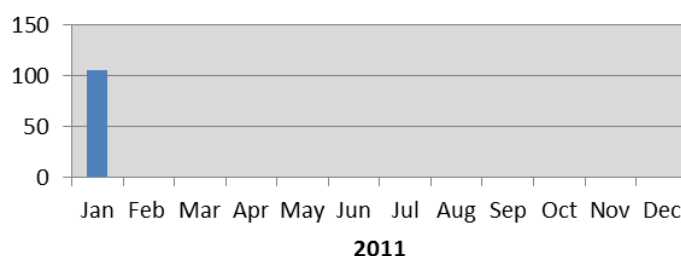
## BOBONARO

- **Radio Comunidade Maliana**
- **91,70 MHZ, AM**

The radio operates 5 nights per week and about 4-5 hours per night.

Total of Broadcast Hours	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	105												105

Source: Radio Comunidade Maliana \_ 31 January 2011

**Total Broadcasted Hours in Bobonaro**

Programmes broadcasted include: National and local news, Civic education, Guest speakers, Religious program, community cultural programs and youth programs, Entertainment (songs and request songs), UNMIT news (once a week), Portuguese program- Voz Losofonas, UNICEF program for children.

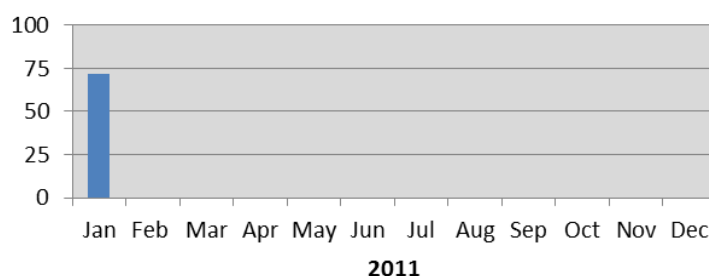
## COVALIMA

- **Radio Cova Taroman**
- **94.5 FM**

It operates 7 nights per week and 2.5 hours to 3 hours per night. The radio broadcasting also depends on the district EDTL power supply in the town.

Total of Broadcast Hours	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	72												72

Source: Radio Cova Taroman \_ 31 January 2011

**Total Broadcasted Hours in Covalima**

Programmes broadcasted include: National and local news, Weekly UNMIT-Futuru Nabilan, Justice System monitoring Program, TLMDC-Women in local leadership, Visão Cristo, Ouvido de Deus, Nova Mulher, Crianças para Cristo, Entertainment, Taroman community program, JSMP's it is our judiciary law, UNDP-Statal (once a month).

## DILI

- **Radio Academic -RA**

- **FM 90.00 MHz**

It operates 10 <sup>1/2</sup> hours per day for 5 days per week. (8:00AM to 6:30PM)

Programmes broadcasted include:

- National/International News
- National Debates
- Radio Journal Lia Foun (new language)
- Academic Bulletin

- **Radio Direitu RD Foundation office, Farol, Dili**

- **FM 88.8 MHz**

It operates 17 hours per day for 6 days per week. (6:00AM to 11:00PM)

Programmes broadcasted include:

- General Program about Human Rights/Law/Justice/Gender
- Talk show (Human Rights/Law/Justice/Gender)
- Seminars – live broadcast (topics: Human Rights/Law/Justice/Gender)
- Interviews with Executives from the Government, Military, or Parliament
- Individual Profile (life of poor people)

- **Radio Lorico Lian -RLL**

- **FM 100.5 MHz**

It operates 18 hours per day for 7 days per week. (5:30AM to 11:30PM). Irregular supply of electricity affects the radio broadcasting hours up to 4-5 hours.

Programmes broadcasted include:

- International News (Radio Netherlands)
- National News
- National Music (also talk about Timorese Culture)
- Sports
- International Journal News
- Celebrities
- Catholic Church Music

- **Radio Klibur FM**

- **FM 102 MHz**

It operates 11:30 hours per day for 6 days per week. (6:00AM to 9:30PM)

It operates 1 hour on Sunday (8:00PM to 9:00PM). According to the Director of the Radio Klibur, they are experiencing power cuts, on average, 4 hours per day that hampers the continuity of the radio broadcasting.

Programmes broadcasted include:

- National/International News
- Sports News
- Timorese Cultural Music
- Astrology

- **Radio Rakambia -RKM**

- **FM 99.5 MHz**

It operates 16 per day for 6 days per week. (6:00AM to 10:00PM). It also operates 6 hours per night on Sunday. (6:00AM to 12:00PM). Irregular supply of electricity affects the broadcasting duration up to 3 hours.

Programmes broadcasted include:

- National/International News
- Youth Programme (debate about social, cultural, and economic life)
- Protection of Children's Rights
- Health (Global)
- UNMIT: Futuru Nabilan
- Radio Lafaek (protection to all Children)

- **Radio Timor Kmanek -RTK**

- **FM 98.5 MHz**

It operates in 16 hours per day for 7 days per week. (5:45AM to 10:00PM)

Main broadcasted programme is about Civic Education, includes:

- Husi Fuan ba Hahalok (from Heart to Behavior), talk about the Constitution of RDTL
- Bua Malus (raise women's problems)
- Dame Halai Hanesan Mota (Social Justice)
- Janela ba Knua sira (life of rural people)
- Tanis Lian Laek (Truth and Justice in Timor Leste)

- **Radio Voz**

- **FM 89.5 MHz**

It operates 24 hours for 7 days per week.

Programmes broadcasted include:

- Bible School
- From Women to Women (women share experiences)
- Light for the Road
- Weekly News
- Better Solutions for the Youth

- **Radio Liberdade**

- **FM 95.8 MHz**

It operates 10 hours for 6 days per week (8:00AM to 6:00PM)

Programmes broadcasted include:

- Local Leader Women
- News
- UNMIT: Futuru Nabilan
- Talk show: People share experience about community life in Timor-Leste;
- Gender issue: Interview representatives from the Government, Secretary of State for Promotion of Equality, Civil Society (Rede Feto, Alola Foundation; Fokupers LNGO)
- Box-pop: interview community people. For example, if person works in the Sector of Agriculture they ask about the work itself, the challenges of work and other work related questions.

- **Radio STL**

- **FM 97.0 MHz**

It operates 24 hours for 7 days per week.

Programmes broadcasted include:



Top issue (discuss various issues)  
 Economic Index (talk about prices of goods)  
 Business corner  
 Live on STL News  
 Vos Populic (people's opinions about the daily life)  
 STL SERUH (programme for Youth)  
 Request Time (music)  
 Tecno Style (about how to use computers)

- **Radio Labeh**
- **FM 91.2 MHz**

It operates 18 hours for 7 days per week (6:00AM to 12:00AM)

Programmes broadcasted include:

Lian Transparensia (Transparent Language) talks about corruption  
 Talk to Labeh (identify and discuss social problems)  
 Executive interview 1 on 1 (identify problems on transparency and governance)  
 Poetry (gives the opportunity to anybody to write about social problems)  
 Drama Radio (Theatre: to explain people the meaning of corruption)  
 National News

- **Center of Community Radio**
- **FM 94.7 MHz**

It is a Centre of Community Radio Programming, Producing, Training, Networking and Technical Support. The radio broadcasts from 07:30am.-20:00pm.

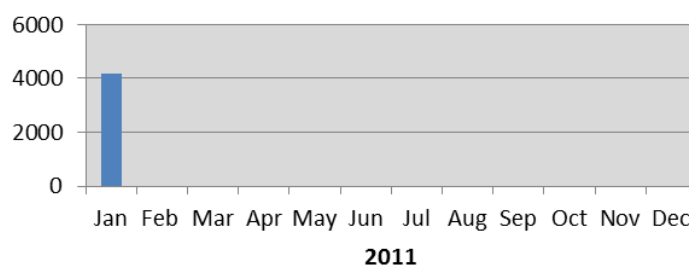
Programmes broadcasted include:

National news  
 National and community leader talk show  
 Table to table  
 Entertainment: Timorese culture and music (Cantiga Timor).

Total of Broadcast Hours	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	4166												4166

Source: Radio Academic, Direitu RD, Lorico Lian-RLL, Klibur FM, Rakambia-RKM, Timor Kmanek-RTK, Voz, Liberdade, STL, Labeh\_January 2011 <http://www.crc-tl.org>

**Total broadcasted hours in Dili**



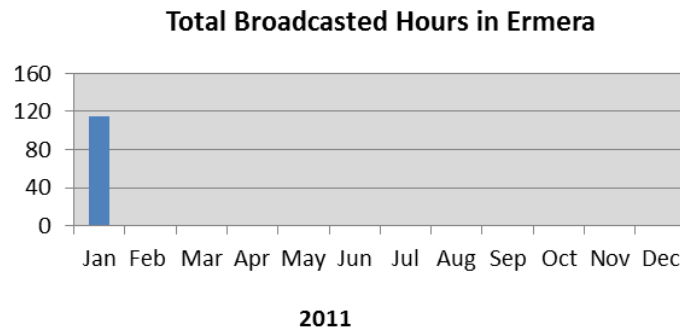
## ERMERA

- **Radio Comunidade Ermera<sup>7</sup>**
- **92.3 FM**

It operates 5 hours per nights and 5 nights per week.

Total of Broadcast Hours	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	115												

Source: Radio Comunidade Ermera\_ 31 January 2011



Programmes broadcasted include: National and local news, UNMIT news once a week, community cultural programmes, youth and religious programmes, civic education, entertainment, Portuguese programme\_Voz Losofonas, UNICEF programmes for children on Fridays. The radio programs facilitate important dialogues, provide information on health, civic education, updates on important ceremonies and events, children's radio program that help to develop knowledge and expressions.

## LAUTEM

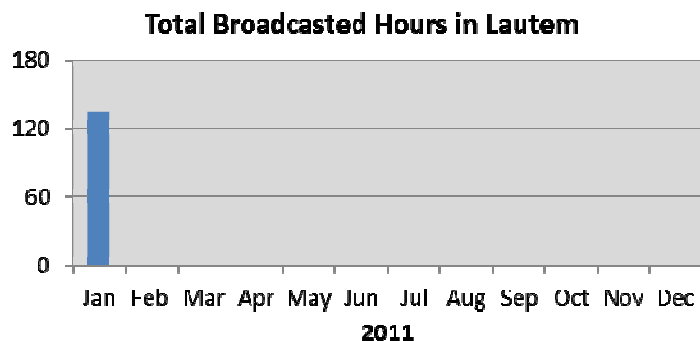
- **Radio Comunidade de Lospalos**
- **FM 100.10**

It is also known as Radio Comunidade Vex Popfly and operates 5 hours per day and 6 days per week.

Total of Broadcast Hours	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	130												

Source: Radio Communarde Vox Populy\_ 31 January 2011

<sup>7</sup> Since two solar panels were stolen in October 2009, the radio broadcast covers only 15kms from Gleno. Others sub districts (Astabe and Letefoho) are left without any radio transmission.



Programmes broadcasted include: Local, national and international news, interactive talk-shows and interviews, civic education (issues on health, domestic violence, etc.), music and entertainment and religious programs.

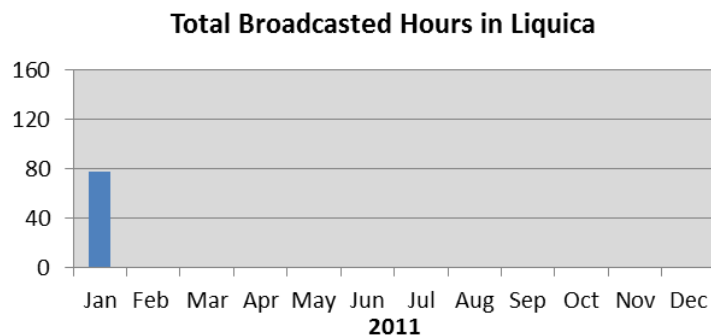
## LIQUICA

- **Radio Tokodede**
- **92.3 MHz**

It operates 5 hours per night and 6 nights in a week.

Total of Broadcast Hours	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	78												78

Source: 'Community Radio Tokodede' Liquica District – 31 January 2011



Programmes broadcasted include: National and local news, UNMIT news once a week, community cultural programmes, youth and religious programmes, civic education, entertainment, Portuguese programme: Voz Losofonas, UNICEF programmes for children, and newly added one program : Baba dok rebenta”, look at the problems of youth.

## MANATUTO

- **Radio Comunidade Ili-wai Manatuto**
- **FM 96.1 MHz**

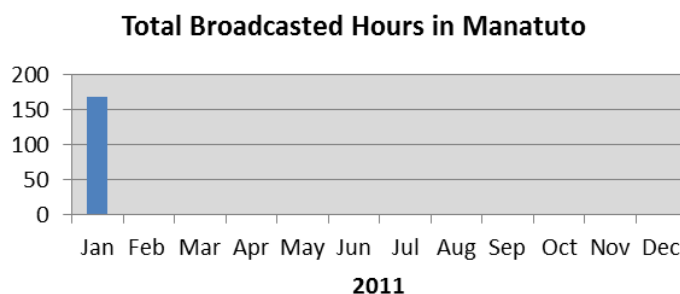
It operates Monday-Saturday every week.

The community radio is on-air at 06:00 AM to 10:00 PM on Monday, Thursday and Friday.

On Tuesday, Wednesday and Saturday the radio operates from 06:00 PM to 12:00 midnight.

Total of Broadcast Hours	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	168												

Source: 'Radio Comunidade Ili-wai Manatuto District – 30 December 2010



Programmes broadcasted include: Local and national news, sensitization programs for kids, youths and women (Government and NGOs), UNMIT (Futuru Nabilan) and entertainment.

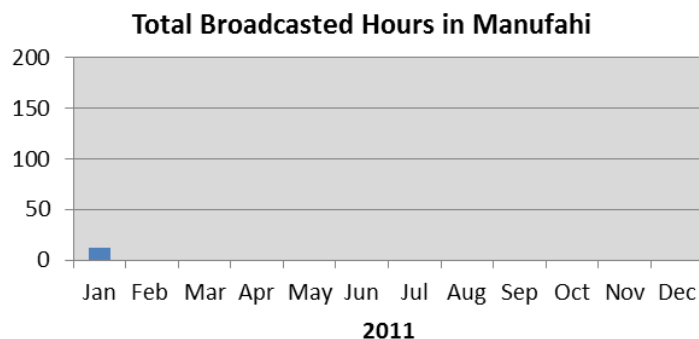
## MANUFAHI

- **Radio Comunidade Manufahi**
- **FM 103.2 MHz**

After a long gap, the Community Radio has re-started in the last week of January and broadcasting the test programme for 4 hours per day. The Community Radio is arranging the scheduled programmes for February.

Total of Broadcast Hours	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	12												

Source: Radio comunitário \_31 January 2011

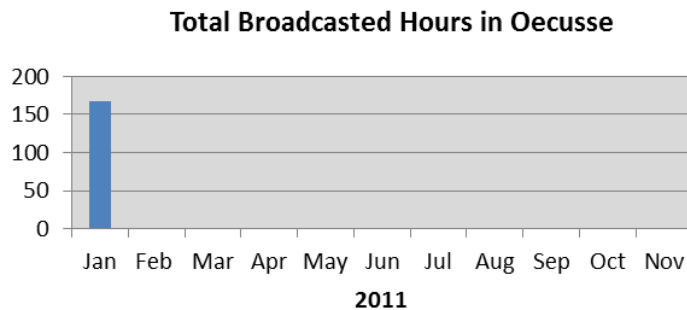


## OECUSSE

- **Radio Comunidade Enclave Oecusse**
- **FM 39.3 MHz**

Total of Broadcast Hours	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	168												

*Source: Radio Comunidade Enclave Oecusse \_ 31 January 2011*



Programmes broadcasted include: National and local news, announcement of vacant jobs and scholarship information, UNMIT weekly news, civic education and census activities, entertainment and Music.

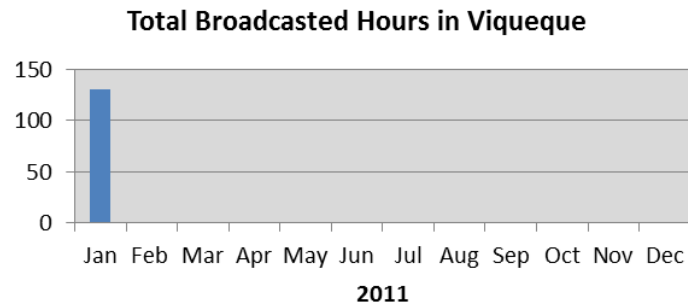
## VIQUEQUE

- **Radio Comunidade Viqueque**
- **97.9 FM**

It operates 6 days per week with 5 hours per day. The radio broadcast was for 25 days in the month of October 2010.

Total of Broadcast Hours	2011												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	130												

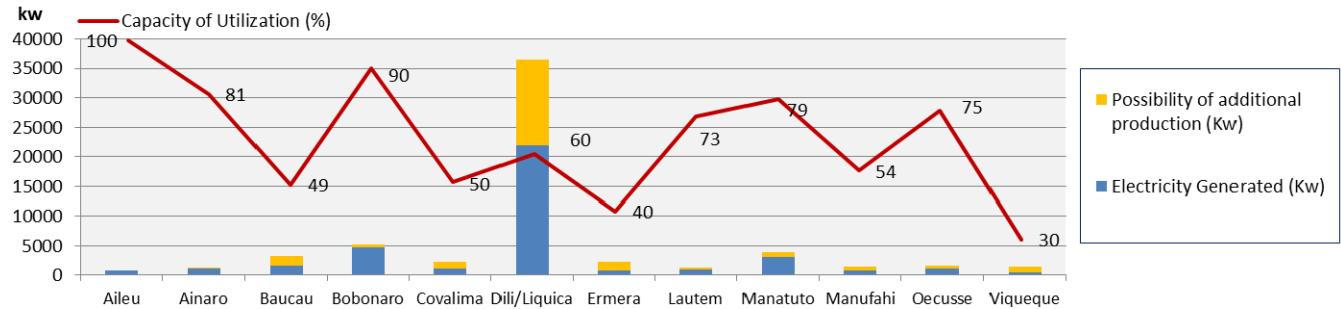
Source: Radio Comuidade Viqueque \_ 31 January 2011



Programmes broadcasted include: National and local news, civic education talk shows on health, environmental issues, education, PDHJ, agri-culture, gender, youth, current affairs, UNMIT news, Cultural programmes, entertainment and music.

# DISTRICT ELECTRICITY

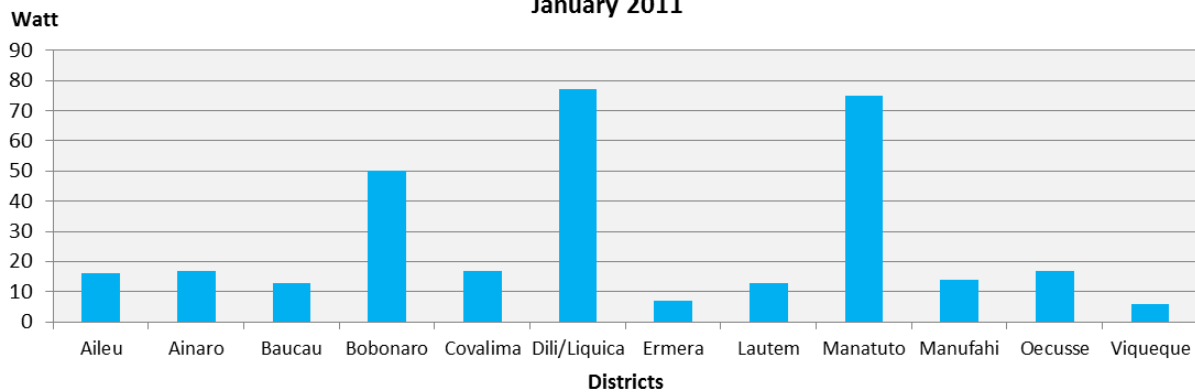
Comparison of Generation of Electricity by EDTL  
15 January 2011



Comparison of Generation of Electricity and Possibility of Production by Districts in January 2011	Districts												Total
	Aileu	Ainaro	Baucau	Bobonaro	Covalima	Dili/Liquica	Ermera	Lautem	Manatuto	Manufahi	Oecusse	Viqueque	
Electricity Generated (Kw)	770	1089	1581	4732	1100	21890	880	897	3100	800	1204	450	38493
Possibility of additional production (Kw)	0	250	1634	495	1100	14642	1320	324	800	685	400	1035	22685
Capacity Utilization (%)	100	81	49	90	50	60	40	73	79	54	75	30	63

Source: District EDTL\_15 January 2011

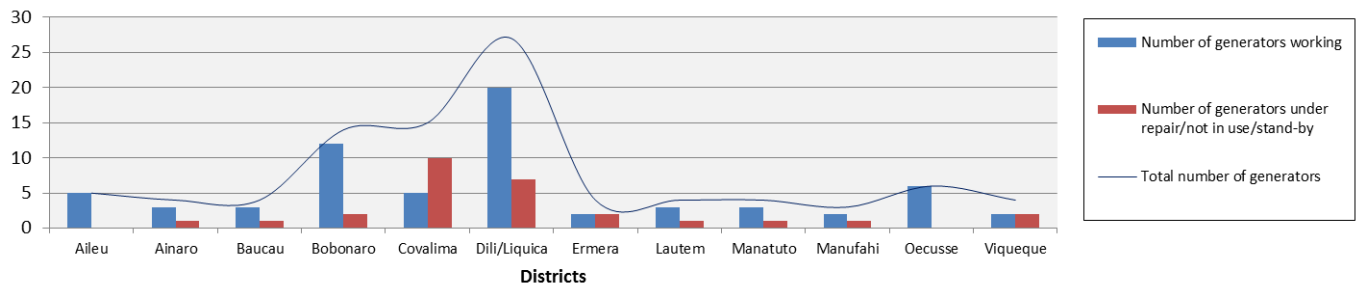
Comparison of Consumption of EDTL-Electricity per Person by Districts  
January 2011



Consumption of public electricity in districts	Districts												TOTAL
	Aileu	Ainaro	Baucau	Bobonaro	Covalima	Dili/Liquica	Ermera	Lautem	Manatuto	Manufahi	Oecusse	Viqueque	
Electricity per person (watt)	16	17	13	50	17	77	7	13	75	14	17	6	35
Electricity Supplied by EDTL (kw)	770	1089	1581	4732	1100	21890	880	897	3100	800	1204	450	38493
Population	47724	62407	113748	93787	62764	282394	118671	65349	41217	53995	67736	72950	1082742

Source: District EDTL\_15 January 2011 and Population Census 2010

**Number of EDTL Generators by Districts  
January 2011**



Number of EDTL Generators in Districts	Districts												TOTAL
	Aileu	Ainaro	Baucau	Bobonaro	Covalima	Dili/Liquica	Ermera	Lautem	Manatuto	Manufahi	Oecusse	Viqueque	
Number of generators working	5	3	3	12	5	20	2	3	3	2	6	2	66
Number of generators under repair/not in use/stand-by	0	1	1	2	10	7	2	1	1	1	0	2	28
Total number of generators	5	4	4	14	15	27	4	4	4	3	6	4	94

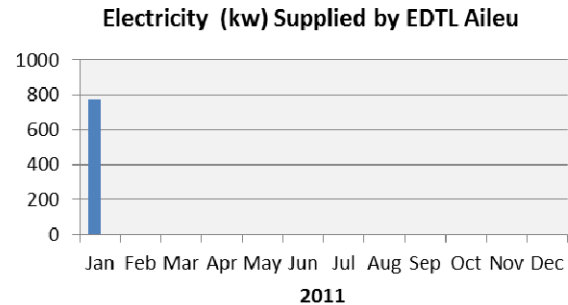
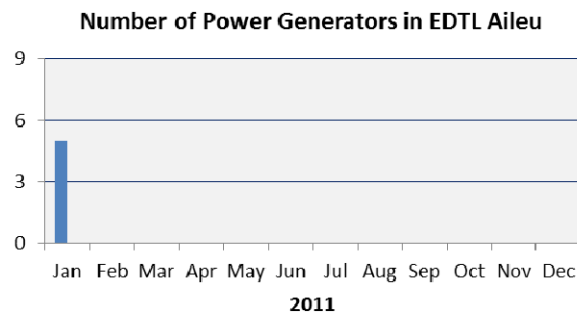
Source: District EDTL\_15 January 2011

Supply of electricity in districts by District EDTL is summarized as follow:

## AILEU

	2011												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Number of generators working	5												
Number of generators under repair	0												
Total number of generators	5												
Present electricity supply (kw)	770												
Possibility of additional electricity generation (kw)	0												
Full capacity of generators (kw)	770												

Source: district EDTL Office\_15 Jan 2011



■ Number of generators working  
 ■ Number of generators under repair  
 — Total number of generators

■ Present electricity supply (kw)  
 ■ Possibility of electricity generation (kw)



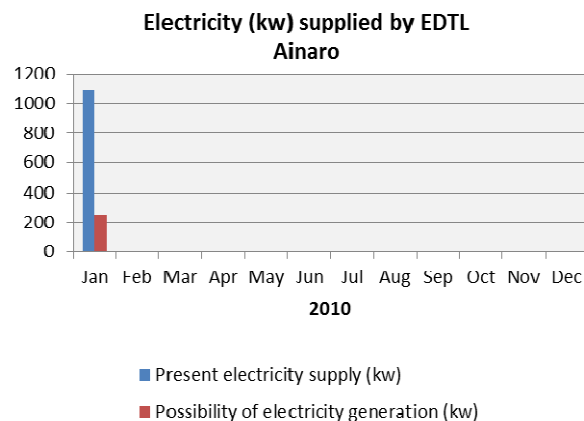
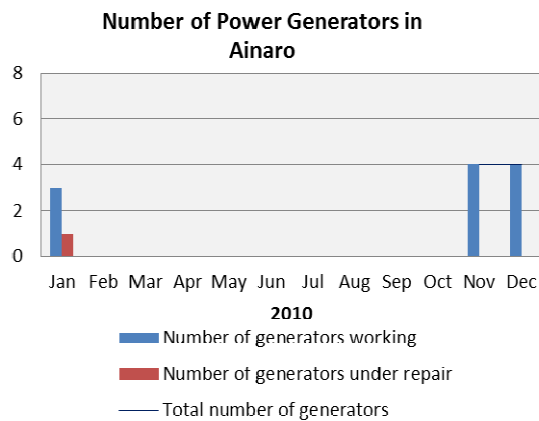
The newly installed generator and the two old generators of district EDTL supplies electricity in Aileu Vila sub-district. The new generator is for night while the old are for day electricity supply. Liquidoe and Remexio sub-district each has one generator supplying electricity at night while the Laulara sub-district is getting electricity supply line from Dili.

## AINARO

	2010											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Number of generators working	3											
Number of generators not in use	1											
Total number of generators	4											

Present electricity supply (kw)	1089											
Possibility of additional electricity generation (kw)	250											
Full capacity of generators (kw)	1339											

Source: district EDTL Office\_15 January 2011

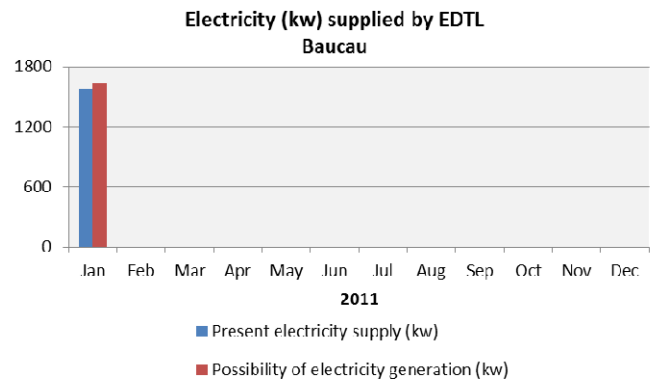
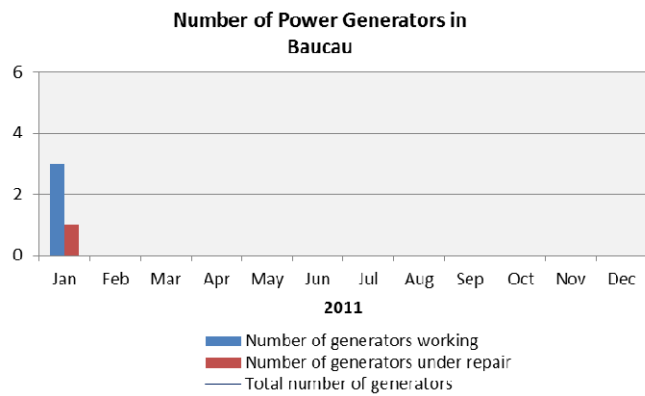


## BAUCAU

	2011											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Number of generators working	3											
Number of generators under repair	1											
Total number of generators	4											

Present electricity supply (kw)	1581											
Possibility of additional electricity generation (kw)	1634											
Full capacity of generators (kw)	3215											

Source: district EDTL Office\_15 January 2011



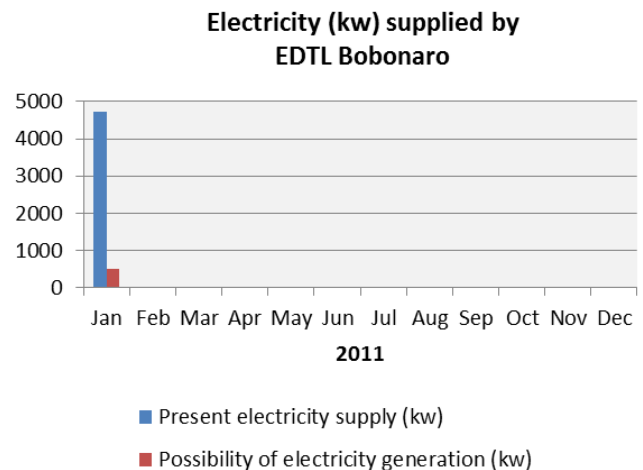
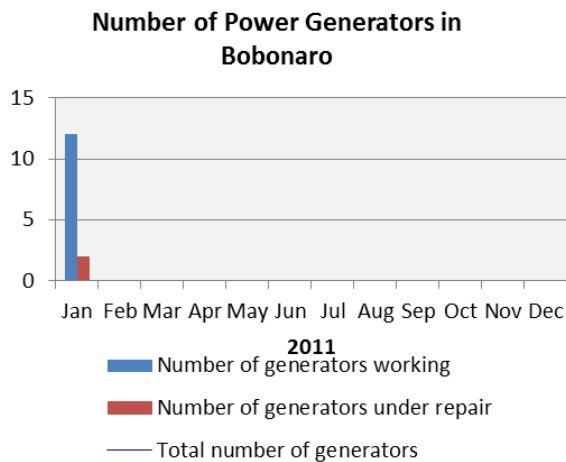
## BOBONARO

Status of Generators	2011											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Number of generators working	12											
Number of generators under repair	2											
Total number of generators	14											

Present electricity supply (kw)	4732											
Possibility of additional electricity generation (kw)	495											
Full capacity of generators (kw)	5227											

Source: district EDTL Office\_15 January 2011

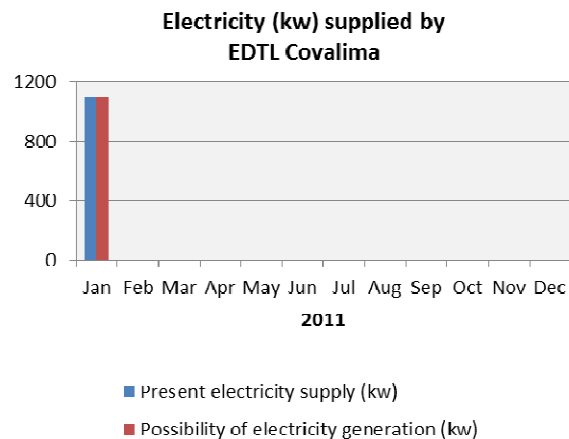
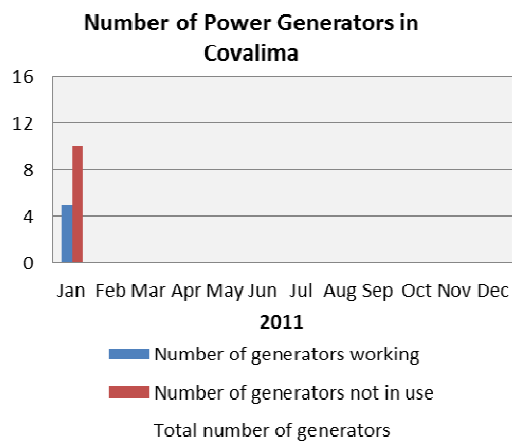


## COVALIMA

Status of Generators	2010											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Number of generators working	5											
Number of generators not in use	10											
Total number of generators	15											

Present electricity supply (kw)	1100											
Possibility of additional electricity generation (kw)	1100											
Full capacity of generators (kw)	2200											

Source: district EDTL Office\_15 Jan 2011

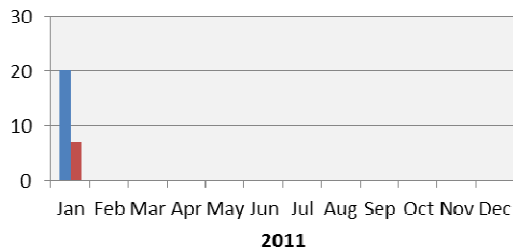


## DILI

	2011											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Number of generators working	20											
Number of generators under repair	7											
Total number of generators	27											
Present electricity supply (kw)	21890											
Possibility of additional electricity generation (kw)	14642											
Full capacity of generators (kw)	36532											

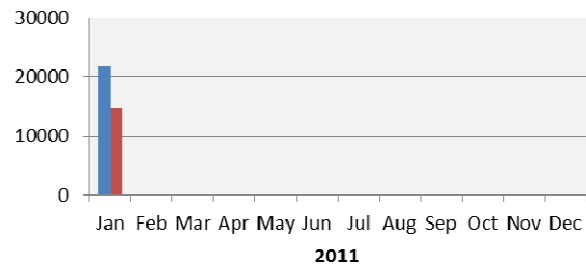
Source: district EDTL Office\_15 January 2011

Number of Power Generators in Dili



■ Number of generators working  
 ■ Number of generators under repair  
 — Total number of generators

Electricity (kw) Supplied by EDTL Dili



■ Present electricity supply (kw)  
 ■ Possibility of electricity generation (kw)

## ERMERA

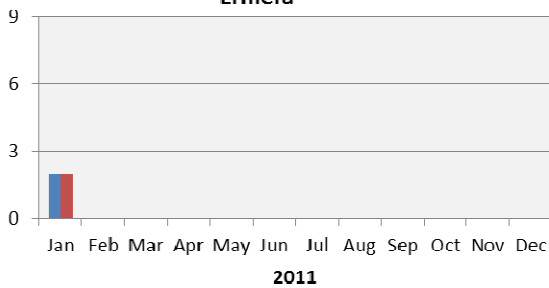
Status of EDTL Generators	2011											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Number of generators working	2											
Number of generators under repair	2											
Total number of generators	4											

Present electricity supply (kw)	880											
Possibility of additional electricity generation (kw)	1320											
Full capacity of generators (kw)	2200											

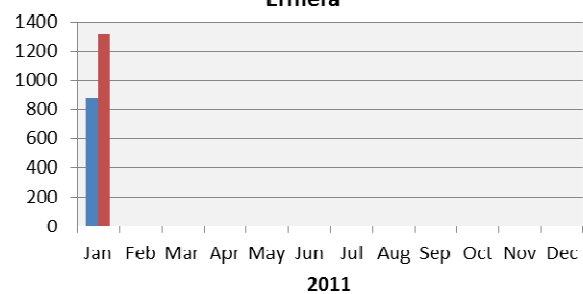
Source: district EDTL Office\_15 January 2011

Number of Power Generators in Ermera



■ Number of generators working  
 ■ Number of generators under repair  
 — Total number of generators

Electricity (kw) supplied by EDTL Ermera



■ Present electricity supply (kw)  
 ■ Possibility of electricity generation (kw)

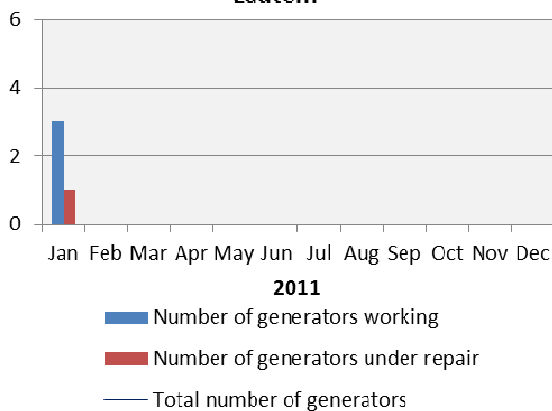
## LAUTEM

	2011											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Number of generators working	3											
Number of generators under repair	1											
Total number of generators	4											

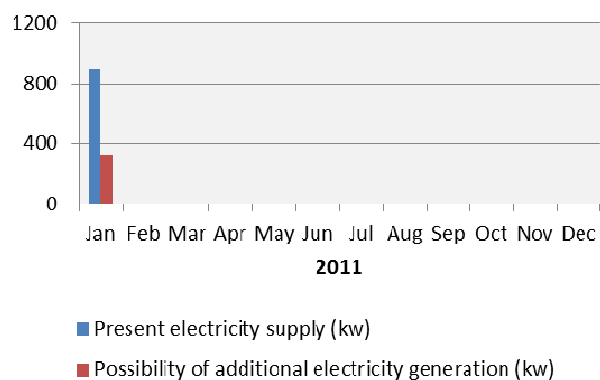
Present electricity supply (kw)	897											
Possibility of additional electricity generation (kw)	324											
Full capacity of generators (kw)	1221											

Source: district EDTL Office\_15 January 2011

Number of Power Generators in Lautem



Electricity (kw) Supplied by EDTL Lautem



## LIQUICA

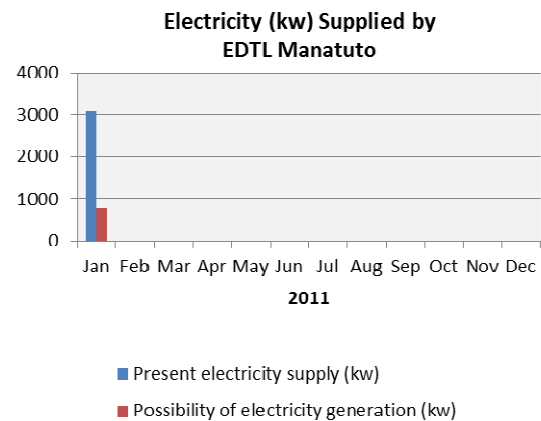
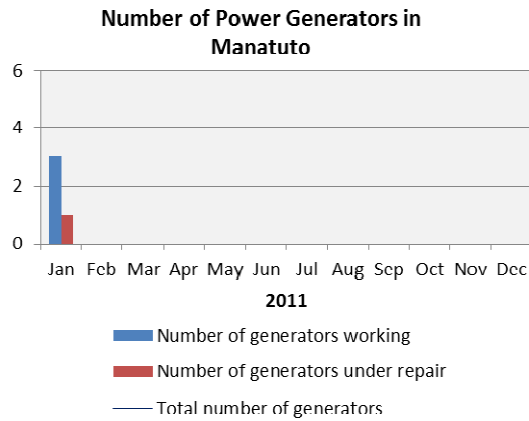
A small EDTL office is in the district to supplement the power supply from EDTL Dili. However, the data is not available in this month.

## MANATUTO

	2010											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Number of generators working	3											
Number of generators under repair	1											
Total number of generators	4											

Present electricity supply (kw)	3100											
Possibility of additional electricity generation (kw)	800											
Full capacity of generators (kw)	3900											

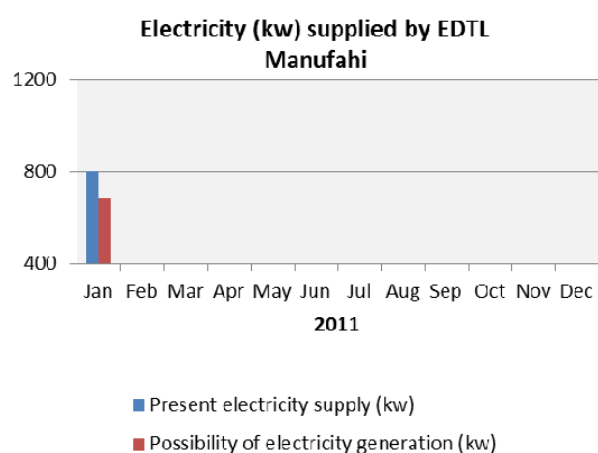
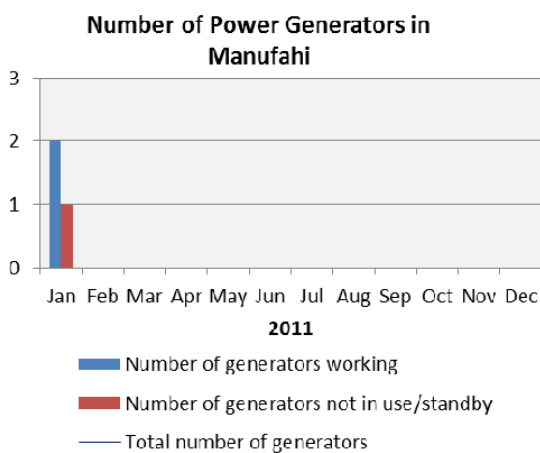
Source: district EDTL Office\_15 January 2011



## MANUFahi

Status of EDTL generators	2011											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Number of generators working	2											
Number of generators not in use/standby	1											
Total number of generators	3											
Present electricity supply (kw)	800											
Possibility of additional electricity generation (kw)	685											
Full capacity of generators (kw)	1485											

Source: district EDTL Office\_15 January 2011



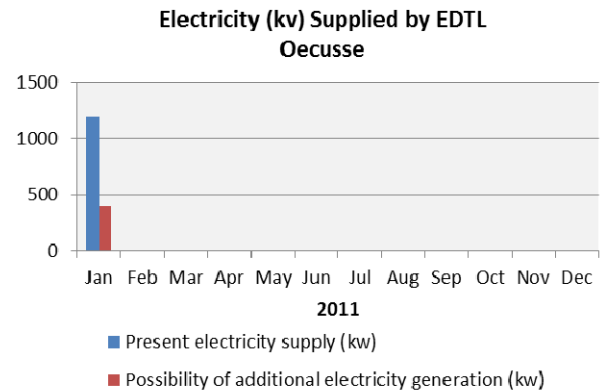
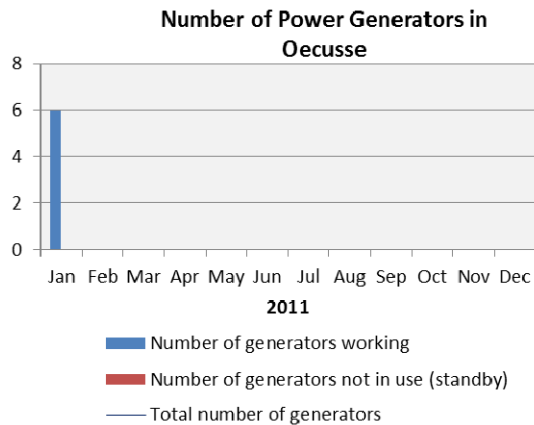
## OECUSSE

	2011											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Number of generators working	6											
Number of generators not in use (standby)	0											
Total number of generators	6											

Present electricity supply (kw)	1204											
Possibility of additional electricity generation (kw)	400											
Full capacity of generators (kw)	1604											

Source: district EDTL Office\_15 January 2011

Note: The total number of generators in Oecusse District is 6, however only 4 are working in a daily basis. Two of them with small capacity are always in standby. The electricity is provided from 6 p.m. until 6 a.m.

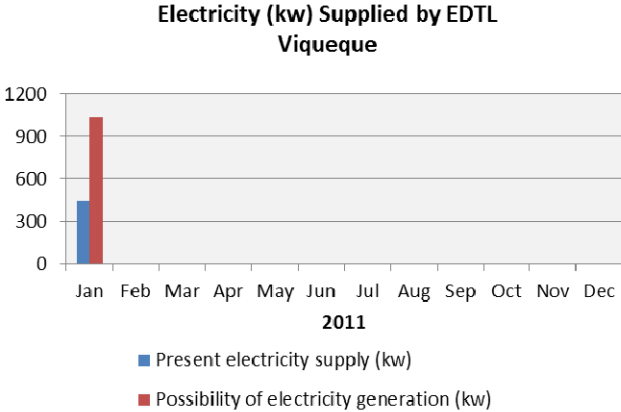
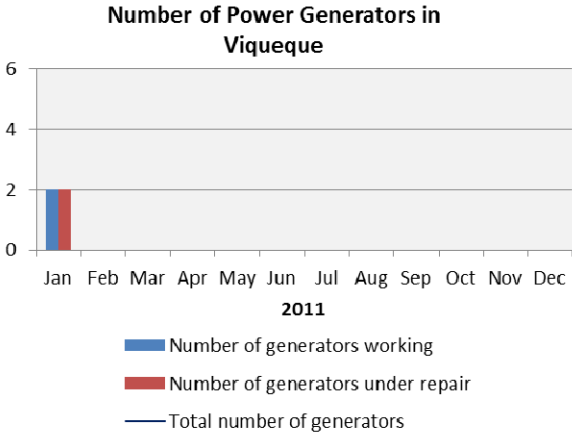


## VIQUEQUE

Status of EDTL generators	2011											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Number of generators working	2											
Number of generators under repair	2											
Total number of generators	4											

Present electricity supply (kw)	450											
Possibility of additional electricity generation (kw)	1035											
Full capacity of generators (kw)	1485											

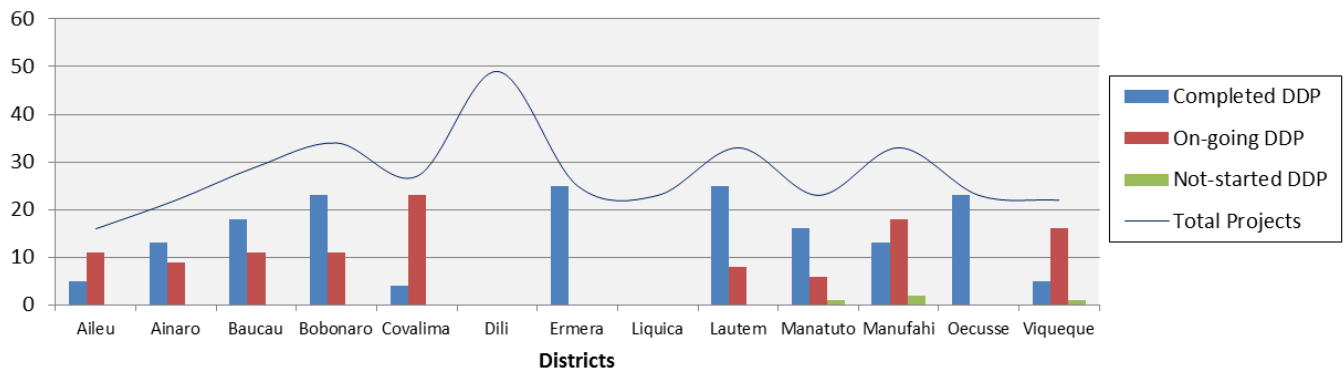
Source: district EDTL Office\_15 January 2011





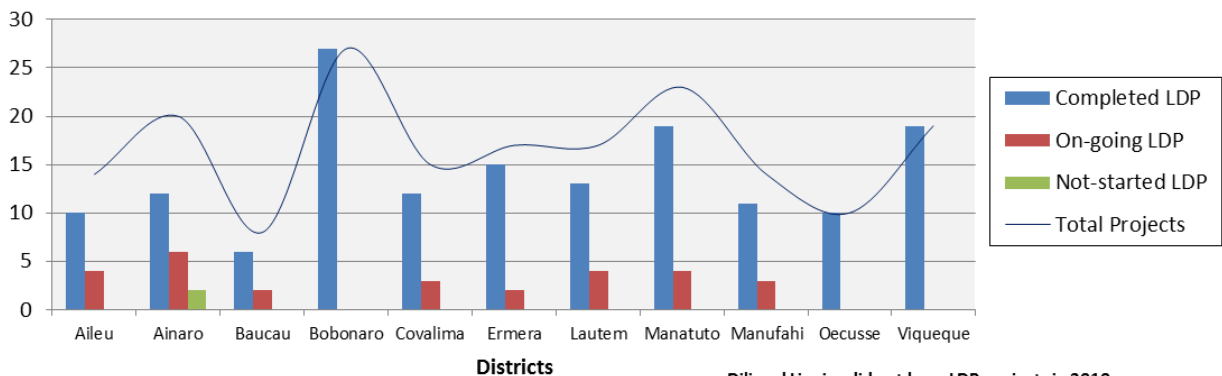
# DISTRICT PROJECTS

Status of number of DDP by district  
January 2011



Status of number of DDP in January	Districts													TOTAL
	Aileu	Ainaro	Baucau	Bobonaro	Covalima	Dili	Ermera	Liquica	Lautem	Manatuto	Manufahi	Oecusse	Viqueque	
Completed DDP	5	13	18	23	4	N/A	25	N/A	25	16	13	23	5	170
On-going DDP	11	9	11	11	23	N/A	0	N/A	8	6	18	0	16	113
Not-started DDP	0	0	0	0	0	N/A	0	N/A	0	1	2	0	1	4
Total Projects	16	22	29	34	27	49	25	23	33	23	33	23	22	359

Status of number of LDP by District  
January 2011



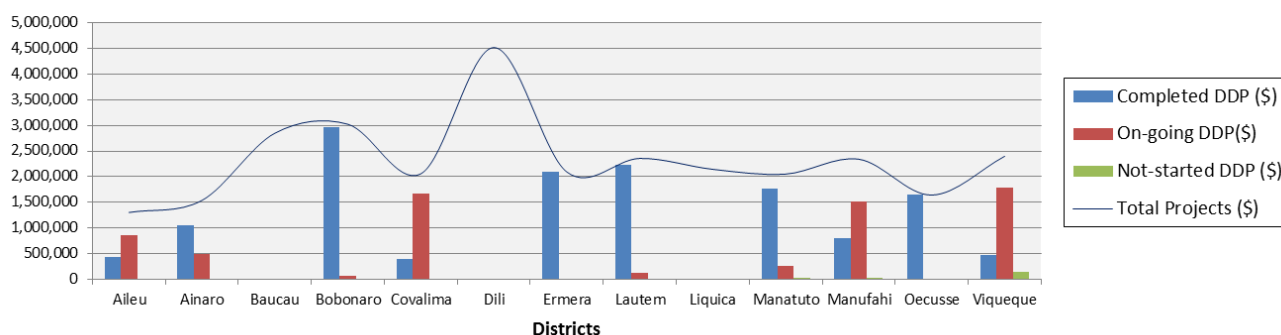
Dili and Liquica did not have LDP-projects in 2010  
Oecusse district completed all LDP-projects in December 2010

Status of number of LDP in January	Districts											TOTAL
	Aileu	Ainaro	Baucau	Bobonaro	Covalima	Ermera	Lautem	Manatuto	Manufahi	Oecusse	Viqueque	
Completed LDP	10	12	6	27	12	15	13	19	11	10	19	154
On-going LDP	4	6	2	0	3	2	4	4	3	0	0	28
Not-started LDP	0	2	0	0	0	0	0	0	0	0	0	2
Total Projects	14	20	8	27	15	17	17	23	14	10	19	184

Above graphs show the status of number of DDP and LDP projects in districts in the month of January 2011. All DDP and LDP projects in Oecusse were completed in December 2010.

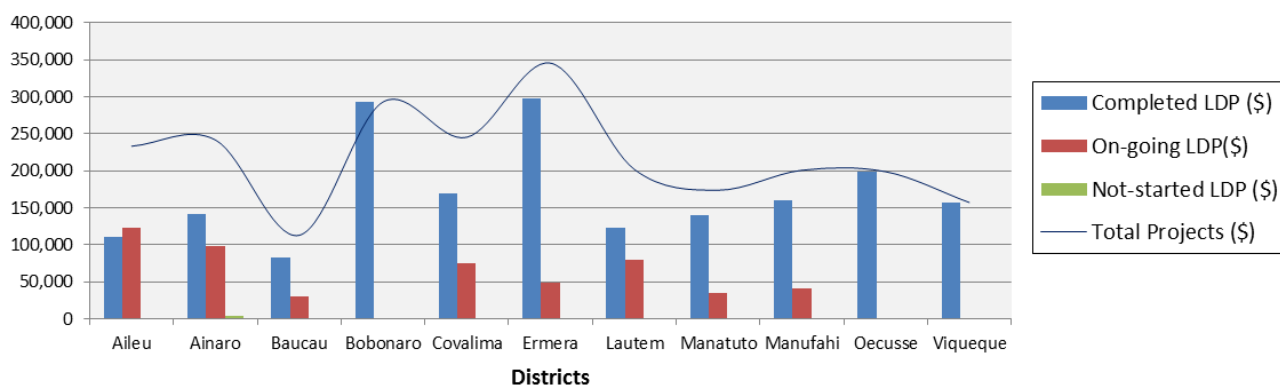
In 2011 the Government has district projects under MDG-Suco, DDP1, and DDP2. However, the budget allocated for these projects totaling US\$ 109.3 million is yet to start the infrastructure projects in the districts, sub-districts, Sucos and Aldeias. The below table and the corresponding graphs show the present status of number and the budget utilized to execute DDP and LDP projects started in 2010:

**Budget execution (US\$) of DDP by District  
January 2011**



Budget execution for DDP projects in Districts in January 2011	Districts													Total (\$)
	Aileu	Ainaro	Baucau	Bobonaro	Covalima	Dili	Ermera	Lautem	Liquica	Manatuto	Manufahi	Oecusse	Viqueque	
Completed DDP (\$)	438,000	1,057,956	N/A	2,965,545	396,312	N/A	2,093,269	2,239,235	N/A	177,449	80,494	1,642,200	471,313	13,883,272
On-going DDP (\$)	864,772	480,622	N/A	57,718	1,661,569	N/A	0	118,177	N/A	257,202	150,989	0	1,776,382	6,726,335
Not-started DDP (\$)	0	0	N/A	0	0	N/A	0	0	N/A	199,13	272,76	0	151,880	199,069
Total Projects (\$)	1,302,772	1,538,578	2,849,731	3,023,263	2,057,881	4,518,764	2,093,269	2,357,412	2,144,754	205,1614	234,2112	1,642,200	2,399,575	30,321,925

**Budget Execution (US\$) of LDP by District  
January 2011**



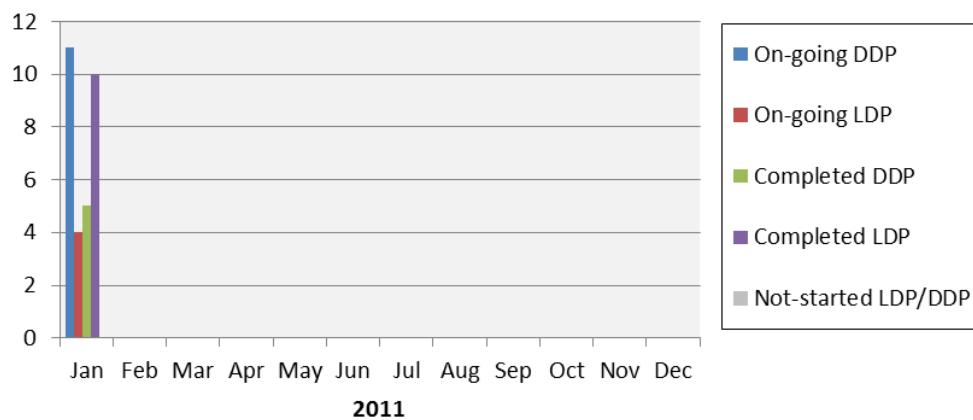
Budget execution for LDP projects in Districts in January 2011	Districts											Total (\$)
	Aileu	Ainaro	Baucau	Bobonaro	Covalima	Ermera	Lautem	Manatuto	Manufahi	Oecusse	Viqueque	
Completed LDP (\$)	109,814	140,693	82,688	293,000	169,900	297,607	122,855	139,763	159,788	198,775	157,077	1,871,960
On-going LDP (\$)	123,430	97,455	30,102	0	75,453	48,035	79,144	33,978	40,931	0	0	528,528
Not-started LDP (\$)	0	3,625	0	0	0	0	0	0	0	0	0	3,625
Total Projects (\$)	233,244	241,773	112,790	293,000	245,353	345,642	201,999	173,741	200,719	198,775	157,077	2,404,113

## AILEU

Status of number of DDP-projects	2011												Completed Projects
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
On-going DDP	11												
On-going LDP	4												
Completed DDP	5												5
Completed LDP	10												10
Not-started LDP/DDP	0												
<b>Total Projects</b>	<b>30</b>												

Source: District Administration, District Joint Team for DDP \_31 January 2011

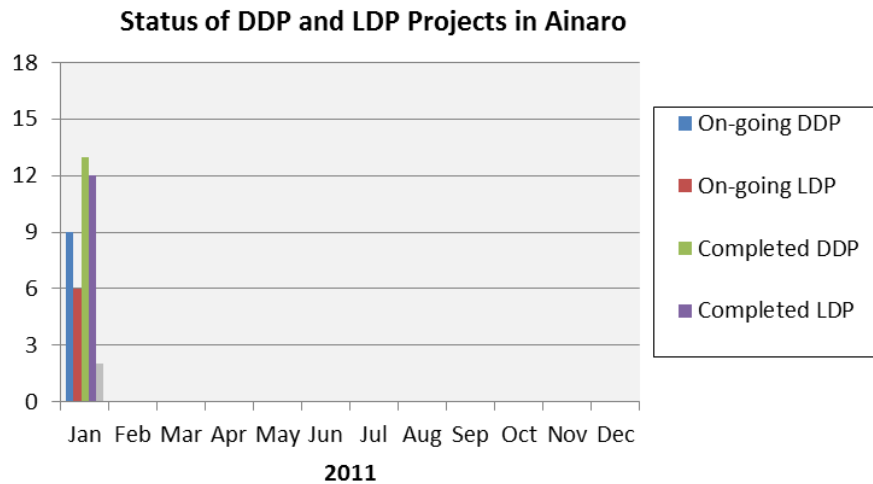
Status of DDP and LDP projects in Aileu



## AINARO

Status of number of DDP-projects	2011												Completed Projects
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
On-going DDP	9												
On-going LDP	6												
Completed DDP	13												13
Completed LDP	12												12
Not-started LDP/DDP	2												
<b>Total Projects</b>	<b>42</b>												

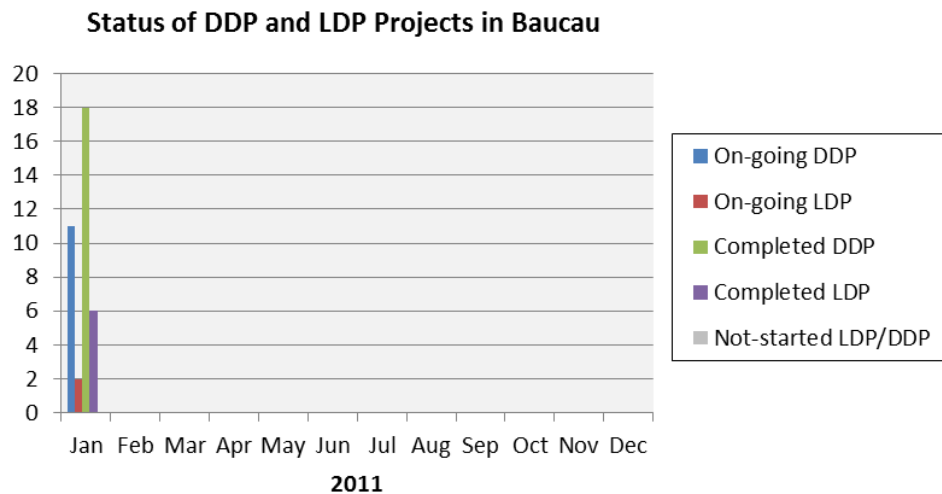
Source: District Administration, District Joint Team for DDP \_31 January 2011



## BAUCAU

Status of number of DDP-projects	2011												Completed Projects
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
On-going DDP	11												
On-going LDP	2												
Completed DDP	18												18
Completed LDP	6												6
Not-started LDP/DDP	0												
<b>Total Projects</b>	<b>37</b>												

Source: District Administration, District Joint Team for DDP \_31 January 2011

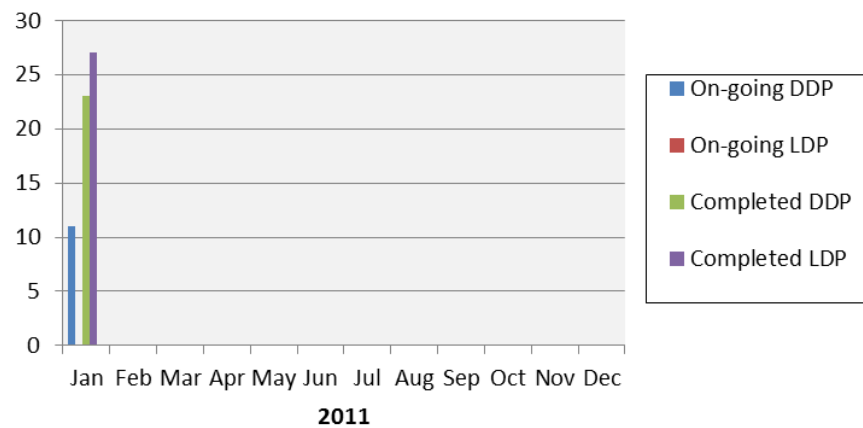


## BOBONARO

Status of number of DDP-projects	2010												Completed Projects
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
On-going DDP	11												
On-going LDP	0												
Completed DDP	23												23
Completed LDP	27												27
Not-started LDP/DDP	0												
Total Projects	61												

Source: District Administration, District Joint Team for DDP \_31 January 2011

Status of DDP and LDP Projects in Bobonaro

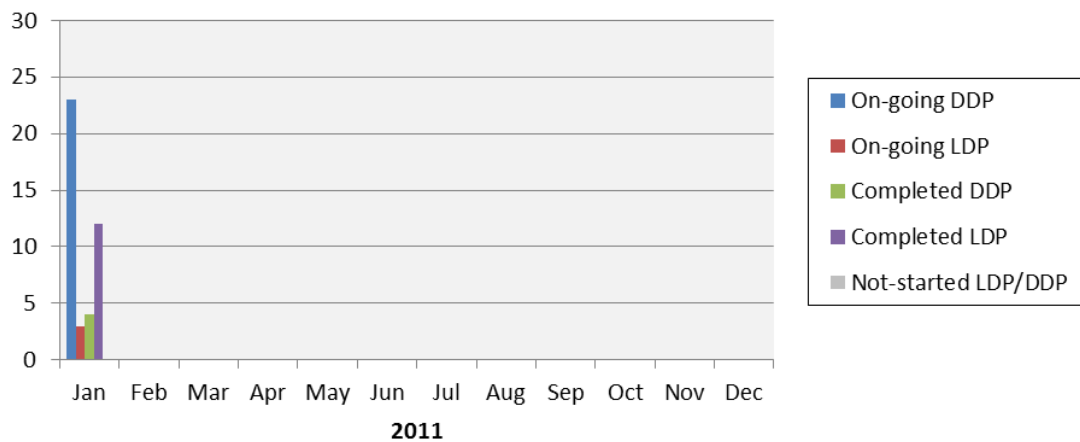


## COVALIMA

Status of number of DDP-projects	2011												Completed Projects
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
On-going DDP	23												
On-going LDP	3												
Completed DDP	4												4
Completed LDP	12												12
Not-started LDP/DDP	0												
Total Projects	42												

Source: District Administration, District Joint Team for DDP \_31 January 2011

## Status of DDP and LDP Projects in Covalima



## DILI

Status of number of DDP-projects	2010												Completed Projects
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
On-going DDP	N/A												
On-going LDP	N/A												
Completed DDP	N/A												
Completed LDP	N/A												
Not-started LDP/DDP	N/A												
Total Projects	49												

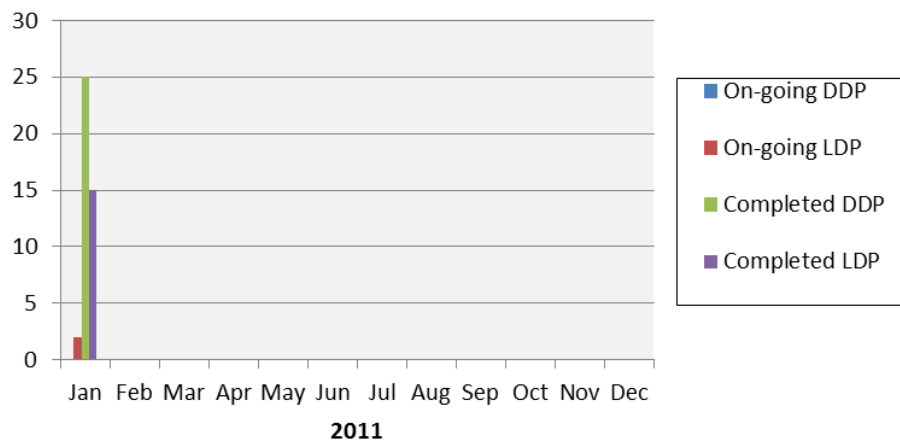
Source: District Administration, District Joint Team for DDP \_31 January 2011

## ERMERA

Status of number of DDP-projects	2011												Completed Projects
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
On-going DDP	0												
On-going LDP	2												
Completed DDP	25												25
Completed LDP	15												15
Not-started LDP/DDP	0												
Total Projects	42												

Source: District Administration, District Joint Team for DDP \_31 January 2011

Status of DDP and LDP Projects in Ermera

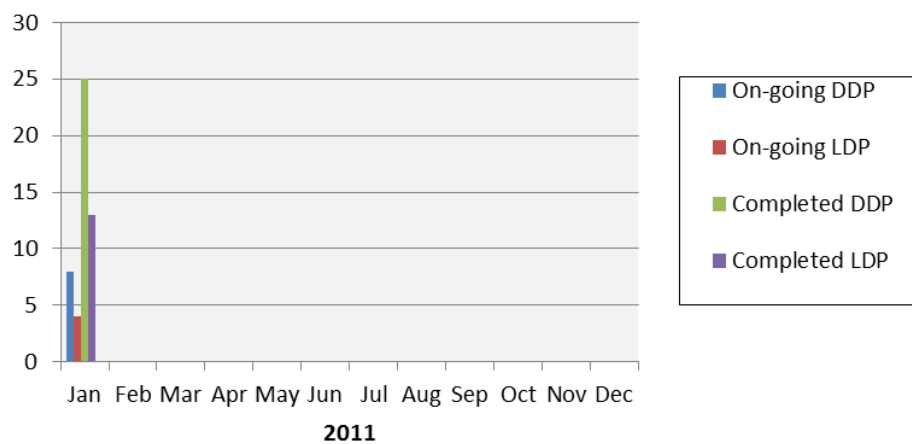


## LAUTEM

Status of number of DDP-projects	2011												Completed Projects
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
On-going DDP	8												
On-going LDP	4												
Completed DDP	25												
Completed LDP	13												
Not-started LDP/DDP	0												
Total Projects	50												

Source: District Administration, District Joint Team for DDP \_31 January 2011

Status of DDP and LDP Projects in Lautem



## LIQUICA

Status of number of DDP-projects	2010												Completed Projects
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
On-going DDP	N/A												
On-going LDP	N/A												
Completed DDP	N/A												
Completed LDP	N/A												
Not-started LDP/DDP	N/A												
<b>Total Projects</b>	<b>24</b>												

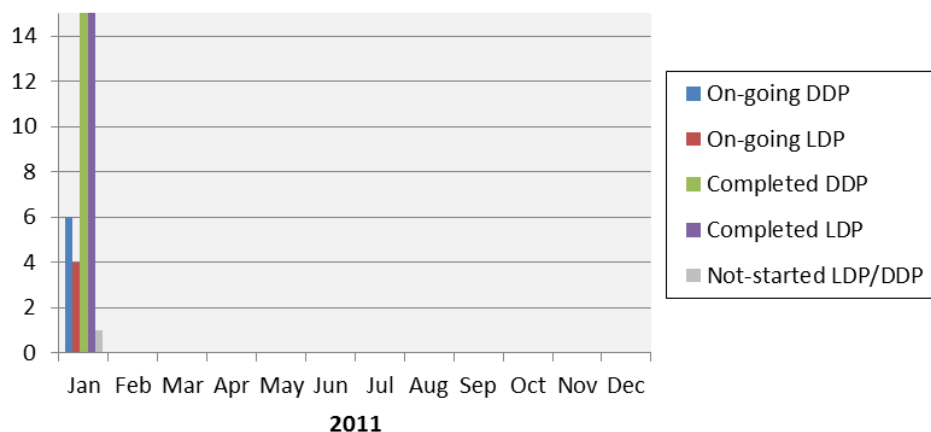
Source: District Administration, District Joint Team for DDP \_31 January 2011

## MANATUTO

Status of number of DDP-projects	2010												Completed Projects
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
On-going DDP	6												
On-going LDP	4												
Completed DDP	16												16
Completed LDP	19												19
Not-started LDP/DDP	1												
<b>Total Projects</b>	<b>46</b>												

Source: District Administration, District Joint Team for DDP \_31 January 2011

Status of DDP and LDP Projects in Manatuto



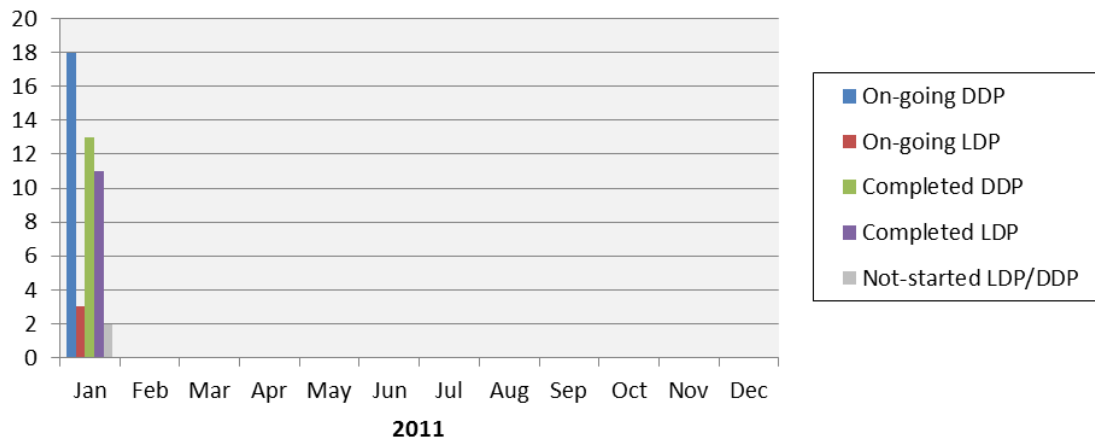
## MANUFAHI

Status of number of DDP-projects	2011												Completed Projects
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
On-going DDP	18												
On-going LDP	3												
Completed DDP	13												13
Completed LDP	11												11
Not-started LDP/DDP	2												
<b>Total Projects</b>	<b>47</b>												

Source: District Administration, District Joint Team for DDP \_30 December 2010



Status of DDP and LDP Projects in Manufahi



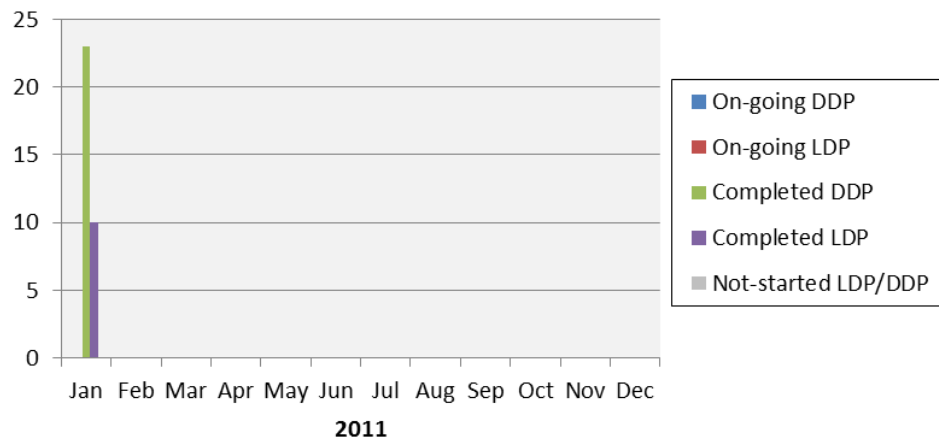
## OECUSSE

Status of number of DDP-projects	2011												Completed Projects
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
On-going DDP	0												
On-going LDP	0												
Completed DDP	23												23
Completed LDP	10												10
Not-started LDP/DDP	0												
Total Projects	33												

Source: District Administration, District Joint Team for DDP\_30 December 2010

The Oecusse district completed all district infrastructure projects (23 DDP and 10 LDP) in the month of December 2010. The 2011 projects are yet to be executed.

Status of DDP and LDP Projects in Oecusse

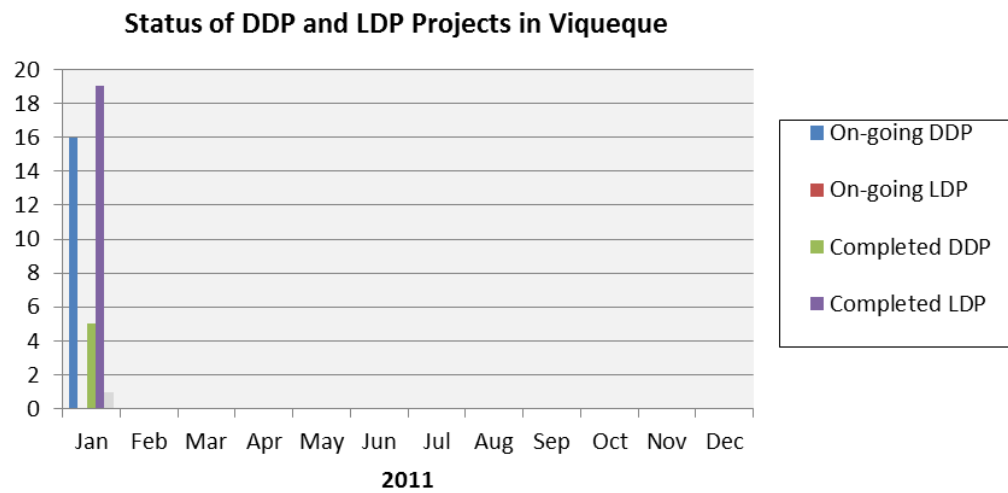


# VIQUEQUE

Status of number of DDP-projects	2011												Completed Projects
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
On-going DDP	16												
On-going LDP	0												
Completed DDP	5												5
Completed LDP	19												19
Not-started LDP/DDP	1												
Total Projects	41												

Source: District Administration, District Joint Team for DDP\_30 December 2010

Note: One project under DDP was cancelled and it is mentioned as 'not started' in the above

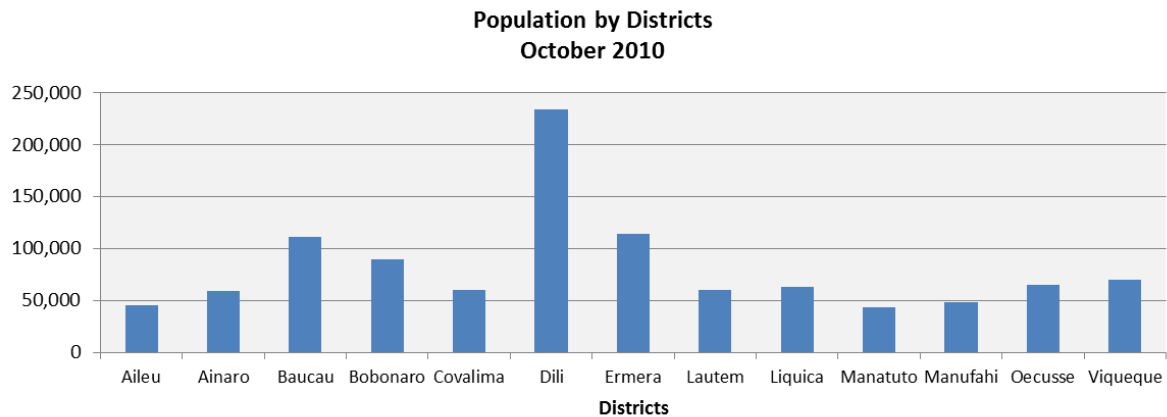


# ANNEXES

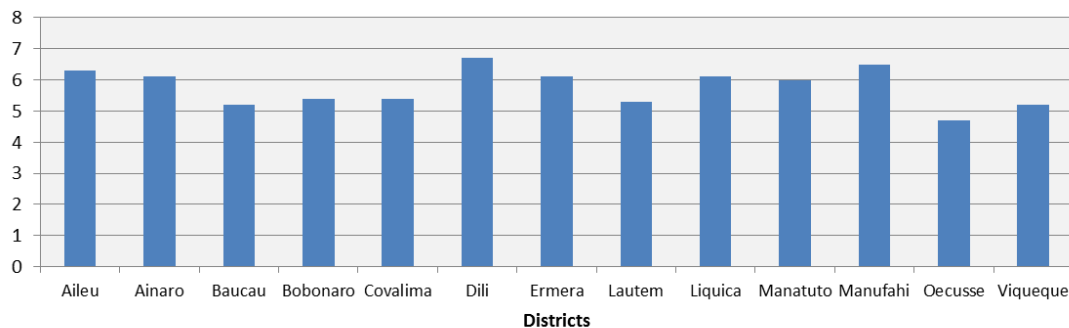
## Annex 01: District Demographic Profile (2004 and 2010)

District	Population		Annual Growth Rate (%)	Average Household Size	
	2004	2010	2004-2010	2004	2010
Aileu	37,967	45,512	3.02	4.9	6.3
Ainaro	52,480	59,382	2.06	4.6	6.1
Baucau	100,748	111,484	1.69	4.4	5.2
Bobonaro	83,579	89,787	1.19	4.5	5.4
Covalima	53,063	60,063	2.07	4.5	5.4
Dili	175,730	234,331	4.80	5.6	6.7
Ermera	103,332	114,635	1.73	4.9	6.1
Lautem	56,293	60,218	1.12	5.1	5.3
Liquica	54,973	63,329	2.36	4.2	6.1
Manatuto	36,897	43,246	2.65	4.1	6.0
Manufahi	45,081	48,894	1.35	5.4	6.5
Oecusse	57,616	65,524	2.14	4.2	4.7
Viqueque	65,449	70,177	1.16	4.3	5.2
<b>Total</b>	<b>923,208</b>	<b>1,066,582</b>	<b>2.41</b>	<b>4.7</b>	<b>5.8</b>

Source: Population and Housing census 2010 Timor-Leste, [www.dne.mof.gov.tl](http://www.dne.mof.gov.tl)



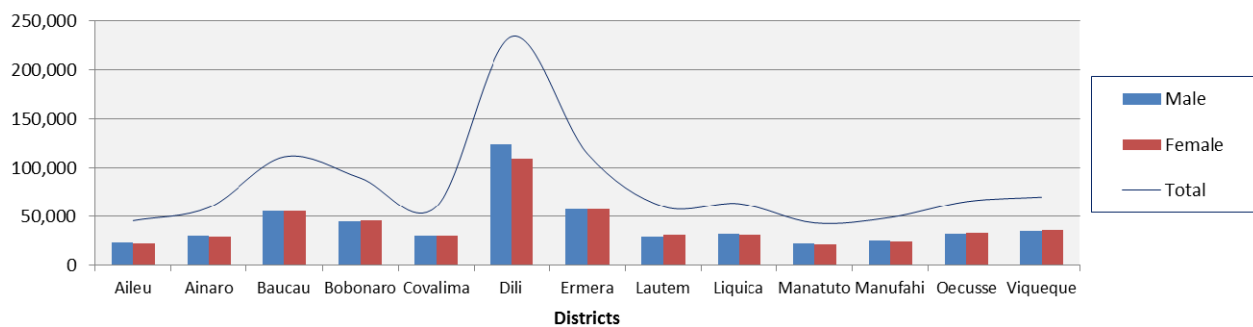
**Average Household Size in Timor-Leste  
October 2010**



**Female and Male Population distribution by Districts, 2010**

District	Population 2010			Sex Ratio	
	Male	Female	Total	2004	2010
Aileu	23,306	22,206	45,512	107.47	104.95
Ainaro	30,014	29,368	59,382	102.95	102.2
Baucau	55,794	55,690	111,484	101.22	100.19
Bobonaro	44,423	45,364	89,787	99.30	97.93
Covalima	30,188	29,875	60,063	100.71	101.05
Dili	124,408	109,923	234,331	114.25	113.18
Ermera	57,566	57,069	114,635	102.85	100.87
Lautem	29,450	30,768	60,218	95.63	95.72
Liquica	32,021	31,308	63,329	103.54	102.28
Manatuto	21,849	21,397	43,246	102.32	102.11
Manufahi	25,116	23,778	48,894	104.00	105.63
Oecusse	32,228	33,296	65,524	98.87	96.79
Viqueque	34,784	35,393	70,177	97.46	98.28
<b>Total</b>	<b>541,147</b>	<b>525,435</b>	<b>1,066,582</b>	<b>103.43</b>	<b>102.99</b>

**Female and Male Population distribution by Districts  
2010**



### Comparison of Fertility and Child Mortality by Districts, 2010

Key Indicators	Aileu	Ainaro	Baucau	Bobonaro	Covalima	Dili	Ermera	Lautem	Liquica	Manatuto	Manufahi	Oecusse	Viqueque
No. of children per woman	5.6	7.2	5.5	6.0	4.4	4.6	6.6	6.7	5.5	5.5	5.9	6.6	5.6
15-19 years of age Mother/Pregnancy (%)	5	8	6	11	10	2	5	7	6	9	8	16	10
Median age at 1 <sup>st</sup> marriage for women of 25-49 (years)	20.6	20.8	22.2	21.0	19.7	21.4	20.8	20.4	20.8	21.3	20.7	19.8	21.0
Married women of 15-49 wanting no more child (%)	36	20	43	27	38	43	31	30	30	45	29	48	26
Mean idle number of children	5.3	6.5	4.8	5.2	4.6	4.3	5.8	5.6	4.8	4.5	4.9	4.5	5.4
Infant mortality (0-1 year)/ deaths per 1000 live births	56	77	30	50	76	39	70	69	68	50	62	66	54
Under 5 mortality/ per 1000 babies	76	97	42	85	95	60	102	98	101	69	86	92	77

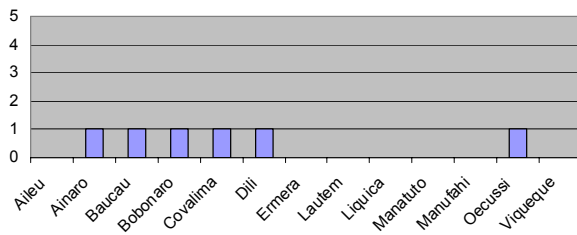
Source: 2009-2010 Demographic and Health Survey Key Findings, national Statistics Directorate, MoF and MoH.

## Annex 02: District Health Care Profile

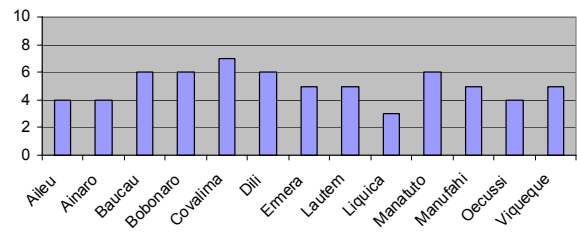
District	Number of Public Hospitals	Number of Community Health Centers	Number of Health Posts	Number of Private Clinics	Number of Physicians	Number of Health Workers <sup>8</sup>
Aileu	0	4	10	1	9	55
Ainaro	1	4	10	3	10	60
Baucau	1	6	23	2	40	229
Bobonaro	1	6	17	2	24	115
Covalima	1	7	10	2	32	114
Dili	1	6	8	11	138	430
Ermera	0	5	18	10	15	76
Lautem	0	5	19	3	15	74
Liquica	0	3	16	3	9	50
Manatuto	0	6	18	0	13	87
Manufahi	0	7	5	3	10	20
Oecusse	1	4	9	0	18	78
Viqueque	0	5	17	2	14	110
<b>Total</b>	<b>6</b>	<b>68</b>	<b>180</b>	<b>42</b>	<b>347</b>	<b>1498</b>

Source: Timor-Leste in Figures, 2008; DNE Timor-Leste, [www.dne.mof.gov.tl](http://www.dne.mof.gov.tl)

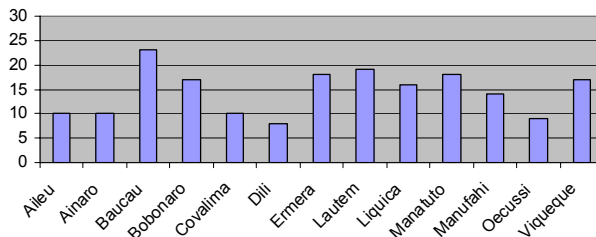
Public Hospitals by District



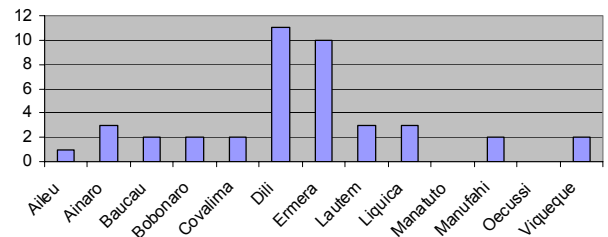
Community Health Centres by District



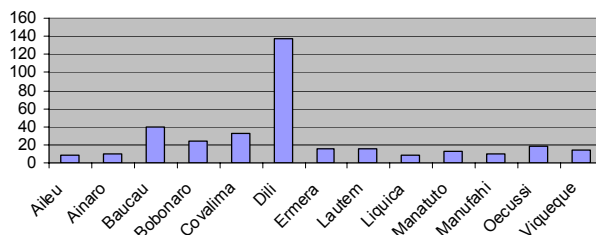
Health Posts by Districts



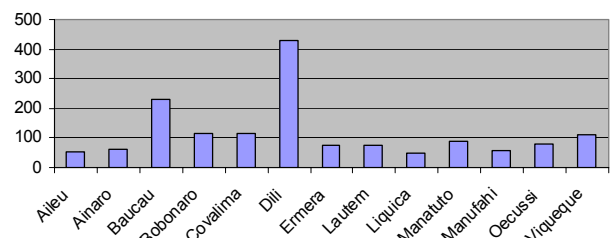
Private Clinics by District



Physicians by District



Health Workers by District



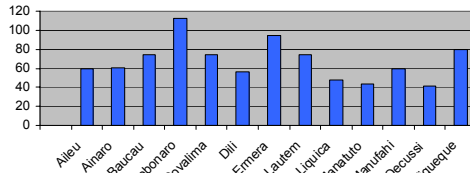
<sup>8</sup> Physicians, Nurses and Midwives.

## Annex 03: District Education Profile

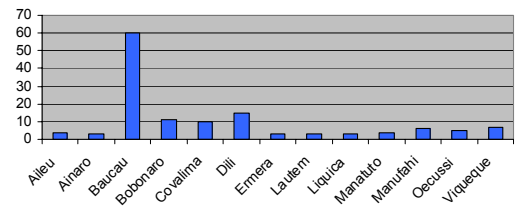
District	Number of Primary Schools	Number of private Primary Schools	Number of Pre-Secondary Schools	Number of Pre- Private Secondary Schools	Number of Secondary Schools	Number of Private Secondary Schools
Aileu	60	4	27	8	7	6
Ainaro	61	3	10	3	2	2
Baucau	74	60	22	7	8	1
Bobonaro	113	11	7	2	3	1
Covalima	74	10	12	1	3	1
Dili	56	15	8	14	8	11
Ermera	94	3	12	1	2	2
Lautem	74	3	5	4	3	0
Liquica	48	3	6	2	1	1
Manatuto	44	4	7	2	2	2
Manufahi	59	6	10	3	3	3
Oecusse	41	5	4	2	2	1
Viqueque	80	7	12	3	5	3
<b>Total</b>	<b>878</b>	<b>134</b>	<b>142</b>	<b>52</b>	<b>49</b>	<b>34</b>

Sources: Ministry of Education EMIS 2008/2009, UNICEF Education Programme and Democratic Governance monitoring unit

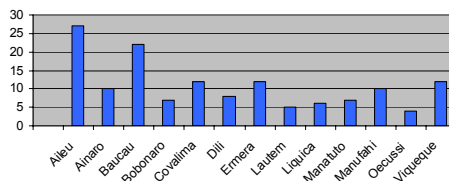
Number of Primary Schools per District



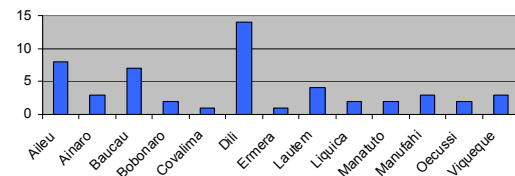
Number of private Primary Schools per District



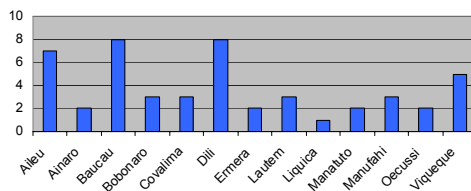
Number of Pre-Secondary Schools per District



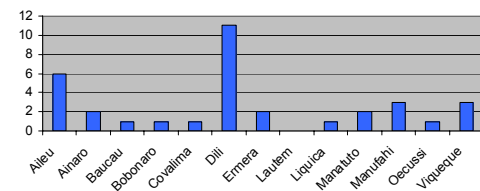
Number of Pre- Private Secondary Schools per District



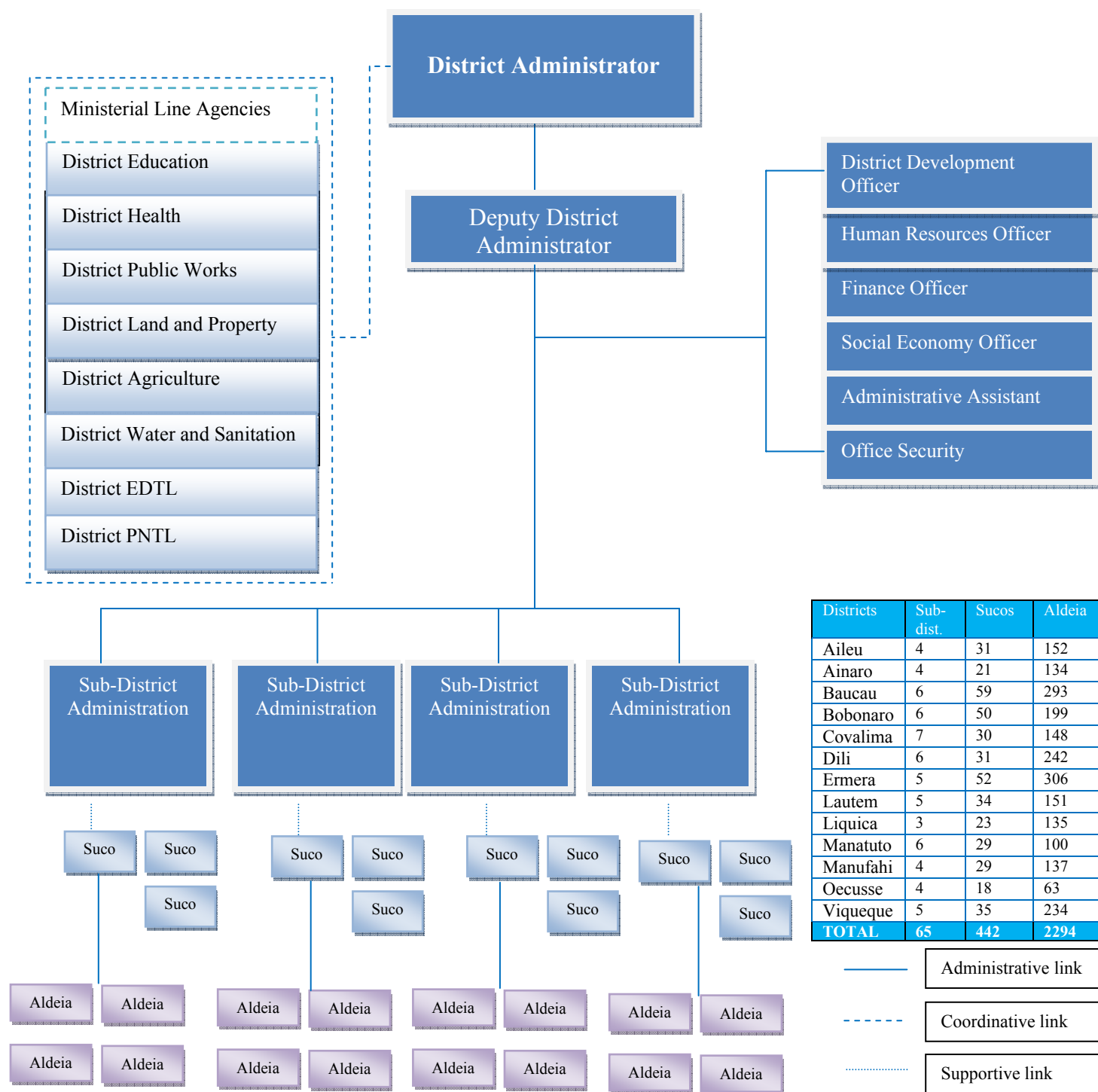
Number of Secondary Schools per District



Number of Private Secondary Schools



## Annex 04: District Administration Structure



Note: 1- The numbers of district sectoral offices (ministerial line agencies) are less or more depending on government's decision which is mainly based on population of district and frequency of public demand on those services.

2. The number of sub-districts, Sucos and Aldeia are different from district to district. Please refer the adjacent table to find the exact number of sub-districts, Sucos and Aldeia associated with each district. The Constitution of Timor-Leste has not categorized the Sucos and Aldeia as local government units. However, the Ministry of State Administration and Territorial Management has a separate directorate DNAAS to support Suco administration.



## Annex 05: Distribution of Civil Servants (Permanent\*\*) by Districts

Number of Permanent Civil Servant in Districts as of January 2011																																							
Districts				Office of President	Court of Appeal	National Parliament	Office of Prime Minister	Council of Ministers	SoS Youth and Sports	SoS Natural Resources	SoS Energy Policy	SoS Voc. Training and Employment	SoS Promotion of Equality	Ministry of Defence and Security	SoS Security	Ministry of Foreign Affairs	Ministry of Finance	Ministry of Justice	Ministry of Health	Ministry of Education	Ministry of State Administration	Ministry of Economy and Development	Ministry of Social Solidarity	Ministry of Infrastructure (MI)	MI-SoS Public Works	MI-SoS Transport and Communication	MI-SoS Electricity, Water	Ministry of Tourism	Ministry of Agriculture	Office of Prosecutor General	CNE	PDHJ (Ombudsman)	Anti Corruption Commission	Civil Service Commission	TOTAL Civil Servant	*Population per Civil Servant (Permanent)			
Aileu	T	0	0	0	0	0	0	0	0	0	0	0	0	0	31	0	0	0	58	351	17	0	0	0	0	0	0	0	1	0	0	0	0	0	0	458	1 to 99		
	F	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	23	92	1	0	0	0	0	0	0	0	0	0	0	0	0	0	116				
	M	0	0	0	0	0	0	0	0	0	0	0	0	0	0	31	0	0	0	35	259	16	0	0	0	0	0	0	0	1	0	0	0	0	0	342			
Ainaro	T	0	0	0	0	0	0	1	0	0	0	0	0	0	9	0	0	3	76	281	18	0	0	0	0	0	0	0	0	0	0	0	0	0	388	1 to 153			
	F	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	23	110	1	0	0	0	0	0	0	0	0	0	0	0	0	0	135				
	M	0	0	0	0	0	0	1	0	0	0	0	0	0	9	0	0	2	53	171	17	0	0	0	0	0	0	0	0	0	0	0	0	0	253				
Baucau	T	0	12	0	0	0	0	0	0	0	0	0	0	0	32	0	0	25	228	758	25	0	0	0	0	0	0	0	0	0	0	0	0	0	1080	1 to 103			
	F	0	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	88	219	3	0	0	0	0	0	0	0	0	0	0	0	0	0	316				
	M	0	9	0	0	0	0	0	0	0	0	0	0	0	32	0	0	22	140	539	22	0	0	0	0	0	0	0	0	0	0	0	0	0	764				
Bobonaro	T	0	0	0	0	0	0	0	0	0	0	0	0	0	9	0	0	0	77	548	24	0	0	0	0	0	0	0	0	0	0	0	0	0	658	1 to 136			
	F	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	29	77	0	0	0	0	0	0	0	0	0	0	0	0	0	0	106				
	M	0	0	0	0	0	0	0	0	0	0	0	0	0	9	0	0	0	48	471	24	0	0	0	0	0	0	0	0	0	0	0	0	0	552				
Covalima	T	0	4	0	0	0	0	0	0	0	0	0	0	0	9	0	0	3	97	448	29	0	0	0	0	0	0	0	0	3	0	0	0	0	593	1 to 101			
	F	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	34	86	1	0	0	0	0	0	0	0	0	0	0	0	0	0	122				
	M	0	4	0	0	0	0	0	0	0	0	0	0	0	9	0	0	2	63	362	28	0	0	0	0	0	0	0	0	3	0	0	0	0	471				
Dili	T	49	26	34	23	153	22	0	51	0	37	491	64	415	344	542	1780	167	35	50	5	139	222	492	0	287	1	0	9	42	5480	1 to 42							
	F	19	7	11	4	34	8	0	7	0	15	30	22	96	67	233	659	36	4	10	1	20	42	40	0	29	1	0	3	17	1415								
	M	30	19	23	19	119	14	0	44	0	22	461	42	319	277	309	1121	131	31	40	4	119	180	452	0	258	0	0	6	25	4065								
Ermera	T	0	0	0	0	0	1	0	0	0	0	0	0	0	8	0	0	49	75	535	24	0	0	0	0	0	0	0	0	0	0	0	0	0	692	1 to 165			
	F	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	15	34	147	2	0	0	0	0	0	0	0	0	0	0	0	0	0	198				
	M	0	0	0	0	0	1	0	0	0	0	0	0	0	8	0	0	34	41	388	22	0	0	0	0	0	0	0	0	0	0	0	0	0	494				
Lautem	T	0	0	0	0	0	2	0	0	0	0	0	0	0	8	0	0	3	86	412	23	0	0	0	0	0	0	0	0	0	0	0	0	0	534	1 to 112			
	F	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	30	56	1	0	0	0	0	0	0	0	0	0	0	0	0	0	87				
	M	0	0	0	0	0	2	0	0	0	0	0	0	0	8	0	0	3	56	356	22	0	0	0	0	0	0	0	0	0	0	0	0	0	447				
Liquica	T	0	0	0	0	0	0	0	0	0	0	0	0	0	9	0	0	2	58	344	16	0	0	0	0	0	0	0	0	0	0	0	0	0	429	1 to 147			
	F	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	20	75	2	0	0	0	0	0	0	0	0	0	0	0	0	0	97				
	M	0	0	0	0	0	0	0	0	0	0	0	0	0	9	0	0	2	38	269	14	0	0	0	0	0	0	0	0	0	0	0	0	0	332				
Manatuto	T	0	0	0	0	0	0	0	0	0	0	0	0	0	9	0	0	2	82	255	23	0	0	0	0	0	0	0	21	0	0	0	0	0	392	1 to 110			
	F	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	33	75	2	0	0	0	0	0	0	0	3	0	0	0	0	0	114				
	M	0	0	0	0	0	0	0	0	0	0	0	0	0	9	0	0	1	49	180	21	0	0	0	0	0	0	0	18	0	0	0	0	0	278				
Manufahi	T	0	0	0	0	0	0	0	0	0	0	0	0	0	9	0	0	3	76	353	19	0	0	0	0	0	0	0	0	0	0	0	0	0	460	1 to 106			
	F	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	31	90	1	0	0	0	0	0	0	0	0	0	0	0	0	0	122				
	M	0	0	0	0	0	0	0	0	0	0	0	0	0	9	0	0	3	45	263	18	0	0	0	0	0	0	0	0	0	0	0	0	0	338				
Oecusse	T	0	2	0	0	0	1	0	0	0	0	0	0	0	12	0	0	9	75	321	20	0	0	0	0	0	0	0	0	0	0	0	0	0	440	1 to 150			
	F	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	23	77	1	0	0	0	0	0	0	0	0	0	0	0	0	0	101				
	M	0	2	0	0	0	1	0	0	0	0	0	0	0	12	0	0	9	52	244	19	0	0	0	0	0	0	0	0	0	0	0	0	0	339				
Viqueque	T	0	0	0	0	0	1	0	0	0	0	0	0	0	8	0	0	2	105	519	28	0	0	0	0	0	0	0	0	0	0	0	0	0	663	1 to 105			
	F	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	31	100	3	0	0	0	0	0	0	0	0	0	0	0	0	0	136				
	M	0	0	0	0	0	1	0	0	0	0	0	0	0	7	0	0	1	74	419	25	0	0	0	0	0	0	0	0	0	0	0	0	0	527				
Out of country	T	0	0	0	0	0	0	0	0	0	0	0	0	0	22	0	0	0	38	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	60				
	F	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	11	0	0	0	0	0	0	0	0	0	0	0	0	0	0	11					
	M	0	0	0	0	0	0	0	0	0	0	0	0	0	22	0	0	0	27	0	0	0	0	0	0	0	0	0	0	0	0	0	0	49					
ERROR	T	1																																	1				
	F	1																																	1				
	M	0																																	0				
TOTAL	T	1	49	44	54	75	153	28	13	15	56	19	37	686	76	415	449	1677	6905	433	60	69	5	139	222	492	41	333	31	2	9	2	44	12634	1 to 84				
	F	1	19	10	20	21	34	8	2	6	9	12	15	38	26	96	89	643	1863	54	9	15	1	20	42	40	10	32	10	0	3	1	19	3168					
	M	0	30	34	34	54	119	20	11	9	47	7	22	648	50	319	360	1034	5042	379	51	54	4	119	180	452	31	301	21	2	6	1	25	9466					

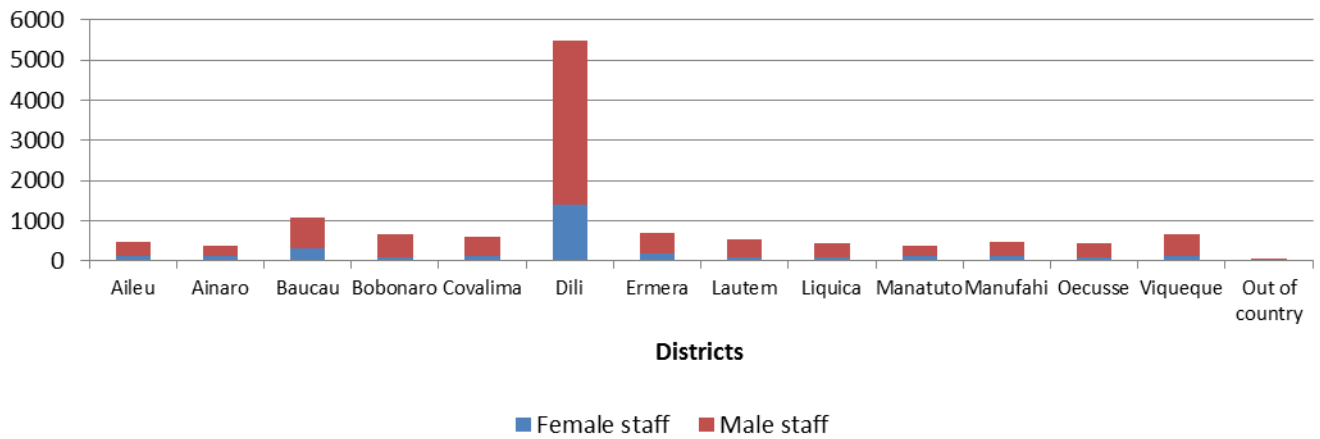
Population data as of National Census 2010, National Directorate for Statistics, Ministry of Finance

Source: Personnel Management Information System, Support to Civil Service Reform, December 2010

\*Note: The population figure has been taken as of 2010 from Department of National Statistics Timor-Leste

\*\* There are **14,816 temporary** civil servants according to PMIS data on January 2011. They are categorized as director, senior management, administration staff and assistant.

### Number of Permanent Civil Servants by District January 2011



Note: There are 14,816 temporary civil servants according to PMIS data on January 2011.

## Annex 06: District Level Programs

\$65 million from the Infrastructure Fund is allocated to the MDG Suco program in 2011 to provide 11,140 houses across the Nation. Five new homes will be built in each of Timor-Leste's 2,228 Aldeia (hamlets) this year with the goal to improve the living conditions of over 55,000 vulnerable families in rural areas by the end of 2015. Other works under the MDG Suco Program will include small-scale infrastructure in solar power, water and sanitation, and roads in addition to other community based works.

The Decentralized Development Program (PDD) allocates \$15.5 million at the Aldeia, Suco and sub-district level and \$28.8 million at the district level to develop local business and engage rural communities in the development process. Programs such as the Decentralized Development Program (PDD) and the MDG Suco Program are innovative modalities for more equitable development of rural areas while giving direct ownership to the citizenry to rebuild their communities.

However, the district projects budgeted in 2010 is still continuing in districts and they are summarized as follows:

### A: Local Development Program

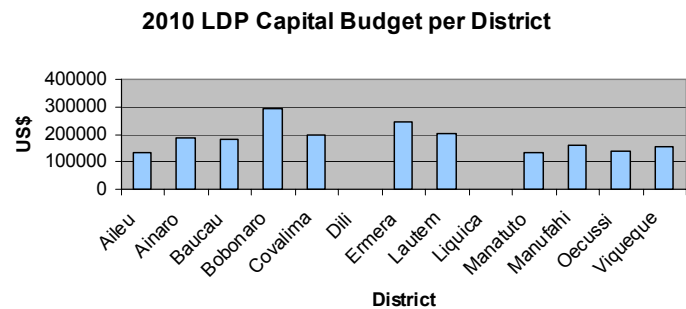
The Local Development Programme (LDP) is a pilot programme that is testing decentralization models in order to establish a local governance system that is effective, transparent and responsive to community needs, with the support of UNCDF, UNDP, Norwegian Embassy and Irish Aid.

The LDP pilot was gradually established in order to provide lessons based on practical experience that will help in the national debate about decentralization. In order to test different possibilities for decentralization, the Ministry of State Administration and Territorial Management (MSATM) begun piloting two models of local governance. The first pilot model began in Bobonaro in 2005 and has since expanded to Lautem, Aileu and Manatuto. A second pilot model started in 2008 in the districts of Baucau, Ainaro, Manufahi and Covalima. In 2010, five new districts were incorporated in the LDP as Dili, Ermera, Liquica, Oecusse and Viqueque, totalizing the 13 Districts throughout the territory. The key purpose was to pilot new procedures applicable to local planning, budgeting, procurement, implementation and decision-making on service delivery. In 2010 Local Assemblies successfully implemented and monitored 141 small-scale projects with a total budget of \$ 2 million, and an average budget per project of US\$ 14,319.

All the trends reflect autonomous decisions of the Local Assemblies, where representatives of the Suco Council play an active role. A joint assessment team will conduct a Minimum Conditions Evaluation to assess the management of projects implemented by Local Assemblies, measuring accountability, transparency and local contributions made to the projects. The Minister Arcangelo Leite has announced the 2011 allocation of the Local Development Fund as US\$ 3.5 million. Moving toward a more integrated approach for the project planning and implementation, new LDP-DDP regulations are expected to be finalized and launched soon, with the objective to harmonize the local governance projects mechanism. The new regulations are intended to respond to the call for a simplification of the planning and submission procedures expressed by the local communities. (Source: *Local Governance Monthly Bulletin, Vol III, 8<sup>th</sup> Edition*).

### MSATM 2010 Budget Allocation for the Local Development Programme

District	Capital Budget (US\$)
Aileu	133,000.00
Ainaro	187,000.00
Baucau	181,346.40
Bobonaro	293,000.00
Covalima	196,000.00
Dili <sup>9</sup>	-
Ermera	247,972.80
Lautem	202,000.00
Liquica <sup>13</sup>	-
Manatuto	135,000.00
Manufahi	158,002.00
Oecusse	138,278.40
Viqueque	157,077.60
<b>Total</b>	<b>2,028,677.20</b>



**Sources:** MSATM Local Governance Monthly Bulletin January 2010 Vol. III Ed. I and MSATM brochure "Raising Our Hands for Our Development".

## B: Decentralized Development Package

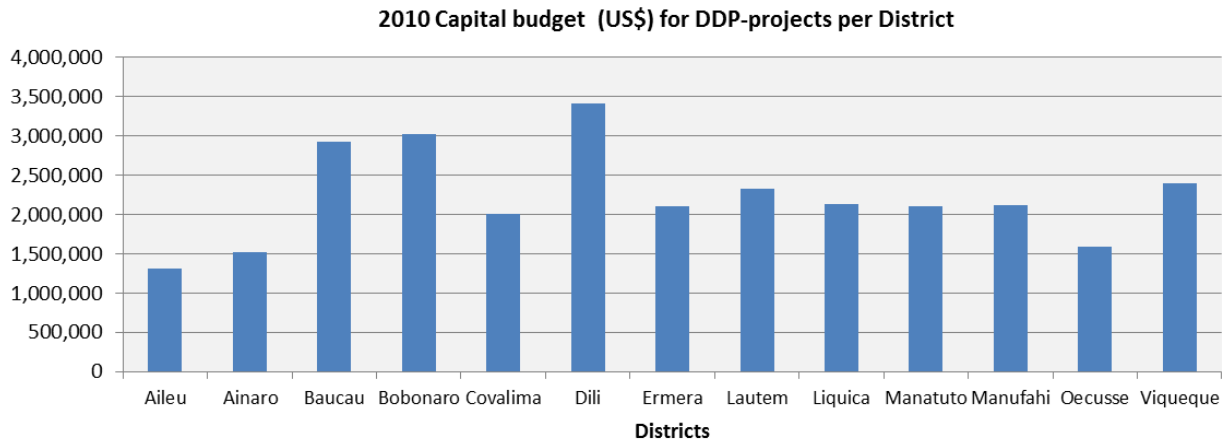
The Decentralization Development Package (DDP) is based on the Decree-Law 2/2010, of 18 February 2010, which approves special procedures for civil construction works of up to USD250000 to local companies based in the sub-districts. Rectified state budget assigned USD 31.356 million to DDP by relocating the budget previously attached to line ministries under capital investments in districts. Ministry of State Administration and Territorial Management is the responsible ministry to implement about 325 projects under DDP in all 13 districts. All the projects were planned and budgeted by the central government. District Administrations are given responsibility to administer and coordinate projects.

### Projects under Decentralized Development Package (DDP) 2010

Districts	Projects	Amount (US\$)
Aileu	16	1,319,762
Ainaro	22	1,522,463
Baucau	31	2,921,419
Bobonaro	34	3,024,214
Covalima	26	2,003,699
Dili	31	3,407,731
Ermera	25	2,099,898
Lautem	27	2,335,537
Liquica	23	2,127,668
Manatuto	22	2,105,069
Manufahi	23	2,120,706
Oecusse	23	1,593,060
Viqueque	22	2,399,575
<b>Total</b>	<b>325</b>	<b>28,980,801</b>

Source: Ministry of State Administration and Territorial Management, September 2010

<sup>9</sup> "Dili and Liquica will not receive funds from the State budget during 2010 but instead will use the regular budget to support activities for the establishment of the Sub district Development Commission and the District Assemblies." MSATM Local Governance Monthly Bulletin January 2010 Vol III Ed. I



In accordance with the Decree-Law No. 2/2010 it is necessary for the government to establish procedures for the implementation of a Decentralization Development Package as follows:

**Procedures at the National Level:** Line ministries will prepare a list of small and medium works to be carried out in each District. Each ministry will also prepare the respective estimate of costs, specifications and design of projects to be handed over to each district. Line Ministries or their decentralized services, together with the Task force Team shall ensure that JDTs execute construction works in accordance with the specification, design, schedule and cost of each project

**Role of the Ministry of Finance:** The National Treasury Directorate will transfer the Decentralized Development Package (DDP) Fund to a specific bank account in accordance with the allocation to each district determined by the Ministry of State Administration and Territorial Planning (MAEOT) and also in accordance with the budget approved by National Parliament. The Ministry of Finance can provide technical assistance to the District Treasury Administration (DTA) to manage the Decentralized Development Fund. The ministry shall receive financial reports from the district on the progress of the DDP.

**Role of the Task Force Team:** The TFT shall perform the following core functions: Provide assistance to local authorities so they are well informed about Decree Law No. 2/2010. Provide assistance to District Administrators to disseminate information in the districts and organize meetings with the aim of registering companies that are based in the district. Provide assistance to the JDTs to determine the admissibility and classification of companies in accordance with the established provisions. Provide assistance to the establishment and functioning of all Joint District Teams. Provide assistance to line ministries to produce a list of small and medium works less than US\$ 250,000 to be put to tender during the 2010 financial year. This shall include estimated costs, technical specifications of projects, design and work schedule. Provide assistance to the JDTs to select companies in accordance with criteria and procedures established in Decree-Law No. 2/2010. In addition, also support JDTs with the procurement process. Ensure that the Treasury Directorate, Ministry of Finance, can transfer DDP funds to the specific bank account for each district

**Role of the Ministry of State Administration and Territorial Planning:** Prepare CPVs (Commitment & Payment Vouchers) for each district to allocate DDP Funds to the appropriate bank account in each district, through the Treasury Directorate, Ministry of Finance. Provide assistance to the JDT and TFT to execute the DDP. Facilitate and ensure that the JDT applies the rules of the LDP (Local Development Plan) in the execution of the DDP.

**Award of civil construction works by the Joint District Team:** Rules on the award of civil construction works to up to US \$250,000 are subject to Decree-Law No. 2/2010, 18 February. The JDT can decide to hand over some construction works of US \$ 50,000 or less to be managed by the village or community. These construction works are categorized as work that is technically uncomplicated, not requiring specialized workers or equipment. In such cases the JDT will use the LDP community contract guidelines to execute these construction works. After the award of works, the JDT will apply the LDP financial regulations.

## **C: Suco Development Plan**

Suco Development Plan is the participatory proposals prepared by each Suco based on their needs, problems and opportunities. During the months of February to July 2010, all Suco Chiefs were trained on participatory development planning by the National Directorate of Local Development and Territorial Planning of the Ministry (MSATM). In this regard a training manual was prepared with the help of EU-GTZ RDPII and LGSP/UNCDF-UNDP. The trained Suco Chiefs facilitated planning in their Sucos with the participation of Suco communities. The field staff (international UNVs and Regional-NPOs) of Democratic Governance Support Unit assisted the Suco Council members to encourage women participation in the planning process in identifying community needs and prioritizing them. National Directorate of Local Development and Territorial Planning of Ministry of State Administration and Territorial Management (MSATM) started compiling Suco plans prepared by 442 Suco communities. On an average a Suco plan has 25 priority proposals (for one to five years without budget estimation) on the sectors of health, water and sanitation, education, agriculture, environment, infrastructure and social security. Once the Suco plans are compiled, the Ministry will review them based on similar proposals from more than one Suco and compile them as one plan.

## **Annex 07: Laws and Decree-Laws related to Local Governance**

1. [Decree Law No. 6/2008](#) of 5 March: Organic Structure of the Ministry of State Administration and Territorial Planning.  
Please note that this Decree Law has been modified by the [Decree-Law 36/2008](#) of 22 October 2008
2. National Parliament [Law No. 3/2009](#) of 8 July: Community Leaderships and their Election.
3. National Parliament [Law No. 11/2009](#) of 7 October: Territorial Administrative Division. This law establishes the Local Government units, i.e. the municipalities
4. [Decree Law No. 2/2010](#), of 18 February: Special procedures for the assignment of civil construction work up to US \$250,000 to local companies based in the sub-districts.

Note: all links are Laws/Decree Laws in Portuguese language.

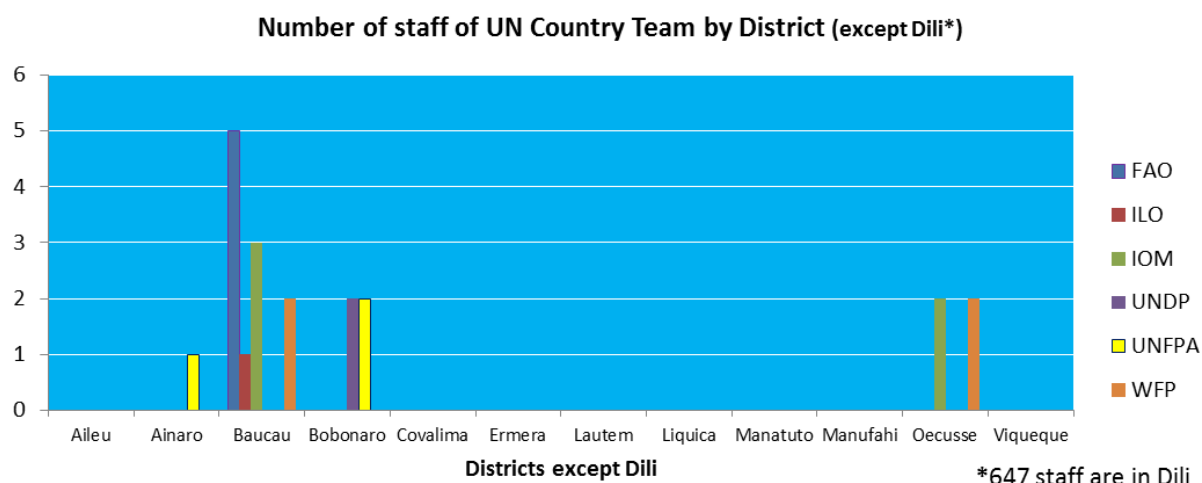
## Annex 08: UN in Districts

### UN Country Team in the Districts: Distribution of staff by districts (as of January 2011)

	District	Staff of UN Country Team*						UNCT Staff in Dili	TOTAL
		FAO	ILO	IOM	UNDP	UNFPA	WFP		
1	Aileu	0	0	0	0	0	0		0
2	Ainaro	0	0	0	0	1	0		1
3	Baucau	5	1	3	0	0	2		11
4	Bobonaro	0	0	0	2	2	0		4
5	Covalima	0	0	0	0	0	0		0
6	Dili	N/A	N/A	N/A	N/A	N/A	N/A	647	647
7	Ermera	0	0	0	0	0	0		0
8	Lautem	0	0	0	0	0	0		0
9	Liquica	0	0	0	0	0	0		0
10	Manatuto	0	0	0	0	0	0		0
11	Manufahi	0		0	0	0	0		0
12	Oecusse	0	0	2	0	0	2		4
13	Viqueque	0	0	0	0	0	0		0
	<b>TOTAL</b>	<b>5</b>	<b>1</b>	<b>5</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>647</b>	<b>667</b>

\*Data from UNESCO, UNHCR, UNIDO, UNICEF and UNOPS are still to be received.

N/A: Data not available for Dili based staff from individual UN agency, funds and programmes, however total staff in Dili has been 647

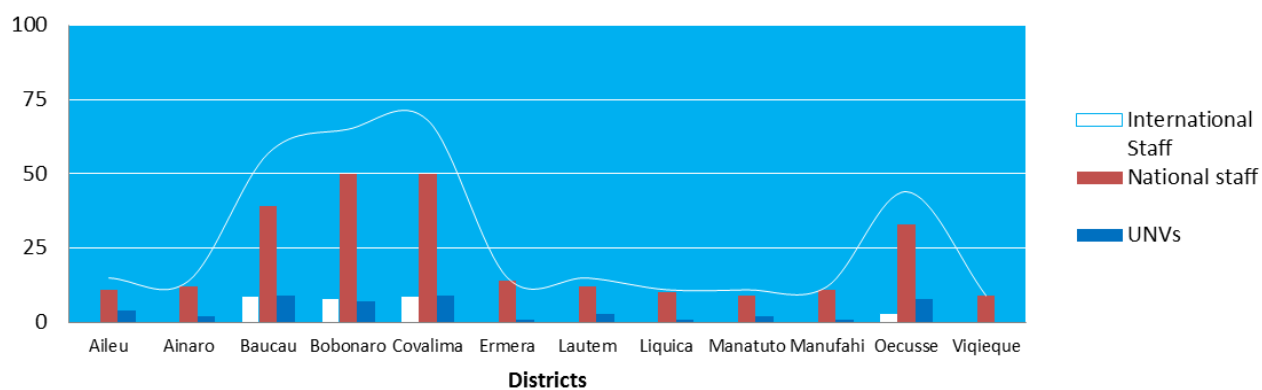




**UNMIT Staff\* in the districts, as of December 2010**

	Districts	International Staff	National staff	UNVs	Total
1	Aileu	0	11	4	15
2	Ainaro	0	12	1	14
3	Baucau	9	39	9	57
4	Bobonaro	8	50	7	65
5	Covalima	9	50	8	68
6	Dili	313	630	112	1070
7	Ermera	0	14	1	15
8	Lautem	0	12	3	15
9	Liquica	0	10	1	11
10	Manatuto	0	9	2	11
11	Manufahi	0	11	1	12
12	Oecusse	3	33	7	43
13	Viqueque	0	9	0	9
	<b>Total</b>	<b>342</b>	<b>890</b>	<b>157</b>	<b>1389</b>

\*\*MLG, UNPOL and FPU are not included

**UNMIT staff in Districts (except Dili\*)**

\*Dili has 1070 UNMIT staff

## Annex 09: Programmes of UN Country Team in the Districts

### Aileu

Organization	Programmes/Projects/Activities
<b>FAO</b>	Agriculture and Food Security, Labor & Income Generation, Pro Poor Policy Advice Education Environment and Energy
<b>DESA</b>	Rural Development
<b>ILO</b>	Labor & Income Generation, Rural Development, Gender Equality, HIV-AIDS Infrastructure Development
<b>UNFPA</b>	Population and Housing Census 2010: Collection of Census questionnaires and planning for the Post Census Enumeration Survey (PES) to evaluate the quality of the census. Reproductive Health Family Planning Safe Motherhood including Basic EMOC Gender Based Violence Programme
<b>UNICEF</b>	Maternal and Child Health, Nutrition, HIV/AIDS, Child Friendly School (Ecolab Foun), Life skills based education for adolescents & youth, Non formal education Adolescent & Youth participation (Youth Parliament), Sanitation and hygiene promotion, Family latrine promotion & construction, Community water supply system construction/rehabilitation, Birth registration, Child Protection Network
<b>UN WOMEN</b>	Increase women's political participation through advocacy, capacity building and M&E. Partner local NGO is HAFOTI.
<b>WFP</b>	Maternal Child and Health Nutrition (MCHN), School Feeding Programme Promoting Sustainable Food and Nutrition Security, Logistic Special Operation: Infrastructure Augmentation (store rooms) MoH, Logistic Special Operation: Infrastructure Survey (access roads + warehouses + school and health center store rooms) MoE, MoH
<b>UNCDF/ UNDP</b>	Local Development Program (LDP) Major Activities: Support District Assembly (DA) on preparation of bidding documents for LDP project tenderization Support District Assembly (DA) on procurement & contracting process Support District Assembly (DA) for the implementation of LDP project Observing the finance report meeting

### Ainara

Organization	Programmes/Projects/Activities
<b>DESA</b>	Water and Sanitation, Environment and Energy, Infrastructure Development Government
<b>FAO</b>	Agriculture and Food Security, Labor & Income Generation, Pro Poor Policy Advice Education, Environment and Energy
<b>ILO</b>	Labor & Income Generation, Rural Development, Gender Equality, HIV-AIDS Infrastructure Development
<b>UNEST</b>	Ainara District Resource Centre – Institutional capacity building for the political parties
<b>UNFPA</b>	Population and Housing Census 2010: Collection of Census questionnaires and planning for the Post Census Enumeration Survey (PES) to evaluate the quality of the census. Reproductive Health Family Planning Provision of Basic and comprehensive EMOC with the presence of UNFPA supported OB GYN

	Specialist at Maubisse Referral Hospital Gender Based Violence Programme Family Planning, Gender Based Violence Programme
<b>UNICEF</b>	Maternal and Child Health, Nutrition, HIV/AIDS, Child Friendly School (Escola Foun), Life skills based education for adolescents & youth, Non formal education Adolescent & Youth participation (Youth parliament & Student Councils), Child Protection Network
<b>WFP</b>	Maternal Child and Health Nutrition (MCHN), School Feeding Programme. Logistic Special Operation: Supply and Logistics Capacity building MTCI in Maubisse, Logistic Special Operation: IT commodity Tracking Systems MTCI in Maubisse, Logistic Special Operation: Infrastructure Augmentation (store rooms) MoH, Logistic Special Operation: Infrastructure Survey (access roads + warehouses + school and health center store rooms) MoE, MoH

## **Baucau**

<b>Organization</b>	<b>Programmes/Projects/Activities</b>
<b>FAO</b>	Food Security Project in Baucau (OSRO/TIM/801/SPA) the followings were the activities: - Completed home gardening program: ended to distribute vegetable seeds to households. This package support used to be distribution of varieties of seeds and saplings like mustard, water- convolvulus, long beans, eggplants, bitter melon and tomatoes. - training to farmers on how to make compost and organic pesticide - Completed and ended rice farming training - In cooperation with district Agriculture Office, a team of FAO monitored post-flooding damages in the area of agriculture.
<b>ILO</b>	Labor & Income Generation, Rural Development, Gender Equality, HIV-AIDS Infrastructure Development
<b>IOM</b>	Human Trafficking Programme
<b>UNDP</b>	Conducted need assessment in court, prosecution, public defenders and police. Notification support with court, prosecution, public defenders and police. Planned upcoming event on socialization of Law related to justice to community leaders.
<b>UNEST</b>	Baucau District Resource Centre – Institutional capacity building for the political parties Support to STAE and CNE
<b>UNFPA</b>	Population and Housing Census 2010: Collection of Census questionnaires and planning for the Post Census Enumeration Survey (PES) to evaluate the quality of the census. Reproductive Health, Family Planning, Safe Motherhood including Basic EMOC Gender Based Violence Programme
<b>UNICEF</b>	Child (0-5 years of age) registration programme, Food Security and malnutrition awareness program to Suco Chiefs, civil servants, civil societies and media, Maternal and Child Health, Nutrition, HIV/AIDS, Child Friendly School (Escola Foun), Life skills based education for adolescents & youth; Non formal education, Adolescent & Youth participation (Youth parliament & Student Councils), Child Protection Network.
<b>WFP</b>	School Meal program and distributed 10 stoves to schools, Training on nutrition program, Mother and Child Health care (Timor Vita) activities in 6 sub-districts covering 22 centres, Food for work program in Bucoli, Food security programme (monthly market price survey)
<b>UNCDF/ UNDP</b>	Local Development Program (LDP) Major Activities: Support District Assembly on preparation of bidding documents for LDP project tenderization Support District Assembly on procurement & contracting process Support District Assembly for the implementation of LDP project Observing the finance report meeting UNDP-Justice support, guest house for public defenders, helped 11 notifications in Baucau, Lautem and Viqueque for prosecution in Baucau Court. Providing printing facility to PNTL, logistic support to judge, building capacity of national counterparts.

## **Bobonaro**

Organization	Programmes/Projects/Activities
<b>FAO</b>	Agriculture and Food Security, Labor & Income Generation, Pro Poor Policy Advice Education, Environment and Energy
<b>ILO</b>	Labor & Income Generation, Rural Development, Gender Equality, HIV-AIDS Infrastructure Development
<b>IOM</b>	Prevention of Human Trafficking Programme, organize awareness raising training
<b>UNDP</b>	Training for political parties
<b>UNEST</b>	Provided logistics support to STAE Bobonaro by transporting all the voters' materials to and from to all the Sucos and communities where needed. Conducted computers trainings to the 16 political parties' members Bobonaro District Resource Centre – Institutional capacity building for the political parties Support to STAE and CNE
<b>UNFPA</b>	Population and Housing Census 2010: Collection of Census questionnaires and planning for the Post Census Enumeration Survey (PES) to evaluate the quality of the census. Reproductive Health Family Planning Safe Motherhood including EMOC Gender Based Violence Programme
<b>UNICEF</b>	Child (0-5 years of age) registration programme, Maternal and Child Health, Nutrition, HIV/AIDS, Child Friendly School (Escola Foun), Life skills based education for adolescents & youth, Non formal education Adolescent & Youth participation (Youth parliament & Student Councils), Community Radio & Programme broadcasts, Child Protection Network
<b>UN WOMEN</b>	Capacity building on peace elements and economic empowerment. Provision of support services to Sexual and Gender-based Violence (SGBV) victims: Psychosocial support ; Life skills training, Coordinate the transition from community established and operated referral networks (including shelters, transit houses, etc.) to be government operated. Working with partner NGOs: Asia Pacific Support Collective- Timor Leste (APSC-TL), APSCTL , Fokupers Asosiasaun Mane Kontra Violensia (AMKV)
<b>WFP</b>	Maternal Child and Health Nutrition (MCHN), School Feeding Programme Cash and Voucher, Logistic Special Operation: Supply and Logistics Capacity building MTCI in Maliana, Logistic Special Operation: IT commodity Tracking Systems MTCI in Maliana, Logistic Special Operation: Infrastructure Augmentation (store rooms) MoH, Logistic Special Operation: Infrastructure Survey (access roads + warehouses + school and health center store rooms) MoE, MoH, Biogas and Fuel Efficient Stove project for School Feeding
<b>UNCDF/ UNDP</b>	Local Development Program (LDP) Major Activities: Support District Assembly (DA) on preparation of bidding documents for LDP project tenderization Support District Assembly (DA) on procurement & contracting process Support District Assembly (DA) for the implementation of LDP project Observing the finance report meeting

## Covalima

Organization	Programmes/Projects/Activities
<b>DESA</b>	Water and Sanitation, Environment and Energy, Infrastructure development Government
<b>FAO</b>	Agriculture and Food Security, Labor & Income Generation, Pro Poor Policy Advice Education, Environment and Energy

<b>ILO</b>	Labor & Income Generation, Rural Development, Gender Equality, HIV-AIDS Infrastructure Development
<b>UNDP</b>	Justice Programme
<b>UNFPA</b>	Population and Housing Census 2010: Collection of Census questionnaires and planning for the Post Census Enumeration Survey (PES) to evaluate the quality of the census. Reproductive Health Family Planning Safe Motherhood including EMOC Gender Based Violence Programme
<b>UNICEF</b>	Child (0-5 years of age) registration programme, Maternal and Child Health, Nutrition, HIV/AIDS, Child Friendly School (Escola Foun), Life skills based education for adolescents & youth, Non formal education Adolescent & Youth participation (Youth Parliament), Child Protection Network
<b>UN WOMEN</b>	Capacity building on peace elements and economic empowerment. Provision of support services to Sexual and Gender-based Violence (SGBV) victims: Psychosocial support; Life skills training, Coordinate the transition from community established and operated referral networks (including shelters, transit houses, etc.) to be government operated. Working with partner NGOs: Asia Pacific Support Collective- Timor Leste (APSC-TL), APSCTL , Fokupers Asosiasaun Mane Kontra Violensia (AMKV)
<b>WFP</b>	Maternal Child and Health Nutrition (MCHN), School Feeding Programme, Logistic Special Operation: Supply and Logistics Capacity building MTCI, Logistic Special Operation: IT commodity Tracking Systems MTCI, Logistic Special Operation: Infrastructure Augmentation (store rooms) MoH, Logistic Special Operation: Infrastructure Survey (access roads + warehouses + school and health center store rooms) MoE, MoH
<b>UNCDF/ UNDP</b>	Local Development Program (LDP) Major Activities: Support District Assembly (DA) on preparation of bidding documents for LDP project tenderization Support District Assembly (DA) on procurement & contracting process Support District Assembly (DA) for the implementation of LDP project Observing the finance report meeting

## Dili

Organization	Programmes/Projects/Activities
<b>FAO</b>	Agriculture and Food Security, Labor & Income Generation, Pro Poor Policy Advice Education, Environment and Energy
<b>ILO</b>	Labor & Income Generation, Rural Development, Gender Equality, HIV-AIDS Infrastructure Development
<b>IOM</b>	Human Trafficking Programme Disaster Risk Reduction Enhanced Migration Management Enhanced Stability through Sustainable Reintegration of IDPs
<b>DESA</b>	Rural Development
<b>UNESCO</b>	Education, Culture, Media/Communication and Information, Science (Education and Policy)
<b>UNEST</b>	Support to STAE and CNE, STAE started the “Exhibition and Challenge” process. Between June 1 until June 12, voters had the chance to verify their information and make complain/s to change the data in case any mistake was found.
<b>UNFPA</b>	Population and Housing Census 2010: Collection of Census questionnaires and planning for the Post Census Enumeration Survey (PES) to evaluate the quality of the census. Receiving and storage of census instruments Verification of census questionnaires and compilation of preliminary results Reproductive Health including RH/FP commodities Family Planning

	Safe Motherhood including Basic and Comprehensive EMOC Support Sharis Haburas Comunidade(SHC) for the project on HIV in Prison Gender Based Violence Programme, Facilitation of emergency medical, psycho-social, shelter and trauma counseling Legal support and accompaniment to Court for survivors of gender-based violence. Working together with Marie Stopes International Timor Leste, Alola Foundation, Clinic Café Timor, CARITAS Diocese Dili, Fundacao Timor Hari'I, Pradet Timor Lorosae, JSMP/Victim Support Services, Fokupers
<b>UNICEF</b>	Child (0-5 years of age) registration programme, Maternal and Child Health, Nutrition, HIV/AIDS, Child Friendly School (Escola Foun), Life skills based education for adolescents & youth, Non formal education Adolescent & Youth participation (Youth parliament & Student Councils), Child Protection Network, Community Radio & Programme broadcasts
<b>UN WOMEN</b>	Encouraging Women's Political Participation, GRB, VAW/DV law. Working with Rede Feto Secretariat and its members, Women's Wings Political Parties, Rede Feto, FOKUPERS, FKSH, FONGTIL and LUTA HAMUTUK, Rede Feto, FKSH, and FONGTIL
<b>WFP</b>	Maternal Child and Health Nutrition (MCHM) School Feeding Programme Logistic Special Operation: Supply and Logistics Capacity building MTCI and MSS Logistic Special Operation: Infrastructure Augmentation (warehouses) MSS Logistic Special Operation: IT commodity Tracking Systems MTCI Logistic Special Operation: Supply and Logistics Capacity building MoE Logistic Special Operation: Infrastructure Augmentation (store rooms) MoH Logistic Special Operation: Infrastructure Survey (access roads + warehouses + school and health center store rooms) MoE, Mo
<b>UNCDF/ UNDP</b>	Local Development Program (LDP) Major Activities: Support District Assembly (DA) on 2011 LDP planning process Support District Assembly (DA) on finalization of Action Annual Plan (AAP), Trimester Report Matrix (TRM)

## **Ermera**

<b>Organization</b>	<b>Programmes/Projects/Activities</b>
<b>FAO</b>	Agriculture and Food Security, Labor & Income Generation, Pro Poor Policy Advice Education, Environment and Energy
<b>ILO</b>	Coordination among UNDP, UNICEF, UNFPA, WFP, FAO and ILO in Atsabe and Letefoho Sub – Districts in Ermera Labor & Income Generation, Rural Development, Gender Equality, HIV-AIDS
<b>UNDP</b>	Project Officer of COMPASIS conducted series of meetings with the various departments in the district to coordinate the implementation of COMPASIS projects. In Self Help Groups (SHG) have been facilitated to implement poverty reduction programs in Sucos of Letefoho and Atsabe.
<b>UNFPA</b>	Population and Housing Census 2010: Collection of Census questionnaires and planning for the Post Census Enumeration Survey (PES) to evaluate the quality of the census. Reproductive Health Family Planning Strengthening of Health Promotion activities through radio PSA's Safe Motherhood including Basic EMOC Support to Sharis Haburas Comunidade(SHC) for the implementation of HIV in prison Project in Gleno Prison Gender Based Violence Programme
<b>UNICEF</b>	Child (0-5 years of age) registration programme, Maternal and Child Health, Nutrition, HIV/AIDS, Child Friendly School (Escola Foun), Life skills based education for adolescents & youth, Non formal education

	Adolescent & Youth participation, Sanitation and hygiene promotion, Family latrine promotion & construction, Birth registration, Child Protection Network, Community water supply system construction/rehabilitation, Community Radio & Programme broadcasts
<b>UN WOMEN</b>	UN WOMEN supports the Women Parliamentary Group Timor Leste (GMPTL) to organize District conference on maternity health, family planning and reproductive health.
<b>WFP</b>	Maternal Child and Health Nutrition (MCHN), School Feeding Programme, Food For Work Cash and Voucher Local Food Fortification (Timor Vita), Logistic Special Operation: Infrastructure Augmentation (store rooms) MoH, Logistic Special Operation: Infrastructure Survey (access roads + warehouses + school and health center store rooms) MoE, MoH
<b>UNCDF/ UNDP</b>	Local Development Program (LDP) Major Activities: Support District Assembly (DA) on preparation of bidding documents for LDP project tenderization Support District Assembly (DA) on procurement & contracting process Support District Assembly (DA) for the implementation of LDP project Observing the finance report meeting

## **Lautem**

<b>Organization</b>	<b>Programmes/Projects/Activities</b>
<b>FAO</b>	Agriculture and Food Security, Labor & Income Generation, Pro Poor Policy Advice Education, Environment and Energy
<b>ILO</b>	Labor & Income Generation, Rural Development, Gender Equality, HIV-AIDS Infrastructure Development
<b>IOM</b>	Prevention of human trafficking and prevention from natural disaster program
<b>UNESCO</b>	Media (Community Radio)
<b>UNFPA</b>	Population and Housing Census 2010: Collection of Census questionnaires and planning for the Post Census Enumeration Survey (PES) to evaluate the quality of the census. Reproductive Health Family Planning Safe Motherhood including Basic EMOC Gender Based Violence Programme
<b>UNICEF</b>	Child (0-5 years of age) registration programme, Maternal and Child Health, Nutrition, HIV/AIDS, Child Friendly School (Escola Foun), Life skills based education for adolescents & youth, Non formal education Adolescent & Youth participation (Youth Parliament), Child Protection Network Community Radio & Programme broadcasts
<b>WFP</b>	School feeding programme Maternal Child and Health Nutrition (MCHN) Logistic Special Operation: Supply and Logistics Capacity building MSS Logistic Special Operation: Infrastructure Augmentation (warehouses) MSS Logistic Special Operation: Infrastructure Augmentation (store rooms) MoH Logistic Special Operation: Infrastructure Survey (access roads + warehouses + school and health center store rooms) MoE, MoH
<b>UNCDF/ UNDP</b>	Local Development Program (LDP) Major Activities: Support District Assembly (DA) on preparation of bidding documents for LDP project tenderization Support District Assembly (DA) on procurement & contracting process Support District Assembly (DA) for the implementation of LDP project Observing the finance report meeting



## **Liquica**

<b>Organization</b>	<b>Programmes/Projects/Activities</b>
<b>FAO</b>	Agriculture and Food Security, Labor & Income Generation, Pro Poor Policy Advice Education, Environment and Energy
<b>ILO</b>	Labor & Income Generation, Rural Development, Gender Equality, HIV-AIDS Infrastructure Development
<b>UNFPA</b>	Population and Housing Census 2010: Collection of Census questionnaires and planning for the Post Census Enumeration Survey (PES) to evaluate the quality of the census. Reproductive Health Family Planning Safe Motherhood including EMOC Gender Based Violence Programme
<b>UNICEF</b>	Child (0-5 years of age) registration programme, Maternal and Child Health, Nutrition, HIV/AIDS, Child Friendly School (Escola Foun), Life skills based education for adolescents & youth, Non formal education Adolescent & Youth participation (Youth Parliament), Sanitation and hygiene promotion, Family latrine promotion & construction, Child Protection Network Community water supply system construction/ rehabilitation
<b>WFP</b>	Maternal Child and Health Nutrition (MCHN) School Feeding Programme Biogas Stove project for School Feeding Logistic Special Operation: Infrastructure Augmentation (store rooms) MoH Logistic Special Operation: Infrastructure Survey (access roads + warehouses + school and health center store rooms) MoE, MoH
<b>UNCDF/ UNDP</b>	Local Development Program (LDP) Major Activities: Support District Assembly (DA) on 2011 LDP planning process Support District Assembly (DA) on finalization of Action Annual Plan (AAP), Trimester Report Matrix (TRM).

## **Manatuto**

<b>Organization</b>	<b>Programmes/Projects/Activities</b>
<b>FAO</b>	Agriculture and Food Security, Labor & Income Generation, Pro Poor Policy Advice Education, Environment and Energy
<b>ILO</b>	Labor & Income Generation, Rural Development, Gender Equality, HIV-AIDS Infrastructure Development
<b>DESA</b>	Rural Development
<b>UNFPA</b>	Population and Housing Census 2010: Collection of Census questionnaires and planning for the Post Census Enumeration Survey (PES) to evaluate the quality of the census. Reproductive Health Family Planning Safe Motherhood including Basic EMOC Gender Based Violence Programme
<b>UNICEF</b>	Child (0-5 years of age) registration programme, Maternal and Child Health, Nutrition, HIV/AIDS, Child Friendly School (Escola Foun), Life skills based education for adolescents & youth, Non formal education Adolescent & Youth participation (Youth Parliament), School WASH facilities construction, Birth registration, Child Protection Network, Community Radio & Programme broadcasts



<b>WFP</b>	Maternal Child and Health Nutrition (MCHN) School Feeding Programme Logistic Special Operation: Supply and Logistics Capacity building MTCI Logistic Special Operation: IT commodity Tracking Systems MTCI Logistic Special Operation: Infrastructure Augmentation (store rooms) MoH Logistic Special Operation: Infrastructure Survey (access roads + warehouses + school and health center store rooms) MoE, MoH Promoting Sustainable Food and Nutrition Security Fuel Efficient Stove project for School Feeding
<b>UNCDF/ UNDP</b>	Local Development Program (LDP) Major Activities: Support District Assembly (DA) on preparation of bidding documents for LDP project tenderization Support District Assembly (DA) on procurement & contracting process Support District Assembly (DA) for the implementation of LDP project Observing the finance report meeting

## **Manufahi**

<b>Organization</b>	<b>Programmes/Projects/Activities</b>
<b>DESA</b>	Water and Sanitation, Environment and Energy, Infrastructure development Government
<b>FAO</b>	Agriculture and Food Security, Labor & Income Generation, Pro Poor Policy Advice Education, Environment and Energy
<b>ILO</b>	Labor & Income Generation, Rural Development, Gender Equality, HIV-AIDS Infrastructure Development
<b>UNFPA</b>	Population and Housing Census 2010: Collection of Census questionnaires and planning for the Post Census Enumeration Survey (PES) to evaluate the quality of the census. Reproductive Health Family Planning
<b>UNICEF</b>	Child (0-5 years of age) registration programme, Maternal and Child Health, Nutrition, HIV/AIDS, Child Friendly School (Escola Foun), Life skills based education for adolescents & youth, Non formal education Adolescent & Youth participation (Youth Parliament), Child Protection Network
<b>WFP</b>	Maternal Child and Health Nutrition (MCHN) School Feeding Programme Logistic Special Operation: Supply and Logistics Capacity building MSS Logistic Special Operation: Infrastructure Augmentation (warehouses) MSS Logistic Special Operation: Infrastructure Augmentation (store rooms) MoH Logistic Special Operation: Infrastructure Survey (access roads + warehouses + school and health center store rooms) MoE, MoH
<b>UNCDF/ UNDP</b>	Local Development Program (LDP) Major Activities: Support District Assembly (DA) on preparation of bidding documents for LDP project tenderization Support District Assembly (DA) on procurement & contracting process Support District Assembly (DA) for the implementation of LDP project Observing the finance report meeting

## **Oecusse**

<b>Organization</b>	<b>Programmes/Projects/Activities</b>
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<b>FAO</b>	Agriculture and Food Security, Labor & Income Generation, Pro Poor Policy Advice Education, Environment and Energy
<b>ILO</b>	Labor & Income Generation, Rural Development, Gender Equality, HIV-AIDS Infrastructure Development
<b>IOM</b>	Human Trafficking Programme
<b>UNCDF</b>	Support LDP Programme
<b>UNDP</b>	Justice Programme Support to the Timorese Electoral Cycle
<b>UNEST</b>	Oecusse District Resource Centre – Institutional capacity building for the political parties: UNEST Political Parties training team went to Oecusse District for the Video Presentation to Political parties' members. This presentation occurred in 4 Sub-districts: Panted Macassar (17June), Oesilo (18 June), Nitibe (21 June) and Passade (22 June). Support to STAE and CNE
<b>UNFPA</b>	Population and Housing Census 2010: Collection of Census questionnaires and planning for the Post Census Enumeration Survey (PES) to evaluate the quality of the census. Reproductive Health Family Planning Gender Based Violence Programme
<b>UNICEF</b>	Child (0-5 years of age) registration programme, Maternal and Child Health, Nutrition, HIV/AIDS, Child Friendly School (Escola Foun), Life skills based education for adolescents & youth, Non formal education Adolescent & Youth participation (Youth parliament & Student Councils), Child Protection Network, Community Radio & Programme broadcasts
<b>WFP</b>	Maternal Child and Health Nutrition (MCHN) School Feeding Programme Food For Work Logistic Special Operation: Supply and Logistics Capacity building MTCI and MSS Logistic Special Operation: Infrastructure Augmentation (warehouses) MSS Logistic Special Operation: IT commodity Tracking Systems MTCI Logistic Special Operation: Infrastructure Augmentation (store rooms) MoH Logistic Special Operation: Infrastructure Survey (access roads + warehouses + school and health center store rooms) MoE, MoH Promoting Sustainable Food and Nutrition Security
<b>WHO</b>	On 27 Oct. 2010, WHO supported district health department to facilitate a three day simulation exercise to respond on emergency situation due to natural disasters.
<b>UNCDF/ UNDP</b>	Local Development Program (LDP) Major Activities: Support District Assembly (DA) on preparation of bidding documents for LDP project tenderization Support District Assembly (DA) on procurement & contracting process Support District Assembly (DA) for the implementation of LDP project Observing the finance report meeting

## Viqueque

Organization	Programmes/Projects/Activities
<b>FAO</b>	Agriculture and Food Security, Labor & Income Generation, Pro Poor Policy Advice Education, Environment and Energy
<b>ILO</b>	Labor & Income Generation, Rural Development, Gender Equality, HIV-AIDS Infrastructure Development
<b>UNFPA</b>	Population and Housing Census 2010: Collection of Census questionnaires and planning for the Post Census Enumeration Survey (PES) to evaluate the quality of the census. Reproductive Health Family Planning

	Safe Motherhood including Basic EMOC Gender Based Violence Programme
<b>UNICEF</b>	Child (0-5 years of age) registration programme, Family planning evaluation, Maternal and Child Health, Nutrition, HIV/AIDS, Child Friendly School (Escola Foun), Life skills based education for adolescents & youth, Non formal education Adolescent & Youth participation (Youth parliament), Child Protection Network Community Radio & Programme broadcasts
<b>WFP</b>	School Feeding Programme Logistic Special Operation: Infrastructure Augmentation (store rooms) MoH Logistic Special Operation: Infrastructure Survey (access roads + warehouses + school and health center store rooms) MoE, MoH
<b>UNCDF/ UNDP</b>	Local Development Program (LDP) Major Activities: Support District Assembly (DA) on preparation of bidding documents for LDP project tenderization Support District Assembly (DA) on procurement & contracting process Support District Assembly (DA) for the implementation of LDP project Observing the finance report meeting

*Sources: Democratic Governance Support Unit/UNMIT January 2011, UNDP Timor-Leste January 2011, UNEST January 2011, UNICEF Timor-Leste January 2011, WFP Timor-Leste January 2011*

## Annex 10: Main NGOs activities in the Districts (as of January 2011)

### Aileu

Organization	Sectors	Programs
Rede Feto Secretariat & its members	Women's Political Participation	Advocacy, Capacity building and M&E

### Ainaro

Organization	Sectors	Programs
Clinic Café Timor:	Family planning, maternal and child health	UNFPA provides fund to assist the training on family planning, maternal and child health, for the health staff
Belun	Non-Active	Non-active
CRDH	Human Rights, Education, Health and Agriculture	Training on Human Rights, Education, Health and Agriculture
CMADA	Agriculture and Human Rights	Training on Intensification, Intensification and diversification and Human Rights
Cruz Vermelha da Timor Leste	Community Health and Disaster Preparedness Safety Services	Water and Sanitation Disaster Preparedness and First Aid
Fuka		
FBH-Fundasaun Berdato Haburas	Justice	Justice
HIR (Hametin Ita Rai)	Agriculture, Education Human Rights	Training on food storage, improvement of local production, building marketing network Training on Civic Education and Non-formal education Training on Human Rights, received micro grant for human rights outreach program at community level
HMHP	N/A	N/A
Moris Rasik	Micro-credit	Supply Credit
Tol-Hae	Education, Agriculture Sanitation	Training on civic education, Agriculture and Sanitation
The Asia Foundation	Decentralization Local Governance Electoral Human Rights	Capacity Building

## **Baucau**

Organization	Sectors	Programmes/Projects/Activities
Alola Foundation	Education, Health and Economy	Capacity building, education, small business empowerment as well as health programme.
Baucau Buka Hatene	Education and Economy	Capacity building and civic education
Cailalo	Education, Agriculture and Economy	Capacity building, civic education as well as agriculture and fisheries programme
Caritas Diocese Baucau	Education, Religion, Health	Education and Health
Catholic Relief Services	Health, Education, Humanitarian, Agriculture and Peace	Humanitarian relief, peace building, health, agriculture and capacity building among other programmes
Community Development Centre	Business and agriculture	Financial support, capacity building, marketing and promotion of community based enterprises.
GTZ	Agriculture	Provides capacity building and agriculture equipment.
Legal Aid/ Educasaun Comunidade Matebian	Education, Justice	Local NGO provides legal aid/private lawyer, judicial education to community and peace building
OASIS	Education	Community based organization providing capacity building to children and youth in computer and languages training
Rede Feto Secretariat & Its members (UNFETIP)	Women's Political Participation	Advocacy, Capacity building and M&E
Rede Feto, FKSH, and FONGTIL	GRB Education and socialization	produce brochures and organize TV and Radio talk shows
Community Transformation Institute (CTI)	Transitional Justice	Disseminate CAVR report
Fundasaun Edukasaun Comunidade Matebian (ECM)	HR promotion Legal assistance	Human Rights outreach with communities, Legal support to victims of sexual and gender based violence
Pastoral da Crianca, Baucau Diocese	Maternal and child health, nutrition, and children education, since antenatal and to six years of age.	The UNFPA supported fund on training for pregnant women and men involvement, monitoring and evaluation activities
REDE Feto, FOKUPERS, FKSH, FONGTIL and LUTA HAMUTUK	GRB, VAW/DV law	Provide TOT training and Capacity Development about GRB; Provide materials to realize GRB advocacy; Introduce GRB to Suco Councilor under IPWDPM as part of helping local authorities to do gender responsive planning and budgeting
Rede Feto, FKSH, and FONGTIL	GRB Education and socialization	produce brochures and organize TV and Radio talk shows
The Asia Foundation	Decentralization and education	Decentralization programme, capacity building
World Vision	Education, Humanitarian and Agriculture	Works on peace building and capacity building among other programmes
Yayasan HAK	Justice and human rights	Work in human rights areas: monitoring, capacity building and civic education on human rights issues

## **Bobonaro**

Organization	Sectors	Programmes
CCF	Education, Health & Economy	Formal education, Health, Rural economy development
Care International	Education, Health, Water & Sanitation, Emergency Aid	Provide access clean water & sanitation to camps of displaced people, design children magazine and provided funds for local NGO
CVTL (Cruz Vermelha Timor Leste)	Health, Water and Sanitation, Capacity Building and Emergency Aid	Implement rural water & sanitation, community mobilization & empowerment, disaster management, promotion of humanitarian values and organizational development
Fundasaun Moris Hamutuk (FMH)	Health and Agriculture	Sanitation & Agriculture
GTZ	Agriculture	Capacity building and agriculture equipment
HALARE	Agriculture	Agriculture
ARD/INR programme (Ita Nia Rai)	Mediation, Administration and to Strengthening Property Rights	Works to strengthening land policy, land data collection, dispute resolution, mediation and land administration
Lanamona	Economy	Women cooperative in micro credit
Moris Foun	Education & Human Rights	Formal & non formal education as well as human rights
Tuba Rai Metin (TRM)	Economy and Development	Micro Credit
Organizasaun Haburas Moris	Agriculture, Health, Capacity Building	Agriculture, water & sanitation and non-formal education
Rural Water Sanitation Service Programme	Rural Water Sanitation and Hygiene	Rural water & sanitation. Capacity building and funds for local NGO that work for rural water projects
World vision	Better Future, Livelihoods Security, Health, Water and Sanitation	Peace building, child protection, youth development, household food security and infrastructure

## **Covalima**

Organization	Sectors	Programmes
Centru Joventude Covalima	Capacity building and education	Capacity building, education, small business empowerment and health programme
Centru Comunidade Covalima	Education and Economy	Capacity building, civic education and rural women development
Hametin Lia Tatoli	Agriculture and Economy	Capacity building, education and agriculture
NGO Hadomi Malu	Agriculture and construction	Capacity building for farmers, research soil's quality, rice and vegetables planting programme
Oxfam international	Health, Education, Humanitarian, Agriculture and Peace	Humanitarian relief, peace building, health, agriculture and capacity building among other programmes
GTZ	Agriculture and	Provides capacity building and agriculture equipment,

	development	Suco development plan and justice programmes
Timor Aid	Capacity building	Training women groups support development programme
Care International	Health and Development	Health programme
Fundasaun Timor Harii	Health	Civic education and HIV
Fundasaun Comunidade Futuru	Infrastructure	Infrastructure

## **Dili**

Organization	Sectors	Programs/Projects/Activities
Association of Men Against Violence (AKMV)	Education, Justice	Training on gender equality
Alola Foundation	Education, Health and Economy	Capacity building, education, small business empowerment and health programme
National Alliances for International Court	Justice	Advocacy for the establishment of International Court ad hoc (IC) for Timor-Leste
Ba futuro	Education and Justice	Peace building, child protection, civic education, water supply and human rights
Belun	Education, Justice	Conflict resolution, capacity building and training
BIBI BULAK	Education, Health, and Justice	Prevention of malaria, HIV/AIDS, sanitation, gender programme
CAUCUS' women in Politics	Education, advocacy and capacity building	Women political participation, parliament watch, training
Centru Uniao National Dezemolvementu Timor-leste	Education, Infrastructure and advocacy	Engineering training and research
CEPAD and Interpeace	Justice and Economy	Conducting research and analyzing for justice system and administration justice of corruption and nepotism
Clinic Bairopite (BPC)	Education and health	Promotion and health education, immunization, family planning and maternity.
CNJTL Association	Justice	Work for youth movement for National Unity, participation in development process, social justice and respect for human right
Feto iha kbit servisu (FKSH)	Economic, gender, capacity building.	Management finance training, gender training, leadership and advocacy training
Fo Diak	Education	Non formal education
FOKUPERS	Justice	Work for women right
Font of Timorese at Nationwide	Education, agriculture, advocacy, media	English course, farmer training, water supply, human rights
Forum Tau Matan	Justice and Role of Law.	Publishing human right magazine, monitoring the persons in prison, focused on youth
Fundasaun Creche 12 December	Education, Media, Human Right and Media.	Assisting scholarship for children and human rights training

Fundasaun ETADEP	Agriculture, Infrastructure and Justice.	Rural Community development, sustainable agriculture, water supply and sanitation
Fundasaun Siao (FS)	Education, Agriculture, Infrastructure, Health and Justice.	Non formal training, hygiene sanitation, water supply, advocacy, reconciliation for peace
GFFTL	Justice and Education.	Advocacy for women in rural areas
Haburas Foundation	Environment	Protection environment and natural resources management
Hametin Timor Foun (HTF)	Education, health, agriculture and advocacy	Language and computer course, environment protection, HIV/AIDS prevention
Hamoris cooperasaun Timor Leste (HCTL)	Education, Agriculture, Infrastructure, Health, Justice	Non formal training, hygiene sanitation, water supply, advocacy, reconciliation for peace
HASETIL	Agriculture	Conducting agriculture training for farmer and NGOs
Ita Ba Pas	Justice	Focusing monitoring o security sector, and reconciliation among the martial art conflict
Justice and Peace Commission	Justice	Work for human right and moral of humanity according to catholic doctrine.
Knua Buka Hatene (KBH)	Education, Justice.	Provide access to vocational training, and community education programme.
KSTL Labour Syndicate	Justice and Economy.	Protect and provide information on the right of labor.
LABEH	Justice and Economy.	Monitoring human right process, transparency and accountability in state institution.
LAIFET	Justice, Agriculture and Economy.	Work for labor right, assist development of small enterprise.
Lao Hamutuk	Human Rights	Monitoring bilateral and multilateral assistance by UN/UN agencies. The NGO play in advocacy role on sensitive issues (Timor Sea treaty, CAV, CAVR); provide settle kind of recommendation for the government.
LUTA HAMUTUK	Politic, Education, Economic.	Civic Education, accountability and transparency issues
PRADET Timor Leste	Health	Assisting in supporting the programme of mental illness or trauma(psychological recovery and development)
Press Club	Media	Advocate freedom of speech and the press itself
Prontu Atu Serbi	Education, Agriculture, Health and Justice.	Professional training for youth, promotion for prevention decease, training human right for community in gender
PSCT	Education and Justice	Research and analysis for peace building and reconciliation in community
Rede Feto	Education and Gender	Promoting and role of women of leadership
RENETIL	Role of Law, Justice	Monitoring the functioning of national Parliament (parliament watch)
RMDH	Justice, Role of Low.	Monitoring Human Right situation.
SJTL (Journalist Syndicate).	Justice, Media.	Work for right of Journalist, Provide policy and regulation for government of media Communication.
Timor-Leste International Development Studies	Economic, agriculture, health and social.	Research and development studies for economic development, technical agriculture, prevention of HIV/AIDS.
Timor Aid	Education, Health, Economic.	Providing relief services of health, civic education, capacity building, advancement of the women, micro credit.



## **Ermera**

Organization	Sectors	Programmes
Hametin Demokrasi no Igualdade (HDI)-Gleno.	Education, Justice, Human Right.	Facilitate dialogue, training.
Institute Matadalan Integridade (IMI)-Gleno.	Justice and Agriculture	Dialogue and training.
Rede Feto-Ermera Villa	Education and Gender	Gender promotion in leadership.
Bachita Centro-Ermera Villa	Education and Gender	Gender promotion and women handicraft.
Science of Life System (SOLS)-Gleno branch	Education	English Coerces in various subjects and others community activity.
SHARE International – Japan –Gleno branch	Health	Health programme of community health and health promotion.
Youth and Education Programme (YEP) Norwegian.	Education	Training of Agriculture, food processing, tourism and Administration.
Orpanahate LAR SAMARITANU-Gleno.	Education	Tailoring Programme, language coerces and other discipline activities.
Orphanage FAMILY HOPE-Gleno.	Education	Tailoring Programme, language coerces and other discipline activities.
Uniaun Agricultura Ermera(UNAER)	Agricultura.	Capacity building in sustainability of Agriculture.
Centro Vocational Juvebntude-Gleno	Educartion, Agricultura.	Training of Agriculture, food processing, tourism, Administration and computer skill.
Centro Juventude Ermera-Ermera Vila	Education	Carpenter training, Computer Course, Languages Course and other Activities.

## **Lautem**

Organization	Program/Project/Activity
Alola Fondation	Cooperative and health
Assisiasaun Pikuario	Animal health, Vaccination, Training on the prevention of Animal Disease
Beltatres	Agriculture, Water and sanitation and Vocational Training (sewing course, computer course)
Civic Global	Income Generation, Construction (School rehabilitation), Clean water, Women group supporting, chicken growing manner, School Children Entertainment Provision
Concern	Nutrition, Water and Sanitation, Agriculture and Irrigation
Esperanca Loro Sae (ELSA)	Health and Education (Pre-secondary School, Training, English Course, civic education on child rights and citizenship right)
Fraterna	Agriculture and Forestry, Income generation, Production of risk disaster, construction, capacity Building, Peace building
Fuftilo	Formal Education, Training on welding, Electricity and handicraft
Fundamor	LSBE, HIV/AIDS, Handicraft
HMF	Leadership, Gender, Finance management Training
HFTL	Literacy, Women Capacity Building, Environmental Socialization, Gender Equity, Advocacy, Cooperative, Monitoring and Evaluation on Suco election
Hope House	Orphanage and Education
ICATUTUNU	Sanitation, Education, Health, Agriculture, Clean Water
Kolping	Agriculture (Training on how to use local product as good food: Tempe & Tahu)

Luzeiro	Education (Civic education on human rights and gender equity and Illiterate.
Loroship	Handicraft, Youth Development through Agriculture, Group capacity
Masinu Fundasaun Timor Leste	Leadership Training, Farming Training, Health Promotion, Child Protection, Water and sanitation
MDM	Health and Training
Moris Rasik	Credit provision for the widowers and members of group 517
Natureza	Health Promotion, Environmental protection, Water and Sanitation, Advocacy
ONE	Sexual Violence Prevention, Human rights, Computer course, Agriculture cooperative, Income generation, Health promotion
Plan TL	Sanitation, Youth Vocational training, Canalization, Clean water assessment
Prospek	Livelihood Security and Irrigation
Rede Forum Interesse Komunitade	Advocacy, Control social, civic education
SCJP	PVS, Advocacy, Lidership, Civic Education
SOLS	English course, Since of Live, Comparative Study
Transformasaun	Kindergarten, English course, Computer course, fishery, Livestock and Health
Verupupuk	Agriculture and advocacy
TID	Justice and Peace, advocacy, Plant for industry

## **Liquica**

Organization	Sectors	Programmes
Clinic Café Timor	Mother- Child Health, Family Planning	The UNFPA provide fund to assist the training on Family planning for the health staff
Rede Feto Secretariat & Its members	Women's Political Participation	Advocacy, Capacity building and M&E
Fundasaun Moris Foun (FMF)	HR promotion	Human Rights outreach with grassroots communities

## **Manatuto**

Organization	Sectors	Programmes
Rede Feto Secretariat & Its members	Women's Political Participation	Advocacy, Capacity building and M&E

## **Manufahi**

Organization	Sectors	Programs
Save Children	Health and Nutrition	Health and Nutrition and socialization for children protection
Mercys Cop	Agriculture	Food security
CONCERN	Health & Agriculture	NRM, nutrition prevention
Trocaire	Disaster	Capacity building and Health

Rural development-RDP3	Agriculture, Infrastructure	Rural Development
NGO LABEH	Good governance	Distribution of MTCI rice

## Oecusse

Organization	Sectors	Programmes
AHCAE (Asosiasaun Haburas Capacidade Atoni Enclave)	Agriculture and Water and Sanitation	Agriculture and Water and Sanitation
BIFANO (Binibo Faif Nome)	Agriculture and Training	Agriculture and Training
Belun	Education	Training and Local NGOs Support
CARITAS	Agriculture	Community empowerment, agriculture, and Training
CECEO	Agriculture	Agriculture and Training
CFEO (Centru Feto Enclave Oecussi)	Training	Training, Women Empowerment, and Peace and Reconciliation
Centru Juventude	Culture	Youth Development and cultural Development
Fundasaun Esperansa Enclave Oecusse	Training	Training and Agriculture
FFSO (Fundasaun Fatu Sinai Oecussi)	Advocacy and Training	Legal Aid Support
FPWO (Forum Peduli Wanita Oecussi)	-Training for Youth (PAS Programme) -Hygiene Promotion -Advocacy	Women Empowerment, Training and Capacity Building
Oxfam Australia	<i>Not Provided</i>	<i>Not Provided</i>
OZGreen Timor-Leste	<i>Not Provided</i>	<i>Not Provided</i>
Timor Aid	Illiteracy project Tais Weaving Project	Training and Capacity Building
World Neighbors	Various	Health Programme, Water and Sanitation, Agriculture, Training, and Human Rights and Justice
TAIS	SISCA Implementer	Health Programme
Youth in Action	Education	Civic Education and Human Rights

## Viqueque

Organization	Sectors	Programmes
Hametin Domin (HAMDO)	Non Formal Education, Agriculture, Health, Gender, Human Right	Training and capacity building, vegetable planting and keeping pet, provide counseling to people who have tortured, domestic violence, promote child right, etc.

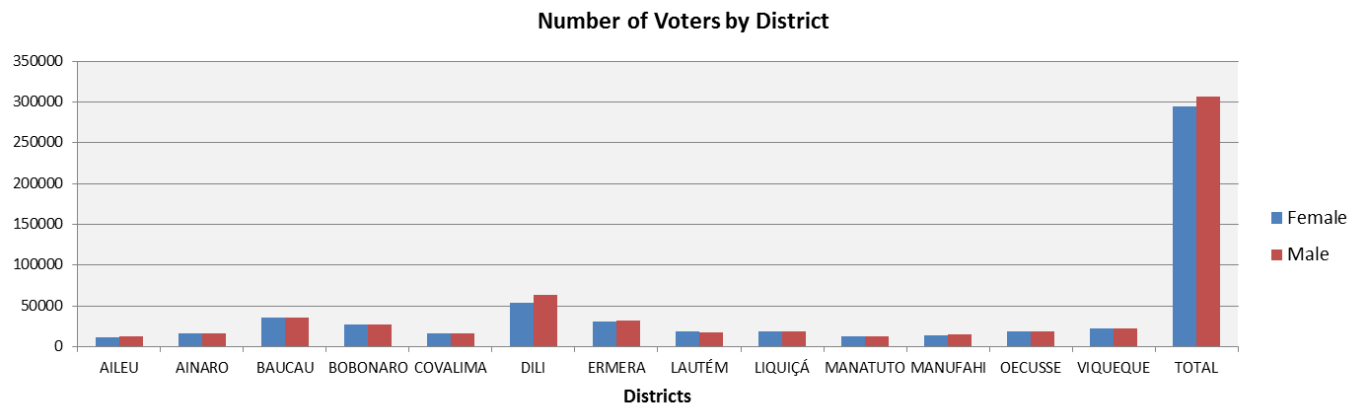
Fundasaun Timor Oan Hamutuk (FTOHA)	Education, Agriculture, Gender and Child	Training, capacity building and civic education
Fundasaun Haksolok Timor-Leste (FHTL)	Education and Agriculture	Training, and capacity building
Associaaun Juventude no Estudante	Agriculture, Education and Counseling	Youth empowerment, agriculture, capacity building and Training
Kaer Liman Servisu (KALISE)	Education, Health, Water Supply and Monitoring	Training, capacity building, civic education and water and sanitation
CIACS	Cooperative and Agriculture	Training, capacity building and economic development
INURITIL	Agriculture, Health and Cooperative	Capacity building, civic education and training
CFSV	Non Formal Education	Training, capacity building and Advocacy
LACASAI Foundation	Advocacy, Agriculture, Health and Economic	Civic education, training on environment, capacity building, etc.

## Annex 11: CNE and STAE: Basic Data

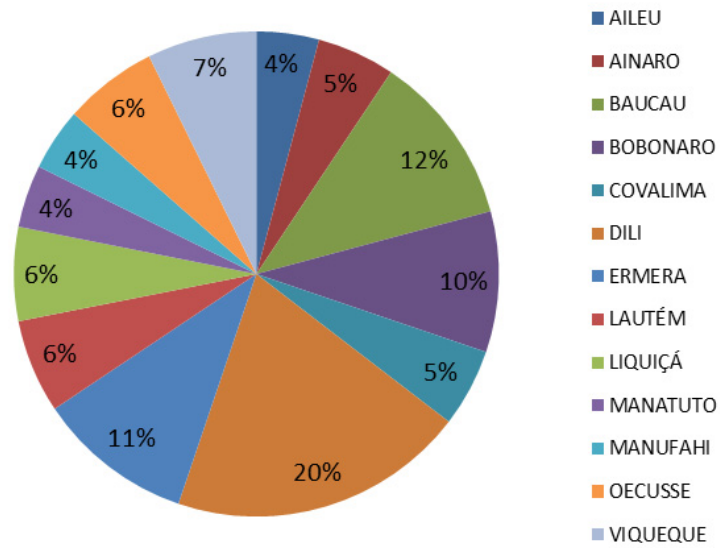
Total Voters in Districts as of January 2011

No.	District	Male	Male (%)	Female	Female (%)	Total
1	Aileu	12260	52.35%	11160	47.65%	23420
2	Ainaro	15987	50.55%	15639	49.45%	31626
3	Baucau	35617	50.14%	35423	49.86%	71040
4	Bobonaro	26632	49.24%	27455	50.76%	54087
5	Covalima	16141	49.56%	16429	50.44%	32570
6	Dili	63138	54.25%	53245	45.75%	116383
7	Ermera	31965	50.95%	30775	49.05%	62740
8	Lautem	17403	48.56%	18436	51.44%	35839
9	Liquica	19162	50.94%	18458	49.06%	37620
10	Manatuto	12697	50.40%	12493	49.60%	25190
11	MANUFAHI	14892	51.76%	13881	48.24%	28773
12	Oecusse	18702	49.67%	18952	50.33%	37654
13	Viqueque	21902	49.22%	22594	50.78%	44496
TOTAL		306498	306498	50.96%	294940	49.04%

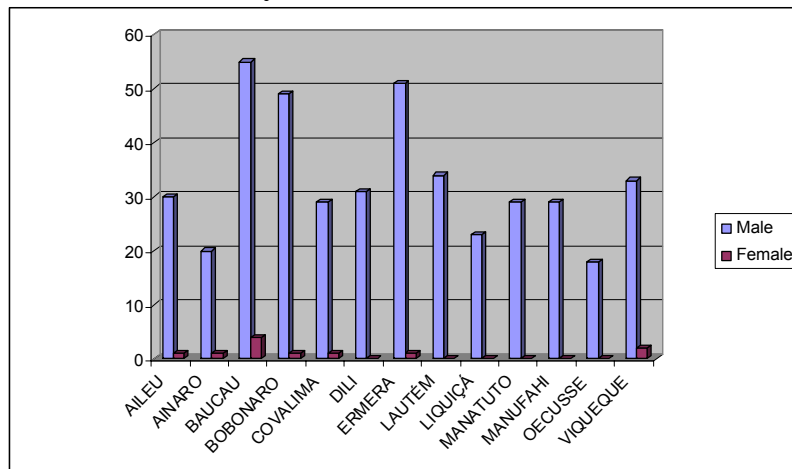
Source: STAE and UNEST\_31 January 2011



**Total Voters in Districts**



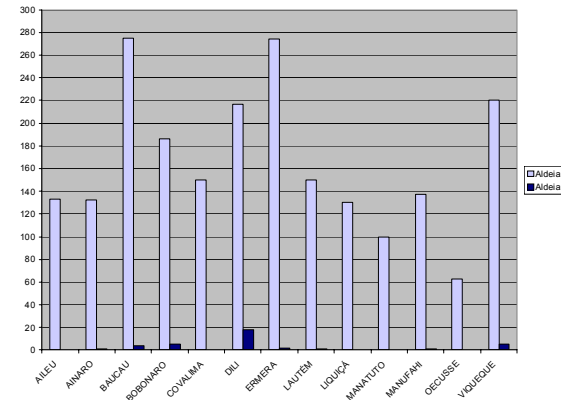
**Results of New Suco Chiefs  
by Gender and Districts**



### Gender Breakdown of the Results for Aldeia Chiefs

DISTRICT	N° of Sucos	N° of Lists of Candidates	Total of Candidates	New elected Aldeia Chiefs	
				Male	Female
AILEU	31	91	1920	133	0
AINARO	21	75	1828	132	1
BAUCAU	59	122	2622	275	4
BOBONARO	50	124	2484	186	5
COVALIMA	30	98	2148	150	0
DILI	31	76	2134	217	18
ERMERA	52	153	3474	274	2
LAUTÉM	34	77	1624	150	1
LIQUIÇÁ	23	70	1858	130	0
MANATUTO	29	73	1384	100	0
MANUFAHI	29	84	1806	137	1
OECUSSE	18	83	1606	63	0
VIQUEQUE	35	81	1988	220	5
<b>Total</b>	<b>442</b>	<b>1.207</b>	<b>26.876</b>	<b>2.167</b>	<b>37</b>
				<b>98,3%</b>	<b>1,7%</b>

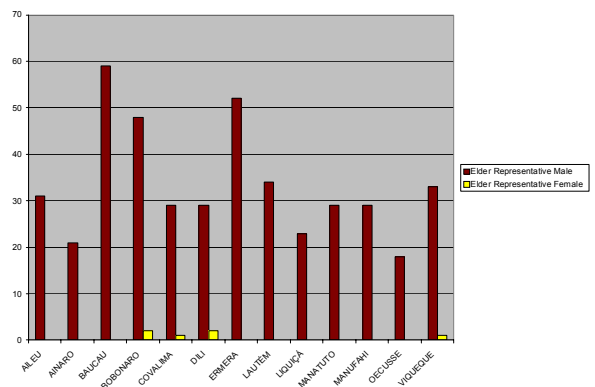
**Results of the Aldeia Chiefs by Gender and Districts**



### Gender Breakdown of the Results for Elder Representatives

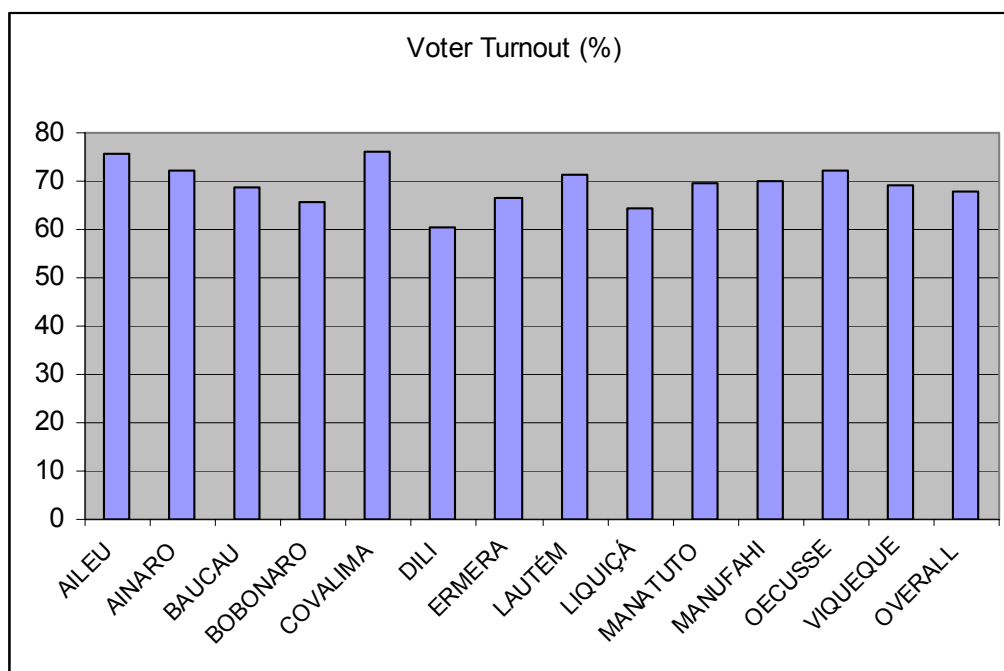
DISTRICT	N° of Sucos	N° of Lists of Candidates	Total of Candidates	New elected Elder Representatives	
				Male	Female
AILEU	31	91	1920	31	0
AINARO	21	75	1828	21	0
BAUCAU	59	122	2622	59	0
BOBONARO	50	124	2484	48	2
COVALIMA	30	98	2148	29	1
DILI	31	76	2134	29	2
ERMERA	52	153	3474	52	0
LAUTÉM	34	77	1624	34	0
LIQUIÇÁ	23	70	1858	23	0
MANATUTO	29	73	1384	29	0
MANUFAHI	29	84	1806	29	0
OECUSSE	18	83	1606	18	0
VIQUEQUE	35	81	1988	33	1
	<b>442</b>	<b>1.207</b>	<b>26.876</b>	<b>436</b>	<b>6</b>
				<b>98,6%</b>	<b>1,4%</b>

**Results of the New Elder Representatives by Gender and Districts**



**Turn-out by District**

DISTRICT	Voters registered	Turnout	%
AILEU	22.888	17.282	75,51
AINARO	31.260	22.552	72,14
BAUCAU	69.591	47.939	68,89
BOBONARO	53.046	34.797	65,60
COVALIMA	31.926	24.282	76,06
DILI	110.104	66.768	60,64
ERMERA	62.911	41.744	66,35
LAUTÉM	35.529	25.373	71,41
LIQUIÇÁ	37.216	23.972	64,41
MANATUTO	24.842	17.229	69,35
MANUFAHI	28.031	19.603	69,93
OECUSSE	37.015	26.666	72,04
VIQUEQUE	44.034	30.416	69,07
<b>Total</b>	<b>588.393</b>	<b>398.623</b>	<b>67,75</b>

**Turnout by District**

Source: United Nations Electoral Support Team, June 2010



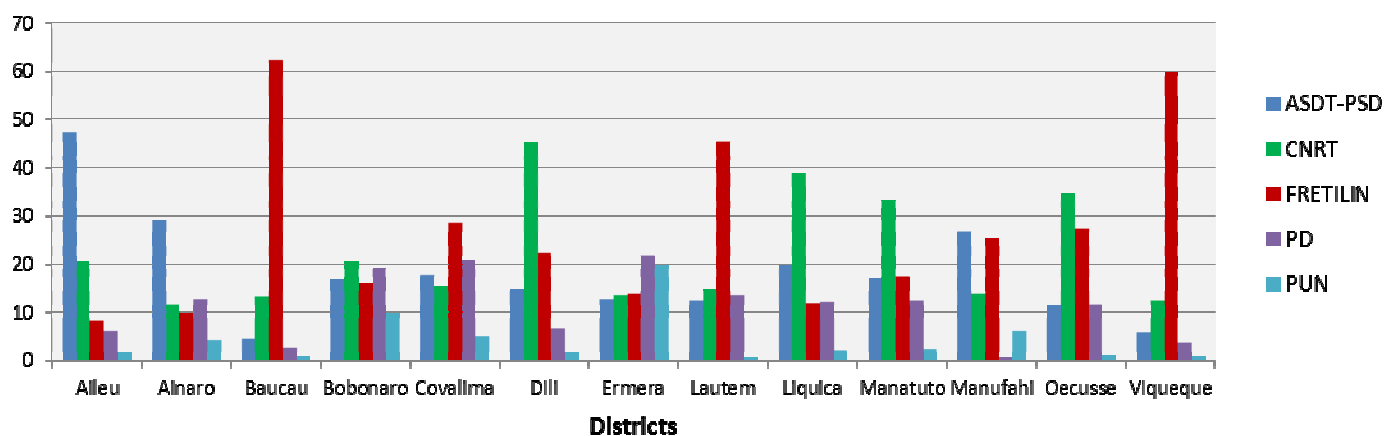
### Percentage of total votes received by political parties in districts in Parliamentary Election 2007

		AD KOTA- PPT	ASDT- PSD	CNRT	FRETILIN	PD	PDC	PDRT	PMD	PNT	PR	PST	PUN	UDT	UNDERTIM
		%	%	%	%	%	%	%	%	%	%	%	%	%	%
1	Aileu	5.71	47.3	20.46	8.35	6.13	1.24	1.72	0.37	3.32	0.58	0.71	1.73	0.77	1.63
2	Ainaro	18.69	29.13	11.80	9.97	12.77	1.56	1.74	0.61	2.43	1.05	1.28	4.42	1.35	3.20
3	Baucau	1.04	4.60	13.42	62.44	2.72	0.60	0.65	0.37	2.54	0.69	0.61	0.82	0.38	8.76
4	Bobonaro	2.14	16.85	20.57	16.02	19.32	1.35	6.11	0.94	2.38	0.92	0.83	10.04	1.01	1.52
5	Covalima	2.04	17.75	15.43	28.58	20.70	1.76	0.93	1.20	2.77	0.55	0.44	5.07	0.42	2.00
6	Dili	1.68	14.8	45.23	22.38	6.69	0.54	0.79	0.44	1.23	0.77	0.68	1.71	0.63	2.43
7	Ermera	3.05	12.89	13.65	13.9	21.97	0.97	4.76	0.63	2.08	0.55	1.29	19.67	2.22	2.37
8	Lautem	1.13	12.51	14.61	45.53	13.69	1.51	0.49	2.13	1.57	0.96	0.62	0.54	0.72	3.99
9	Liquica	3.63	19.82	38.96	12.00	12.38	1.10	1.82	0.38	2.95	0.66	0.85	2.29	0.95	2.21
10	Manatuto	3.24	17.18	33.18	17.57	12.70	0.67	0.99	1.38	2.15	1.54	2.90	2.39	1.98	2.13
11	Manufahi	3.50	26.8	13.8	25.40	0.50	1.20	2.10	0.50	4.40	0.70	0.70	6.10	1.10	1.80
12	Oecusse	1.30	11.51	34.68	27.53	11.72	1.48	0.77	0.54	2.97	3.89	0.47	1.12	0.61	1.42
13	Viqueque	2.68	5.93	12.62	59.84	3.86	0.90	0.93	0.38	3.66	1.73	2.16	0.87	0.44	3.99
	TOTAL	3.20	15.73	24.10	29.02	11.30	1.03	1.86	0.69	2.42	1.06	0.96	4.55	0.9	3.19

Highest share of total votes

FIRST	SECOND	THIRD
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### First five political parties that received most of the votes by district Parliamentary Election 2007



## Annex 12: List of Abbreviations

	Acronym	Description
<b>A</b>	<b>AAD</b>	Adjunto Administração do Distrito/ Deputy District Administration
	<b>AHCAE</b>	Asosiasaun Haburas Capacidade Atoni Enclave
	<b>ASDT</b>	Timorese Social-Democrat Association
<b>B</b>		
	<b>BIFANO</b>	Binibo Faif Nome
	<b>BNU</b>	Banco Nacional Ultramarino
	<b>BPU</b>	Border Patrol Unit
<b>C</b>		
	<b>CCI</b>	Chamber of Commerce and Industry (Camara de Comercio e Industria)
	<b>CDO</b>	Community Development Officer
	<b>CDO</b>	Community Development Officer (Responsavel pelo Desenvolvimento da Comunidade)
	<b>CDS</b>	Sub District Development Committee (Comite de Desenvolvimento do Sub Distrito)
	<b>CDS/LDP</b>	Sub District Development Committee/Local Development Program (Comissaun de Desenvolvementu ba Sub Distritu/ Programa Desenvolvementu Local)
	<b>CE</b>	Civic Education
	<b>CFSV</b>	Service Training Center (Centru Formasaun de Servisu)
	<b>CIACS</b>	Information Center of Agriculture and Suco Food Court (Centru Informasaun de Agricultura e Cantina do Suco)
	<b>CJC</b>	Covalima Youth Center (Centru Juventude Covalima)
	<b>CJDDC</b>	Commission of Covalima District Disaster Management (Comisaun Jestaun Disasters Distritu Covalima )
	<b>CNRT</b>	National Congress for the Reconstruction of East Timor
	<b>CVTL</b>	Timor-leste Red Cross (Cruz Vermelha Timor-Leste)
<b>D</b>		
	<b>DA</b>	District Administrator
	<b>DDA</b>	Deputy District Administrator
	<b>DDO</b>	District Development Officer
	<b>DDP</b>	Decentralized Development Package
	<b>DN</b>	National Director (Director Nasional)
	<b>DNE</b>	National Department for Statistics, MoF
	<b>DNAAS</b>	National Directorate of Support to Suco Administration (Direasaun Nasional Apoio Administrasaun Suco)
	<b>DNAF</b>	National Directorate of Finance and Administration (Diretoria Nasional Administrasaun no Finansas)
	<b>DNAL</b>	National Directorate for Local Administration (Diretoria Nasional no Administrasaun Local)
	<b>DNDLOT</b>	National Directorate of Local Development and Territorial Management (Diretoria Nasional no Desenvolvementu Local Administrasaun Territorial)
	<b>DSADO</b>	Department of Sanitation and Water of Oecuse (Direcção de Saneamento e Agua do Distrito de Oecussi)
	<b>DTP</b>	Director of Land and Property (Director Terras e Propriedade)
<b>E</b>		
	<b>ECM</b>	Educasaun Comunidade Matebian
	<b>EDTL</b>	Electricity of Timor-Leste
	<b>EKD</b>	District Joint Team under Decentralized Development Package
	<b>ETDA</b>	East Timor Development Agency
<b>F</b>		
	<b>FAO</b>	Food and Agriculture Organization
	<b>FEO</b>	Centru Feto Enclave Oecussi
	<b>F-FDTL</b>	FALINTIL- Força Defesa Timor-Leste
	<b>FFSO</b>	Fundasaun Fatu Sinai Oecussi
	<b>FMH</b>	Fundasaun Moris Hamutuk

	<b>FONGTIL</b>	Forum Organisaun Naun Governamental Timor-Leste
	<b>FPWO</b>	Forum Peduli Wanita Oecussi
	<b>FRETILIN</b>	Revolutionary Front for an Independent East Timor
	<b>FTOHA</b>	Fundasaun Timor Oan Hamutuk
	<b>FHTL</b>	Fundasaun Haksolok Timor-Leste
	<b>FY</b>	Fiscal Year
<b>G</b>	<b>GMPTL</b>	Grupo das Mulheres Parlamentares de Timor-Leste
	<b>GTZ</b>	German Technical Cooperation (Gesellschaft für Technische Zusammenarbeit)
<b>H</b>	<b>HAMDO</b>	Hametin Domin
	<b>HASATIL</b>	Promoting Agriculture Society of Timor Leste (Haburas Sociedade Agricultura de Timor Leste)
	<b>HIV/AIDS</b>	Acquired Immuno Deficiency Syndrome (Human Immunodeficiency Virus)
<b>I</b>	<b>ILO</b>	International Labor Organization
	<b>INAP</b>	National Institute of Public Administration
	<b>INURITIL</b>	Popular Development Center (Centro de Desenvolvimento Popular)
	<b>IOM</b>	International Organization for Migration
<b>J</b>	<b>JICA</b>	Japan International Cooperation Agency
<b>K</b>	<b>KALISE</b>	Kaer Liman Servisu
	<b>KOTA</b>	Association of Timorese Heroes
<b>L</b>	<b>LDF</b>	Local Development Fund
	<b>LDP</b>	Local Development Programme
<b>M</b>	<b>MDG</b>	Millennium Development Goals
	<b>MoU</b>	Memorandum of Understanding
	<b>MP</b>	Members of Parliament
	<b>MSATM</b>	Ministry of Administration and Territorial Management (Ministério da Administração Estatal e Ordenamento do Território)
	<b>MSS</b>	Ministry of Social Solidarity
	<b>MTCI</b>	Ministry of Tourism, Trade and Industry (Ministério do Turismo, Comércio e Indústria)
<b>N</b>	<b>NGO</b>	Non-Governmental Organization
	<b>NP</b>	National Parliament
<b>O</b>	<b>OGL</b>	Local Government Officer (Oficial ba Governansa Local)
	<b>OHM</b>	Organizasaun Haburas Moris
<b>P</b>	<b>PD</b>	Democrat Party (Partido Democrático)
	<b>PDC</b>	Christian Democratic Party of Timor
	<b>PDHJ</b>	Provedor of Human Rights and Justice Human Rights( Provedor Direitos Humanos e Justiça)
	<b>PDRT</b>	Christian Democratic Party of Timor
	<b>PDS</b>	Suco Development Plan (Plano Desenvolvimento Suco)
	<b>PIMS</b>	Personnel Management Information System
	<b>PM</b>	Prime Minister
	<b>PMD</b>	Millennium Democratic Party
	<b>PNT</b>	Timorese Nationalist Party
	<b>PNTL</b>	National Police of Timor-Leste (Policia Nacional de Timor-Leste)
	<b>PPT</b>	People's Party of Timor
	<b>PR</b>	Republican Party
	<b>PSD</b>	Social Democratic Party

<b>R</b>	<b>PST</b>	Socialist Party of Timor
	<b>PUN</b>	National Unity Party
<b>S</b>	<b>RDP</b>	Regional Development Project
	<b>RWSSP</b>	Rural Water Sanitation Service Programme
<b>S</b>	<b>SAS</b>	Serviço Agua e Saneamento Water and Sanitation Service
	<b>SDA</b>	Sub District Administration
<b>S</b>	<b>SDP</b>	Suco Development Plan
	<b>SEPI</b>	Secretary of State for the Promotion of Equity (Secretaria de Estado da Promoção da Igualdade)
<b>S</b>	<b>SERAO</b>	Regional Secretary of State for Oecusse Administration (Secretaria de Estado Regional para a Administracao de Oecusse)
	<b>SoS</b>	Secretary of State
<b>T</b>	<b>STAE</b>	Technical Secretariat for the Administration of Elections (Secretariado Técnico de Administração Eleitoral)
	<b>SAA</b>	Suco Administrative Assistant
<b>T</b>	<b>TAF</b>	The Asia Foundation
<b>U</b>	<b>UNCDF</b>	United Nations Capital Development Fund
	<b>UNDERTIM</b>	National Democratic Union of Timorese Resistance (União Nacional Democrática de Resistência Timorense)
<b>U</b>	<b>UNDP</b>	United Nations Development Programme
	<b>UNEST</b>	United Nations Electoral Support Team (UNDP/UNMIT)
<b>U</b>	<b>UNMIT</b>	United Nations Integrated Mission in Timor-Leste
	<b>UNPOL</b>	United Nations Police
<b>U</b>	<b>UNTL</b>	National University of Timor Leste (Universidade Nasional de Timor- Leste)
<b>V</b>	<b>VPM</b>	Vice Prime Minister
<b>W</b>	<b>WFP</b>	World Food Programme
<b>Y</b>	<b>Y-ACTS</b>	Youth an Action to work sustainability
	<b>YDP</b>	Youth Development Funds