



Democratic Governance

Promoting the culture of Democratic Governance



# LOCAL GOVERNANCE REPORT

## JUNE 2010

*Local Governance Report is prepared by the  
Democratic Governance Support Unit-DGSU  
United Nations Integrated Mission in Timor-Leste- UNMIT  
Updated version: 29 July 2010*

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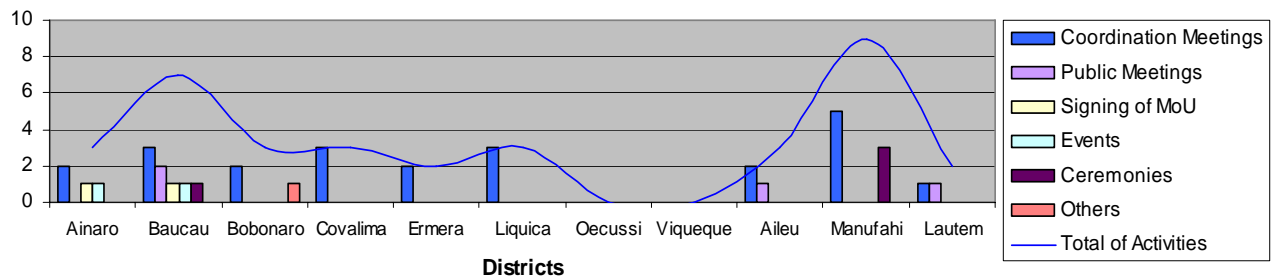
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# DISTRICT ADMINISTRATION

## Main Activities of the District Administration

**Comparison of Activities by Districts  
June 2010**



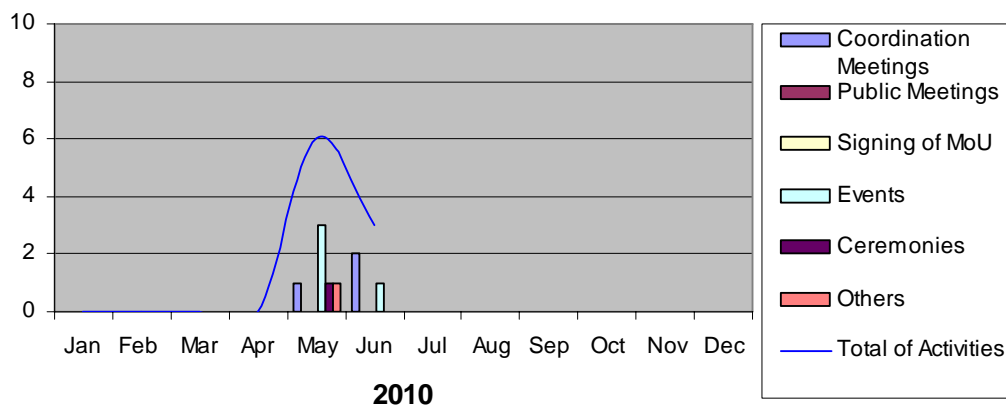
From January to June 2010, the activities organized by the District Administrators are detailed as follows:

## AINARO

Activities of the District Administration	2010												Total
	Jan	Feb	Mar	May	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Coordination Meetings <sup>1</sup>	N/A	N/A	N/A	N/A	1	2							3
Public Meetings <sup>2</sup>	N/A	N/A	N/A	N/A	0	0							0
Signing of MoU	N/A	N/A	N/A	N/A	0	0							0
Events <sup>3</sup>	N/A	N/A	N/A	N/A	3	1							4
Ceremonies	N/A	N/A	N/A	N/A	1	0							1
Others	N/A	N/A	N/A	N/A	1	0							1
<b>Total of Activities</b>	N/A	N/A	N/A	N/A	6	3							9

Source: District Administration Office\_30 June 2010

### Activities of the District Administration of Ainaro



<sup>1</sup> Coordination Meetings: Meetings at which discussions and planning on events (see footnote 3 below) take place.

<sup>2</sup> Public Meetings: Meetings involving members of the community at which advice is given or views are exchanged.

<sup>3</sup> Activities included under "events": workshop, symposium, seminar, conference, forum, pre-congress, and public launching.

## June 2010

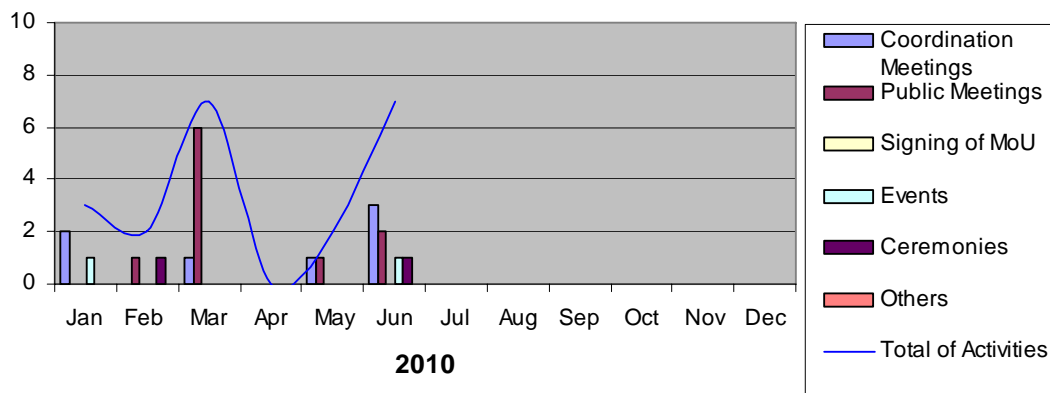
1. On 01 June, the Ainaro Child Protection Network organized poetry and cultural dance presentation participated by six primary schools in Ainaro District. The activity was conducted in support to the celebration of the international children's day. The Ainaro Child Protection Network has representatives from civil society organizations, PNTL and school teachers. It has a Child Protection Officer under the Office of the District Administrator.
2. On 04 June, the District Administration Office organized a meeting to form a Joint District Team under Decentralization Development Package. The team consists of representatives from district line agencies (Agriculture, Health, Public Works and Education), District Development Officer, and Sub-District Administrators. The District Administrator is the head of the joint team.
3. On 11 June, Ainaro District Office organized a meeting with local stakeholders for better coordination on the activities related to child protection in the district.

## BAUCAU

Activities of the District Administration	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Coordination Meetings	2	0	1	N/A	1	3							7
Public Meetings	0	1	6	N/A	1	2							10
Signing of MoU	0	0	0	N/A	0	0							0
Events	1	0	0	N/A	0	1							2
Ceremonies	0	1	0	N/A	0	1							2
Others	0	0	0	N/A	0	0							0
<b>Total of Activities</b>	<b>3</b>	<b>2</b>	<b>7</b>		<b>2</b>	<b>7</b>							<b>21</b>

Source: District Administration Office\_ 30 June 2010

### Activities of the District Administration of Baucau



## June 2010

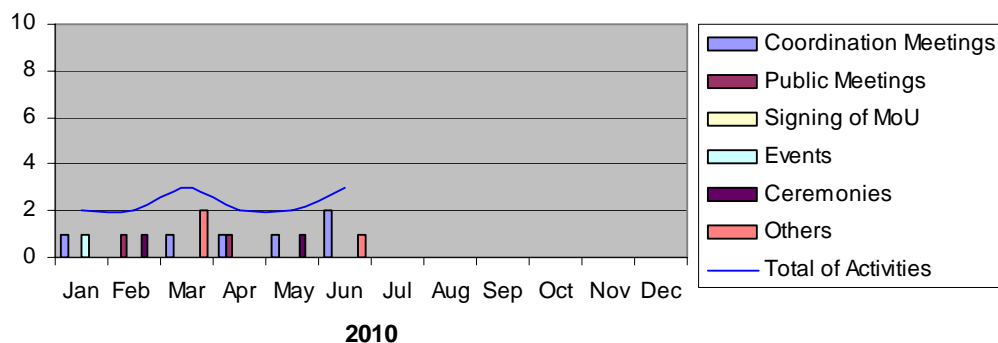
1. On 07 June, Civil Service Commission started a five day assessment of civil service data in District Administration Office.
2. On 08 June, Ministry of Justice supported by USAID and The Asia Foundation held a public consultation on draft Law on Judicial Support in Baucau District Administration hall. Approximately 200 people including Suco Chiefs, Suco Council members, sub-districts and districts officials, civil societies and media participated in the consultation. The technical team explained most of the articles in the draft law. Small group discussion was organized to get participants view on the draft law. Each small group presented their their comments, recommendations and suggestions.
3. On 16-18 June, Sub district development committee (CDSD) organized meetings in six sub-districts to identify, discuss and finalise project proposals for 2010 Local Development Program (LDP). Members of CDSD and LDP team were present in the meetings. On 16-17 June; the meeting was organized in each six sub-districts.
4. On 18 June, the Sub district development committee (CDSD) meeting was organized bringing together all the representatives from six sub-districts to finalize project proposals.
5. On 21 June, District Administration and District Statistic Office organized training for census team leader. A total of 64 team leaders were trained on how to proceed further on population census program.
6. On 24 June, District Administration organized meeting to introduce government's program of Decentralized Development Package.
7. On 28 June, Task Force team held a meeting to public in administration hall. Participants were Suco Chiefs, martial arts groups, sub-district administrators and civil society representatives. In the meeting, martial art law was presented and discussed on how best it can be utilized positively for conflict prevention and resolution.

## BOBONARO

Activities of the District Administration	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Coordination Meetings	1	0	1	1	1	2							6
Public Meeting	0	1	0	1	0	0							2
Signing of MoU	0	0	0	0	0	0							0
Events	1	0	0	0	0	0							1
Ceremonies	0	1	0	0	1	0							2
Others	0	0	2	0	0	1							3
<b>Total of Activities</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>2</b>	<b>2</b>	<b>3</b>							<b>14</b>

Source: District Administration Office\_ 30 June 2010

### Activities of the District Administration of Bobonaro



#### June 2010

1. On 09 June 2010, district administration and district statistic office held the coordination committee meeting in district administration hall with civil societies, sub district administrator and census staff from sub district and district. Objective of the meeting was to establish District Census Committee (DCC)
2. On 14 Jun 2010, District Administration conducted the project coordination meeting in district administration hall with sub district administrators, suco's chief and head of sectors to established Ekipa Konjunta Distrito (EKD) for Programa Desentralizasaun Distrito (PDD).
3. On 18 June 2010, District Disasters Managements Committee (DDMC) conducted a meeting with sub district administrators, sectors representative, NGOs and local media. The objective of the meeting was discussed and creates planning activities to establish Sub District Disasters Managements Committee (SDDMC) and Suco's Disasters Managements Committee (SDMC).

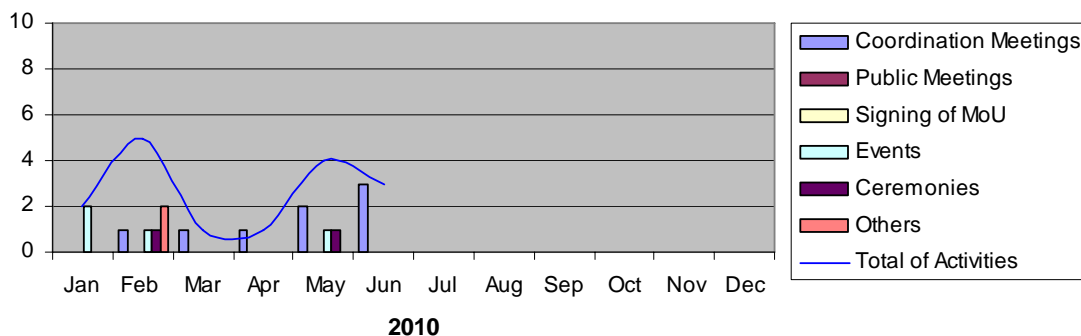
### COVALIMA

Activities of the District Administration	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Coordination Meetings	0	1	1	1	2	3							8
Public Meetings	0	0	0	0	0	0							0
Signing of MoU	0	0	0	0	0	0							0
Events	2	1	0	0	1	0							4
Ceremonies	0	1	0	0	1	0							2
Others	0	2	0	0	0	0							2
<b>Total of Activities</b>	<b>2</b>	<b>5</b>	<b>1</b>	<b>1</b>	<b>4</b>	<b>3</b>							<b>16</b>

Source: District Administration Office\_ 30 June 2010



### Activities of the District Administration of Covalima



#### June 2010

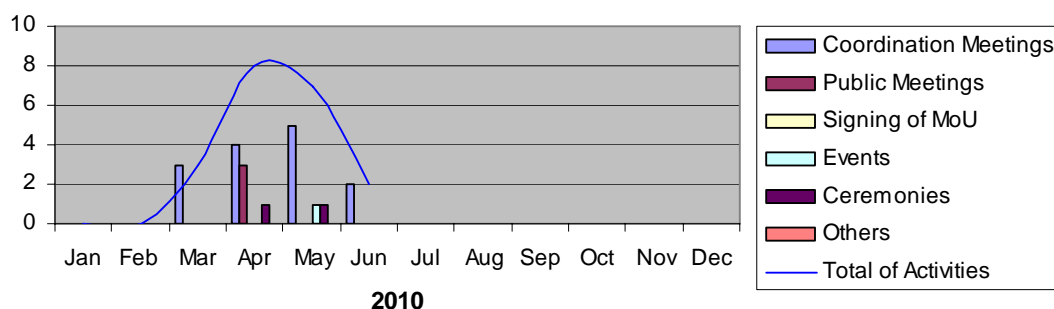
1. On 23 June 2010, Covalima's Decentralization Development Package Task Force with members: DA, DDO, District Finance Officer and sector representatives conducted a meeting on pre-qualification of tender procedure in the meeting hall in Suai. There were 64 representatives from various construction companies from sub-districts.
2. The objective of the meeting was to explain about the selection process and categorizing construction contractors into (A, B, C and D types) so that they can bid tender for construction of small and medium scale infrastructure under the Dezentralisation Development Package. As per the tender norms, only local contractors are legible for tender bidding. The contractor should come from the same sub district, where the DDP project is going to be implemented. According to DDO, Mr. Alarico do Nascimento that 183 companies have applied for the tender competition for 28 DDP projects in 2010. The last year package (Referendum Package) had 80 infrastructure projects in the district.
3. On 21 June 2010, District Administrator's representative officially opened 7 days training for 37 censuses Team Leaders at Suai sub district hall. The objective of the training program was to prepare skilled and knowledgeable team who would carry out the task of national census 2010. On the same day, the Covalima District Deputy Administrator conducted a meeting with DDMC's commission at District hall. The objective of the meeting was to focus on how to respond natural disaster and challenges faced by the DDMC. The meeting formed a team and planned to disseminate National Policy on Disaster Management. The meeting also decided to disseminate guidelines on quality assessment on post-disaster activities.

## ERMERA

Activities of the District Administration	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Coordination Meetings	N/A	N/A	3	4	5	2							14
Public Meeting	N/A	N/A	0	3	0	0							3
Signing of MoU	N/A	N/A	0	N/A	N/A	0							0
Events	N/A	N/A	0	N/A	1	0							1
Ceremonies	N/A	N/A	0	1	1	0							2
Others	N/A	N/A	0	N/A	N/A	0							0
<b>Total of Activities</b>			3	8	7	2							20

Source: District Administration Office\_ 30 June 2010

### Activities of the District Administration of Ermera



### June 2010

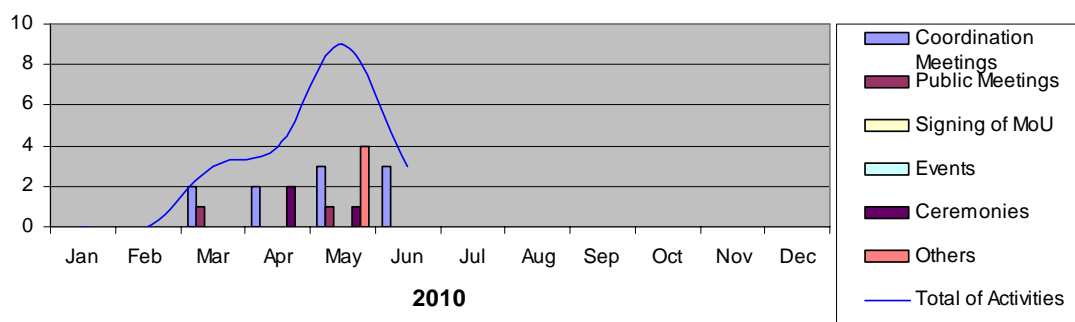
- 1 On 10 June 2010, The District Administrator (DA) as Executive Secretary of District Assembly attended a coordination meeting held in District Administration Hall, regarding the 3<sup>rd</sup> District Assembly Meeting on approval of 19 projects under LDP budget 2010 in district.
- 2 On 21 Jun 2010, the District Administrator (DA) as District Coordinator of Ekipa Konjunta Distritu (EKD) District Joint Committee attended a coordination meeting held in District Administration Hall, regarding contractor selection as per tender competition for 19 projects of District Decentralization Package (DDP) in district.

## LIQUICA

Activities of the District Administration	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Coordination Meetings	N/A	N/A	2	2	3	3							10
Public Meeting	N/A	N/A	1	0	1	0							2
Signing of MoU	N/A	N/A	0	0	0	0							0
Events	N/A	N/A	0	0	0	0							0
Ceremonies	N/A	N/A	0	2	1	0							3
Others	N/A	N/A	0	0	4	0							4
<b>Total of Activities</b>			3	4	9	3							19

Source: District Administration Office\_ 30 June 2010

## Activities of the District Administration of Liquica



## June 2010

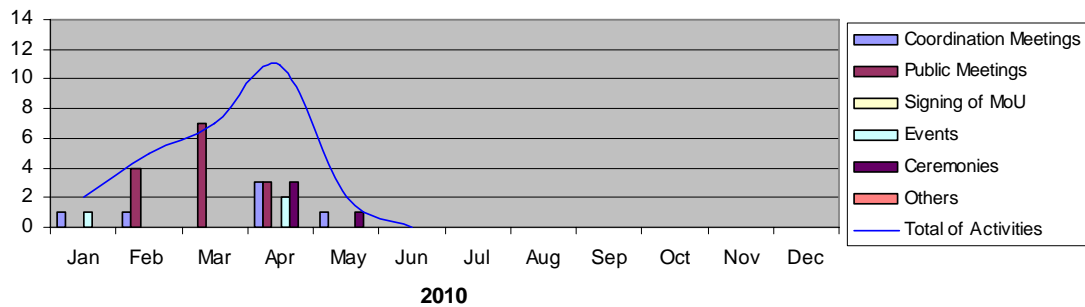
1. On 15 Jun 2010, the District Administration held a coordination meeting with National Task Force from Directorate of Local Governance (DNDLOT) to prepare the announcement for local companies to submit their profiles to the District Administration to participate in Decentralization Development Package (DDP) programme.
2. On 28 Jun 2010, the representatives from District Administration and sectoral line agencies held a coordination meeting in order to establish the District Joint Team (Ekipa Konjunta Distrital) within the framework of DDP.
3. On 28 Jun 2010, the District Disaster Management Committee (DDMC) held a coordination meeting to prepare the disaster response action plan for the year of 2010.

## OECUSSE

Activities of the District Administration	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Coordination Meetings	1	1	0	3	1	N/A							6
Public Meetings	0	4	7	3	0	N/A							14
Signing of MoU	0	0	0	0	0	N/A							0
Events	1	0	0	2	0	N/A							3
Ceremonies	0	0	0	3	1	N/A							4
Others	0	0	0	0	0	N/A							0
<b>Total of Activities</b>	<b>2</b>	<b>5</b>	<b>7</b>	<b>11</b>	<b>2</b>								<b>27</b>

Source: District Administration Office\_30 June 2010

Activities of the District Administration of Oecusse

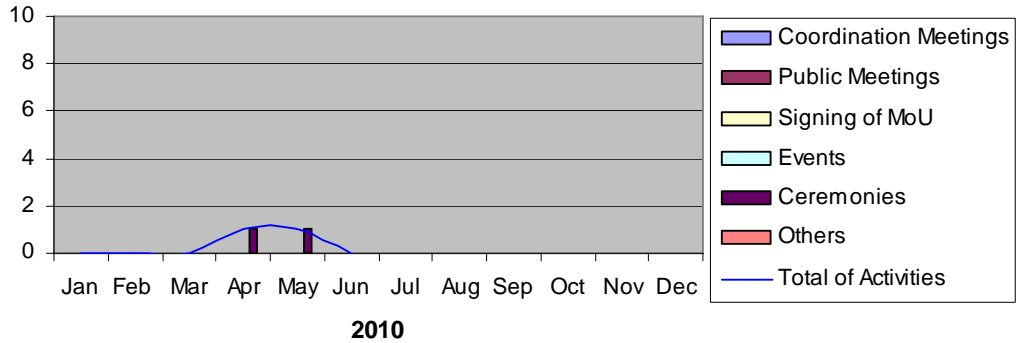


## VIQUEQUE

Activities of the District Administration	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Coordination Meetings	N/A	N/A	N/A	0	0	N/A							0
Public Meetings	N/A	N/A	N/A	0	0	N/A							0
Signing of MoU	N/A	N/A	N/A	0	0	N/A							0
Events	N/A	N/A	N/A	0	0	N/A							0
Ceremonies	N/A	N/A	N/A	1	1	N/A							2
Others	N/A	N/A	N/A	0	0	N/A							0
<b>Total of Activities</b>				<b>1</b>	<b>1</b>								<b>2</b>

Source: District Administration Office\_30 June 2010

### Activities of the District Administration of Viqueque

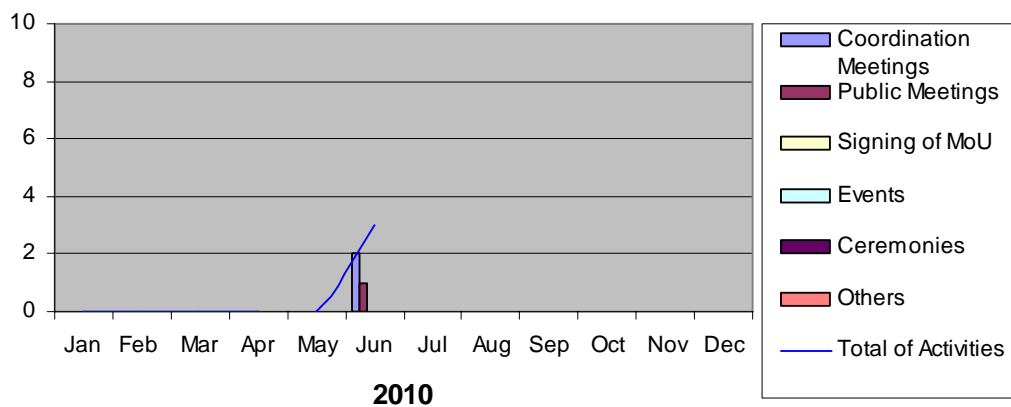


## AILEU

Activities of the District Administration	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Coordination Meetings	N/A	N/A	N/A	N/A	N/A	2							2
Public Meetings	N/A	N/A	N/A	N/A	N/A	1							1
Signing of MoU	N/A	N/A	N/A	N/A	N/A	0							0
Events	N/A	N/A	N/A	N/A	N/A	0							2
Ceremonies	N/A	N/A	N/A	N/A	N/A	0							0
Others	N/A	N/A	N/A	N/A	N/A	0							0
<b>Total of Activities</b>						<b>3</b>							<b>3</b>

Source: District Administration Office\_30 June 2010

### Activities of the District Administration of Aileu



## June 2010

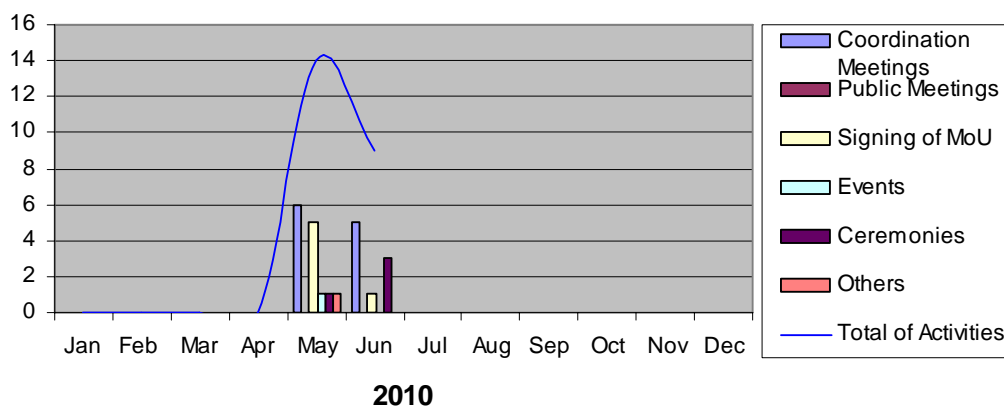
1. On 09 June 2010, DA held a coordination meeting to establish DDP Task Force Team in the district.
2. On 10 June 2010, DA held a coordination meeting to review the training program of Suco Development Plan (SDP) in the district.
3. On 11 June 2010, there was a public consultation meeting to inform the community on the forthcoming population census 2010

## MANUFAHI

Activities of the District Administration	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Coordination Meetings	N/A	N/A	N/A	0	6	5							11
Public Meetings	N/A	N/A	N/A	0	0	0							0
Signing of MoU	N/A	N/A	N/A	0	5	1							6
Events	N/A	N/A	N/A	0	1	0							1
Ceremonies	N/A	N/A	N/A	0	1	3							4
Others	N/A	N/A	N/A	0	1	0							1
<b>Total of Activities</b>				<b>0</b>	<b>14</b>	<b>9</b>							<b>23</b>

Source: District Administration Office\_30 Jun 2010

### Activities of the District Administration of Manufahi



## June 2010

1. On 01 June 2010, the District Administration and the NGO Save the Children jointly organized a commemoration ceremony on the International Children's Day.
2. On 01 June 2010, the Secretary of State for Electricity and deputy ambassador of Japan jointly inaugurated a power sub station in Aldea Turon, Babulo Suco in Same.
3. On 03 June 2010, the NGO Haburas organized an opening ceremony for community consultations on the issue of land and property.

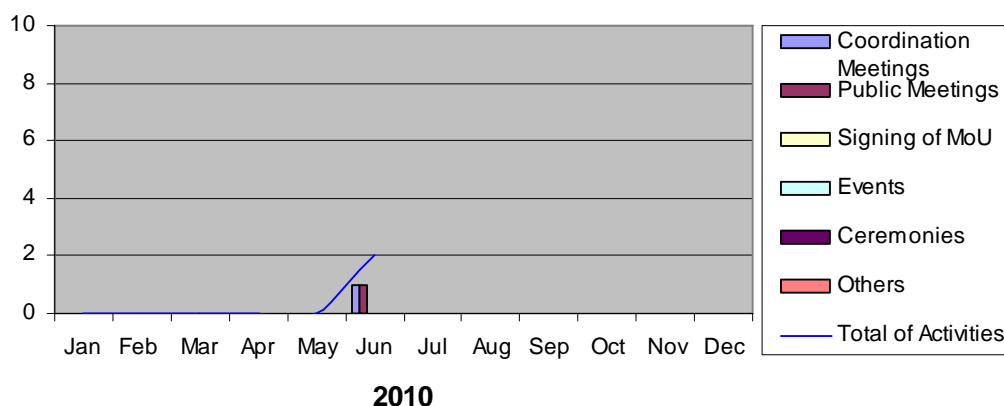
4. On 03 June 2010, a local NGO Fuan Nabilan organized a public awareness meeting on its program supporting the blind children in the district.
5. On 04 June 2010, a local NGO LABEH organized a public consultation to raise awareness on consumption of local product to promote local enterprises.
6. On 10 June 2010, the director of Local Governance (DNDLOT) visited the district and organized a meeting with the officers of District Administration including DA. The meeting was about ministerial order to formulate District Joint Team (EKD) for implementation of Decentralization Development Package (DDP) program. After the meeting the DA signed a MoU and took responsibility to implement DDP as per the government norms.
7. On 11 June 2010, Secretary of State for Vocational Training and Employment Benedito Dos Santos inaugurated the regional office of in Same.
8. On 23 June 2010, the Suco Chiefs and sub-district staff attended a training program on protection of childrights through social mobilization.
9. On 23 June 2010, the DA held first meeting with the members of District Joint Team (EKD) to review the activities of Decentralization development package program.

## LAUTEM

Activities of the District Administration	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Coordination Meetings	N/A	N/A	N/A	N/A	N/A	1							1
Public Meetings	N/A	N/A	N/A	N/A	N/A	1							1
Signing of MoU	N/A	N/A	N/A	N/A	N/A	0							0
Events	N/A	N/A	N/A	N/A	N/A	0							0
Ceremonies	N/A	N/A	N/A	N/A	N/A	0							0
Others	N/A	N/A	N/A	N/A	N/A	0							0
<b>Total of Activities</b>						<b>2</b>							<b>2</b>

Source: District Administration Office\_30 Jun 2010

### Activities of the District Administration of Lautem

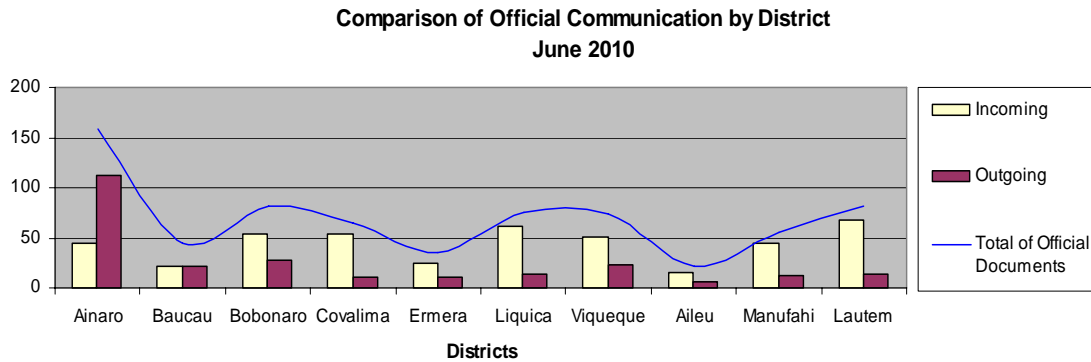


**June 2010**

1. On 05 June 2010, the District Administrator held a coordination meeting with the heads of district line agencies and district officers in District Administration hall. The DA focused on working together as a team in the development of the district.
2. On 23 June 2010, the District Joint Team (EKD) organized a consultative meeting to introduce government program of Decentralized Development Package (PDD) to all five sub district administrators and Suco Chiefs including youth representatives.



## Official Documents

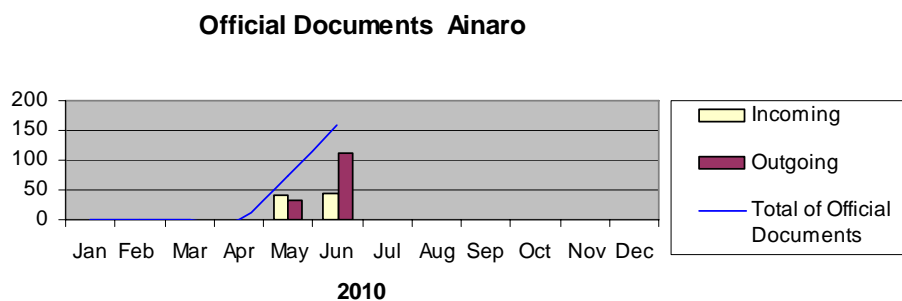


From January to June 2010, District Administrators have used official written communication as follows<sup>4</sup>:

### AINARO

Number of Official Documents	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Incoming	N/A	N/A	N/A	N/A	40	45							85
Outgoing	N/A	N/A	N/A	N/A	33	113							146
<b>Total of Official Documents</b>					<b>73</b>	<b>158</b>							<b>231</b>

Source: District Administration Office\_30 June 2010



<sup>4</sup> Considering the high number of official documents, only the “main” documents are listed in this monthly report according to the Democratic Governance Support Unit-UNMIT monitoring activities.

**Incoming**

- **Main instructions from central offices in Dili**

No.	Date	From Whom	Subject
1	01 June	DNPCC	Instruction to nominate focal person
2	04 June	DNGD, Ministry of Social Solidarity	Instruction to organize training on CBARM and support to the trainers
3	18 June	National Directorate for Local Administration, MSATM	Instruction to support program of NGO-PRADET
4	18 June	Director of Suco Administration (DNAAS)	Instruction on training to Suco Chiefs and Suco Administration Assistants as per the schedule
5	23 June	Director, Director of Treasury	Instruction on payroll mechanism in district

- **Main general information from Dili**

No.	Date	From Whom	Subject
1	02 June	Oriental University (UNITAL)	Request to use class rooms of primary school Venancio Ferras Ainaro
2	17 June	National Archive, MSATM	Request to transfer archive
3	17 June	Directorate of Suco administration (DNAAS)	Schedule for Suco Chiefs' training
4	11 June	SoS Defense	Invitation to attend international conference
5	11 June	National Directorate for Local Administration, MSATM	Request to level construction site of building (Uma Cassa Pribado)
6	11 June	Directorate of Administration and Finance/SEPI	Information on motorbikes
7	11 June	Minister's Cabinet, MSATM	Installation of second phase audio-visual equipment
8	21 June	Director General, National Census	Information and request for national census program 2010
9	22 June	Team Leader The Asia Foundation	District level monthly meeting

- **Main requests from other offices in the district**

No.	Date	From Whom	Subject
1	04 June	Save the Children - Ainaro	Request for information
2	07 June	District Registry	Training request
3	08 June	Directorate DNRS, MSS	Invitation request
4	11 June	PNTL – Ainaro	Role of PNTL in prevention of crimes
5	22 June	Directorate of Water and Sanitation, DSAS Ainaro	Invitation/ annual leave 2010
6	28 June	DSE/MSS – Ainaro	Leave without pay

- **Main requests from lower offices in the district**

No.	Date	From Whom	Subject
1	June 15	Suco Chief of Ainaro Suco	Recommendation of Suco planning
2	June 15	Suco Chief of Ainaro Suco	Recommendation for water supply planning in Ainaro Suco
3	June 16	Sub-district Administration Office	Training for Suco Chiefs and Suco Administrative Assistance
4	June 17	Director, DTPSC – Ainaro	List of government house in Ainaro
5	June 24	Suco Chief of Mulo	Request for mini-market construction in Mulo Suco
6	June 24	Sub-District Administrator – Hato udo	General report of administrative regulation

- **Main general information or reports from lower offices in the district**

No.	Date	From Whom	Subject
1	24 June	Environment Office, Ainaro	Progress report Jan-Mar 2010
2	25 June	Environment Office, Ainaro	Progress report Apr-May 2010

## Outgoing

- **Main communication to Dili**

No.	Date	From Whom	Subject
1	07 June	Directorate of Local Administration	District Joint Team for DDP
2	07 June	Directorate of Suco Administration	District Joint Team for DDP
3	07 June	Directorate of Local Administration	Telephone bill
4	07 June	Directorate of Administration and Finance	Annual attendance report
5	07 June	Directorate of Local Administration	Annual attendance report
6	07 June	Directorate of Local Governance	District Joint Team for DDP
7	08 June	Directorate of Local Governance	Invitation for extra-ordinary meeting
8	08 June	DNAF/MAEOT	Request for fuel coupon
9	10 June	DNAL/MAEOT	Request for construction of community center
10	16 June	Ministry of State Administration	Ex-Indonesian civil servants
11	16 June	Secretary of State for Vocational Training and Employment	Ex-Indonesian civil servants
12	29 June	Ministry of State administration	Assessment report of companies
13	29 June	Directorate of Local Governance	List of government building that are destroyed

- **Main communication to other offices in the district**

No.	Date	From Whom	Subject
1	04 June	Ainaro sub-district Administration	Invitation to form a joint team
2	04 June	Public Works	Invitation to form a joint team
3	04 June	Agriculture Office, ainaro	Invitation to form a joint team
4	07 June	District line agencies: Education, Health, Agriculture and Public Works	Announcement of PDD
5	08 June	District line agencies: Education, Health, Public Works and Agriculture	Invitation for extra-ordinary meeting
6	11 June	District line agencies: Education, Health, Public Works, Civil Registry	Invitation to form a joint team under DDP

- **Main communication to lower offices in the district**

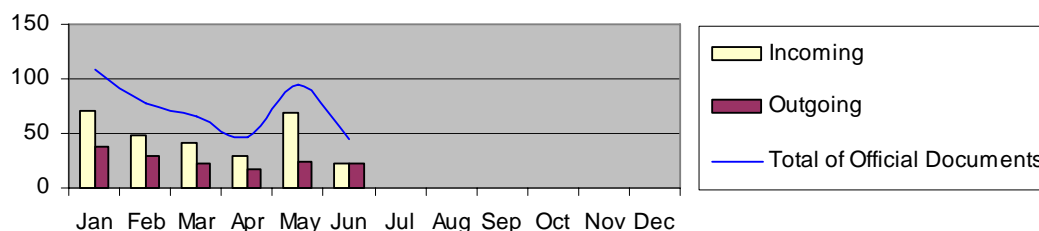
No.	Date	From Whom	Subject
1	07 June	All sub-District Administrators in Ainaro district	Announcement of DDP program in district
2	11 June	Local Companies	Announcement to submit company profiles
3	15 June	Sub-District Administrator – Ainaro, Hatu-Udo, Hatu-Builico and Maubisse	Training for 21 Suco Chiefs and 21 SAA
4	18 June	All sub-district Administrator s in Ainaro	Invitation to District Joint Team under DDP
5	23 June	All sub-district Administrator s in Ainaro	Invitation for Suco Development Plan
6	25 June	All sub-district Administrator s in Ainaro	Office discipline circular

## BAUCAU

Number of Official Documents	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Incoming	70	48	42	30	69	22							281
Outgoing	38	29	23	17	25	22							154
<b>Total of Official Documents</b>	<b>108</b>	<b>77</b>	<b>65</b>	<b>47</b>	<b>94</b>	<b>44</b>							<b>435</b>

Source: District Administration Office\_30 June 2010

## Official Documents Baucau



2010

## Incoming

- Main general information from other offices in the district

No.	Date	From Whom	Subject
1	04 June	Regional Office of Education	Information on the official visit of Minister of Education of Portugal in Timor Leste
2	08 June	Regional office of Secretary of State for Training and Professional	Information on delegation of work
3	16 June	Agriculture Office	Invitation
4	28 June	Land and Property Office	List of government houses for demolition program
5	29 June	District Education Office	Solution to branch school at Uaigai problem

- Main general information or reports from lower offices in the district

No.	Date	From Whom	Subject
1	04 June	Baguia Sub District Administration	Data on clean water
2	17 June	Quelica SDA	Report on natural disaster

## Outgoing

- Main communication to Dili

No.	Date	From Whom	Subject
1	15 June	Directorate of Local Administration	Report submission on District Join Team
2	30 June	Directorate of Local Administration	Supporting Letter
3	30 June	Directorate of Local Administration	Report on recapitulation of attendance list

- **Main communication to other offices in the district**

No.	Date	From Whom	Subject
1	07 June	Director of BNU Bank	Recommendation letter
2	22 June	PNTL Commander	Request for patrolling
3	10 June	CRS	Reporting natural disaster

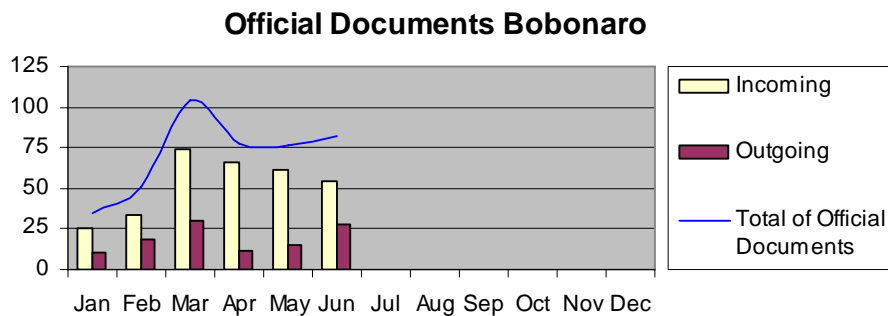
- **Main communication to lower offices in the district**

No.	Date	From Whom	Subject
1	21 June 10	Head of District departments	Joint Cleaning Day
2	28 June 10	All Sub District Administrators	Invitation for TOT local leaders and all SDAs

## BOBONARO

Number of Official Documents	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Incoming	25	33	74	66	61	54							313
Outgoing	10	18	30	12	15	28							113
<b>Total of Official Documents</b>	<b>35</b>	<b>51</b>	<b>104</b>	<b>78</b>	<b>76</b>	<b>82</b>							<b>426</b>

Source: District Administration Office\_30 June 2010



**2010**

### Incoming

- **Main instructions from central offices in Dili**

No.	Date	From Whom	Subject
1	28 June	General Director Finance and Survey	Candidates for Sub District Census Coordinator

- **Main general information from central offices in Dili**

No.	Date	From Whom	Subject
1	02 June	Coordinator of CCPF (Consultative Council of Petroleum Fund)	Collect data on impact of petroleum fund used
2	27 June	Director National Directorate for Administration Local (DNAL)	Assisted work of PRADET
3	28 June	Director of National Directorate for Local Administration (DNDLOT)	Brifieng program implementation of Youth Development Program (YDP)

- **Main requests from other offices in the district**

No.	Date	From Whom	Subject
1	02 June	Chief of Forestry	Responded Purugua Suco Chief's request
2	24 June	District Health Centre	Security requested to secure health staff to conduct health promotion on medicines in Suco's
3	28 June	Alola Foundation	Requested to use district administration hall

- **Main general information from other offices in the district**

No.	Date	From Whom	Subject
1	09 June	Head of Land and Property Office	Information on 2010 workplan
2	11 June	Road Coordinator	Handing-over ceremony of rehabilitated road to community in Leber and Tebabui

- **Main requests from lower offices in the district**

No.	Date	From Whom	Subject
1	12 June	Sub District Administrator Bobonaro	Permit to collect forest product
2	29 June	Acting sub-District Administrator Maliana	Requested to put list of elderly and invalid in notice board

- **Main general information or reports from lower offices in the district**

No.	Date	From Whom	Subject
1	12 Jun 10	Sub District Administrator Bobonaro	Rehabilitation Proposal
2	14 Jun 10	Sub District Administrator Atabe	Attachment letter
3	16 Jun 10	Sub District Administrators of Maliana and Bobonaro	Information on 2010 Census

## Outgoing

- **Main communication to central offices in Dili**

No.	Date	From Whom	Subject
1	01 June	Director National Directorate for Administration Local (DNAL)	Attendance list of temporary staff
2	09 June	Director of National Directorate for Local Administration (DNDLOT)	Requested of Justification LDP motorcycle maintenance
3	28 June	SoS of social assistance for natural disasters	Requested to deploy new focal point to District Disasters Managements Committee (DDMC) in Bobonaro

- **Main communication to other offices in the district**

No.	Date	From Whom	Subject
1	14 June	Sub District Administrator and Director/Chief of all departements	Invitation on District Disasters Managements Committee (DDMC) meeting
2	24 June	Director/Chief of all departements and NGOs	Invitation

- **Main communication to lower offices in the district**

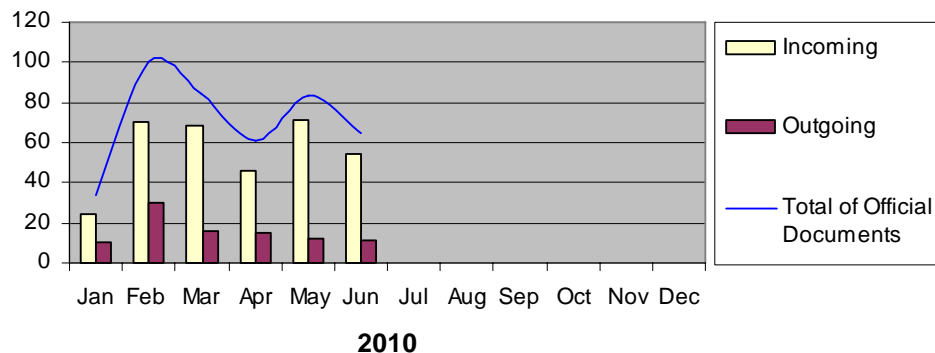
No.	Date	From Whom	Subject
1	07 June	Sub District Administratortor Bobonaro	Desimanted information on housing population census to community
2	08 June	Sub District Administrators	Invitation

## COVALIMA

Number of Official Documents	2010									Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	
Incoming	24	70	68	46	71	54				333
Outgoing	10	30	16	15	12	11				94
<b>Total of Official Documents</b>	<b>34</b>	<b>100</b>	<b>84</b>	<b>61</b>	<b>83</b>	<b>65</b>				<b>427</b>

Source: District Administration Office\_30 June 2010

**Official Documents Covalima**



### Incoming

- **Main instructions from central offices in Dili**

No.	Date	From Whom	Subject
1	02 June	Defence Ministry	Focal Point nomination dispatch
2	07 June	Office of Director General, MSATM	Invitation for meeting regarding district activities
3	07 June	Consultative Committee of Petroleum Fund	Gather data on utilisation of petroleum fund impact

4	09 June	Secretary of State for Natural Resources	Prohibit companies taking sands from the beach
5	11 June	Ministry of Justice	Invitation for consultation on proposed law on judiciary support
6	17 June	National Directorate of Local Administration	Establishments of relations and coordination with district managers
7	24 June	Directorate of National Statistic	Invitation for the event of National Census

- **Main general information from central offices in Dili**

No.	Date	From Whom	Subject
1	07 June	Asia Pacific Support Collective	Open Dialogue on UNCS resolution 1325 in Tilomar
2	16 June	Suco Chief of Labarai Suco	Flood destroyed community agriculture land
3	16 June	Tilomar sub-district Administrator	Community leader not finished mandate
4	21 June	General Directorate of Research and Analyses	Information on activities of 2010 census and supports
5	24 June	Directorate of Suco Administration (DNAAS)	Training Calendar for Suco chiefs and Suco Admin Assistants
6	24 June	National Directorate of Treasury	Salary payment mechanism in the district

- **Main requests from others**

No.	Date	From Whom	Subject
1	28 June	Covalima Students' Forum in Jogjakarta-Indonesia	Activities finance support

- **Main requests from other offices in the district**

No.	Date	From Whom	Subject
1	06 June	District Civilian Registration Department	Request for meeting to recruit Administrative Assistant
2	06 June	Florest Covalima	Permission to cut trees
3	24 June	Regional Prosecutor-Suai	Invitation for the inauguration
4	25 June	Covalima Health Office	Dissemination of health policy

- **Main general information from other offices in the district**

No.	Date	From Whom	Subject
1	07 June	Covalima Transportation Unit	Income tax report
2	15 June	Suco Chief of Beco Suco	Landslide report
3	21 June	District Environment Office, Covalima	Activities report of May 2010
4	21 June	Directorate of Land and Property and Measurement Unit (DTPSC)	Strengthening on property rights
5	28 June	DTPSC	Heavy oil installation
6	28 June	DTPSC	Buildings destruction



- **Main requests from lower offices in the district**

No.	Date	From Whom	Subject
1	09 June	Covalima District Disaster Commission	Finance support of the commission
2	09 June	Haburas Foundation	Invitation for meeting

- **Main general information or reports from lower offices in the district**

No.	Date	From Whom	Subject
1	09 June	Suco Chief of Raimea Suco	Information on natural disaster
2	21 June	Sub-district Administrator, Tilomar	Asset inventory in Maudemo and Beiseuk Sucos
3	25 June	Sub-district Administrator, Maucatar	Monthly report

## Outgoing

- **Main communication to central offices in Dili**

No.	Date	From Whom	Subject
1	18 June	Director INAP- MSATM	Request label for generator and vehicles

- **Main communication to other offices in the district**

No.	Date	From Whom	Subject
1	10 June	District NGOs Directors	Invitation for meeting update issues
2	14 June	Members of CPI	Invitation for meeting
3	14 June	Members of CPI	Invitation for meeting

- **Main communication to lower offices in the district**

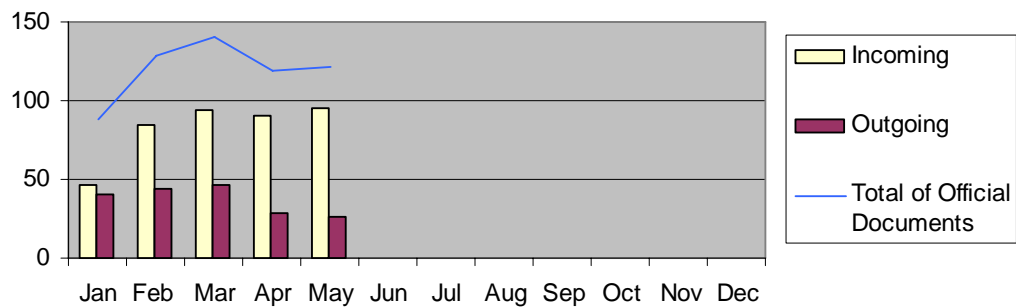
No.	Date	From Whom	Subject
1	10 June	Heads of line agencies in district	Workshop on Suco development plan
2	10 June	30 Suco chiefs and sub district administrators	Consultaion on MTCI rice distribution mechanism and buy local products with local authorities
3	10 June	Sub-district Administrator Suai, Camanasa Suco Chief and Director DNTPSC	Official letter
4	10 June	7 sub-district Administrators	Request for inventory of Suco assets
5	11 June	7 sub-district Administrators and 30 Suco Chiefs	Invitation for meeting and consultation on rural development projects

## DILI

Number of Official Documents	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Incoming	47	84	94	91	95	N/A							411
Outgoing	41	44	46	28	26	N/A							185
<b>Total of Official Documents</b>	<b>88</b>	<b>128</b>	<b>140</b>	<b>119</b>	<b>121</b>								<b>596</b>

Source: District Administration Office\_25 June 2010

### Official Documents Dili

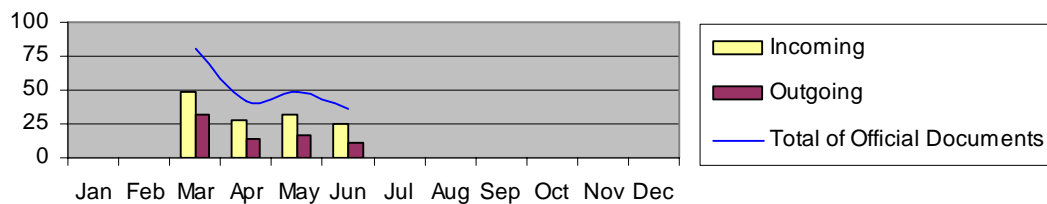


## ERMERA

Number of Official Documents	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Incoming	N/A	N/A	48	28	32	25							108
Outgoing	N/A	N/A	32	14	17	11							63
<b>Total of Official Documents</b>			<b>80</b>	<b>42</b>	<b>49</b>	<b>36</b>							<b>171</b>

Source: District Administration Office\_30 June 2010

### Official Documents Ermera



2010

**Incoming**

- **Main instructions from central offices in Dili**

No.	Date	From Whom	Subject
1	11 June	National Archive Office of MAEOT.No.96/012.14/AN-MAEOT/VI/10	Archive coordination and transference in 5 Districts.
2	08 June	MAEOT.No.72/GM.MAEOT/VI/10 No.98/DNAAS/MAEOT/VI/10	Audivision Aquipment Instalation.
3	11 June	National Archive Office of MAEOT.No.96/012.14/AN-MAEOT/VI/10	Archive coordination and transference in 5 Districts.
4	17 June	MAEOT.No.173/DNAL-MAEOT/VI/2010	To Support the service of nationl NGO Pradet.
5	18 June	DNAL/MAEOT.No.160/DNAL.MAEOT/10.	Clarify the data in public administration.

- **Main general information from central offices in Dili**

No.	Date	From Whom	Subject
1	01 June	Prime Minister Cabinet.No.0725/GPM/VI/10	Itenary of Prime Miister visit in the district.
2	02 June	UNICEF	Japan UNIEF and NEPIA Japan visit on Besi project.
3	07 June	SOSEF/DNAF.No.91/679/DNAF- SEPI/VI/2010.	Infioration on motorbike maintainance.
4	08 June	CARE International.No.3801/HAN/01/VI/10	Socialization of HAN project.
5	09 June	CARE International (Care.381/VI/2010.	European Commission visit.
6	10 June	Rede Feto Timor Leste.(ADV/RFTL/04/VI/10.	Socilization and monitoring on action plan (PoA) in Ermera district.

- **Main requests from other offices in the district**

No.	Date	From Whom	Subject
1	01June	Director of Deparment of Ermera District.No.337/DSA/D-E/VI/10	Invitation for lunching of coffee griding machine by Minister of Agriculture
2	07 June	District RENETIL Office	Assistance of cutting grass at soccer field
3	09 June	Distecit RENETIL Organization office	Opening football match in Ermera
4	10 June	PNTL of Ermera District.No.31/PNTL- CDE/Sub.UTSR-Erm/01/10	Request for driver licence examnnation in Ermera district
5	14 June	DNTPSC Ermera District	Attending on resolving disputing land in Suco Riheu
6	14 June	Renetil of Ermera District	Invitation on assinting the foot aall final team
7	17 June	Organnizer Commission of Gleno Church Constraction	Attending meeting on Gleno church to be a future Parish

- **Main general information from other offices in the district**

No.	Date	From Whom	Subject
1	15 June	ERCALA Computer Centre	Offer of computer course and PC-services
2	15 June	EDTL Ermera District No.16/EDTL/DE/Vi/2010	Electricity payment circulation

- **Main requests from lower offices in the district**

No.	Date	From Whom	Subject
1	01 June	District Staff Mr.Adolfo Soares	Redeployment from MSATM to MSS

2	02 June	Suco Chief of Lisapat, Ermera SD.No.IV/SC/LSP/SDH/D-E/VI/10	Attended ceremony of solar panel foundation.
3	07 June	Ermera sub-district	Attended meeting during Prime Minister's visit.

- **Main general information or reports from lower offices in the district**

No.	Date	From Whom	Subject
1	01 June	Letefoho sub-district Administrator	Project request for construction of prioritized water supply
2	04 June	Mr.Alfredo Soares	Request to use a room in District Administration Office

## Outgoing

- **Main communication to Dili**

No.	Date	From Whom	Subject
1	07 June	MSATM, No.104/DNAL/D-E/VI/2010.	Report of Meeting with sub-district Administrators and Heads of line agencies on PDD projects
2	10 June	Director of NAF, MSATM No.111/DNAL/D-E/VI/2010.	Request for car maintenance (HyLux 02-7836)
3	14 June	Director of DNAF, MSATM No.105/DNAL/D-E/VI/2010.	Request for providing fuel for district inventory
4	14 June	Director of DNAL, MSATM No.105/DNAL/D-E/VI/2010.	Report of expenditure on using fuel.
5	28 June	National Archived Department, MSATM No.144/DNAL/D-E/VI/2010.	Handover the district achievement report to national achievement.
6	29 June	Director of DNAL, MSATM No.115/DNAL/D-E/VI/2010.	Submitted list of burned house by army and militia during the referendum time, aimed to environment cleaning.
7	30 June	Director of DNAF, MSATM No.117/DNAL/D-E/VI/2010.	Request for providing motor wagons in assisting the mass cleaning in Gleno town.

- **Main communication to other offices in the District**

No.	Date	From Whom	Subject
1	17 June	Director of District Health and Education No.112/DNAL/D-E/VI/2010	To delegate one of members from each department to attend the Library Course in Dili.
2	14 June	PNTL Commander of Ermera District and sub-district Administrators No.102/DNAL/D-E/VI/2010	Attending meeting on establishment of District Joint Team (EKD) related to Law No.2/2010, for PDD implementation and the plan of Prime Minister's visit.
3	30 June	Director of Land and Property No.108/DNAL/D-E/VI/2010	Request to find/provide an open land for storage of construction materials for projects under PDD.

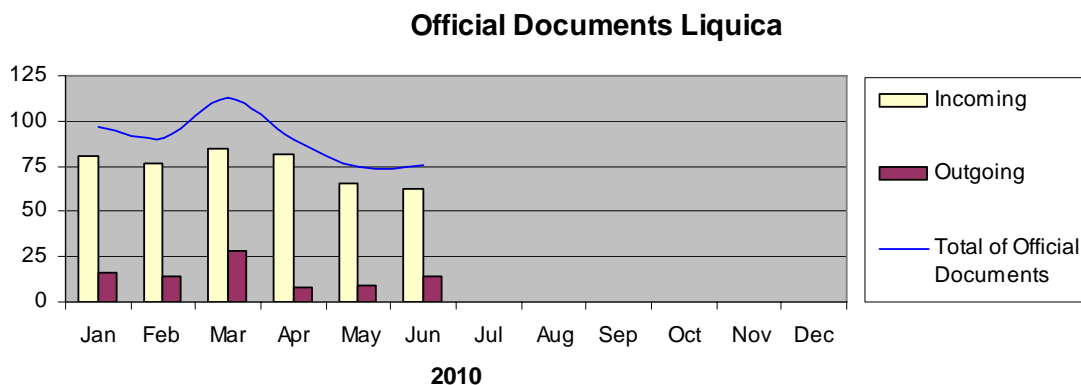
- **Main communication to lower offices in the District**

No.	Date	From Whom	Subject
1	17 June	Sub-district Administrators, District Joint team members and project Task Force team	Invitation to attend a meeting related to the selection of contractors' profiles on developing 20 projects under DDP in Ermera District.

## LIQUICA

Number of Official Documents	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Incoming	81	77	85	82	66	62							391
Outgoing	16	14	28	8	9	14							75
<b>Total of Official Documents</b>	<b>97</b>	<b>91</b>	<b>113</b>	<b>90</b>	<b>75</b>	<b>76</b>							<b>466</b>

Source: District Administration Office\_ 30 Jun 2010

**Incoming**

- **Main instructions from central offices in Dili**

No.	Date	From Whom	Subject
1	01 June	Ministry of Education	Discussion of validation of general development programmes
2	02 June	DNAL/DNAF/MAEOT	Consultation on rural development package 2011 for 442 Sucos
3	07 June	INAP/MAEOT	Office Management Training from 7-11 June 2010
4	07 June	DNAL/DNAF/MAEOT	DDP
5	18 June	Ministry of Social Solidarity	Status of Combatants of National Liberation
6	28 June	DNDLOT/DNAAS/MAEOT	PDS training

- **Main general information from central offices in Dili**

No.	Date	From Whom	Subject
1	09 June	National Directorate of Local Administration, MSATM	File transfer coordination programme
2	21 June	Ministry of Social Solidarity	Training on disaster risk management in communities

- **Main requests from other offices in the district**

No.	Date	From Whom	Subject
1	04 June	NGO Forum TL	Terms of Reference for decentralization consultant in District
2	26 June	APETIL	Launching of the negotiation plan & official inauguration of APETIL structure

- **Main general information from other offices in the district**

No.	Date	From Whom	Subject
1	29 June	Civil Security	Transfer of staff: temporary deployment
2	25 June	Care International -INGO	Socialization project on agriculture

- **Main requests from lower offices in the district**

No.	Date	From Whom	Subject
1	22 June	Suco Chief Hatuquessi	Open market in Aldeia Nunuhou

- **Main general information or reports from lower offices in the district**

No.	Date	From Whom	Subject
1	09 June	Suco Chief Loidahar Suco	Report on Suco Administration fund

## Outgoing

- **Main communication to central offices in Dili**

No.	Date	From Whom	Subject
1	15 June	National Directorate of Local Administration, MSATM	Budget expenditure report on commemoration of restoration of Independence Day 20 May 2010
2	25 June	National Directorate of Local Administration, MSATM	Budget expenditure on consultation process of DDP program

- **Main communication to other offices in the district**

No.	Date	From Whom	Subject
1	28 June	Coordinator of AECOP	Coordination to develop program on local development

- **Main communication to lower offices in the district**

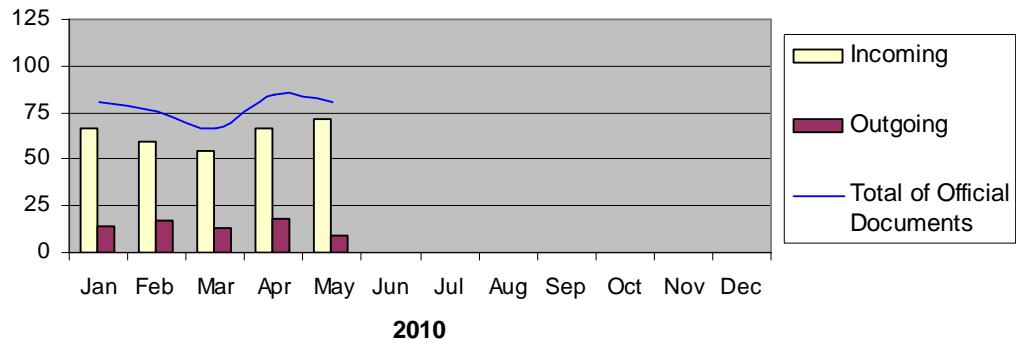
No.	Date	From Whom	Subject
1	21 June	Sub-District Administration Offices of Bazartete, Maubara, and Liquica	Invitation for a consultation meeting related to the official visit of the Prime Minister
2	22 June	Sub-District Administration Offices of Bazartete, Maubara, and Liquica	Programme of visit of the Prime Minister

## OECUSSE

Number of Official Documents	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Incoming	67	59	54	67	72	N/A							319
Outgoing	14	17	13	18	9	N/A							71
<b>Total of Official Documents</b>	<b>81</b>	<b>76</b>	<b>67</b>	<b>85</b>	<b>81</b>								<b>390</b>

Source: District Administration Office\_30 Jun 2010

## Official Documents Oecusse

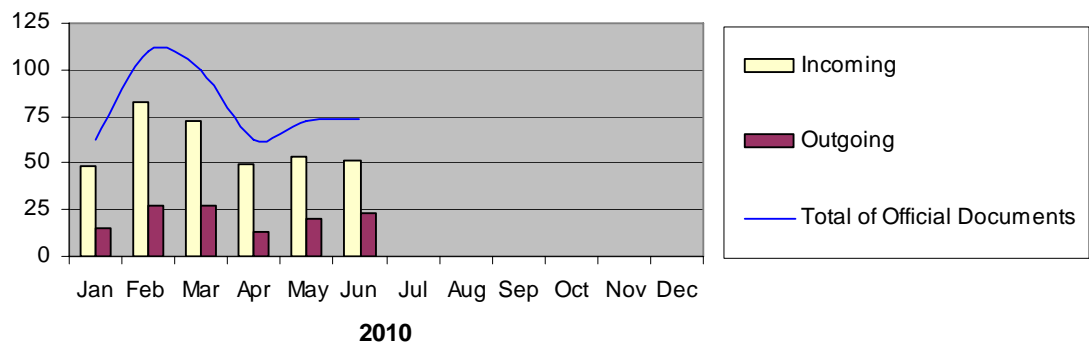


## VIQUEQUE

Number of Official Documents	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Incoming	48	83	73	49	53	51							357
Outgoing	15	27	27	13	20	23							125
<b>Total of Official Documents</b>	<b>63</b>	<b>110</b>	<b>100</b>	<b>62</b>	<b>73</b>	<b>74</b>							<b>482</b>

Source: District Administration Office\_30 June 2010

## Official Documents Viqueque



**Incoming**

- **Main instructions from central offices in Dili**

No.	Date	From Whom	Subject
1	17 June	DNAF/SEPI	Information about motorcycle maintenance
2	17 June	SEOP	Establishment of relation with district manager
3	17 June	Ministry Office	Audiovisual equipment installation for second phase

- **Main general information from central offices in Dili**

No.	Date	From Whom	Subject
1	08 June	MSATM	Invitation for meeting on district program
2	17 June	INFUSE	Infuse map of financial service access point in Timor-Leste 31 December 2010
3	17 June	GDGAP/ National Census	Information about census activity and request for support
4	17 June	National Directorate of Local Governance, MSATM	Information on district level program
5	21 June	Alola Foundation	Establishment of Team to support mother in Viqueque
6	21 June	DNERM- Research	Geological research in selected sites in district
7	21 June	National Directorate of Suco Administration, MSATM	Training Schedule for Suco Chiefs and Suco Administrative Assistants

- **Main requests from other offices in the district**

No.	Date	From Whom	Subject
1	21 June	District Civil Registry Office	Request adjusting salary as per monthly attendance record of staff

- **Main general information from other offices in the district**

No.	Date	From Whom	Subject
1	08 June	District Agriculture Office	Request to continue investigation on cutting teak trees
2	08 June	District Agriculture Office	Proposal approved for fishing group

- **Main requests from lower offices in the district**

No.	Date	From Whom	Subject
1	02 June	Uatolari sub-district Administration	Report on natural disaster in Sucos
2	07 June	Suco Chief Uaitame	Report on natural disaster in Uaitame
3	17 June	Ossu sub-district Administration	Report on natural disaster in Sucos

- **Main general information or reports from lower offices in the district**

No.	Date	From Whom	Subject
1	02 June	Uatocarbau sub-district Administration Office	Declaration of resignation in Suco Irabin de Baixo
2	22 June	Suco Chief of Macadique	Monthly report on Suco Council
3	22 June	Suco chief of Maluro	Monthly report on Suco Council



## Outgoing

- **Main communication to central offices in Dili**

No.	Date	From Whom	Subject
1	07 June	National Directorate of Local Administration, MSATM	Response of invitation related to District Administrator meeting
2	08 June	National Directorate of Local Administration, MSATM	Invitation for meeting on district program
3	08 June	National Directorate of Local Administration, MSATM	Invitation for meeting on the issue of MTCI
4	10 June	National Directorate of Local Administration, MSATM	Information on government grant of construction materials to the victims of natural disaster in district
5	11 June	National Directorate of Local Administration, MSATM	Monthly point report
6	11 June	National Directorate of Local Administration, MSATM	Statistical data of ex-Indonesia civil servant and ex-Indonesia military

- **Main communication to other offices in the district**

No.	Date	From Whom	Subject
1	14 June	Sub-district Administration Offices	Invitation for meeting of sub district Administration staff
2	17 June	Line agencies administration offices	Invitation for DDMC members
3	23 June	District Finance Office	Monthly salary payment
4	23 June	Line agencies administration offices	Invitation for training on Suco Development plan

- **Main communication to lower offices in the district**

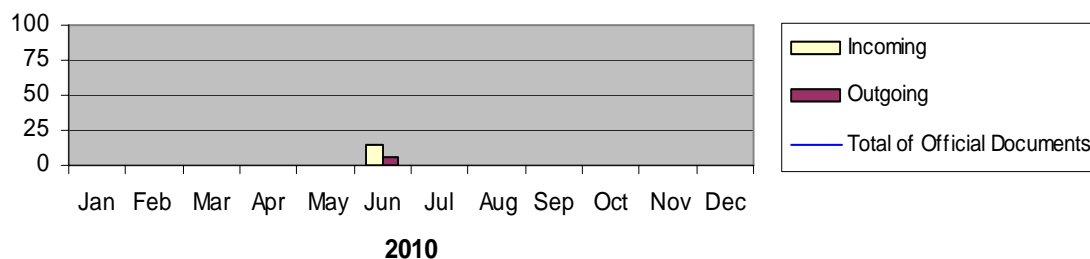
No.	Date	From Whom	Subject
1	04 June	Sub-district Administration Offices	Interview of candidates for enumerators
2	30 June	Sub-district Administration Offices	List of proposal from community leader

## AILEU

Number of Official Documents	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Incoming	N/A	N/A	N/A	N/A	N/A	15							15
Outgoing	N/A	N/A	N/A	N/A	N/A	6							6
<b>Total of Official documents</b>						<b>21</b>							<b>21</b>

Source: District Administration Office\_30 June 2010

## Official Documents Aileu



## Incoming

- Main instructions from central offices in Dili

No.	Date	From Whom	Subject
1	01 June	Head of Human Rights Department	Request to send focal person in district
2	10 June	Secretary of State for Public Works	Proposal to establish coordination management in district infrastructure development works
3	10 June	National Directorate for the Local Administration, MSATM	Request to support to district women's organization - PRADET
4	11 June	Director General of Statistics	Information about the population census 2010

- Main general information from central offices in Dili

No.	Date	From Whom	Subject
1	10 June	MSATM	Installation of second phase audio-visual equipment in district
2	12 June	National Directorate of Local Administration, MSATM	Information on the maintenance of the motobikes

- Main requests from other offices in the district

No.	Date	From Whom	Subject
1	12 June	District Office of Water and Sanitation	Information about the implementation of the water project in Suco Badudato
2	17 June	District Office of Water and Sanitation	Confirmation to the Head of SAS about the water in the District

- **Main general information from other offices in the district**

No.	Date	From Whom	Subject
1	09 June	Regional Head of Civil Registry	Request for information on the mobile registration
2	23 June	Manager World Vision, INGO	Project information on rehabilitation of the Beskem Warehouse

- **Main requests from lower offices in the district**

No.	Date	From Whom	Subject
1	19 June	Head of District Electricity office	Information on electrical power supply
2	26 June	Suco Chief of Saboria Suco	Organize youth cross activity in Saboria Suco

- **Main general information or reports from lower offices in the district**

No.	Date	From Whom	Subject
1	08 June	Focal person on natural disasters management	Submission of assessment report on natural disaster in district
2	15 June	Sub-district Administration Office, Remexio	Submission of proposal for local development in Sucos
3	31 June	Suco Chief of Saboria Suco	Submission of the report to the District Administrator

## Outgoing

- **Main communication to central offices in Dili**

No.	Date	From Whom	Subject
1	07 June	Director General, Office of Prime Minister	Budget report of the prime Minister's visit to Aileu district
2	22 June	National Director for Financial Administration	Report on the fuel consumption of previous months and coming month

- **Main communication to other offices in the district**

No.	Date	From Whom	Subject
1	17 June	Members of the District Council	Invitation for a meeting on local development project implementation
2	28 June	All heads of department in district	Invitation for a meeting on government program of DDP

- **Main communication to lower offices in the district**

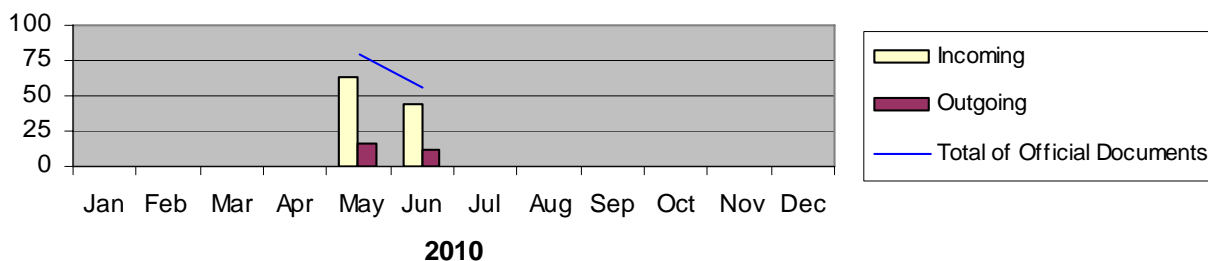
No.	Date	From Whom	Subject
1	14 June	All Sucos Chiefs in district	Invitation for training on administration
2	16 June	Human Resources Officer	Terms of reference of district staff

## MANUFAHI

Number of Official Documents	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Incoming	N/A	N/A	N/A	N/A	63	44							107
Outgoing	N/A	N/A	N/A	N/A	16	12							28
<b>Total of Official Documents</b>					<b>79</b>	<b>56</b>							<b>135</b>

Source: District Administration Office\_30 June 2010

## Official Documents Manufahi



## Incoming

- Main instructions from central offices in Dili

No.	Date	From Whom	Subject
1	4 June	Directorate DNGD-MSS	Training support on CDDRM
2	4 June	Directorate DNPCC	Instruction to nominate focal person
3	14 June	Brad Cinclair, Program Manager Aviation Fellowship	Rehabilitation of airport in Same, Manufahi
4	15 June	Directorate of Suco Administration	Training schedule for Suco Chiefs and Suco Administrative Assistants
5	23 June	MSATM	Installation of second phase of audio-visual equipment
6	23 June	Directorate of Local Administration	Suopport for NGO-PRADET
7	23 June	Director Natural Resource, DNGRM	Geological research in district
8	23 June	Secretary of State for Public Works	Coordination at district level works

- Main general information from central offices in Dili

No.	Date	From Whom	Subject
1	15 June	Director General, MoF	Request for information and support for National Census 2010
2	16 June	Eng. Felix Berto Pereira Pinto, Coordinator of RSFTL	Invitation for management training on land sustainability
3	23 June	Maria Jose Sanches, MoF	Information on vehicle maintenance

- **Main requests from other offices in the district**

No.	Date	From Whom	Subject
1	07 June	Mateus Tilman, District Office	Proposal for electricity supply
2	15 June	Head of District Water and Sanitation	Request to use government property
3	21 June	Coordenador of Civil Registry and Notariate	Invitation for partnership training

- **Main general information from other offices in the district**

No.	Date	From Whom	Subject
1	8 June	Environment Coordenador	Information on district environment

- **Main general information or reports from lower offices in the district**

No.	Date	From Whom	Subject
2	07 June	Sub-district administration Same	Request for human resource data and Suco annual plan
3	10 June	Sub-district Administration Alas	Information on water supply
4	14 June	Sub-district Administration Same	Proposal on infrastructure development

- **Main general information or reports from lower offices in the district**

No.	Date	From Whom	Subject
1	07 June	Sub-district Administration Same	Progress report on sub-district activities
2	15 June	Sub-district Administration Same	Assessment report on natural disaster
3	15 June	Sub-district Administration Same	Varification report on natural disaster

## Outgoing

- **Main communication to central offices in Dili**

No.	Date	From Whom	Subject
1	07 June	Ambassador of Japan	Recommendation
2	24 June	National Directorate of Administration and Finance, MSATM	Request for updates on vehicle maintainance

- **Main communication to other offices in the district**

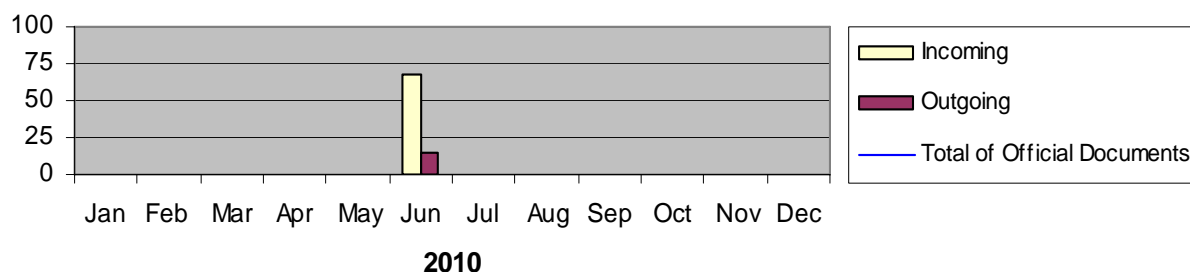
No.	Date	From Whom	Subject
1	02 June	Heads of line agencies, Suco Chiefs, sub-district Administrators and NGOs	Invitation for workshop
2	04 June	District line agencies, PNTL and sub-district Same	Voluntarily cleaning the city
3	08 June	Sub-district Administration Same, Alas, Fatuberliu and Turisca	Information on payment for ex-Indonesian civil servant, police and military
4	08 June	Sub-district Administrations	Orientation program for sub-district stff

## LAUTEM

Number of Official Documents	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Incoming	N/A	N/A	N/A	N/A	N/A	67							67
Outgoing	N/A	N/A	N/A	N/A	N/A	14							14
<b>Total of Official Documents</b>						<b>81</b>							<b>81</b>

Source: District Administration Office\_30 June 2010

## Official Documents Lautem



## Incoming

- Main instructions from central offices in Dili

No.	Date	From Whom	Subject
1	11 June	Directorate of Administration and finance, MSATM	Information regarding motorcycles maintenance
2	28 June	Directorate of Suco Administration, MSATM	Training schedule for Suco Chiefs and Suco Administrative Assistants
3	28 June	Directorate of Local Administration, MSATM	Support on PRADET Activity
4	28 June	Directorate of Local Administration, MSATM	Briefing on Youth Development Program (PDJ)
5	28 June	Directorate of Local Governance, MSATM	Information on Suco Development Plan and training in district

- Main general information from central offices in Dili

No.	Date	From Whom	Subject
1	11 June	Director General, Secretary of State for Public Works	Establishment of coordination relation on district management
2	15 June	Director General, Research and Analysis, MoF	Recommendation on household district census publicity in Timor Leste
3	15 June	Director General Research and Analysis, MoF	Information regarding 2010 census activity and support
4	15 June	Director General Research and Analysis, MoF	Recommendation on household district census publicity in Timor-Leste
5	21 June	National Directorate of Conflict Resolution, MSS	Selection of district focal point
6	23 June	STAE, MSATM	Attending meeting in national STAE

- **Main requests from other offices in the district**

No.	Date	From Whom	Subject
1	01 June	Directorate of Forestry	Cutting tree request for Sucos in Cacavem, Maluro-Lore I, Cacavem
2	04 June	District Joint Commission (EKD) under DDP	Budget report on expenses on socialization of National Strategic Development Plan on 19 – 23 April 2010
3	14 June	Suco Council Offices	Request for Plastic chairs
4	18 June	Directorate of Forestry	Request on cutting tree to Mr. Armindo Tavares, Lore I, Paihira and Arara Iliomar II, Lilapuku-Home, Soleresi-Mahina I
5	22 June	District Health Service Centre	Request for plastic chair

- **Main general information from other offices in the district**

No.	Date	From Whom	Subject
1	07 June	Human Rights and Justice Ombudsman (PDHJ)	Monthly report on human rights and justice in district
2	08 June	Lautem sub-district Administrator	Bi-weekly report of Lautem sub-district Administration Office
3	08 June	District Civil Registration	Monthly activity report, May 2010
4	08 June	Iliomar sub-district Administrator	Monthly progress report of sub-district
5	11 June	Iliomar sub-district Administrator	Water and sanitation proposal from 6 sucos in sub-district
6	18 June	Directorate of Forestry	Notification on usage of forest resources
7	29 June	Lautem sub-district Administration Office	Weekly report of sub-district activities

- **Main requests from lower offices in the district**

No.	Date	From Whom	Subject
1	01 June	KKFP-Consultative Council Fund	Data collection on the impact of using petroleum fund
2	03 June	IMFTL	Space request for IMFTL in Lospalos and Manatuto
3	10 June	Directorate of Statistic	Notification on household census
4	15 June	TFT	Information about the Timor International Peace Camp
5	16 June	IMFTI	House allocated for deputy-DA to be used by IMFTI Office
6	18 June	SDV	Tourism activity in Com Harbor
7	18 June	Civil servant of District Administration	Permission letter
8	21 June	Many Hands International, NGO	Request for using government property

- **Main general information or reports from lower offices in the district**

No.	Date	From Whom	Subject
1	02 June	DTPSC-DL	Activity report: Jan-Mar 2010
2	14 June	Jacinto, Student	Thesis writing research of STIA-LAN students
3	26 June	STAE	Monthly Report on electoral process
4	28 June	Natureza NGO	Schedule of implementing OMS strengthening activity in district
5	29 June	Timor Telcom	TT new service equipment installation in Maunili, Iliomar sub district

## Outgoing

- **Main communication to central offices in Dili**

No.	Date	From Whom	Subject
1	02 June	MSATM	Request for scholarship
2	07 June	MSATM	Report on District Joint Team (EKD) of PDD
3	30 June	Directorate of Finance, MSATM	Report of fuel consuming

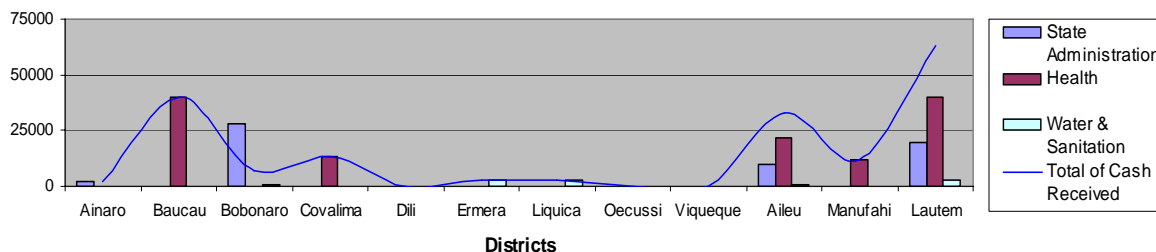
- **Main communication to lower offices in the district**

No.	Date	To Whom	Subject
1.	15 June	Sub-district Administration Offices in Lospalos, Lautem, Luro, Tutuala and Iliomar	Information on training on Suco Development Plan



## District Finance

**Comparison of Financial Cash for Goods and Services by District-  
May 2010**



Note: Bobonaro has received budget of USD 7166.67 under the line budget of Education.

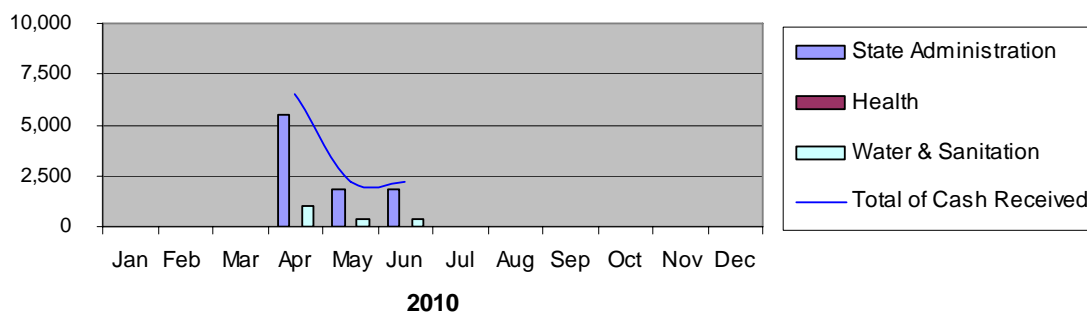
From January to May 2010, government offices in the districts received the following amounts of cash as Goods & Services budget:

## AINARO

Cash Received for Goods & Services (US\$)	2010												Total
	Jan	Feb	Mar	Apr <sup>5</sup>	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
State Administration	N/A	N/A	N/A	5 470	1 823	1 823							5 470
Health	N/A	N/A	N/A	N/A	N/A	N/A							N/A
Water & Sanitation	N/A	N/A	N/A	1 050	350	350							1 050
<b>Total of Cash Received</b>				<b>6 520</b>	<b>2 173</b>	<b>2 173</b>							<b>6 520</b>

Source: District Administration Office\_30 June 2010

**Cash Received for Goods & Services (US\$) Ainaro**



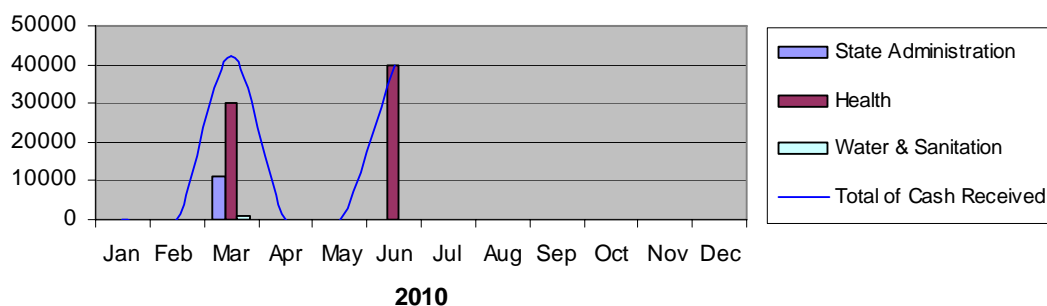
<sup>5</sup> The funds indicated covers the period of April-June 2010

## BAUCAU

Cash Received for Goods & Services (US\$)	2010												Total
	Jan	Feb	Mar <sup>6</sup>	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
State Administration	0	0	11 250	0	0	0							11 250
Health	0	0	30 000	0	0	40 000							30 000
Water & Sanitation	0	0	1 050	0	0	0							1 050
<b>Total of Cash Received</b>	<b>0</b>	<b>0</b>	<b>42 300</b>	<b>0</b>	<b>0</b>	<b>40 000</b>							<b>42 300</b>

Source: District Administration Office\_30 June 2010

**Cash Received for Goods & Services (US\$) Baucau**



## BOBONARO

Cash Received for Goods & Services (US\$)	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
State Administration	N/A	0	28 320 <sup>7</sup>	0	0	28 320							56 640
Health	N/A	30 000 <sup>8</sup>	0	16 665 <sup>9</sup>	0	0							46 665
Water & Sanitation	N/A	0	1 050 <sup>10</sup>	0	0	1 050							2 100
Education	0	0	10 000 <sup>11</sup>	N/A	0	7 166							17 166
<b>Total of Cash Received</b>		<b>30 000</b>	<b>29 370</b>	<b>16 665</b>	<b>0</b>	<b>36 536</b>							<b>125 405</b>

Source: District Administration Office\_30 June 2010

Note: Health office has received USD16 665.65 on April, and this amount is for period of Apr-June 2010 Education office has received USD 7166.67 in June 2010

<sup>6</sup> The funds indicated covers the period of January-March 2010

<sup>7</sup> The funds for State Administration totaling US\$ 28,320 were received in March, for the period of January-March 2010.

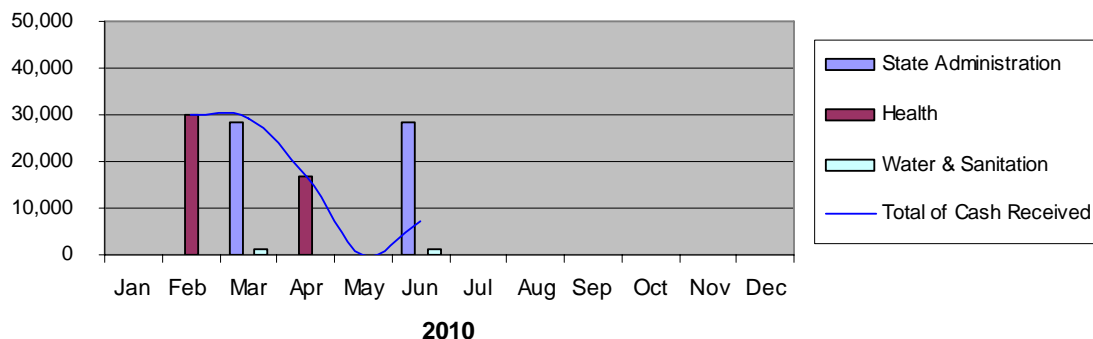
<sup>8</sup> The funds for Health sector are for the period of January-March 2010

<sup>9</sup> The funds for Health sector are for the period of April-June 2010

<sup>10</sup> The funds for Water and sanitation sector are for the period of January-March 2010

<sup>11</sup> The funds for Education totaling US\$ 10,000 were received in March, for the period of January-March 2010.

### Cash Received for Goods & Services (US\$) Bobonaro



## COVALIMA

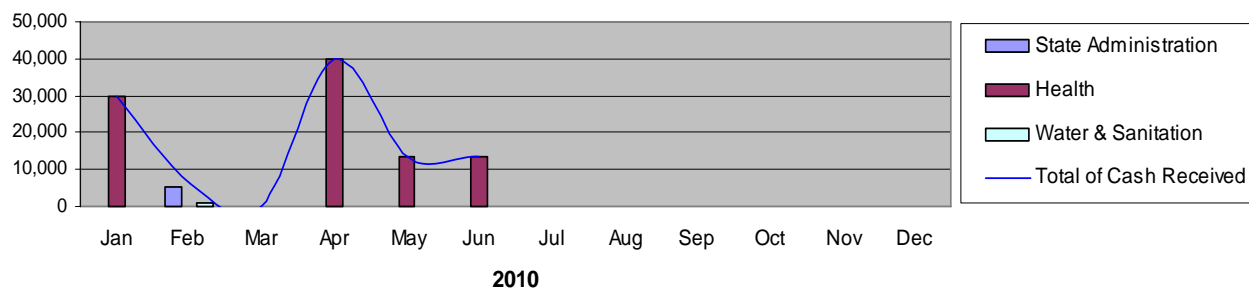
Cash Received for Goods & Services (US\$)	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
State Administration	0	5 314 <sup>12</sup>	0	N/A	0	0							5 314
Health	30 000 <sup>13</sup>	0	0	40 000 <sup>14</sup>	13 333	13 333							70 000
Water & Sanitation	0	1 050	0	N/A	0	0							1 050
<b>Total of Cash Received</b>	<b>30 000</b>	<b>6 364</b>	<b>0</b>	<b>40 000</b>	<b>13 333</b>	<b>13 333</b>							<b>76 364</b>

Source: District Administration Office\_30 June 2010

Note: Pety cash for education is only allocated to Regional Office in Maliana. SAS pety cash for the second three months was allocated.

District administration pety cash for second three months (April-June 2010) is not yet cleared. District administration and water sanitation offices have not received pety cash for the second three month.

### Cash received for Goods & Services (US\$) Covalima



<sup>12</sup> The funds for State Administration sector are for the period of January-March 2010

<sup>13</sup> The funds for Health sector are for the period of January-March 2010

<sup>14</sup> The funds for Health sector are for the period of April -June 2010

## DILI

Cash Received for Goods & Services (US\$)	2010												Total
	Jan <sup>15</sup>	Feb	Mar <sup>16</sup>	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
State Administration	0	0	4 705	N/A	N/A	N/A							4 705
Health	39 000	0	0	N/A	N/A	N/A							39 000
Water & Sanitation	N/A	N/A	N/A	N/A	N/A	N/A							N/A
<b>Total of Cash Received</b>	<b>39 000</b>		<b>4 705</b>										<b>43 705</b>

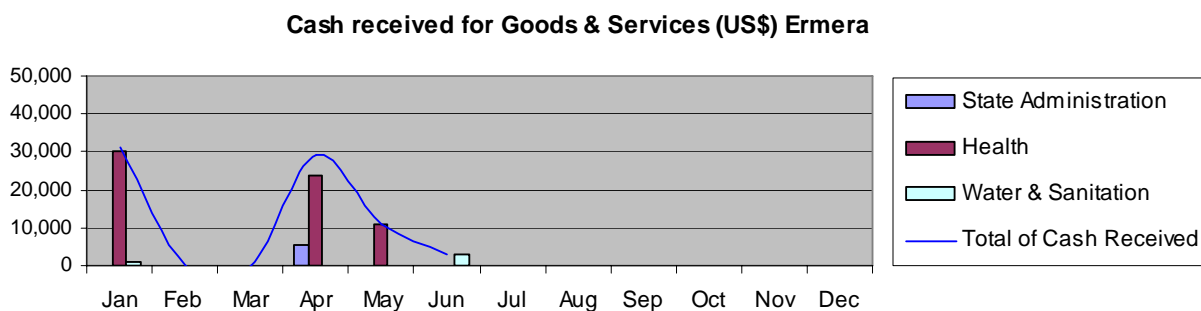
Source: District Administration Office\_30 June 2010



## ERMERA

Cash Received for Goods & Services (US\$)	2010												Total
	Jan <sup>17</sup>	Feb	Mar	Apr <sup>18</sup>	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
State Administration	N/A	0	0	5 350	0	0							5 350
Health	30 000	0	0	24 000	11 000	0							65 000
Water & Sanitation	1 050	0	0	N/A	N/A	3 000							4 050
<b>Total of Cash Received</b>	<b>31 050</b>	<b>0</b>	<b>0</b>	<b>29 350</b>	<b>11 000</b>	<b>3 000</b>							<b>74 750</b>

Source: District Administration Office\_30 June 2010



<sup>15</sup> The funds for Health sector are for the period of January-March 2010.

<sup>16</sup> The funds for State Administration sector are for the period of January-March 2010.

<sup>17</sup> The funds indicated in January covers the period of January - March 2010.

<sup>18</sup> The funds indicated in April covers the period of April - June 2010.

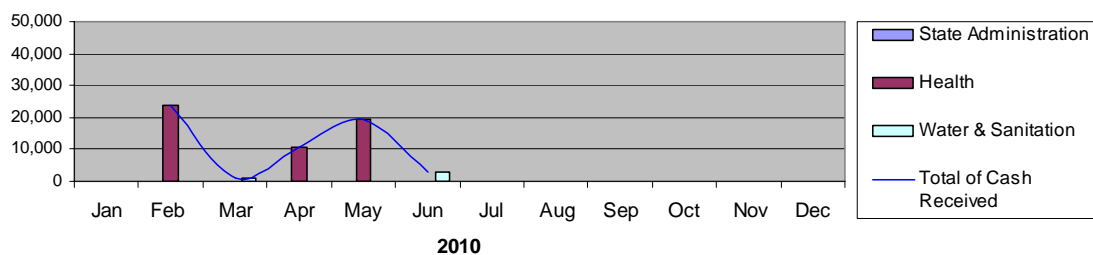
## LIQUICA

Cash Received for Goods & Services (US\$)	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
State Administration <sup>19</sup>	0	0	0	0	0	0							0
Health	0	24 000 <sup>20</sup>	0	10 715 <sup>21</sup>	19 284 <sup>22</sup>	0							54 000
Water & Sanitation	0	0	1 050 <sup>23</sup>	0	0	3 150*							1 050
<b>Total of Cash Received</b>	<b>0</b>	<b>24 000</b>	<b>1 050</b>	<b>10 715</b>	<b>19 284</b>	<b>3 150</b>							<b>55 050</b>

Source: District Administration Office\_ 30 June 2010

- Includes 3 trimestral payments (1. Apr, May, June; 2. Jul, Aug, Sep, and Oct, Nov, Dec 2010)

Cash received for Goods &amp; Services (US\$) Liquica



## OECUSSE

Cash Received for Goods & Services (US\$)	2010												Total
	Jan <sup>24</sup>	Feb	Mar	Apr <sup>25</sup>	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
State Administration	7 095	0	0	7 095	0	N/A							14 190
Health	30 000	0	0	30 000	0	N/A							60 000
Water & Sanitation	1 050	0	0	1 050	0	N/A							2 100
<b>Total of Cash Received</b>	<b>38 145</b>	<b>0</b>	<b>0</b>	<b>38 145</b>	<b>0</b>								<b>76 290</b>

Source: District Administration Office\_ 30 June 2010

<sup>19</sup> According to the District Administration Office, Liquica do not have budget for Goods & Services provided for District Administration.

<sup>20</sup> According to the District Department of Health, funds for Goods & Services are provided for a 3 months period to cover the needs of the District Health Department.

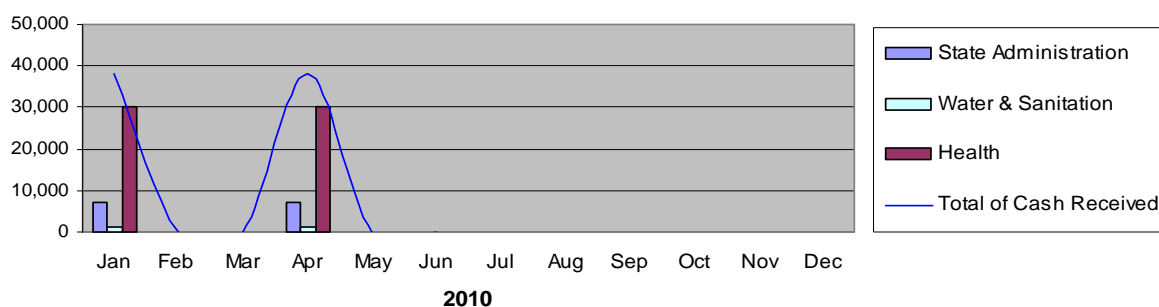
<sup>21</sup> The funds for Health sector are the 1<sup>st</sup> payment for the period of April-June 2010.

<sup>22</sup> The funds for Health sector are the 2<sup>nd</sup> and final payment for the period of April-June 2010.

<sup>23</sup> The funds for Water and sanitation sector are for the period of January-March 2010.

<sup>24</sup> The funds indicated in January covers the period of January-March 2010.

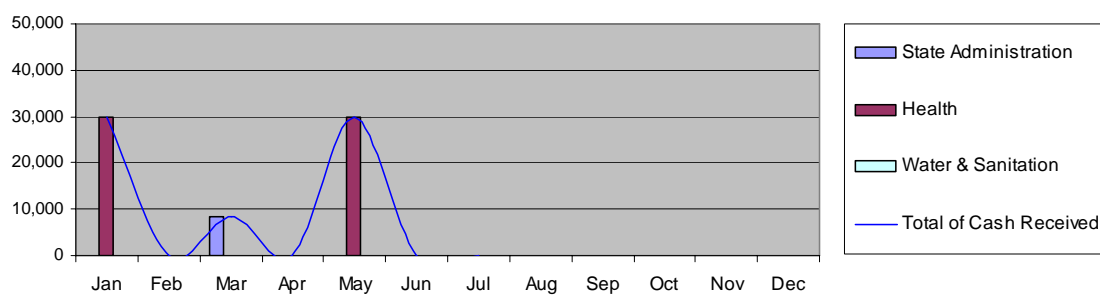
<sup>25</sup> The funds indicated in April covers the period of April-June 2010.

**Cash received for Goods & Services (US\$) Oecusse**

## VIQUEQUE

Cash Received for Goods & Services (US\$)	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
State Administration	0	0	8 500 <sup>26</sup>	0	0	0							8 500
Health	30 000 <sup>27</sup>	0	0	0	30 000 <sup>28</sup>	0							60 000
Water & Sanitation	N/A	N/A	N/A	N/A	N/A	N/A							N/A
<b>Total of Cash Received</b>	<b>30 000</b>		<b>8 500</b>		<b>30 000</b>	<b>0</b>							<b>68 500</b>

Source: District Administration Office\_ 30 June 2010

**Cash received for Goods & Services (US\$) Viqueque**

<sup>26</sup> The funds for state administration are for the period of January-March 2010.

<sup>27</sup> The funds for health sector are for the period of January-March 2010.

<sup>28</sup> The funds for health sector are for the period of April-June 2010.

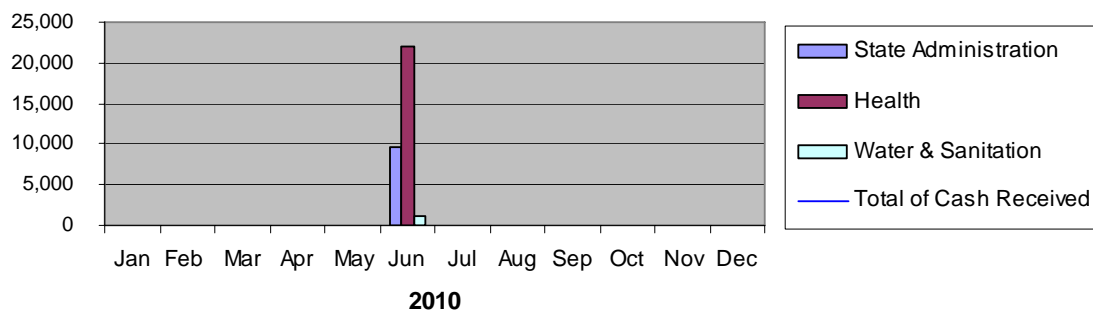
## AILEU

Cash Received for Goods & Services (US\$)	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
State Administration	N/A	N/A	N/A	N/A	N/A	9 573							9 573
Health	N/A	N/A	N/A	N/A	N/A	22 000							22 000
Water & Sanitation	N/A	N/A	N/A	N/A	N/A	1 050							1 050
<b>Total of Cash Received</b>						<b>32 623</b>							<b>32 623</b>

Source: District Administration Office\_ 30 June 2010

The cash received for goods and services is provided quarterly basis (three months period)

## Cash Received for Goods &amp; Services (US\$) Aileu

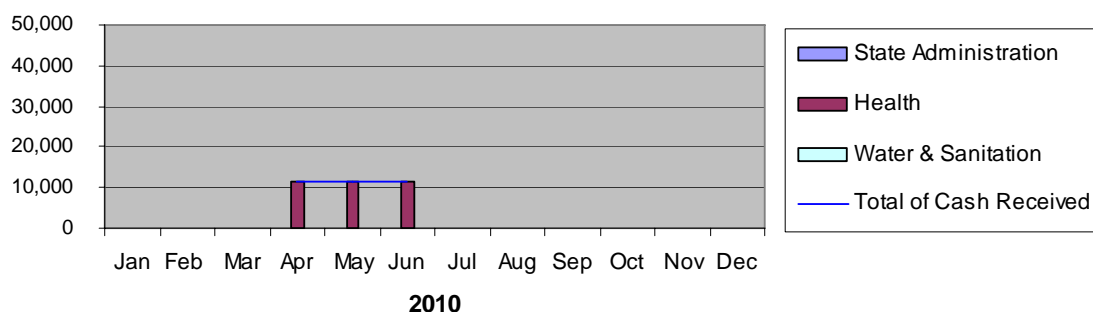


## MANUFAHI

Cash Received for Goods & Services (US\$)	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
State Administration	N/A	N/A	N/A	N/A	N/A	N/A							N/A
Health	N/A	N/A	N/A	11 666	11 667	11 667							35 000
Water & sanitation	N/A	N/A	N/A	N/A	N/A	N/A							N/A
<b>Total of Cash Received</b>				<b>11 666</b>	<b>11 666</b>	<b>11 666</b>							<b>35 000</b>

Source: District Administration Office\_ 30 June 2010

## Cash Received for Goods &amp; Services (US\$) Manufahi

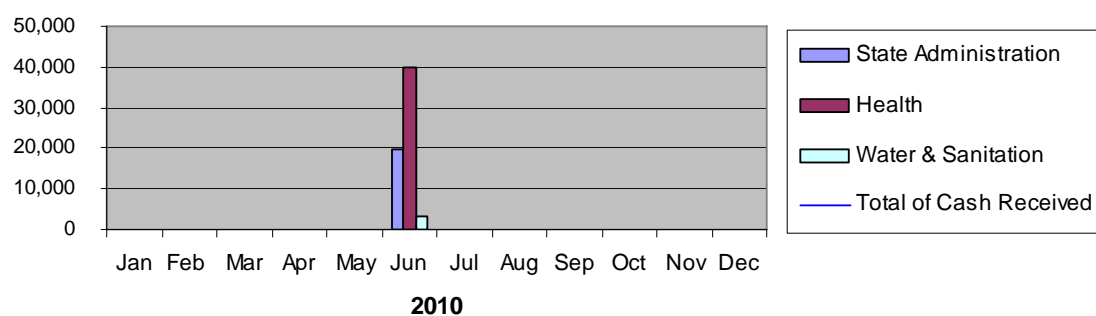


## LAUTEM

Cash Received for Goods & Services (US\$)	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
State Administration	N/A	N/A	N/A	N/A	N/A	19 664							19 664
Health	N/A	N/A	N/A	N/A	N/A	40 000							40 000
Water & Sanitation	N/A	N/A	N/A	N/A	N/A	3 150							3 150
<b>Total of Cash Received</b>						<b>62 814</b>							<b>62 814</b>

Source: District Administration, Health and Water & Sanitation Offices\_ 30 June 2010

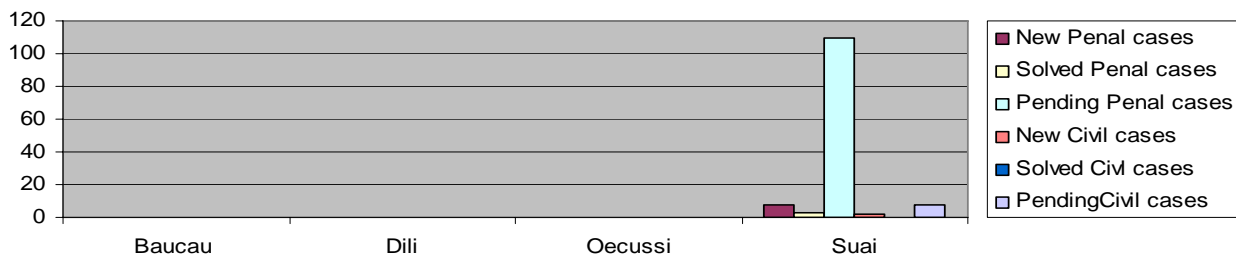
**Cash Received for Goods & Services (US\$) Lautem**





# DISTRICT COURTS

## Comparison of Penal and Civil Cases by District Courts- June 2010



Up to the date of issuance of this report, the June 2010 figures of Baucau, Dili and Oecusse were not available. Only Suai data is shown above.

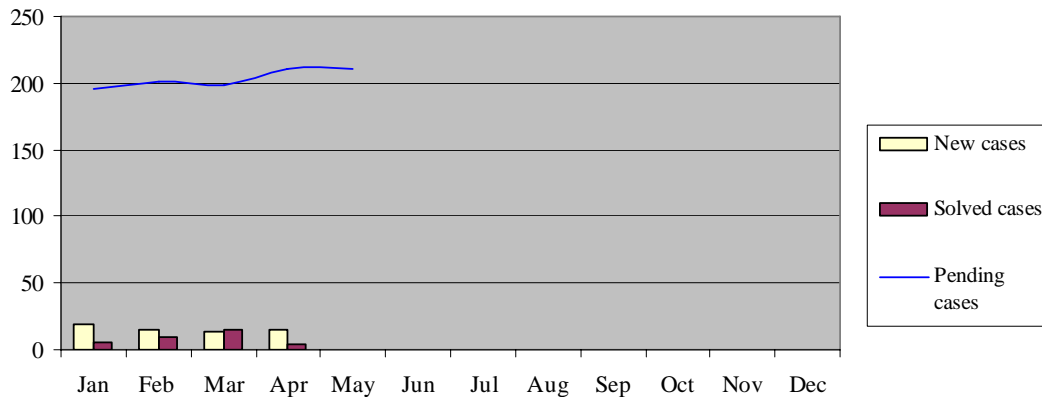
## BAUCAU

Up to the date of issuance of this report, the June 2010 figures were not available. They will be included once it is officially provided by the Institution.

Court of Baucau Penal Cases	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Carried-over cases	183	196	201	199	210	N/A							
New cases	19	15	13	15	N/A	N/A							62
Solved cases	6	10	15	4	N/A	N/A							35
Pending cases	196	201	199	210									

Source: Secretariat of the District Court of Baucau up to \_ 31 Maye 2010

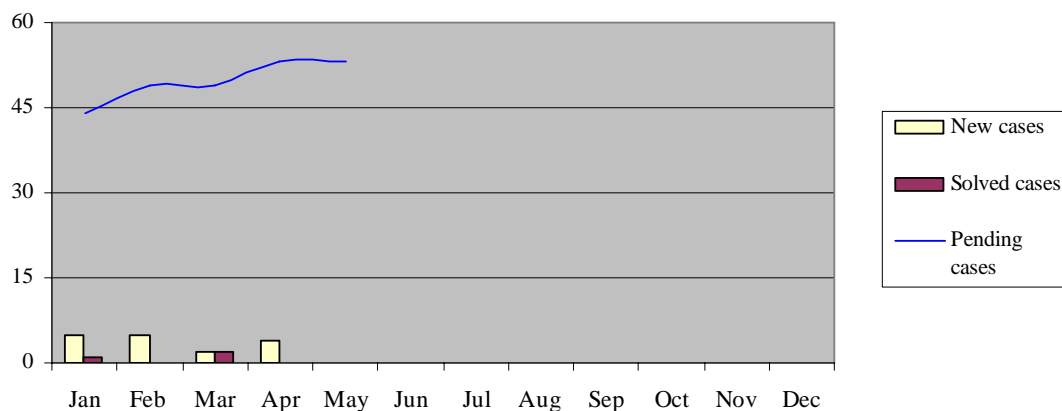
## Penal Cases at the District Court of Baucau



Court of Baucau Civil Cases	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Carried-over cases	40	44	49	49	53	N/A							
New cases	5	5	2	4	N/A	N/A							16
Solved cases	1	0	2	0	N/A	N/A							3
Pending cases	44	49	49	53									

Source: Secretariat of the District Court of Baucau up to 30 June 2010

### Civil Cases at the District Court of Baucau



Dili District Court: Up to the date of issuance of this report, the January to June 2010 figures were not available. They will be included once it is officially provided by the Institution.

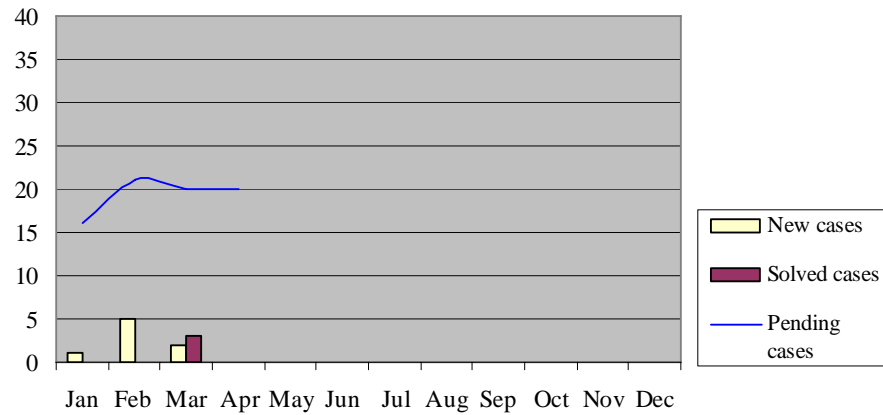
## OECUSSE

Up to the date of issuance of this report, the June 2010 figures were not available. They will be included once it is officially provided by the Institution.

Court of Oecusse Penal Cases	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Carried-over cases	15	16	21	20	20	N/A							
New cases	1	5	2	0	N/A	N/A							8
Solved cases	0	0	3	0	N/A	N/A							3
Pending cases	16	21	20	20									

Source: Secretariat of the District Court of Oecusse up to 30 June 2010

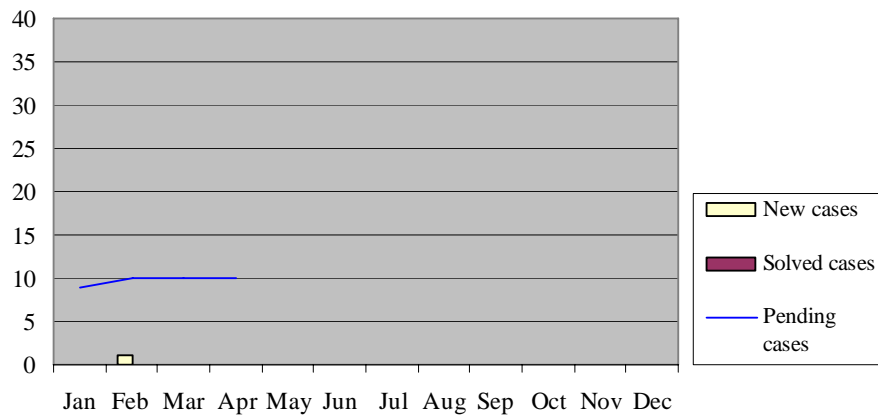
### Penal Cases at the District Court of Oecusse



Court of Oecusse Civil Cases	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Carried-over cases	9	9	10	10	10	N/A							
New cases	0	1	0	0	N/A	N/A							1
Solved cases	0	0	0	0	N/A	N/A							0
Pending cases	9	10	10	10									

Source: Secretariat of the District Court of Oecussi up to 30 June 2010

### Civil Cases at the District Court of Oecusse



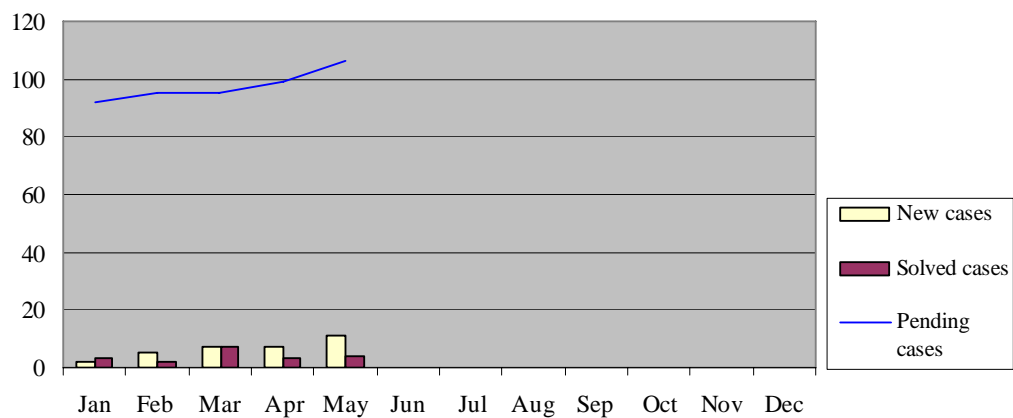
# SUAI

From January to June 2010, the Court of Suai processed the following penal and civil cases.

Court of Suai Penal Cases	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Carried-over cases	93	92	95	95	95	102							
New cases	2	5	7	7	11	8							40
Solved cases	3	2	7	3	4	3							22
Pending cases	95	97	102	102	106	110							

Source: Secretariat of the District Court of Suai up to\_ 30 June 2010

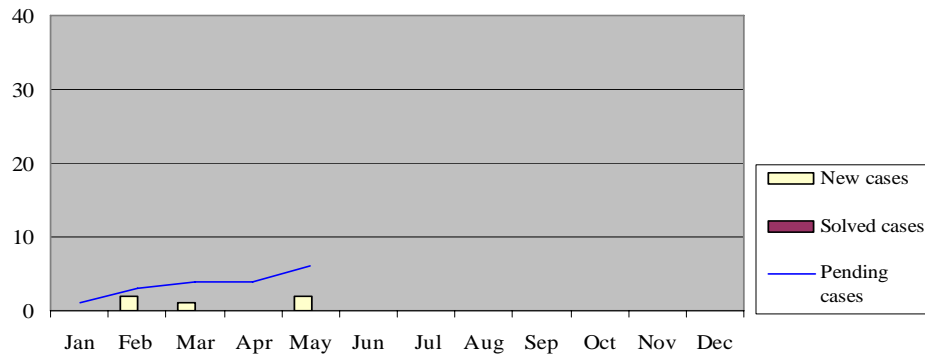
## Penal Cases at the District Court of Suai



Court of Suai Civil Cases	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Carried-over cases	1	1	3	4	4	6							
New cases	0	2	1	0	2	2							7
Solved cases	0	0	0	0	0	0							0
Pending cases	1	3	4	4	6	8							

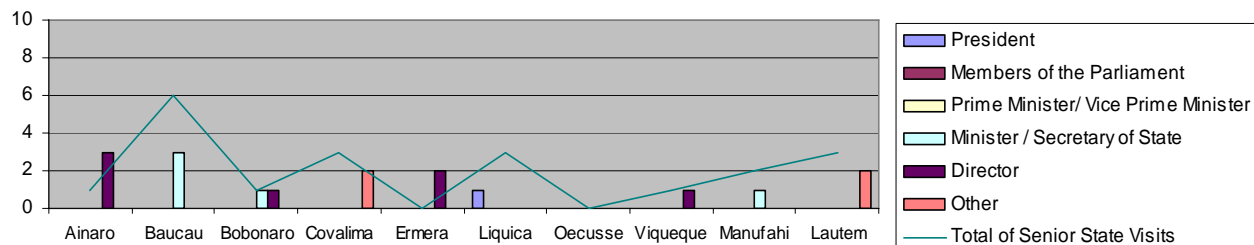
Source: Secretariat of the District Court of Suai up to\_ 30 June 2010

## Civil Cases at the District Court of Suai



# SENIOR STATE OFFICIALS' VISITS

**Comparison of Official Visits by District  
June 2010**



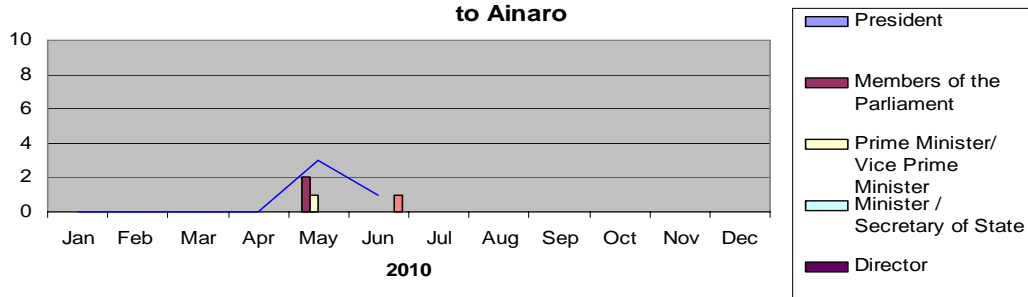
Senior state official visits from Dili to the Districts for January to June 2010 are detailed as follow. In this section, the visit is detailed by the head of the delegation visit.<sup>29</sup>

## AINARO

Number of Visits of Senior State Officials to Ainaro by Head of the Delegation	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
President	N/A	N/A	N/A	N/A	0	0							0
Members of the Parliament	N/A	N/A	N/A	N/A	2	0							2
Prime Minister/ Vice Prime Minister	N/A	N/A	N/A	N/A	1	0							1
Minister/ Secretary of State	N/A	N/A	N/A	N/A	0	0							0
Director	N/A	N/A	N/A	N/A	0	1							1
Other	N/A	N/A	N/A	N/A	0	0							0
<b>Total of Senior State Visits</b>					3	1							4

Source: District Administration Office\_30 June 2010

**Visits by Senior State Officials  
to Ainaro**



<sup>29</sup> Methodology: This section is related to the senior state official visits. Only the head of the delegation will be counted by number of visits. Eg.: If the President of the Republic visit one district one time in the month, it is considered "1", if two visits, is considered "2" and so. However, if X number of Members of Parliament, or Y number of Ministers, Secretary of States or Directors are also part of the Delegation, they will not be considered as they are not leading the visit.

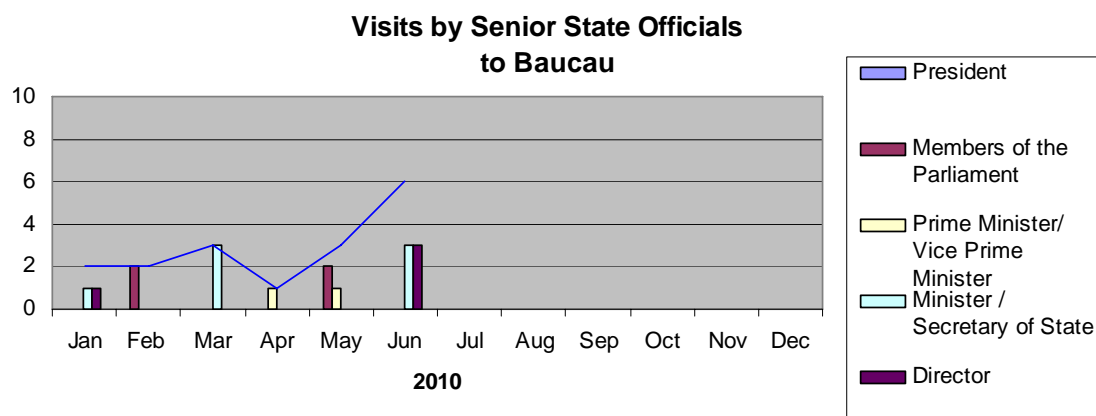
## June 2010

1. On 22 June, Director Celestino Margues of National Directorate of Suco Administration (DNAAS) addressed the second day of Suco Administration Training held community center, Ainaro Villa.

## BAUCAU

Number of Visits of Senior State Officials to Baucau by Head of the Delegation	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
President	0	0	0	0	0	0							0
Members of the Parliament	0	2	0	0	2	0							4
Prime Minister/ Vice Prime Minister	0	0	0	1	1	0							2
Minister/ Secretary of State	1	0	3	0	0	3							4
Director	1	0	0	0	0	3							4
Other	0	0	0	0	0	0							0
<b>Total of Senior State Visits</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>3</b>	<b>6</b>							<b>17</b>

Source: District Administration Office\_ 30 June 2010



## June 2010

1. On June 4 2010, Director of INAP visited Baucau administration.
2. On June 8, 2010, Director National of Local Development and Territorial Management visited Baucau district administration. The purpose of the visit was to discuss the decentralized development program.
3. On 10 June 2010, Minister of Education visited technical school Fatuma.
4. On 11 June 2010, Secretary of State for Agriculture and Horticulture visited Quelicai sub-district. The purpose of the visit is to officially harvested rice supported by the ministry of Agriculture and handed over 19 tractors to 19 farming groups.
5. On June 16, Director of National Directorate of Suco Administration (DNAAS) visited Baucau and conducted 3<sup>rd</sup> district preparatory municipal committee meeting. Attended the

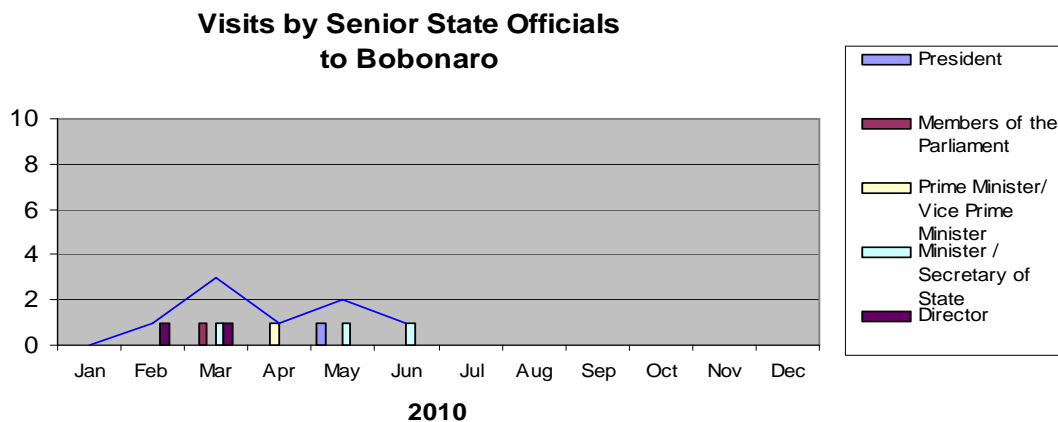
meeting were district administrator, sub district administrators and head of the departments who are member of the committee.

6. On June 18, Minister of Agriculture visited Vemassee SD to officially harvest rice under the MoAF program.

## BOBONARO

Number of Visits of Senior State Officials to Bobonaro by Head of the Delegation	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
President	0	0	0	0	1	0							1
Members of the Parliament	0	0	1	0	0	0							1
Prime Minister/ Vice Prime Minister	0	0	0	1	0	0							1
Minister/ Secretary of State	0	0	1	0	1	1							3
Director	0	1	1	0	0	0							2
Other	0	0	0	0	0	0							0
<b>Total of Senior State Visits</b>	<b>0</b>	<b>1</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>1</b>							<b>8</b>

Source: District Administration Office\_ 30 June 2010



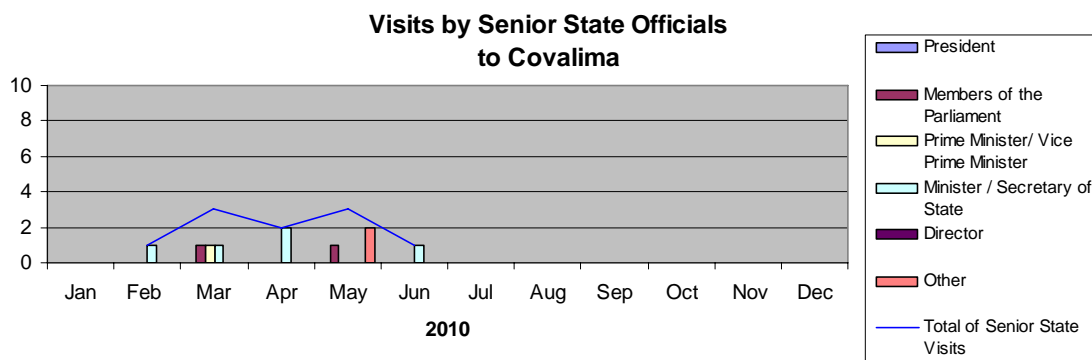
### June 2010

1. On 16 June 2010, Secretary of State for Cattle Industry Mr. Valentino Varela visited to suco Ritabou-Maliana district and Suco Maliubu, Bobonaro sub district. In his visited Mr. Valentino Varela delivered chickens and corn mill machine to the agriculture groups.

## COVALIMA

Number of Visits of Senior State Officials to Covalima by Head of the Delegation	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
President	0	0	0	0	0	0							0
Members of the Parliament	0	0	1	0	1	0							2
Prime Minister/ Vice Prime Minister	0	0	1	0	0	0							1
Minister/ Secretary of State	0	1	1	2	0	0							4
Director	0	0	0	0	0	1							0
Other	0	0	0	0	2	2							2
<b>Total of Senior State Visits</b>	<b>0</b>	<b>1</b>	<b>3</b>	<b>2</b>	<b>3</b>	<b>3</b>							<b>9</b>

Source: District Administration Office\_ 30 June 2010



### June 2010

- On 09 June SRSg visited and addressed on Dialogue with UN and Women in Peace and Security. The SRSg met with women groups and NGOs representatives in Maudemo, Timolar Sub-district.
- On 17 June, a Team from Ministry of Justice conducted one day consultation on access to justice by without fee. The consultation was focused on how everyone can access to justice without difficulties. Assistance judiciary carries out work on the following bases:
  - Legal aids fees: Through the public defender for the public defender or lawyer or trainee lawyer chosen by the defendant and subsidized by the state under this law.
  - Remission of fees, charges and legal cost: Eligible for payments of fees and charges and expenses of justice in the judicial process.
  - Transportation assistance, housing or feeding: Assistance for travel, accommodation or feeding when required to attend at the seat of court in proceedings which the application and requested.

The participants also suggested that judicial process needed to be socialized through the country widely. There should have more recruitment of human resources to carry out all designated duties.

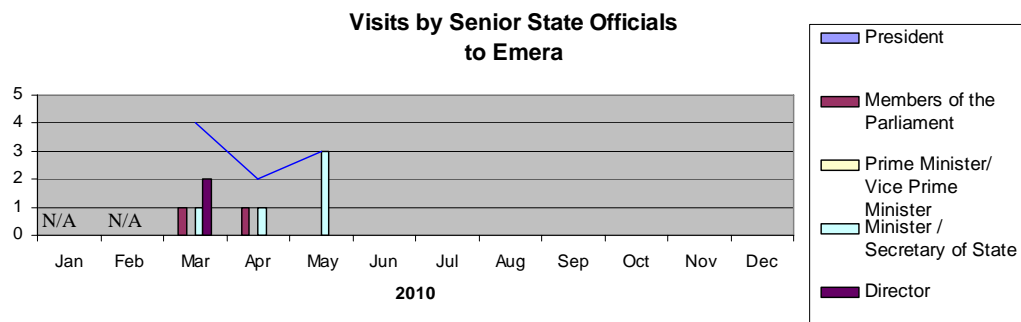
- On 18 June, Director of Human Rights and Nationality and a team from Ministry of Justice conducted one day consultation on access to justice by free.



## ERMERA

Number of Visits of Senior State Officials to Ermera by Head of the Delegation	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
President	N/A	N/A	0	0	0	N/A							0
Members of the Parliament	N/A	N/A	1	1	0	N/A							2
Prime Minister/ Vice Prime Minister	N/A	N/A	0	0	0	N/A							0
Minister/ Secretary of State	N/A	N/A	1	1	3	N/A							5
Director	N/A	N/A	2	0	0	N/A							2
Other/Commissioners	N/A	N/A	0	0	0	N/A							0
<b>Total of Senior State Visits</b>	N/A	N/A	<b>4</b>	<b>2</b>	<b>3</b>								<b>9</b>

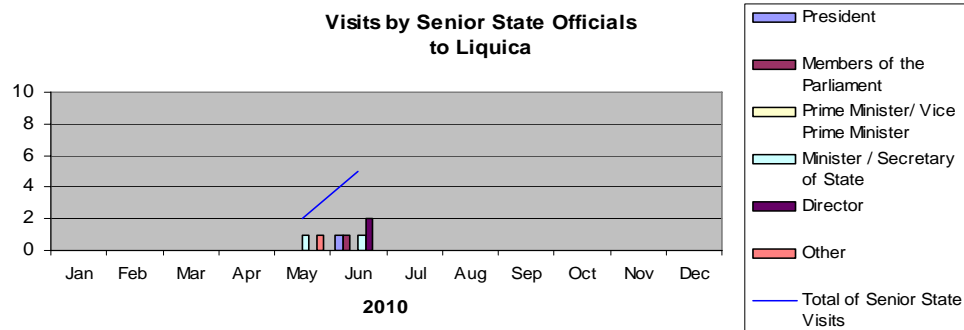
Source: District Administration Office\_ 30 June 2010



## LIQUICA

Number of Visits of Senior State Officials to Liquica by Head of the Delegation	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
President	N/A	N/A	N/A	N/A	0	1							1
Members of the Parliament	N/A	N/A	N/A	N/A	0	0							0
Prime Minister/ Vice Prime Minister	N/A	N/A	N/A	N/A	0	0							0
Minister/Secretary of State	N/A	N/A	N/A	N/A	1	0							1
Director	N/A	N/A	N/A	N/A	0	2							2
Other	N/A	N/A	N/A	N/A	1	0							1
<b>Total of Senior State Visits</b>					<b>2</b>	<b>3</b>							<b>5</b>

Source: District Administration Office\_ 30 June 2010



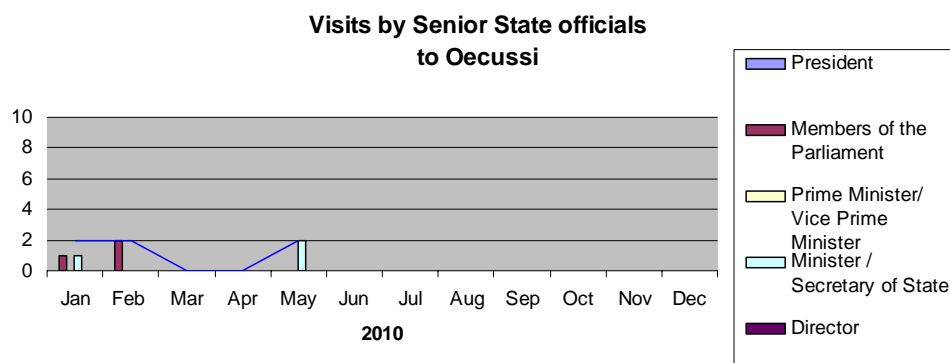
## June 2010

1. On 16 June 2010, His Excellency, the President of Timor-Leste, Sr. Jose Ramos HORTA visited the District of Liquiçá. He was accompanied by the Ambassador of South Korea to Timor-Leste, His Excellency Mr. Seo Kyoung-Suk, the Secretary of State for Administrative Reforms, Sr. Florindo Pereira; Secretary of State for Professional Training & Employment, Sr. Bendito Freitas; Secretary of State for Water & Electricity, Sr. Januario Pereira; Minister of Agriculture, Sr. Mariano Sabino; Deputy Minister of Education, Sr. Paulo Aziz; President's Assistant on Civil Society matters, Sr. Alexandrinho Araujo; venue: Sub-District Administration Camp, Bazartete Vila, Sub-District Bazartete. The topic of the meeting with Community Leaders and Community members was devoted to "Dalan bá Dame no Unidade Nacional" (Road to Peace and National Unity).
2. On 11 June 2010, The Minister of Education of Portugal, Sra. Isabel Alçada visited Maubara Vila, Maubara Sub-District. She was accompanied by the Ambassador of Portugal to Timor-Leste, Sr. Luis Barreira da Sousa and Director General from the Ministry of Education TL, Sr. Apolinario Magno. The main purpose of visit was to assess the area of education.
3. On 29 June 2010, Director of DNAAS, Sr. Celestino Marques and Director of DNDLOT, Sr. Miguel de Carvalho Pereira visited capacity building training on 'Suco Development Plan' (PDS) for Community Leaders.

## OECUSSE

Number of Visits of Senior State Officials to Oecussi by Head of the Delegation	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
President	0	0	0	0	0	0							0
Members of the Parliament	1	2	0	0	0	0							3
Prime Minister/ Vice Prime Minister	0	0	0	0	0	0							0
Minister/ Secretary of State	1	0	0	0	2	0							3
Director	0	0	0	0	0	0							0
Other	0	0	0	0	0	0							0
<b>Total of Senior State Visits</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>							<b>6</b>

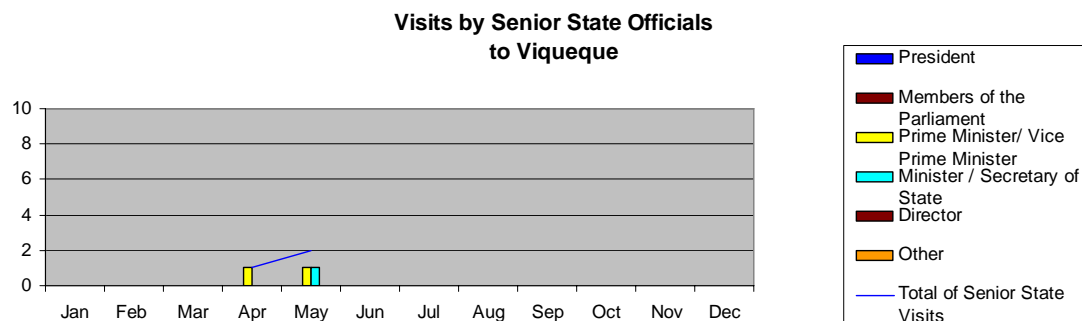
Source: District Administration Office\_ 30 June 2010



## VIQUEQUE

Number of Visits of Senior State Officials to Viqueque by Head of the Delegation	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
President	N/A	N/A	N/A	0	0	0							0
Members of the Parliament	N/A	N/A	N/A	0	0	0							0
Prime Minister/ Vice Prime Minister	N/A	N/A	N/A	1	1	1							3
Minister/ Secretary of State	N/A	N/A	N/A	0	1	0							1
Director	N/A	N/A	N/A	0	0	0							0
Other	N/A	N/A	N/A	0	0	0							0
<b>Total of Senior State Visits</b>				<b>1</b>	<b>2</b>	<b>1</b>							<b>4</b>

Source: District Administration Office\_ 30 June 2010



### June 2010

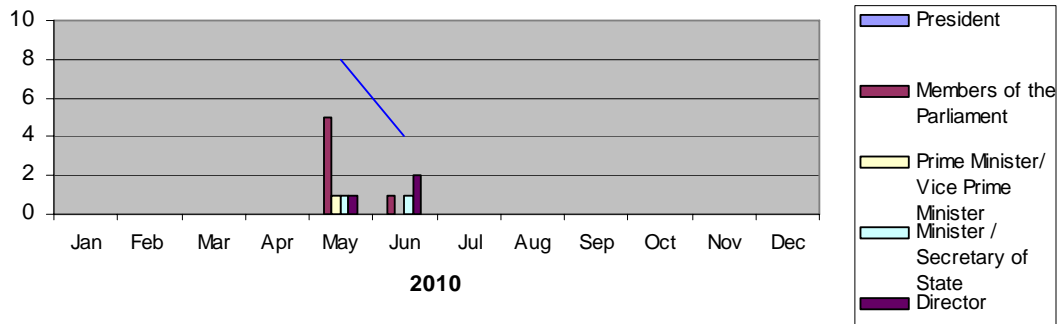
- On 6-7 June 2010, Prime Ministry visited Viqueque to inaugurate Bebui irrigation and Loi-huno hydropower projects

## MANUFAHI

Visits by Senior State Officials to Manufahi	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
President	N/A	N/A	N/A	N/A	0	0							0
Members of the Parliament	N/A	N/A	N/A	N/A	5	0							6
Prime Minister/ Vice Prime Minister	N/A	N/A	N/A	N/A	1	0							1
Minister/ Secretary of State	N/A	N/A	N/A	N/A	1	1							2
Director	N/A	N/A	N/A	N/A	1	1							2
Other/Commissioners	N/A	N/A	N/A	N/A	0	0							0
<b>Total of Senior State Visits</b>					<b>8</b>	<b>2</b>							<b>10</b>

Source: District Administration Office\_ 30 June 2010

**Visits by Senior State Officials  
to Manufahi**



### June 2010

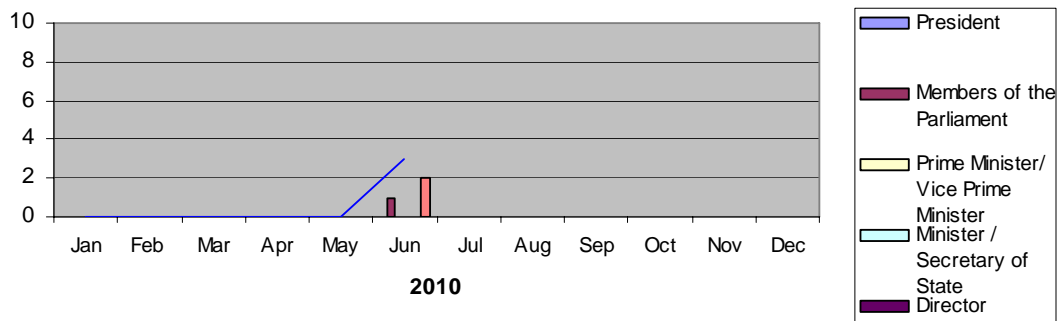
1. On 01 June 2010, the Secretary of State for Electricity, Januario Pereira visited the district and inaugurated Turon power sub-station.
2. On 08 June 2010, Director of National Directorate of Local Governance (DNDLOT) visited the district to formulate a Joint District Team (EKD) under government program of Decentralization Development Package 2010.

## LAUTEM

Number of Visits of Senior State Officials to Lautem by Head of the Delegation	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
President	N/A	N/A	N/A	N/A	N/A	0							0
Members of the Parliament	N/A	N/A	N/A	N/A	N/A	1							1
Prime Minister/Vice Prime Minister	N/A	N/A	N/A	N/A	N/A	0							0
Minister/Secretary of State	N/A	N/A	N/A	N/A	N/A	0							0
Director	N/A	N/A	N/A	N/A	N/A	0							0
Other/Commissioners	N/A	N/A	N/A	N/A	N/A	2							2
<b>Total of Senior State Visits</b>						<b>3</b>							<b>3</b>

Source: District Administration Office 30 June 2010

**Visits by Senior State Officials  
to Lautem**

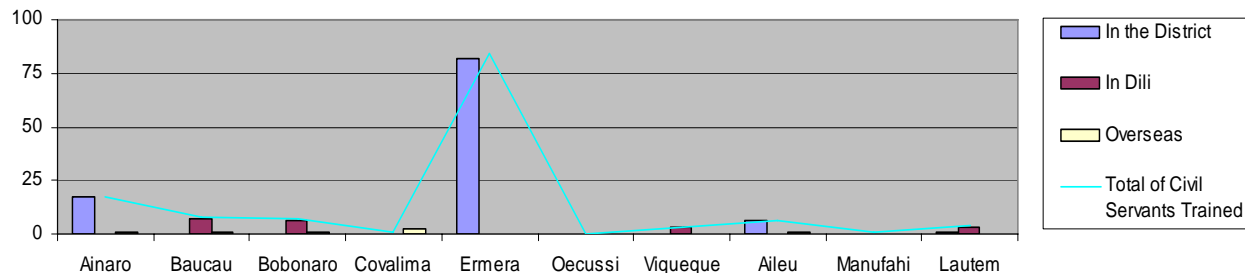


## **June 2010**

1. On 01 June 2010, Member of Parliament Mr. Carlit Dos Santos visited Lautem district for the purpose of data collection on KKFP of Lautem District.
2. On 02 June 2010, National Directorate of Statistic visited Lautem and held a meeting with DA and formed District Census Committee for the National Census 2010.
3. On 22 June 2010, Direcao Nacional Antigo Libertacao Nacional (DNACL) visited Lautem to get information on National Liberation and Martyrs. He held a meeting with district staff in District Administration Office.

# TRAINING OF CIVIL SERVANTS

**Comparison of Number of Civil Servants Officially Trained by District  
June 2010**



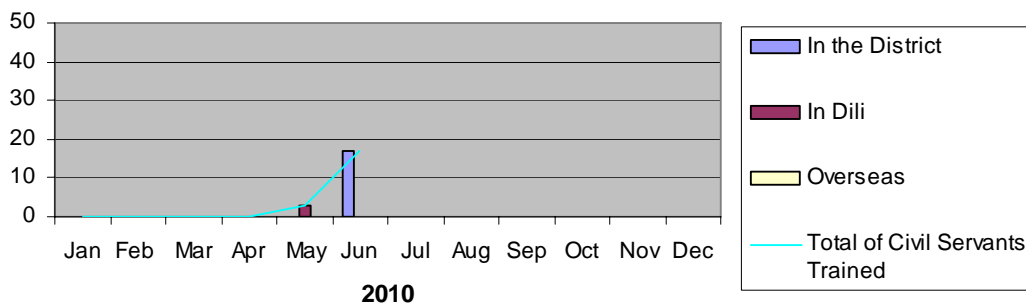
The number of Civil Servants trained in the districts from January to June 2010 is detailed as follows:

## AINARO

Number of Civil Servants from Ainaro Trained	2010												Total
	Jan	Feb	Mar	May	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
In the District	N/A	N/A	N/A	N/A	0	17							17
In Dili	N/A	N/A	N/A	N/A	3	0							3
Overseas	N/A	N/A	N/A	N/A	0	0							0
<b>Total of Civil Servants Trained</b>					3	17							20

Source: District Administration Office\_30 June 2010

**Number of Civil Servants from Ainaro Trained**



## June 2010

- On 7-11 June, training on Disaster Management was conducted in Hatu-Builico Sub-District. There were Suco Chiefs and Aldeia Chiefs including 3 staff from sub-district Administration

Office. The training was facilitated by District Disaster Management Focal Person and representatives from Ministry of Social Solidarity.

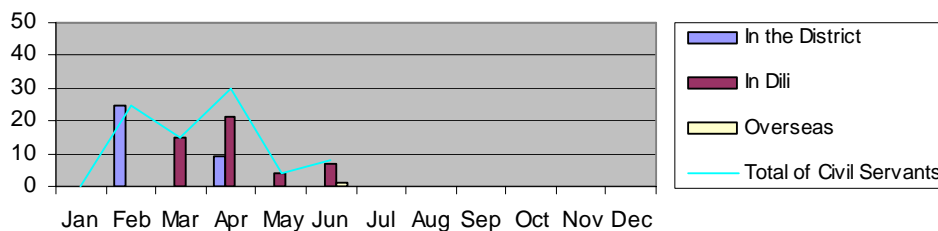
2. On 20-27 June, a training of trainers for District Census Team Leaders was conducted by National Census Team. 2 staff from sub-districts participated in the training.
3. On 21-26 June, training on Suco Administration was conducted in Ainaro District for all the Suco Chiefs and Suco Administrative Assistants. The training was given by training team composed of DNAAS and the The Asia Foundation. The training was held in community center, Ainaro Villa. 4 staff from sub-district also received the training.
4. On 24 June, training on Human Trafficking was organized by IOM for PNTL Officers. The training was held at Ainaro Sub-District Hall, Ainaro Villa. 3 staff from sub-district Administration Office attended the training.
5. On 29 June to 02 July 2010, Facilitators Training on Suco Development Planning was conducted by DNDLOT to Suco Chiefs, Suco Administrative Assistants, Sub-District Administrators, and District Development Officer. The training was held at community center, Ainaro Villa. 8 staff from sub-districts participated in the training.

## BAUCAU

Number of Civil Servants from Baucau Trained	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
In the District	0	25	0	9	N/A	0							978
In Dili	0	0	15	21	16	7							59
Overseas	0	0	0	0	N/A	1							1
<b>Total of Civil Servants Trained</b>	<b>0</b>	<b>25</b>	<b>15</b>	<b>30</b>	<b>16</b>	<b>8</b>							<b>1038</b>

Source: District Administration Office\_ 30 June 2010

**Number of Civil Servants from Baucau Trained**



2010

### June 2010

1. In June, a community development officer of Venilale sub district went to Australia to attend 2-month English training.
2. On 28 June 2010, one staff from district administration attended 4-day training on human rights in PDHJ Dili.

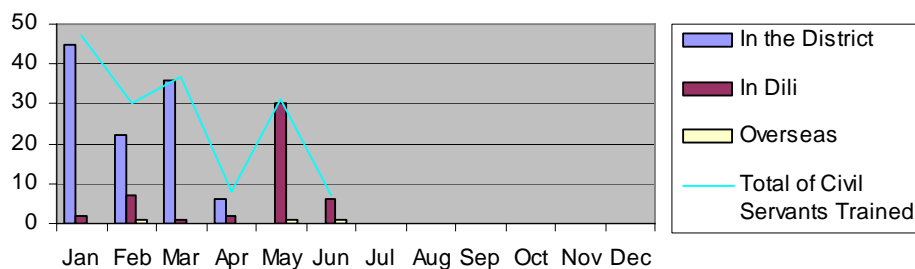
- On 21 June 2010, a nurse from Health Post of Atelari in Laga attended a 2-week training on Integrated Management of Childhood Illness in the Institute of Health Sciences in Dili.
- In June three sub district facilitators from Water and Sanitation attended 15-day training in INAP Dili.
- On 3 May 2010, two teachers from Larissula in Baguia Sub-district attended 2-week training on “Escolas Novas” in Dili. The objective of the training was to experiment new methodologies in pilot schools. The training was financed by UNICEF.

## BOBONARO

Number of Civil Servants from Bobonaro Trained	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
In the District	45	22	36	6	0	0							753
In Dili	2	7	1	2	30	6							48
Overseas	0	1	0	0	1	1							3
<b>Total of Civil Servants Trained</b>	<b>47</b>	<b>30</b>	<b>37</b>	<b>652</b>	<b>31</b>	<b>7</b>							<b>804</b>

Source: District Administration Office\_30 June 2010

**Number of Civil Servants from Bobonaro Trained**



**2010**

### June 2010

- From 03 June to 02 August 2010, one staff from district administration office attending three month overseas training on development plan in Australia.
- From June to August 2010, six staff from education office attending bachelor degree intensive course in Dili

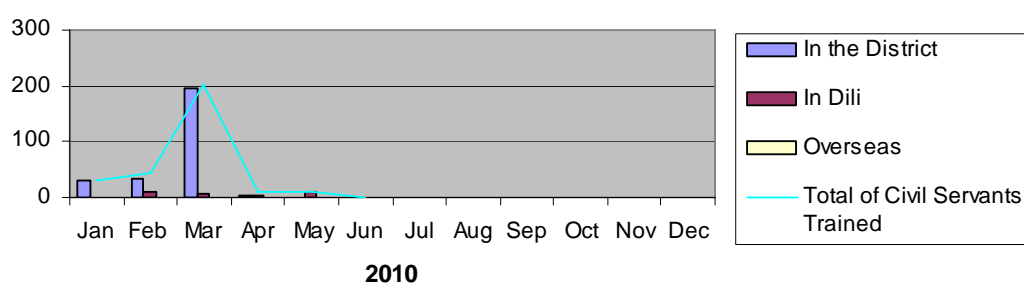


## COVALIMA

Number of Civil Servants from Covalima Trained	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
In the District	30	35	195	5	0	0							855
In Dili	0	10	8	5	9	0							32
Overseas	0	0	0	0	0	1							0
<b>Total of Civil Servants Trained</b>	<b>30</b>	<b>45</b>	<b>203</b>	<b>10</b>	<b>9</b>	<b>1</b>							<b>887</b>

Source: District Administration Office\_ 30 June 2010

### Number of Civil Servants from Covalima Trained



### June 2010

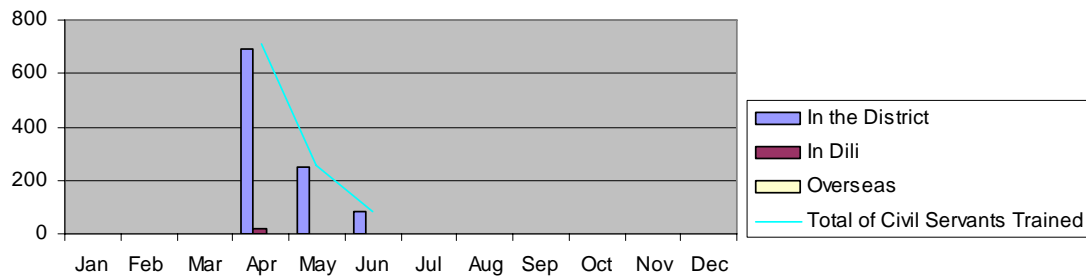
1. On 05-12 June, an officer from health environment unit of Covalima District Health Office attended training on management, planning and prevention system of environmental in Malang-Indonesia.

## ERMERA

Number of Civil Servants from Ermera Trained	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
In the District	N/A	N/A	N/A	691	251	82							1 024
In Dili	N/A	N/A	N/A	19	3	0							22
Overseas	N/A	N/A	N/A	0	1	2							3
<b>Total of Civil Servants Trained</b>				<b>710</b>	<b>255</b>	<b>84</b>							<b>1049</b>

Source: District Administration Office\_ 30 June 2010

### Number of Civil Servants from Ermera Trained



### June 2010

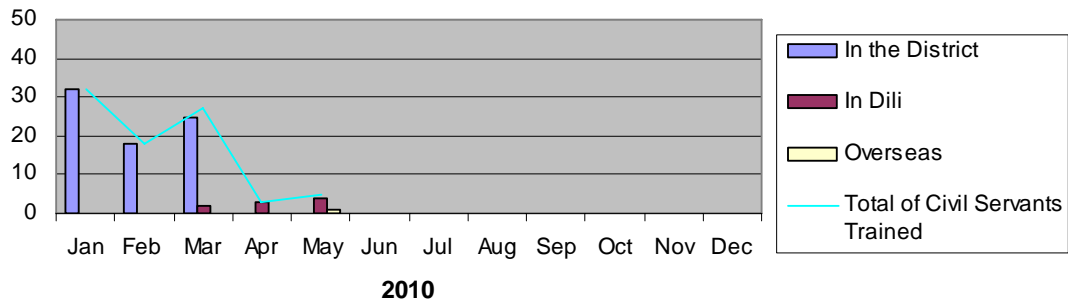
1. On 04 June 2010, six staff from District Administration Office attended one week training on project procurement process under LDP. The training was organized by MSATM in District Office, Ermera.
2. On 11 June 2010, INAP completed one week training in District Administration Office on office management. The training was attended by 21 staff from the district offices.
3. On 20 June 2010, two teachers completed study tour in Jakarta, Indonesia.
4. On 18 June 2010, the District Office of health organized training for 25 nurses and midwives on traumatic reform.
5. On 26 June 2010, the Red Cross of Timor Leste completed one week training on data analysis for 25 health staff including Chief of Health Department, District Programme Manager and other staff of clinic.
6. On 30 June 2010, a national NGO PRADET completed 2-day training on how to control the abuse of alcohol in the district. The training was attended by 5 PNTL officers including students and communities from Gleno town.

## OECUSSE

Number of Civil Servants from Oecusse Trained	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
In the District	32	18	25	0	0	N/A							75
In Dili	0	0	2	3	4	N/A							9
Overseas	0	0	0	0	1	N/A							1
<b>Total of Civil Servants Trained</b>	<b>32</b>	<b>18</b>	<b>27</b>	<b>3</b>	<b>5</b>								<b>85</b>

Source: District Administration Office\_ 30 June 2010

### Number of Civil Servants from Oecusse Trained

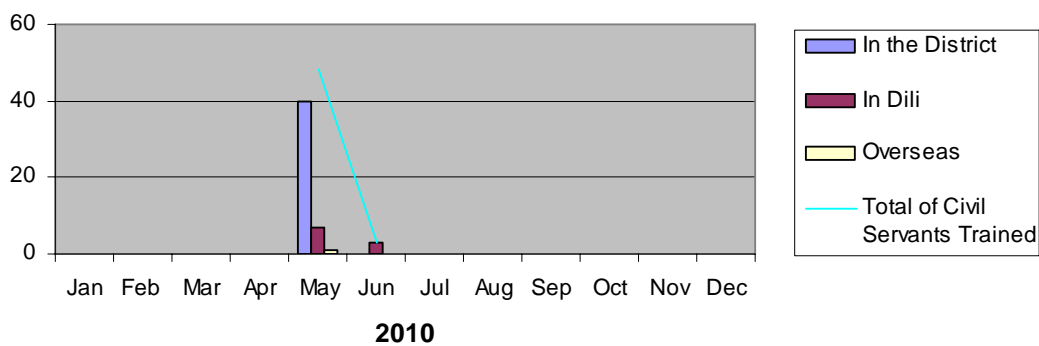


## VIQUEQUE

Number of Civil Servants from Viqueque Trained	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
In the District	N/A	N/A	N/A	N/A	40	0							40
In Dili	N/A	N/A	N/A	N/A	7	3							10
Overseas	N/A	N/A	N/A	N/A	1	0							1
<b>Total of Civil Servants Trained</b>					<b>48</b>	<b>3</b>							<b>51</b>

Source: District Administration Office\_ 30 June 2010, District Director of Health\_30 June 2010

### Number of Civil Servants from Viqueque Trained



### June 2010

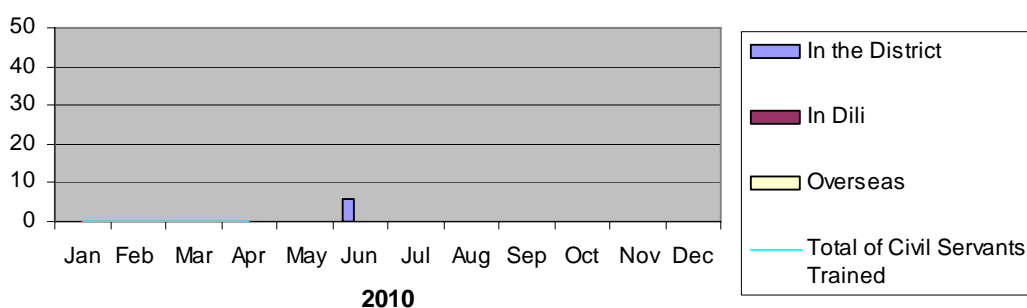
- On 11 June 2010, three district staff including Suco Chiefs attended training on Local Development Program and Suco Development Plan in MSATM, Dili.

## AILEU

Number of Civil Servants from Aileu Trained	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
In the District	N/A	N/A	N/A	N/A	N/A	6							6
In Dili	N/A	N/A	N/A	N/A	N/A	0							0
Overseas	N/A	N/A	N/A	N/A	N/A	0							0
<b>Total of Civil Servants Trained</b>						<b>6</b>							<b>6</b>

Source: District Administration Office 30 June 2010

### Number of Civil Servants from Aileu Trained



### June 2010

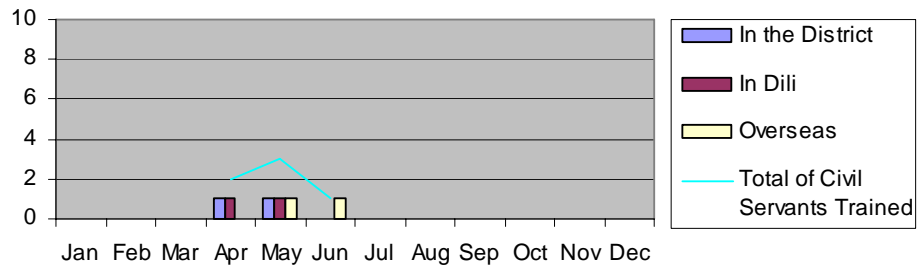
1. On 07 June 2010, six staff from district offices attended training on administration and management in district.

## MANUFAHI

Number of Civil Servants from Ermera Trained	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
In the District	N/A	N/A	N/A	1	1	0							2
In Dili	N/A	N/A	N/A	1	1	0							2
Overseas	N/A	N/A	N/A	0	1	1							2
<b>Total of Civil Servants Trained</b>				<b>2</b>	<b>3</b>	<b>1</b>							<b>6</b>

Source: District Administration Office\_30 June 2010

### Number of Civil Servants from Manufahi Trained



2010

#### June 2010

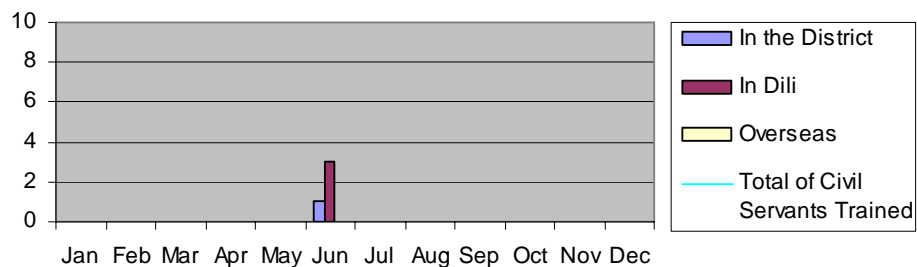
1. In June 2010, a staff from District administration Office, Mr. Filomeno Da Costa Amaral attended two month training on local development program in Melbourne, Australia.

### LAUTEM

Number of Civil Servants from Lautem Trained	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
In the District	N/A	N/A	N/A	N/A	N/A	1							1
In Dili	N/A	N/A	N/A	N/A	N/A	3							3
Overseas	N/A	N/A	N/A	N/A	N/A	0							0
<b>Total of Civil Servants Trained</b>						<b>4</b>							<b>4</b>

Source: District Administration Office, \_ 30 June 2010

### Number of Civil Servants from Lautem Trained



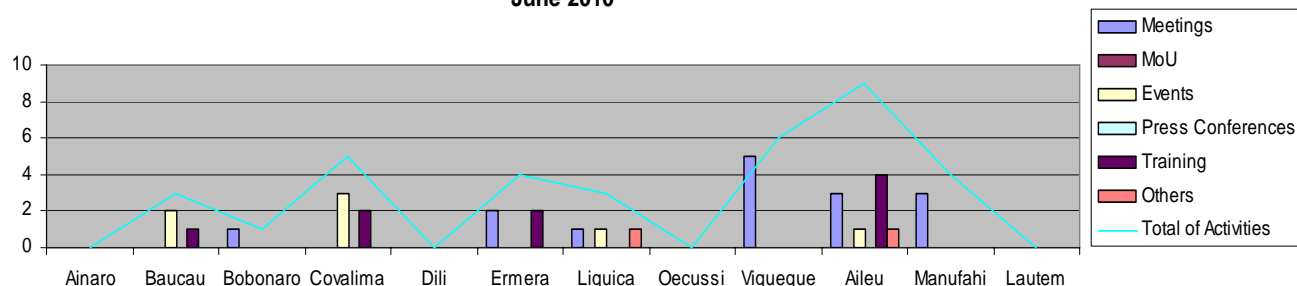
2010

**June 2010**

1. On 21-25 June 2010, Three Inspectors from District Education Office attended five-day training in Dili. The training was on new teaching module related to democratic approach with inclusiveness.
2. On 23 June 2010, three officer from the Ministry of Health- Health Science Institution conducted one day training on monitoring and evaluation of district health services. One staff from district Health office including representatives from different organizations attended the training.

# CIVIL SOCIETY ACTIVITIES

**Comparison of Activities of Civil Societies Organisations by District  
June 2010**



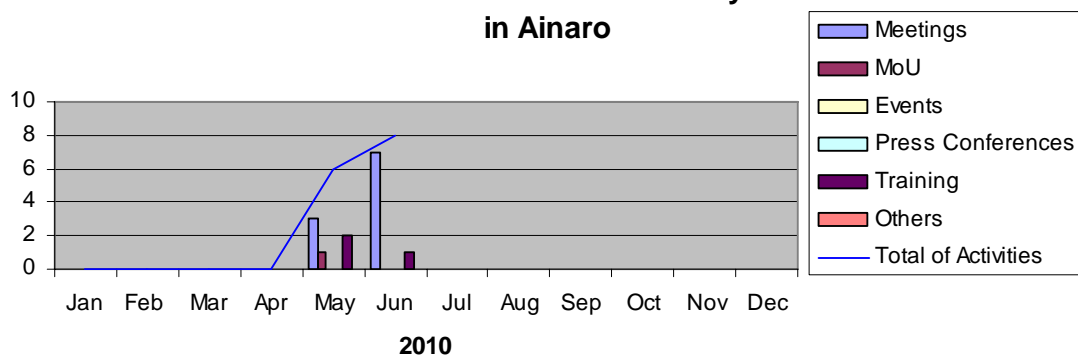
From January to June 2010, the activities organized by NGOs in the districts are as follows:

## AINARO

Civil Society Activities in Ainaro	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Meetings	N/A	N/A	N/A	N/A	3	7							10
MoU	N/A	N/A	N/A	N/A	1	0							1
Events <sup>30</sup>	N/A	N/A	N/A	N/A	0	0							0
Press Conferences	N/A	N/A	N/A	N/A	0	0							0
Training	N/A	N/A	N/A	N/A	2	1							3
Others	N/A	N/A	N/A	N/A	0	0							0
<b>Total of Activities</b>					6	8							14

Source: Democratic Governance Support Unit/Ainaro District\_30 June 2010

**Activities of the Civil Society  
in Ainaro**



<sup>30</sup> Activities included under “events”: workshop, symposium, seminar, conference, forum, pre-congress, and public launching.

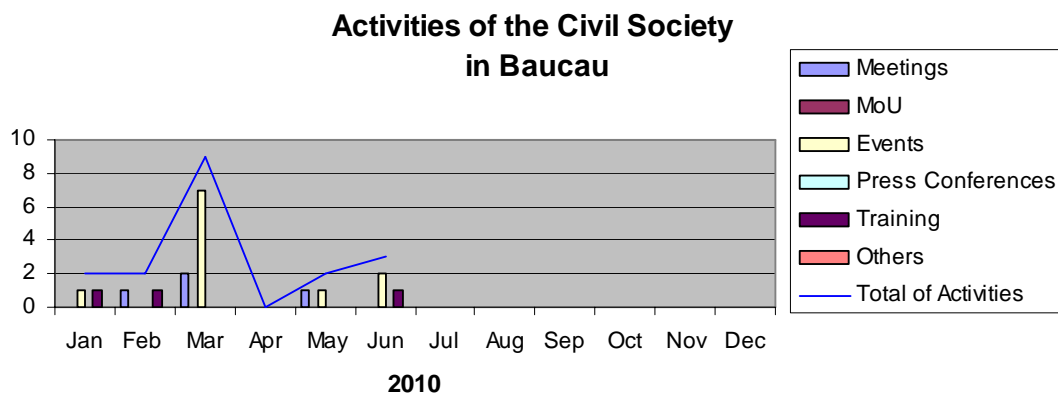
## June 2010

1. On 02 June 2010, Hametin Ita Rai conducted program on food security in Suco Soro Craic.
2. On 04 June 2010 Hametin Ita Rai completed food security program in Maununo, Ainaro.
3. On 4 June, Hametin Ita Rai and district Agriculture Office jointly organized a meeting of district commission for food security.
4. On 11 June, Hametin Ita Rai and District Child Protection Office jointly organized a coordination meeting on child protection.
5. On 22-24 June, Staff from Hametin Ita Rai attended training of trainers on humanrights organized by UNMIT in Dili.
6. On 22 June 2010, Hametin Ita Rai conducted programs on food security in Suco Leolima
7. On 24 June 2010, Hametin Ita Rai conducted food security program in Suco Foho-Ailico.
8. On 28 June 2010, Hametin Ita Rai completed awareness program on food security in Hatu-Udo sub-district.

## BAUCAU

Civil Society Activities in Baucau	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Meetings	0	1	2	N/A	1	0							4
MoU	0	0	0	N/A	0	0							0
Events	1	0	7	N/A	1	2							11
Press Conferences	0	0	0	N/A	0	0							0
Training	1	1	0	N/A	0	1							3
Others	0	0	0	N/A	0	0							0
<b>Total of Activities</b>	<b>2</b>	<b>2</b>	<b>9</b>		<b>2</b>	<b>3</b>							<b>18</b>

Source: Democratic Governance Support Unit/ UNMIT\_ 30 June 2010





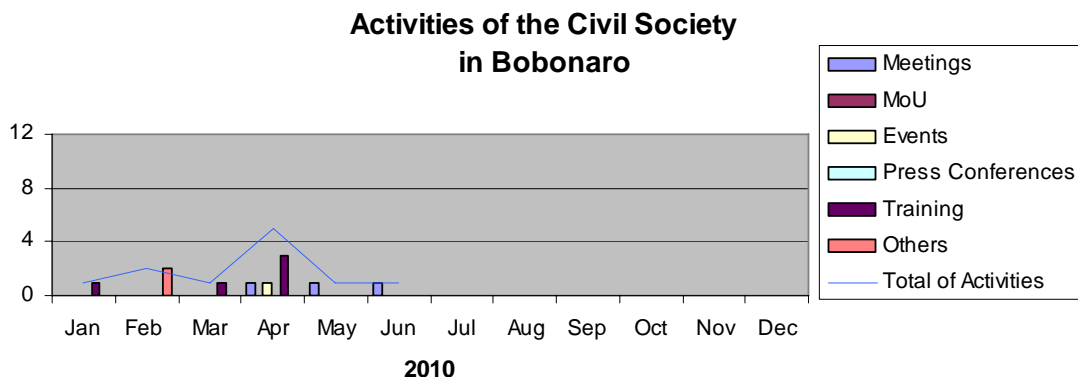
## June 2010

1. On 14 June 2010, Community Education Matebian trained Suco Council and communities on draft law on land and property. A staff from sub-district participated in the training.
2. On 14 June 2010, TAF facilitated monthly meeting with Suco Chiefs and district authorities. Most of the Suco Chiefs, six sub district administrators and two staff from district departments of agriculture and administration were present in the meeting.
3. On June 22, LABEH conducted national consultation in Baucau district administration hall to Suco Chiefs, six sub district administrators and six sub districts PNTL staff. The theme was national consultation on good local governance, transparency in rice distribution by MTCI and promotion of local products.

## BOBONARO

Civil Society Activities in Bobonaro	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Meetings	0	0	0	1	1	1							3
MoU	0	0	0	0	0	0							0
Events	0	0	0	1	0	0							1
Press Conferences	0	0	0	0	0	0							0
Training	1	0	1	3	0	0							5
Others	0	2	0	0	0	0							2
<b>Total of Activities</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>5</b>	<b>1</b>	<b>1</b>							<b>11</b>

Source: Democratic Governance Support Unit/ UNMIT\_ 30 June 2010



## June 2010

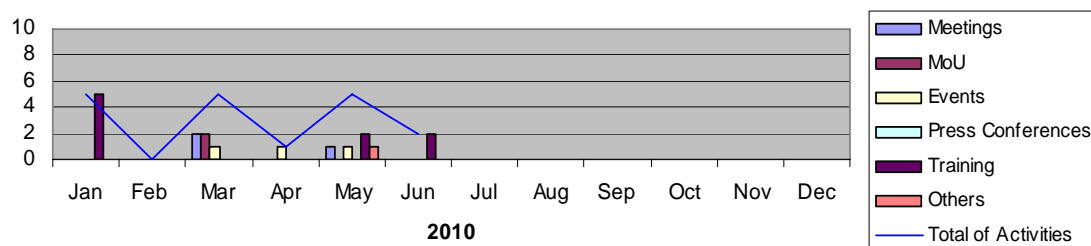
1. On 10 June 2010, TAF (The Asia Foundation) facilitated monthly meeting between Suco Chiefs and other district authorities in district administration hall. Objective of the meeting was to strengthen coordination between district and Suco in local development activities. Meeting was specifically to share information on the local development program.

# COVALIMA

Civil Society Activities in Covalima	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Meetings	0	0	2	0	1	0							3
MoU	0	0	2	0	0	0							2
Events	0	0	1	1	1	3							6
Press Conferences	0	0	0	0	0	0							0
Training	5	0	0	0	2	2							9
Others	0	0	0	0	1	0							1
<b>Total of Activities</b>	<b>5</b>	<b>0</b>	<b>5</b>	<b>1</b>	<b>5</b>	<b>5</b>							<b>21</b>

Source: Democratic Governance Support Unit/ UNMIT\_30 June 2010

**Activities of the Civil Society in Covalima**



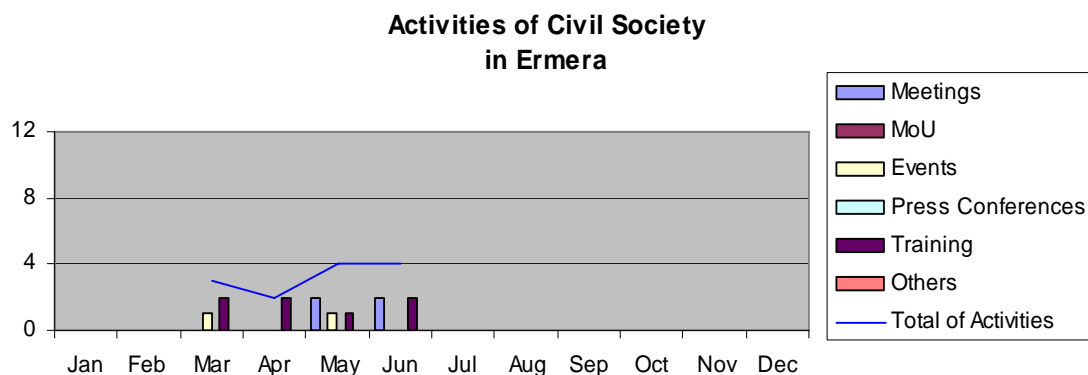
## June 2010

1. From June 2010 – August 2010, there has been a computer course for youths. The Regional Media House is providing information (both electronic and newspapers) to the communities. UMR staff are also providing training on video, TV operation for global communication.
2. The Centro Comunidade Covalima has prepared 220 chairs to distribute to Ilha and Tali Oan Elementary schools.
3. Centro Comunidade Covalima is supporting to build a community meeting hall using local materials. Centro Juventude Covalima has organized civic education program on domestic violence and its prevention. They were showing documentary film and drama in Sucos. The program is support by Justice Facility and it continues till February 2011.
4. On 29 June, the Community Centre technicians installed solar water pumping equipment for water supply in a presecodary school in Salele.
5. The community sent two women and one man to Baucau for training on administrative, logistics and finance.

## ERMERA

Civil Society Activities in Ermera	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Meetings	N/A	N/A	0	0	2	2							4
MoU	N/A	N/A	0	0	0	0							0
Events	N/A	N/A	1	0	1	0							2
Press Conferences	N/A	N/A	0	0	0	0							0
Training	N/A	N/A	2	2	1	2							7
Others	N/A	N/A	0	0	0	0							0
<b>Total of Activities</b>	<b>N/A</b>	<b>N/A</b>	<b>3</b>	<b>2</b>	<b>4</b>	<b>4</b>							<b>13</b>

Source: District Administration Office\_30 June 2010



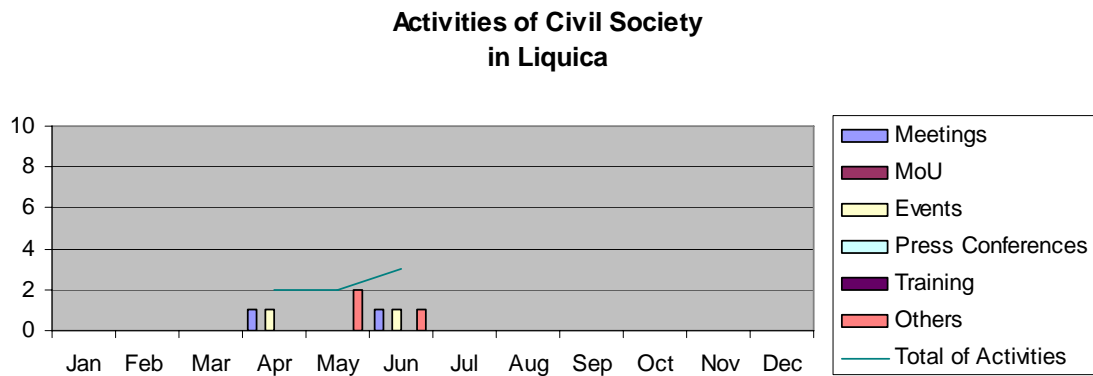
### June 2010

1. From 7 June 2010 to 14 June 2010, a Local NGO HDI (Sthtrentening Democracy and Iguality) conducted a meeting in 5 sub-districts with various martial arts groups. The meeting was focused on public consultation and socialization of Martial Arts Law No.10/2008. The meeting was attended by about 50 participants including sub-districts Administrators, PNTL Station Cammanders, Suco Chiefs, martial atrs coordinators.
2. From 10-14 June 2010, a local NGO Integrated Guiding Institute conducted training for 20 farmers in Suco Humboe, Ermera sub-district on leadership and agriculture production.
3. On 15 June 2010, the meeting was held in District Administration Hall, conducted by National NGO REDE FETO "Women Networking" Timor Leste regarding "Socialization and Monitoring on Action Plan (PoA) for National Congress of Women Timor Leste,"The meeting was attended by 28 participants came from various District level Departments such as Education, Agriculture Department officers, District PNTL, Students, Representatives District Gender Focal Point, Youth focal Point and Civil Servants at District Administration.
4. From 1 – 30 June 2010, Science of Life System (SOLS) is conducted an English training Courses for all local population and the main target for youths from all five Sub Districts. The classes were attended by 179 studensts such as 34 fultime Students (16 Male,18 Female) and 105 PartTime Students (76 Male,29 Famale).The Students were not only came from Local Population but also including Teachers and other Government Civil Servants which they are interested to learn English and to improve their knowledge.

## LIQUICA

Civil Society Activities in Liquica	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Meetings	N/A	N/A	N/A	1	0	1							2
MoU	N/A	N/A	N/A	0	0	0							0
Events	N/A	N/A	N/A	1	0	1							2
Press Conferences	N/A	N/A	N/A	0	0	0							0
Training	N/A	N/A	N/A	0	0	0							0
Others	N/A	N/A	N/A	0	2	1							6
<b>Total of Activities</b>				2	2	3							10

Source: District Administration Office\_30 June 201

**June 2010**

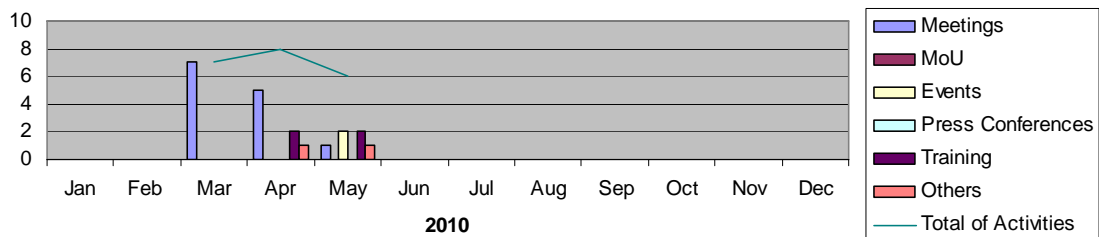
1. On 25 June 2010, Care International had a socialization meeting on food security with sub-district Administrator, Suco Chiefs, and Suco Administrative Assistants in Liquiçá sub-district.
2. From 11 to 19 Jun 2010, there was football competition with the theme 'play for peace' in Suco Darulete, Liquiçá.
3. A local NGO organized community awareness on clean water and sanitation in Bazartte.

## OECUSSE

Civil Society Activities in Oecussi	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Meetings	N/A	N/A	7	5	1	N/A							13
MoU	N/A	N/A	0	0	0	N/A							0
Events	N/A	N/A	0	0	2	N/A							2
Press Conferences	N/A	N/A	0	0	0	N/A							0
Training	N/A	N/A	0	2	2	N/A							4
Others	N/A	N/A	0	1	1	N/A							2
<b>Total of Activities</b>			7	8	6								21

Source: Democratic Governance Support Unit/UNMIT\_30 June 2010

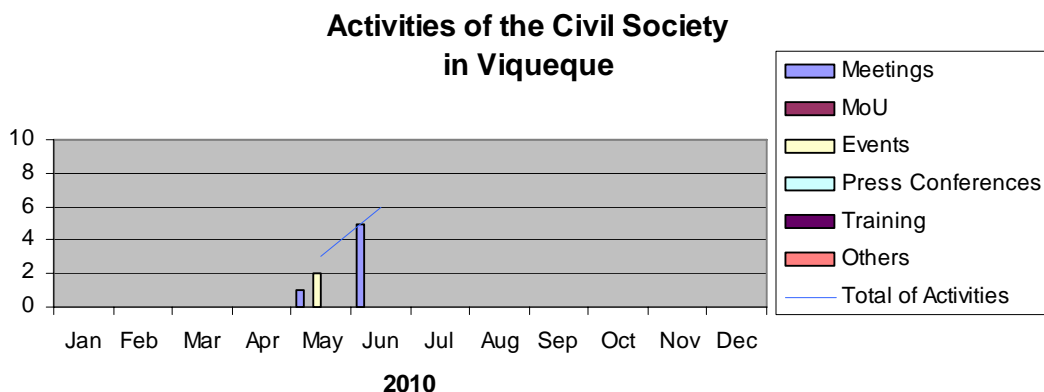
Activities of Civil Society  
in Oecussi



## VIQUEQUE

Civil Society Activities in Oecussi	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Meetings	N/A	N/A	N/A	N/A	1	5							6
MoU	N/A	N/A	N/A	N/A	0	0							0
Events	N/A	N/A	N/A	N/A	2	0							2
Press Conferences	N/A	N/A	N/A	N/A	0	0							0
Training	N/A	N/A	N/A	N/A	0	1							1
Others	N/A	N/A	N/A	N/A	0	0							0
<b>Total of Activities</b>					3	6							9

Source: Democratic Governance Support Unit/UNMIT\_30 June 2010



### June 2010

1. On 03 June 2010, a local NGO Kalise facilitated training on community clean water management in the district.
2. On 08 June 2010, district liaison office of Fongtil with member NGOs organized monitoring meeting with Ossu community organizations that received government fund for second phase from Office of Prime Minister.
3. 09 June 2010, district liaison office of Fongtil with member NGOs organized monitoring meeting with Watu-Carbau community organizations that received government fund for second phase from Office of Prime Minister.
4. On 11 June 2010, district liaison office of Fongtil with member NGOs organized monitoring meeting in Postu Polisia Suco regarding Uma-kiik school construction and Bahalarauain irrigation project under Referendum Package program.
5. On 21 June 2010, district liaison office of Fongtil with member NGOs organized a meeting to approve local development fund for Viqueque district.
6. On 23 June 2010, district liaison office of Fongtil with member NGOs organized a meeting focusing on the planning and budgeting of local development fund 2010.

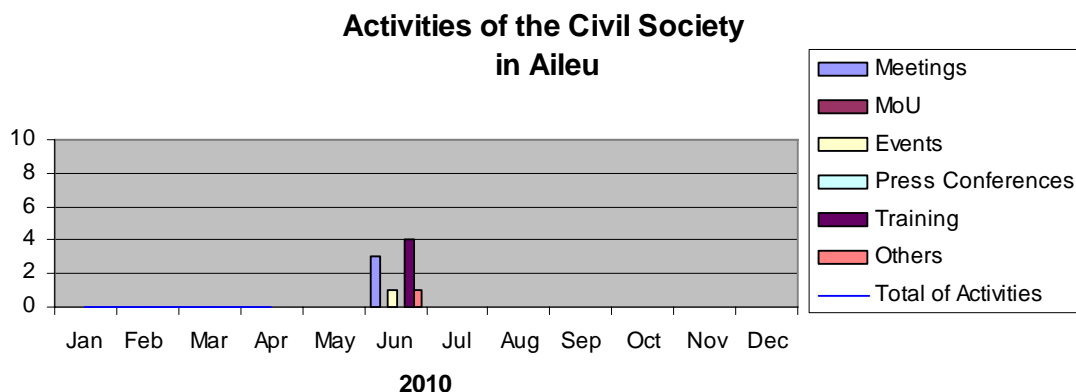
## AILEU

Civil Society Activities in Aileu	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Meetings	N/A	N/A	N/A	N/A	N/A	3 <sup>31</sup>							3
MoU	N/A	N/A	N/A	N/A	N/A	0							0
Events <sup>32</sup>	N/A	N/A	N/A	N/A	N/A	1							1
Press Conferences	N/A	N/A	N/A	N/A	N/A	0							0
Training	N/A	N/A	N/A	N/A	N/A	4							4
Others	N/A	N/A	N/A	N/A	N/A	1							1
<b>Total of Activities</b>						<b>9</b>							<b>9</b>

Source: Democratic Governance Support Unit/ UNMIT\_ 30 June 2010

<sup>31</sup> Series of similar meetings have been counted as one meeting

<sup>32</sup> Activities included under “events”: workshop, symposium, seminar, conference, forum, pre-congress, and public launching.



### June 2010

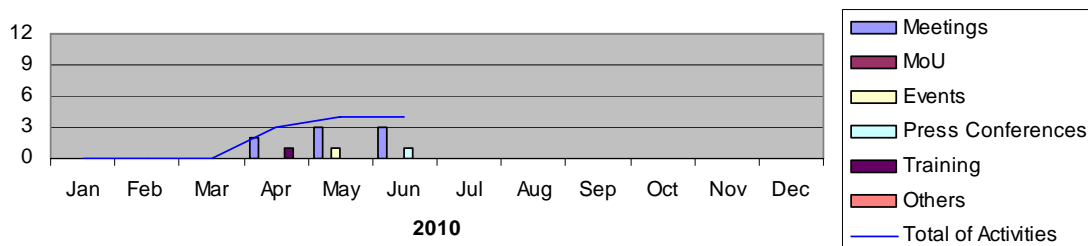
- On 02 June 2010, a local NGO CTRA organized weekly meeting with the literacy group and women group in Liquidoe sub district.
- From 2-30 Jun 2010, NGO Cooperação Agrícola Portuguesa (PADRTL) organized 218 meetings with farmers in seven aldeias of the Aileu Vila sub-district on issues related to farming.
- On 17 June 2010, a local NGO Share conducted a meeting with community on health promotion.
- On 01 June 2010 Plan International conducted a public event on the celebration of the National Children's Day in Liquidoe sub district.
- On 30 June 2010, a local NGO CTRA conducted general assembly election for steering committee of House of Peace in Aileu.
- From 19-30 Jun 2010, a local NGO Share conducted 8 trainings on nutrition in in Aileu Vila, Laulara, Liquidoe and Remexio.
- From 22-24 Jun 2010, Plan International conducted training on group facilitation for social mobilization in the district.
- From 02-30 June 2010, a NGO Cooperação Agrícola Portuguesa trained farmers for a month on coffee seed collection, processing and packing.
- From 02-30 Jun 2010 a local NGO Education Development Centre conducted training on community skill development in Aileu district.

## MANUFAHI

Civil Society Activities in Manufahi	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Meetings	N/A	N/A	N/A	2	3	3							8
MoU	N/A	N/A	N/A	0	0	0							0
Events	N/A	N/A	N/A	0	1	0							1
Press Conferences	N/A	N/A	N/A	0	0	1							1
Training	N/A	N/A	N/A	1	0	0							1
Others	N/A	N/A	N/A	0	0	0							0
<b>Total of Activities</b>				3	4	4							11

Source: District Administration Office 30 June 2010

### Activities of the Civil Society in Manufahi



### June 2010

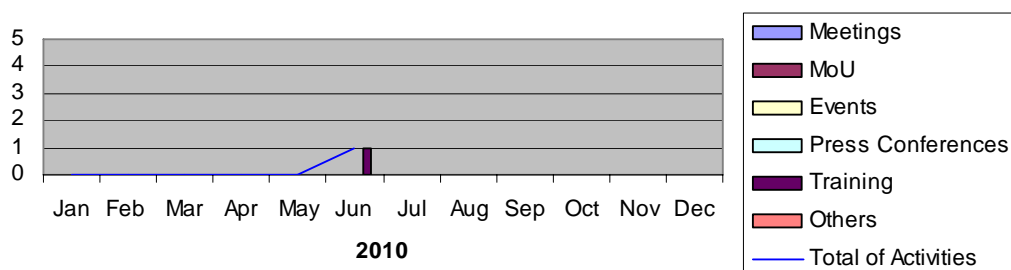
1. On 04 June 2010, a local NGO Labeh conducted meeting with Suco Chiefs regarding transparency of MTCI on rice distribution.
2. On 22 June 2010, a local NGO Luta Ba Futuro organized a press conference on government's ratified budget 2010.
3. On 25 June, a local NGO Trocaire organized community meeting on cooperative development for community enterprises in Manufahi.
4. On 24 June 2010, an INGO Save the Children organized meeting with women focus group on early childhood development in the district.

## LAUTEM

Civil Society Activities in Lautem	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Meetings	N/A	N/A	N/A	N/A	N/A	N/A							N/A
MoU	N/A	N/A	N/A	N/A	N/A	N/A							N/A
Events <sup>33</sup>	N/A	N/A	N/A	N/A	N/A	N/A							N/A
Press Conferences	N/A	N/A	N/A	N/A	N/A	N/A							N/A
Training	N/A	N/A	N/A	N/A	N/A	1							1
Others	N/A	N/A	N/A	N/A	N/A	N/A							N/A
<b>Total of Activities</b>						<b>1</b>							<b>1</b>

Source: Democratic Governance Support Unit/ UNMIT\_ 30 June 2010

### Activities of the Civil Society in Lautem



<sup>33</sup> Activities included under "events": workshop, symposium, seminar, conference, forum, pre-congress, and public launching.

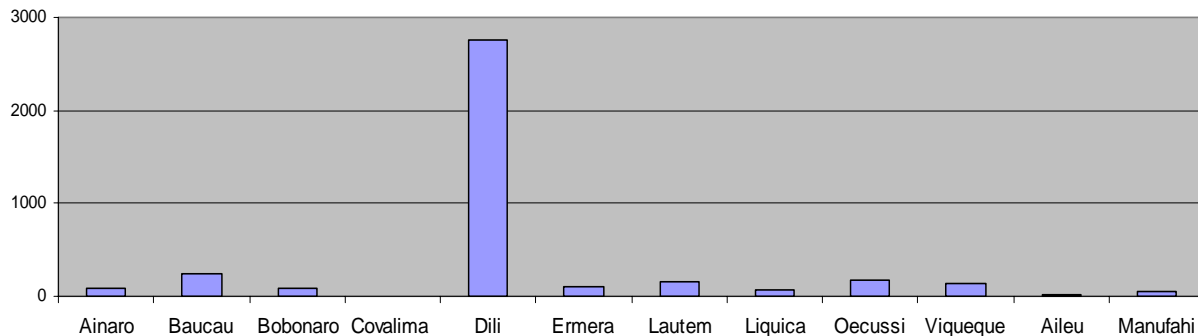


## **June 2010**

1. From 12 -15 June 2010, a local NGO Alola Foundation conducted training on maternal health care in Tutuala. The training also focused on community saving for health emergency situation. Sub-district Administration staff, Suco Chiefs, Aldeia Chiefs and communities participated in training program.

# COMMUNITY RADIO

**Total Broadcasted Hours per District June 2010**



The activity of Communities Radios in the Districts of Ainaro, Baucau, Bobonaro, Covalima, Ermera, Oecusse, Viqueque, Aileu and Manufahi are as follows<sup>34</sup>:

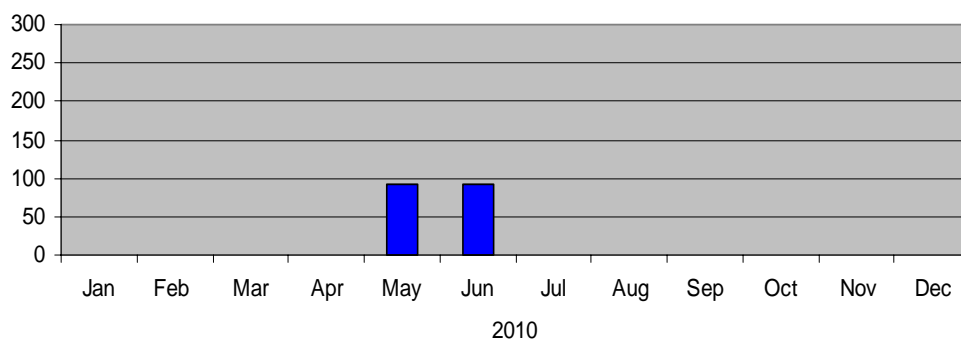
## AINARO

- **Radio Komunitade Lian Tatamailau (98.1 FM)**  
It operates 3.5 hours/day for 6 days per week.

Total of Broadcast Hours	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	N/A	N/A	N/A	N/A	91	91							

Source: Radio Komunitade Lian Tatamailau\_ 30 June 2010

**Total of Broadcasted Hours in Ainaro**



<sup>34</sup> The methodology applied in this section is based on arithmetical logic which month, unless an extraordinary factor is mentioned.

Programmes broadcasted include:

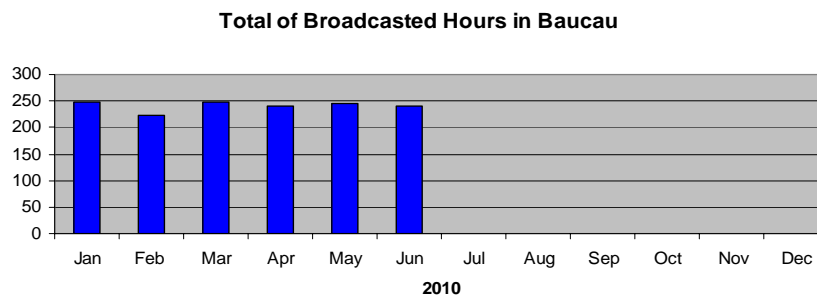
- National and Local News
- UNMIT News  
(every Tuesday)
- Human Rights and Justice  
Ombudsman  
(every Wednesday)
- Lafaek
- Labeih: Corruption, Judicial System and  
Capacity Building topics

## BAUCAU

- **Radio Comunidade Baucau (99.9 FM)**  
It operates 5 hours/night and 7 nights per week.
- **Radio Comunidade Bucoli.**  
It operates 3.5 hours/night and 6 nights per week.

Total of Broadcast Hours	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	249	224	249	241	246	241							
													1450

Source: Radio Comunidade Baucau and Radio Comunidade Bucoli\_ 30 June 2010.



Programmes broadcasted include:

- National and local news
- UNMIT news twice/week
- Civic Education talk show
- Entertainment and music

## BOBONARO

- **Radio Comunidade Maliana (91,70 MHZ, AM)**

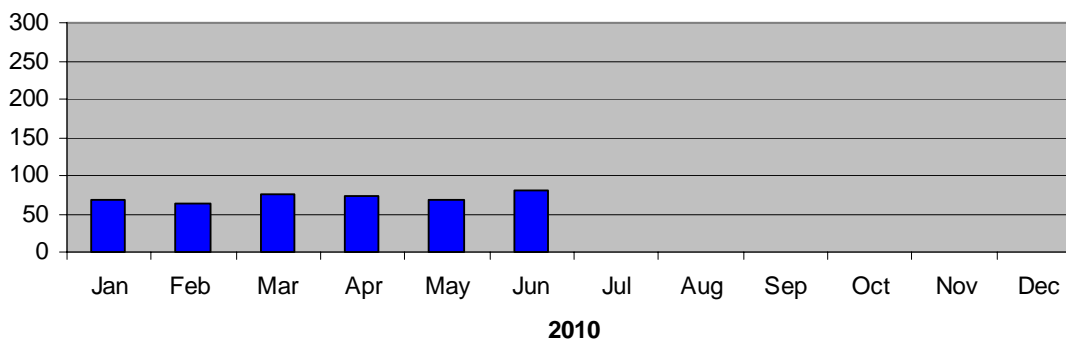
From May 2010, it operates 5 nights per week and 4 hours per night.

It previously operated 4 nights per week and 4 hours per night.

Total of Broadcast Hours	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	68	64	76	72	68	80							

Source: Radio Comunidade Maliana \_ 30 June 2010

### Total of Broadcasted Hours in Bobonaro



Programmes broadcasted include:

- National and local news
- Civic Education talk show
- Cultural Programmes
- Youth Programmes
- Entertainment (song & dedication)
- UNMIT news (twice a week)

## COVALIMA

- **Cova Taroman (94.5 FM)**

It operates 7 nights per week and 3 hours per night.

Total of Broadcast Hours	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	48	0	0	0	0	0 <sup>35</sup>							

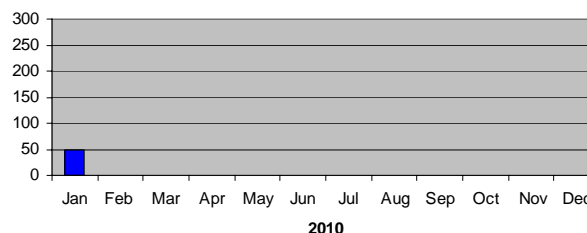
Source: Radio Cova Taroman \_ 30 June 2010

<sup>35</sup> Due to technical problems the community radio was not functioning for 4 months. The equipment was repaired in June, but electricity supply line is still to be connected. A request has already been made to the Electricity Office.

Programmes broadcasted include:

- National and local news
- UNMIT-Futuru Nabilan.
- Visão Cristo
  - a. Ouvido de Deus
  - b. Nova Mulher
  - c. Crianças para Cristo
- Entertainment

**Total of Broadcast Hours in Covalima**



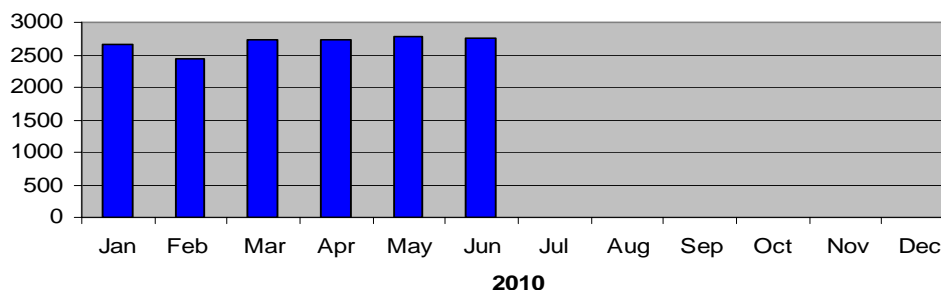
## DILI

- **Radio Academic -RA at National University (FM 90.00 MHz)**  
It operates 10 hours per day for 6 days per week.
- **Radio Direitu RD (FM 88.8 MHz) Foundation office, Farol, Dili.**  
It operates 4 hours per day for 6 days per week.
- **Radio Lorico Lian-RLL (FM 100.5 MHz)**  
It is operates 13 hours per day for 7 days per week.
- **Radio Klibur FM (FM 102 MHz)**  
It operates 16 hours per day for 6 days per week  
It also operates 30 minutes on Sunday
- **Radio Ramcabilia -RKM (FM 99.5 MHz).**  
It operates 15h30 per day for 6 days per week.  
It also operates 4.5 hours per night on Sunday.
- **Radio Timor Kmanek, RTK (FM 98.5 MHz.)**  
It operates in 16 hours per day for 7 days per week
- **Radio Voz (FM 89.5 MHz).**  
It operates 24 hours for 6 days per week  
It also operates on Mondays for 9 hours.

Total of Broadcast Hours	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	2650	2440	2723	2733	2776	2760							16 082

Source: Radio Ramcabilia, Lorico Lian, Academica, Klibur, Kmanek and Voz\_ 30 June 2010

**Total of Broadcasted Hours in Dili**



Programmes broadcasted include:

- National and International News.
- UNMIT news once a week.
- Civic Education talk show.
- Timor Leste Culture.
- Agriculture programme.
- Science and Technology.
- Entertainments.
- Brazilian Program
- Future of Right in Timor Leste.
- Public Debate dialogue,
- Talk Show
- Sport News
- Youth Programme
- ICFJ Programme.
- Via Satellite(Indonesia and Australian news)

## ERMERA

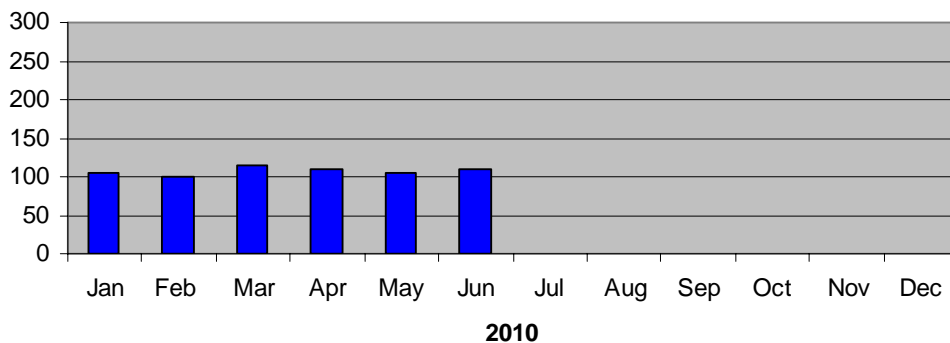
- **Radio Comunidade Ermera<sup>36</sup> (92.3 FM)**

It operates 5 hours per nights and 5 nights per week

Total of Broadcast Hours	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	105	100	115	110	105	110							645

Source: Radio Comunidade Ermera\_ 30 June 2010

**Total of Broadcasted Hours in Ermera**



Programmes broadcasted include:

- National and local news

<sup>36</sup> Additional information: Currently the Radio only covers only 15kms from Gleno. Others sub districts are left without any radio transmission.

- UNMIT news once a Week
- Community Cultural Programmes
- Youth and Religious Programmes
- Civic Education
- Entertainment
- Portuguese Programme\_Voz Losofonas
- UNICEF programmes for children

The Radio Community in Ermera is 100% serving the community as the community are benefitted from it. However, in Portuguese Language the Radio has programme called Voz Losofonas; facilitate dialogue, Health on Preventive Civic Education, direct transmissions for Ceremonies and important Events, capaciting of Children voice, talents, expressions, etc. There is also UNICEF programmes for Children.

UNMIT Public Information Office (PIO) in Ermera receives CDs for UNMIT Radio programme every week on Mondays. The information is transmitted and broadcasted to Community Radio.

## LAUTEM

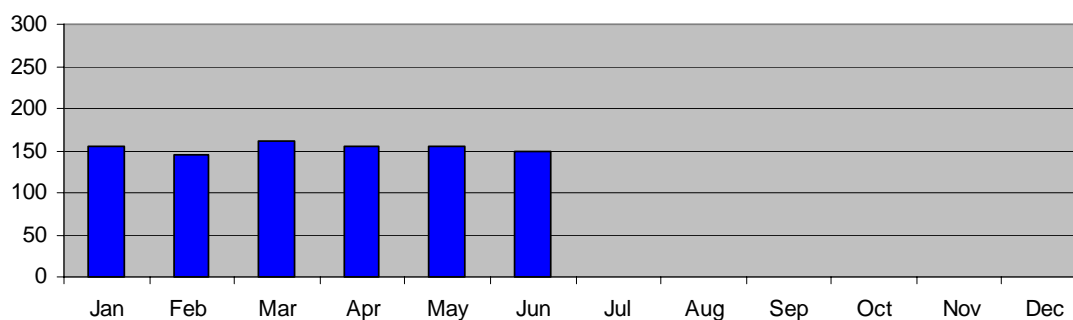
- **Radio Comunidade de Lospalos (100.10 FM)**

It operates 6 hours per day and 6 days per week

Total of Broadcast Hours	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	156	144	162	156	156	150							
													774

Source: Radio Comunidade de Lospalos \_ 30 June 2010

**Total of Broadcast Hours in Lautem**



Programmes broadcasted include:

- Local, national and international news<sup>37</sup>
- Interactive talk-shows, interviews
- Civic education (health, domestic violence, etc.)
- Music and entertainment and religious programmes

<sup>37</sup> Additional information: Most of the programs are broadcasted in tetum, but some are also broadcasted in Fataluku, Makasai and Bahasa Indonesian.

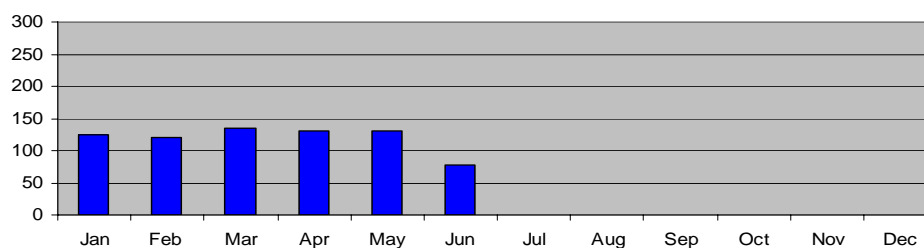
## LIQUICA

- Radio Tokodede (92.3 MHz)  
It operates 5 hours per day for 6 days per week

Total of Broadcast Hours	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	125	120	135	130	130	78							
													640

Source: 'Community Radio Tokodede' Liquica District – 30 June 2010

**Total of Broadcast Hours in Liquica**



Programmes broadcasted include:

- “Labarik nia lian” about problems of children
- UNMIT Programme – Radio Futura;
- GSMP – INGO – about Law & Justice;
- “Feto iha Lideranca Local” Programme to enhance women leadership
- “Promocao Saude”\_Joint programme of the Government and Care International on Health, Education and youth
- Water Aid INGO to promote progress of Water & Sanitation

## OECUSSE

- **Radio Comunidade Enclave Oecussi**  
It operates daily – 6 hours per night.<sup>38</sup>

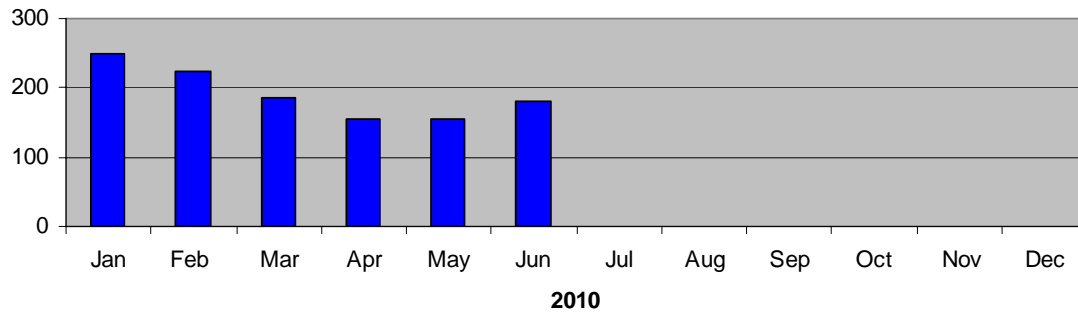
Total of Broadcast Hours	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	284	224	186	156	155	180							
													969

Source: Radio Comunidade Enclave Oecussi \_ 30 June 2010

<sup>38</sup> In January and February 2010, it operated 8 hours daily (4 hours/day and 4 hours per night), but from March 2010, it will operate only 6 hours per night.



### Total of Broadcasted Hours in Oecusse



Programmes broadcasted include:

- National and local news
- Civic Education talk shows on Health, Environmental Issues, Education, etc.
- UNMIT News
- Cultural Programmes
- Entertainment and Music
- Current affairs talk shows with invited guests or members of the public to voice their opinions.

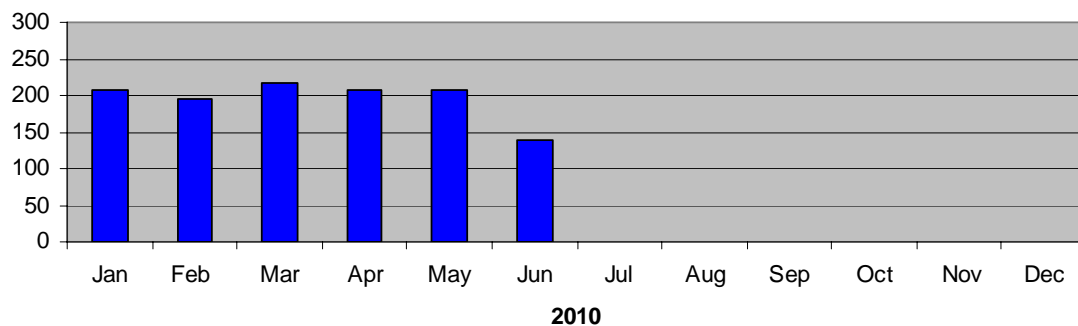
## VIQUEQUE

- **Radio Comunidade Viqueque**  
It operates 8 hours per day for 6 days per week

Total of Broadcast Hours	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	208	196	216	208	208	138							1036

Source: Radio Comunidade Viqueque \_ 11 Jun 2010

### Total of Broadcasted Hours in Viqueque



Programmes broadcasted include:

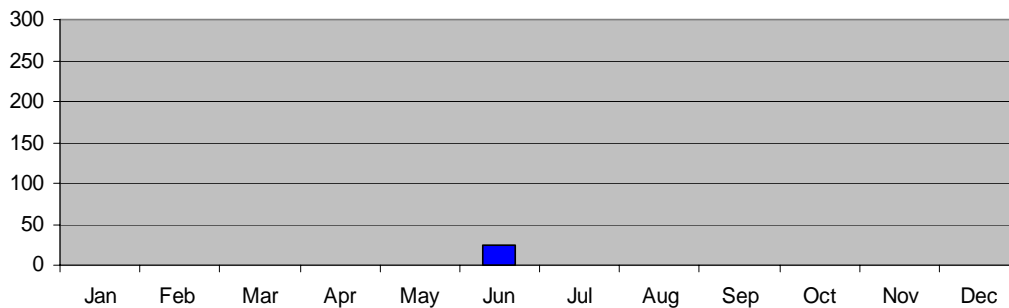
- National and local news
- Civic Education talk shows on Health, Environmental Issues, Education, PDHJ, Agriculture, Gender, Youth, etc.
- Current affairs
- UNMIT News
- Cultural Programmes
- Entertainment and Music

## AILEU

Total of Broadcast Hours	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
					N/A	25							25

Source: Radio comunitário Aileu Vila 30 June 2010

**Total of Broadcast Hours in Aileu**



**Programmes broadcasted include:**

- General news
- Youth Programme
- Children programme
- Music programme
- Talk show

The Radio Rai Husar Aileu (RRH) is currently operating. The President of the Republic Mr. José Ramos Horta offered new complete equipment to the station. With this new equipment the radio is working under different frequency which is FM 87.9. Though less powerful than the one broken (FM 97.1 MZ) it is able to reach at least the all Aileu Vila.

The equipment offered by the Office of the President of the Republic are one transmitter, two mixers, one areal, one CD machine, two microphones and one headset.

The Radio Rai Husar Aileu (RRH) operates five days per week and five hours per day from 6 pm to 11 pm. The RRH has 15 local volunteer jornalists and does not have any permanent staff.

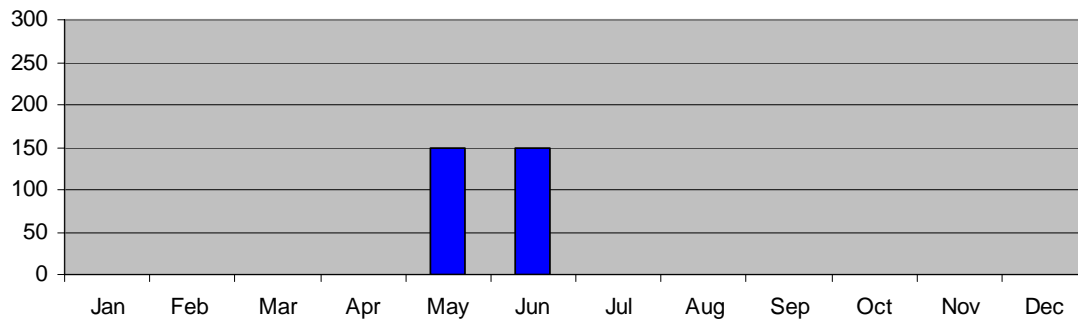
# MANUFAHI

Radio Comunidade the Manufahi (103.2 FM). It operates everynight from 6:00 pm to 11:00 pm (5 hours per night)

Total of Broadcast Hours	2010												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
				N/A	150	150							300

Source: Radio comunitário 30 June 2010

**Total of Broadcast Hours in Manufahi**



Transmission program include:

- UNMIT- Futuro Nabilan
- Feto lideransa local
- Cristo Visao
- Care international

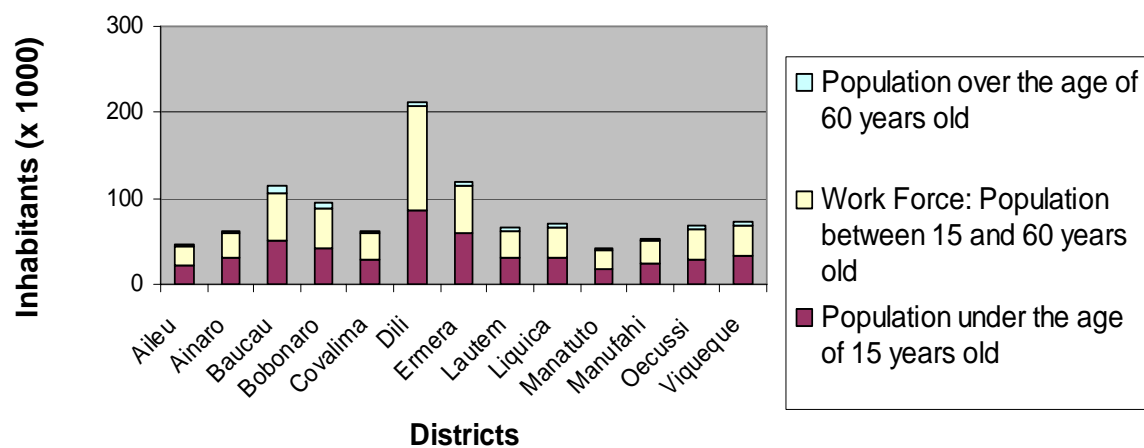
# ANNEXES

## Annex 01: District Demographic Profile

District	Total Population by District	Population under the age of 15 years old	Work Force: Population between 15 and 60 years old	Population over the age of 60 years old
Aileu	45,724	21,884	22,126	1,714
Ainaro	62,407	30,465	29,19	2,752
Baucau	113,748	51,137	54,454	8,157
Bobonaro	93,787	41,194	46,254	6,339
Covalima	62,764	28,617	30,905	3,242
Dili	212,469	86,612	119,94	5,917
Ermera	118,671	58,744	55,053	4,874
Lautem	65,349	31,936	29,399	4,014
Liquica	69,925	31,605	34,701	3,619
Manatuto	41,217	18,167	20,637	2,413
Manufahi	53,995	23,261	27,99	2,744
Oecussi	67,736	29,077	35,696	2,963
Viqueque	72,95	33,479	34,175	5,296
<b>Total</b>	<b>1,080,742</b>	<b>486,176</b>	<b>540,822</b>	<b>53,744</b>

Source: Timor-Leste in Figures, 2008; DNE Timor-Leste, [www.dne.mof.gov.tl](http://www.dne.mof.gov.tl)

## Timor-Leste Demographic Profile by District

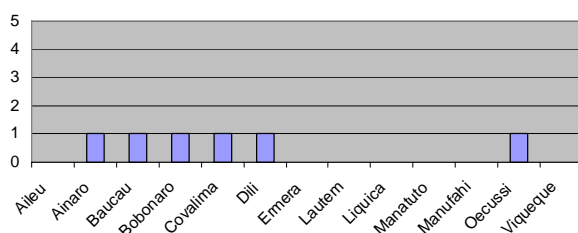


## Annex 02: District Health Care Profile

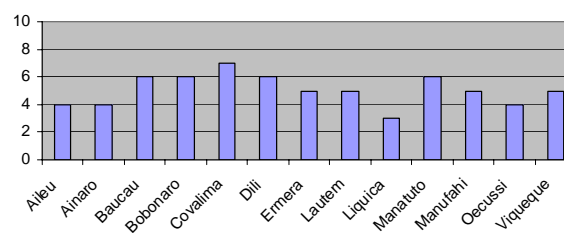
District	Number of Public Hospitals	Number of Community Health Centers	Number of Health Posts	Number of Private Clinics	Number of Physicians	Number of Health Workers <sup>39</sup>
Aileu	0	4	10	1	9	55
Ainaro	1	4	10	3	10	60
Baucau	1	6	23	2	40	229
Bobonaro	1	6	17	2	24	115
Covalima	1	7	10	2	32	114
Dili	1	6	8	11	138	430
Ermera	0	5	18	10	15	76
Lautem	0	5	19	3	15	74
Liquica	0	3	16	3	9	50
Manatuto	0	6	18	0	13	87
Manufahi	65	7	5	3	0	0
Oecussi	1	4	9	0	18	78
Viqueque	0	5	17	2	14	110
<b>Total</b>	<b>6</b>	<b>66</b>	<b>189</b>	<b>41</b>	<b>347</b>	<b>1189</b>

Source: Timor-Leste in Figures, 2008; DNE Timor-Leste, [www.dne.mof.gov.tl](http://www.dne.mof.gov.tl)

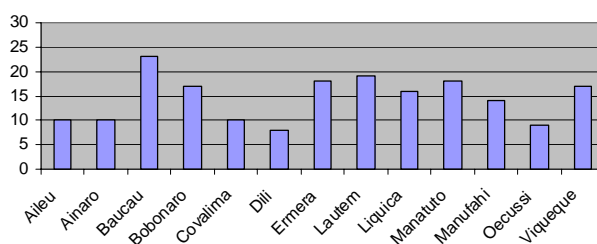
Public Hospitals by District



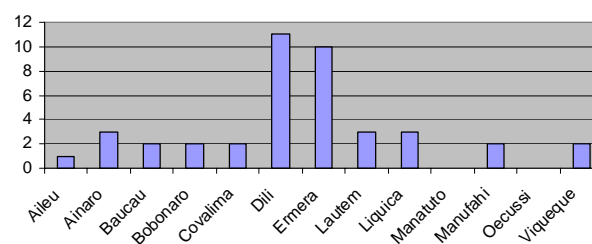
Community Health Centres by District



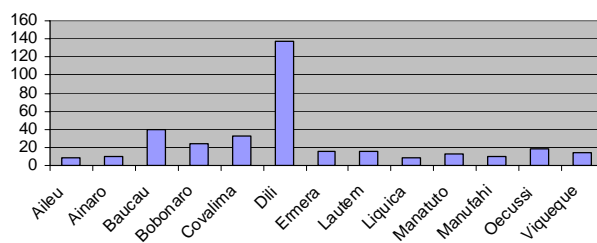
Health Posts by Districts



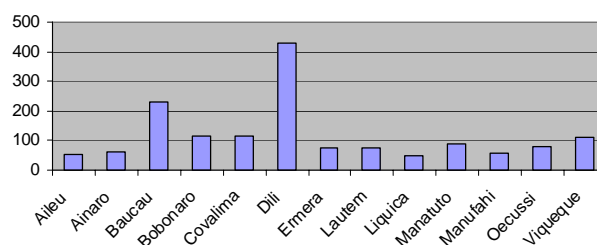
Private Clinics by District



Physicians by District



Health Workers by District



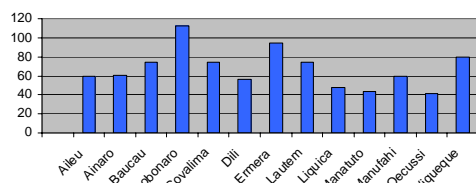
<sup>39</sup> Physicians, Nurses and Midwives.

## Annex 03: District Education Profile

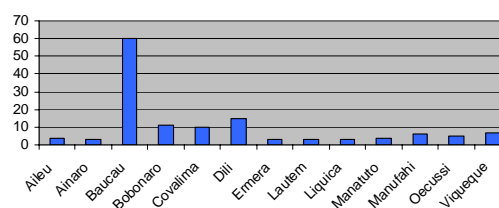
District	Number of Primary Schools	Number of private Primary Schools	Number of Pre-Secondary Schools	Number of Pre- Private Secondary Schools	Number of Secondary Schools	Number of Private Secondary Schools
Aileu	60	4	27	8	7	6
Ainaro	61	3	10	3	2	2
Baucau	74	60	22	7	8	1
Bobonaro	113	11	7	2	3	1
Covalima	74	10	12	1	3	1
Dili	56	15	8	14	8	11
Ermera	94	3	12	1	2	2
Lautem	74	3	5	4	3	0
Liquica	48	3	6	2	1	1
Manatuto	44	4	7	2	2	2
Manufahi	59	6	10	3	3	3
Oecussi	41	5	4	2	2	1
Viqueque	80	7	12	3	5	3
<b>Total</b>	<b>878</b>	<b>134</b>	<b>142</b>	<b>52</b>	<b>49</b>	<b>34</b>

Sources: Ministry of Education EMIS 2008/2009, UNICEF Education Programme and Democratic Governance monitoring unit

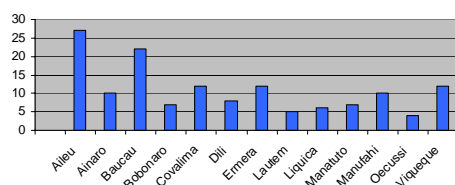
Number of Primary Schools per District



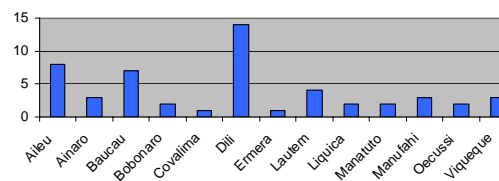
Number of private Primary Schools per District



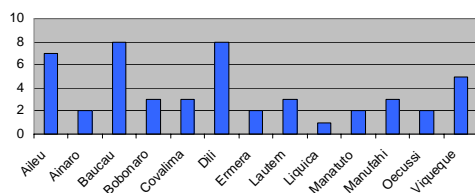
Number of Pre-Secondary Schools per District



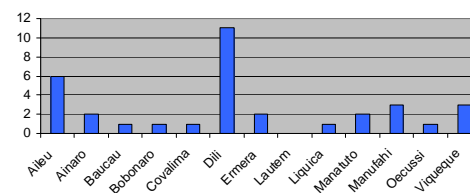
Number of Pre- Private Secondary Schools per District



Number of Secondary Schools per District



Number of Private Secondary Schools



## Annex 04: 2010 Budget Allocation for the Local Development Programme- Ministry of State Administration and Territorial Management

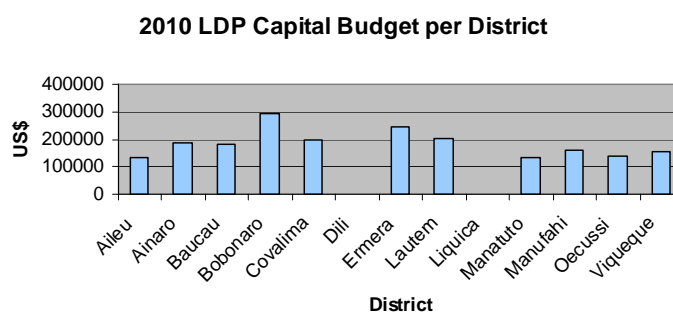
The Local Development Programme (LDP) is a pilot programme that is testing decentralization models in order to establish a local governance system that is effective, transparent and responsive to community needs, with the support of UNCDF, UNDP, Norwegian Embassy and Irish Aid.

The LDP pilot was gradually established in order to provide lessons based on practical experience that will help in the national debate about decentralization. In order to test different possibilities for decentralization, the Ministry of State Administration and Territorial Management (MSATM) begun piloting two models of local governance. The first pilot model began in Bobonaro in 2005 and has since expanded to Lautem, Aileu and Manatuto. A second pilot model started in 2008 in the districts of Baucau, Ainaro, Manufahi and Covalima. In 2010, five new districts were incorporated in the LDP as Dili, Ermera, Liquica, Oecussi and Viqueque, totalizing the 13 Districts throughout the territory.

The LDP is implemented through the Local Development Fund (LDF) that is allocated to the local Assemblies, which are composed of Suco Council representatives and district officers. These Assemblies will be able to use this fund to finance activities and small-scale infrastructure projects, such as clinics or health posts, school buildings, water and sanitation, irrigation, that have a direct impact on the communities. In 2009 the LDP implemented 127 projects in the eight pilot districts in various areas and provided a series of training at district level to members of the local Assemblies.

### MSATM 2010 Budget Allocation for the Local Development Programme

District	Capital Budget (US\$)
Aileu	133,000.00
Ainaro	187,000.00
Baucau	181,346.40
Bobonaro	293,000.00
Covalima	196,000.00
Dili <sup>40</sup>	-
Ermera	247,972.80
Lautem	202,000.00
Liquica <sup>13</sup>	-
Manatuto	135,000.00
Manufahi	158,002.00
Oecussi	138,278.40
Viqueque	157,077.60
<b>Total</b>	<b>2,028,677.20</b>



**Sources:** MSATM Local Governance Monthly Bulletin January 2010 Vol. III Ed. I and MSATM brochure “Raising Our Hands for Our Development”.

<sup>40</sup> “Dili and Liquica will not receive funds from the State budget during 2010 but instead will use the regular budget to support activities for the establishment of the Sub district Development Commission and the District Assemblies.” MSATM Local Governance Monthly Bulletin January 2010 Vol III Ed. I

**General State Budget 2010: public investment in capital development in the districts**

(except Dili)

<b>Districts</b>	<b>Amount (in US\$'000)</b>
Aileu	1.5m
Ainaro	2m
Baucau	7m
Bobonaro	7m
Covalima	18m
Ermera	7m
Lautem	10m
Liquica	8m
Manatuto	1.6m
Manufahi	2.6m
Oecussi	11m
Viqueque	7.6m
Total	US\$83.3m

Source: Ministry of State Administration and Territorial Management and  
Ministry of Finance 2010



**Annex 05: UN Country Team in the Districts as of June 2010**

District		Organization	Programmes/Projects/Activities
Aileu		<b>FAO</b>	Agriculture and Food Security Labor & Income Generation Pro Poor Policy Advice Education Environment and Energy
		<b>DESA</b>	Rural Development
		<b>ILO</b>	Labor & Income Generation Rural Development Gender Equality HIV-AIDS Infrastructure Development
		<b>UNFPA</b>	Population Census 2010 : Training and logistic support to the governemnt Reproductive Health Family Planning Gender Based Violence Programme
		<b>UNICEF</b>	Supported the Plan International and celebrated Children's Day: 01 June 2010 Maternal and Child Health Nutrition HIV/AIDS Child Friendly School (Escola Foun) Life skills based education for adolescents & youth Non formal education Adolescent & Youth participation (Youth Parliament) Sanitation and hygiene promotion Family latrine promotion & construction Community water supply system construction/rehabilitation\ Birth registration Child Protection Network
		<b>WFP</b>	MCHN ( Maternal Child and Health Nutrition) School Feeding Programme
Ainaro		<b>DESA</b>	Water and Sanitation Environment and Energy Infrastructure Development Government
		<b>FAO</b>	Agriculture and Food Security Labor & Income Generation Pro Poor Policy Advice Education Environment and Energy
		<b>ILO</b>	Labor & Income Generation Rural Development Gender Equality HIV-AIDS Infrastructure Development
		<b>UNEST</b>	Ainaro District Resource Centre – Institutional capacity building for the political parties

		<b>UNFPA</b>	Population Census 2010 : Training and logistic support to the governemnt Reproductive Health Family Planning Gender Based Violence Programme
		<b>UNICEF</b>	Maternal and Child Health Nutrition HIV/AIDS Child Friendly School (Escola Foun) Life skills based education for adolescents & youth Non formal education Adolescent & Youth participation (Youth parliament & Student Councils) Child Protection Network
		<b>WFP</b>	Food Security and malnutrition awareness program to Suco Chiefs, civil servants, civil socities and media Maternal Child and Health Nutrition (MCHM) School Feeding Programme
Baucau		<b>FAO</b>	Food Security and malnutrition awareness program to Suco Chiefs, civil servants, civil socities and media Agriculture and Food Security Labour & Income Generation Pro Poor Policy Advice Education Environment and Energy Agriculture
		<b>ILO</b>	Labor & Income Generation Rural Development Gender Equality HIV-AIDS Infrastructure Development
		<b>IOM</b>	Human Trafficking Programme
		<b>UNDP</b>	Justice Programme Political party support
		<b>UNEST</b>	Baucau District Resource Centre – Institutional capacity building for the political parties Support to STAE and CNE
		<b>UNFPA</b>	Reproductive Health Family Planning Gender Based Violence Programme
		<b>UNICEF</b>	Food Security and malnutrition awareness program to Suco Chiefs, civil servants, civil socities and media Maternal and Child Health Nutrition HIV/AIDS Child Friendly School (Escola Foun) Life skills based education for adolescents & youth Non formal education Adolescent & Youth participation (Youth parliament & Student Councils) Child Protection Network
		<b>WFP</b>	Food Security and malnutrition awareness program to Suco Chiefs, civil servants, civil socities and media Maternal Child and Health Nutrition (MCHM) School Feeding Programme Cash and Voucher Food For Work

Bobonaro	<b>FAO</b>	Agriculture and Food Security Labor & Income Generation Pro Poor Policy Advice Education Environment and Energy
	<b>ILO</b>	Labor & Income Generation Rural Development Gender Equality HIV-AIDS Infrastructure Development
	<b>IOM</b>	Human Trafficking Programme
	<b>UNDP</b>	Training for political parties
	<b>UNEST</b>	Provided logistics support to STAE Bobonaro by transporting all the voters' materials to and from all the suco's and communities where needed. conducted computers trainings to the 16 political parties' members Bobonaro District Resource Centre – Institutional capacity building for the political parties Support to STAE and CNE
	<b>UNFPA</b>	Population Census 2010 : Training and logistic support to the governemnt Reproductive Health Family Planning Gender Based Violence Programme
	<b>UNICEF</b>	Maternal and Child Health Nutrition HIV/AIDS Child Friendly School (Escola Foun) Life skills based education for adolescents & youth Non formal education Adolescent & Youth participation (Youth parliament & Student Councils) Community Radio & Programme broadcasts Child Protection Network
	<b>WFP</b>	Maternal Child and Health Nutrition (MCHM) School Feeding Programme Cash and Voucher
Covalima	<b>DESA</b>	Water and Sanitation Environment and Energy Infrastructure development Government
	<b>FAO</b>	Agriculture and Food Security Labor & Income Generation Pro Poor Policy Advice Education Environment and Energy
	<b>ILO</b>	Labor & Income Generation Rural Development Gender Equality HIV-AIDS Infrastructure Development
	<b>UNDP</b>	Justice Programme

		<b>UNFPA</b>	Population Census 2010 : Training and logistic support to the governemnt Reproductive Health Family Planning Gender Based Violence Programme
		<b>UNICEF</b>	Maternal and Child Health Nutrition HIV/AIDS Child Friendly School (Escola Foun) Life skills based education for adolescents & youth Non formal education Adolescent & Youth participation (Youth Parliament) Child Protection Network
		<b>WFP</b>	Maternal Child and Health Nutrition (MCHM) School Feeding Programme
Dili		<b>FAO</b>	Agriculture and Food Security Labor & Income Generation Pro Poor Policy Advice Education Environment and Energy
		<b>ILO</b>	Labor & Income Generation Rural Development Gender Equality HIV-AIDS Infrastructure Development
		<b>DESA</b>	Rural Development
		<b>UNESCO</b>	Education Culture Media/Communication and Information Science (Education and Policy)
		<b>UNEST</b>	Support to STAE and CNE, STAE started the “Exhibition and Challenge” process. Between June 1 until June 12, voters had the chance to verify their information and make complain/s to change the data in case any mistake was found.
		<b>UNFPA</b>	Population Census 2010 : Training and logistic support to the governemnt Reproductive Health Family Planning Gender Based Violence Programme
		<b>UNICEF</b>	Maternal and Child Health Nutrition HIV/AIDS Child Friendly School (Escola Foun) Life skills based education for adolescents & youth Non formal education Adolescent & Youth participation (Youth parliament & Student Councils) Child Protection Network Community Radio & Programme broadcasts
		<b>WFP</b>	Maternal Child and Health Nutrition (MCHM) School Feeding Programme
Ermera		<b>FAO</b>	Agriculture and Food Security Labor & Income Generation Pro Poor Policy Advice Education Environment and Energy

		<b>ILO</b>	On 08 – 09 June 2010: consultation meeting among UNDP, UNICEF, UNFPA, WFP, FAO and ILO in Atsabe and Letefoho Sub – Districts in Ermera Labor & Income Generation Rural Development Gender Equality HIV-AIDS
		<b>UNFPA</b>	Population Census 2010 : Training and logistic support to the governemnt Reproductive Health Family Planning Gender Based Violence Programme
		<b>UNICEF</b>	Maternal and Child Health Nutrition HIV/AIDS Child Friendly School (Escola Foun) Life skills based education for adolescents & youth Non formal education Adolescent & Youth participation Sanitation and hygiene promotion Family latrine promotion & construction Birth registration Child Protection Network Community water supply system construction/rehabilitation Community Radio & Programme broadcasts
		<b>WFP</b>	Maternal Child and Health Nutrition (MCHM) School Feeding Programme Food For Work
Lautem		<b>FAO</b>	Agriculture and Food Security Labor & Income Generation Pro Poor Policy Advice Education Environment and Energy
		<b>ILO</b>	Labor & Income Generation Rural Development Gender Equality HIV-AIDS Infrastructure Development
		<b>UNESCO</b>	Media (Community Radio)
		<b>UNFPA</b>	Population Census 2010 : Training and logistic support to the governemnt Reproductive Health Family Planning Gender Based Violence Programme
		<b>UNICEF</b>	Maternal and Child Health Nutrition HIV/AIDS Child Friendly School (Escola Foun) Life skills based education for adolescents & youth Non formal education Adolescent & Youth participation (Youth Parliament) Child Protection Network Community Radio & Programme broadcasts

Liquica	<b>FAO</b>	Agriculture and Food Security Labor & Income Generation Pro Poor Policy Advice Education Environment and Energy
	<b>ILO</b>	Labor & Income Generation Rural Development Gender Equality HIV-AIDS Infrastructure Development
	<b>UNFPA</b>	Population Census 2010 : Training and logistic support to the governemnt Reproductive Health Family Planning Gender Based Violence Programme
	<b>UNICEF</b>	Maternal and Child Health Nutrition HIV/AIDS Child Friendly School (Escola Foun) Life skills based education for adolescents & youth Non formal education Adolescent & Youth participation (Youth Parliament) Sanitation and hygiene promotion Family latrine promotion & construction Child Protection Network Community water supply system construction/ rehabilitation
	<b>WFP</b>	Maternal Child and Health Nutrition (MCHM) School Feeding Programme
Manatuto	<b>FAO</b>	Agriculture and Food Security Labor & Income Generation Pro Poor Policy Advice Education Environment and Energy
	<b>ILO</b>	Labor & Income Generation Rural Development Gender Equality HIV-AIDS Infrastructure Development
	<b>DESA</b>	Rural Development
	<b>UNFPA</b>	Population Census 2010 : Training and logistic support to the governemnt Reproductive Health Family Planning Gender Based Violence Programme
	<b>UNICEF</b>	Maternal and Child Health Nutrition HIV/AIDS Child Friendly School (Escola Foun) Life skills based education for adolescents & youth Non formal education Adolescent & Youth participation (Youth Parliament) School WASH facilities construction Birth registration Child Protection Network Community Radio & Programme broadcasts

Manufahi	<b>WFP</b>	Maternal Child and Health Nutrition (MCHM) School Feeding Programme
	<b>DESA</b>	Water and Sanitation Environment and Energy Infrastructure development Government
	<b>FAO</b>	Agriculture and Food Security Labor & Income Generation Pro Poor Policy Advice Education Environment and Energy
	<b>ILO</b>	Labor & Income Generation Rural Development Gender Equality HIV-AIDS Infrastructure Development
	<b>UNFPA</b>	Population Census 2010 : Training and logistic support to the governemnt Reproductive Health Family Planning Gender Based Violence Programme
	<b>UNICEF</b>	Maternal and Child Health Nutrition HIV/AIDS Child Friendly School (Escola Foun) Life skills based education for adolescents & youth Non formal education Adolescent & Youth participation (Youth Parliament) Child Protection Network
	<b>WFP</b>	Maternal Child and Health Nutrition (MCHM) School Feeding Programme
Oecussi	<b>FAO</b>	Agriculture and Food Security Labor & Income Generation Pro Poor Policy Advice Education Environment and Energy
	<b>ILO</b>	Labor & Income Generation Rural Development Gender Equality HIV-AIDS Infrastructure Development
	<b>UNCDF</b>	Support LDP Programme
	<b>UNDP</b>	Justice Programme Support to the Timorese Electoral Cycle
	<b>UNEST</b>	Oecussi District Resource Centre – Institutional capacity building for the political parties: UNEST Political Parties training team went to Oecusse District for the Video Presentation to Political parties’ members. This presentation occurred in 4 Sub-districts: Pante Macassar (17June), Oesilo (18 June), Nitibe (21 June) and Passade (22 June). Support to STAE and CNE
	<b>UNFPA</b>	Population Census 2010 : Training and logistic support to the governemnt Reproductive Health Family Planning Gender Based Violence Programme

		<b>UNICEF</b>	Maternal and Child Health Nutrition HIV/AIDS Child Friendly School (Escola Foun) Life skills based education for adolescents & youth Non formal education Adolescent & Youth participation (Youth parliament & Student Councils) Child Protection Network Community Radio & Programme broadcasts
		<b>WFP</b>	Maternal Child and Health Nutrition (MCHM) School Feeding Programme Food For Work
Viqueque		<b>FAO</b>	Agriculture and Food Security Labor & Income Generation Pro Poor Policy Advice Education Environment and Energy
		<b>ILO</b>	Labor & Income Generation Rural Development Gender Equality HIV-AIDS Infrastructure Development
		<b>UNFPA</b>	Population Census 2010 : Training and logistic support to the governemnt Reproductive Health Family Planning Gender Based Violence Programme
		<b>UNICEF</b>	Maternal and Child Health Nutrition HIV/AIDS Child Friendly School (Escola Foun) Life skills based education for adolescents & youth Non formal education Adolescent & Youth participation (Youth parliament) Child Protection Network Community Radio & Programme broadcasts
		<b>WFP</b>	School Feeding Programme

Sources: Democratic Governance Support Unit/UNMIT \_April 2010, UNDP Timor-Leste \_April 2010, UNEST \_June 2010, UNICEF Timor-Leste \_June 2010, WFP Timor-Leste \_April 2010



## Annex 06: Main NGOs activities

### Baucau

Organization	Sectors	Programmes/Projects/Activities
Alola Foundation	Education, Health and Economy	Capacity building, education, small business empowerment as well as health programme.
Baucau Buka Hatene	Education and Economy	Capacity building and civic education
Cailalo	Education, Agriculture and Economy	Capacity building, civic education as well as agriculture and fisheries programme
Caritas Diocese Baucau Catholic Relief Services	Education, Religion, Health Health, Education, Humanitarian, Agriculture and Peace	Education and Health Humanitarian relief, peace building, health, agriculture and capacity building among other programmes
Community Development Centre GTZ	Business and agriculture  Agriculture	Financial support, capacity building, marketing and promotion of community based enterprises. Provides capacity building and agriculture equipments.
Legal Aid/ Educasaun Comunidade Matebian	Education, Justice	Local NGO provides legal aid/private lawyer, judicial education to community and peace building
OASIS	Education	Community based organization providing capacity building to children and youth in computer and languages training
The Asia Foundation	Decentralization and education	Decentralization programme, capacity building
World Vision	Education, Humanitarian and Agriculture	Works on peace building and capacity building among other programmes
Yayasan HAK	Justice and human rights	Work in human rights areas, monitoring and providing capacity building and civic education on human rights issues

Source: Democratic Governance Support Unit/UNMIT June 2010

### Bobonaro

Organization	Sectors	Programmes
CCF	Education, Health & Economy	Formal education, Health, Rural economy development
Care International	Education, Health, Water & Sanitation, Emergency Aid	Provide access clean water & sanitation to camps of displaced people, design children magazine and provided funds for local NGO
CVTL (Cruz Vermelha Timor Leste)	Health, Water and Sanitation, Capacity Building and Emergency Aid	Implement rural water & sanitation, community mobilization & empowerment, disaster management, promotion of humanitarian values and organizational development

Fundasaun Moris Hamutuk (FMH) GTZ	Health and Agriculture Agriculture	Sanitation & Agriculture Capacity building and agriculture equipments
HALARE ARD/INR programme (Ita Nia Rai)	Agriculture Mediation, Administration and to Strengthening Property Rights	Agriculture Works to strengthening land policy, land data collection, dispute resolution, mediation and land administration
Lanamona	Economy	Women cooperative in micro credit
Moris Foun	Education & Human Rights	Formal & non formal education as well as human rights
Tuba Rai Metin (TRM) Organizasaun Haburas Moris	Economy and Development Agriculture, Health, Capacity Building	Micro Credit Agriculture, water & sanitation and non formal education
Rural Water Sanitation Service Programme	Rural Water Sanitation and Hygiene	Rural water & sanitation. Capacity building and funds for local NGO that work for rural water projects
Worldvision	Better Future, Livelihoods Security, Health, Water and Sanitation	Peace building, child protection, youth development, household food security and infrastructure

Source: Democratic Governance Support Unit/UNMIT June 2010

## **Covalima**

Organization	Sectors	Programmes
Centru Joventude Covalima	Capacity building and education	Capacity building, education, small business empowerment and health programme
Centru Comunidade Covalima Hametin Lia Tatoli	Education and Economy Agriculture and Economy	Capacity building, civic education and rural women development Capacity building, education and agriculture
NGO Hadomi Malu	Agriculture and construction	Capacity building for farmers, research soil's quality, rice and vegetables planting programme
Oxfam international	Health, Education, Humanitarian, Agriculture and Peace	Humanitarian relief, peace building, health, agriculture and capacity building among other programmes
GTZ Timor Aid	Agriculture and development Capacity building	Provides capacity building and agriculture equipments, Suco development plan and justice programmes Training women groups support development programme
Care International Fundasaun Timor Harii	Health and Development Health	Health programme Civic education and HIV
Fundasaun Comunidade Futuru	Infrastructure	Infrastructure

Source: Democratic Governance Support Unit/UNMIT June 2010

**Dili**

Organization	Sectors	Programs/Projects/Activities
Association of Men Against Violence (AKMV)	Education, Justice	Training on gender equality
Alola Foundation	Education, Health and Economy	Capacity building, education, small business empowerment and health programme
National Alliances for International Court (ANTI)	Justice	Advocacy for the establishment of International Court ad hoc (IC) for Timor-Leste
Ba futuro	Education and Justice	Peace building, child protection, civic education, water supply and human rights
Belun	Education, Justice	Conflict resolution, capacity building and training
BIBI BULAK	Education, Health, and Justice	Prevention of malaria, HIV/AIDS, sanitation, gender programme
CAUCUS' women in Politics	Education, advocacy and capacity building	Women political participation, parliament watch, training
Centru Uniao National Dezemolvementu Timor-leste (CUNTDTL)	Education, Infrastructure and advocacy	Engineering training and research
CEPAD and Interpeace	Justice and Economy	Conducting research and analyzing for justice system and administration justice of corruption and nepotism
Clinic Bairopite (BPC)	Education and health	Promotion and health education, immunization, family planning and maternity.
CNJTL Association	Justice	Work for youth movement for National Unity, participation in development process, social justice and respect for human right
Feto iha kbit servisu (FKSH)	Economic, gender, capacity building.	Management finance training, gender training, leadership and advocacy training
Fo Diak	Education	Non formal education
FOKUPERS	Justice	Work for women right
Font of Timorese at Nationwide	Education, agriculture, advocacy, media	English course, farmer training, water supply, human rights
Forum Tau Matan	Justice and Role of Law.	Publishing human right magazine, monitoring the persons in prison, focused on youth
Fundasaun Creche 12 November	Education, Media, Human Right and Media.	Assisting scholarship for children and human rights training
Fundasaun ETADEP	Agriculture, Infrastructure and Justice.	Rural Community development, sustainable agriculture, water supply and sanitation
Fundasaun Siao (FS)	Education, Agriculture, Infrastructure, Health and Justice.	Non formal training, hygiene sanitation, water supply, advocacy, reconciliation for peace
GFFTL	Justice and Education.	Advocacy for women in rural areas
Haburas Foundation	Environment	Protection environment and natural resources management
Hametin Timor Foun (HTF)	Education, health, agriculture and advocacy	Language and computer course, environment protection, HIV/AIDS prevention
Hamoris cooperasaun Timor Leste (HCTL)	Education, Agriculture, Infrastructure, Health, Justice	Non formal training, hygiene sanitation, water supply, advocacy, reconciliation for peace
HASETIL	Agriculture	Conducting agriculture training for farmer and

Ita Ba Pas	Justice	NGOs Focusing monitoring o security sector, and reconciliation among the martial art conflict
Justice and Peace Commission	Justice	Work for human right and moral of humanity according to catholic doctrine.
Knua Buka Hatene (KBH)	Education, Justice.	Provide access to vocational training, and community education programme.
KSTL Labour Syndicate	Justice and Economy.	Protect and provide information on the right of labor.
LABEH	Justice and Economy.	Monitoring human right process, transparency and accountability in state institution.
LAIFET	Justice, Agriculture and Economy.	Work for labor right, assist development of small enterprise.
Lao Hamutuk	Human Rights	Monitoring bilateral and multilateral assistance by UN/UN agencies. The NGO play in advocacy role on sensitive issues (Timor Sea treaty, CAV,CAVR), provide settle kind of recommendation for the government.
LUTA HAMUTUK	Politic, Education, Economic.	Civic Education, accountability and transparency issues
PRADET Timor Leste	Health	Assisting in supporting the programme of mental illness or trauma(psychological recovery and development)
Press Club Prontu Atu Serbi	Media Education, Agriculture, Health and Justice.	Advocate freedom of speech and the press itself Professional training for youth, promotion for prevention decease, training human right for community in gender
PSCT	Education and Justice	Research and analysis for peace building and reconciliation in community
Rede Feto	Education and Gender	Promoting and role of women of leadership
RENETIL	Role of Law, Justice	Monitoring the functioning of national Parliament (parliament watch)
RMDH	Justice, Role of Low.	Monitoring Human Right situation.
SJTL (Journalist Syndicate).	Justice, Media.	Work for right of Journalist, Provide policy and regulation for government of media Communication.
Timor-Leste International Development Studies (TIDS)	Economic, agriculture, health and social.	Research and development studies for economic development, technical agriculture, prevention of HIV/AIDS.
Timor Aid	Education, Health, Economic.	Providing relief services of health, civic education, capacity building, advancement of the women, micro credit.

Source: Democratic Governance Support Unit/UNMIT June 2010

## **Ermera**

Organization	Sectors	Programmes
HAI	Health	Health Programmes/ capacity build in family planning
TAIS	Health	Health Programmes/Immunization programme and SISCA
Frontline	Health	Health programmes/family Planning and SISCA
Share	Health	Health programmes/ Capacity building and Health
Edmund Rice	Health	Health Programmes/SISCA
CCT	Health	Health Programmes/family planning
Marie Stopes	Health	Health Programmes/ family panning
Alola Fundacao	Health	Health Programmes/Breast feeding
Clinica Nossa Senhora Fatima	Health	Health programme/ treatment
HIM	Health	Health programme/ Water and Sanitation
Peace Win	Agriculture	
NRC	Infrastructure rural	Youths/ Primary Education
Timor Global	Agriculture	Agriculture programmes

Source: Democratic Governance Support Unit/UNMIT June 2010

## **Oecusse**

Organization	Sectors	Programmes
AHCAE (Asosiasaun Haburas Capacidade Atoni Enclave)	Agriculture and Water and Sanitation	Agriculture and Water and Sanitation
BIFANO (Binibo Faif Nome)	Agriculture and Training	Agriculture and Training
Belun	Education	Training and Local NGOs Support
CARITAS	Agriculture	Community empowerment, agriculture, and Training
CECEO	Agriculture	Agriculture and Training
CFEO (Centru Feto Enclave Oecussi)	Training	Training, Women Empowerment, and Peace and Reconciliation
Centru Juventude	Culture	Youth Development and cultural Development
Fundasaun Esperansa Enclave Oecussi	Training	Training and Agriculture
FFSO (Fundasaun Fatu Sinai Oecussi)	Advocacy and Training	Legal Aid Support
FPWO (Forum Peduli Wanita Oecussi)	-Training for Youth (PAS Programme) -Hygiene Promotion	Women Empowerment, Training and Capacity Building

Oxfam Australia	-Advocacy <i>Not Provided</i>	<i>Not Provided</i>
OZGreen Timor-Leste Timor Aid	<i>Not Provided</i> Illiteracy project Tais Weaving Project	<i>Not Provided</i> Training and Capacity Building
World Neighbors TAIS	Various SISCA Implementer	Health Programme, Water and Sanitation, Agriculture, Training, and Human Rights and Justice Health Programme
Youth in Action	Education	Civic Education and Human Rights

Source: Democratic Governance Support Unit/UNMIT June 2010

## **Viqueque**

Organization	Sectors	Programmes
Hametin Domin (HAMDO)	Non Formal Education, Agriculture, Health, Gender, Human Right	Training and capacity building, vegetable planting and keeping pet, provide counseling to people who have tortured, domestic violence, promote child right, etc.
Fundasaun Timor Oan Hamutuk (FTOHA)	Education, Agriculture, Gender and Child	Training, capacity building and civic education
Fundasaun Haksolok Timor- Leste (FHTL)	Education and Agriculture	Training, and capacity building
Associasaun Juventude no Estudante	Agriculture, Education and Counseling	Youth empowerment, agriculture, capacity building and Training
Kaer Liman Servisu (KALISE)	Education, Health, Water Supply and Monitoring	Training, capacity building, civic education and water and sanitation
CIACS	Cooperative and Agriculture	Training, capacity building and economic development
INURITIL	Agriculture, Health and Cooperative	Capacity building, civic education and training
CFSV	Non Formal Education	Training, capacity building and Advocacy
LACASAI Foundation	Advocacy, Agriculture, Health and Economic	Civic education, training on environment, capacity building, etc.

Source: Democratic Governance Support Unit/UNMIT- June 2010

## **Manufahi**

Organization	Sectors	Programs
Save Children	Heath nutrisaun	Programa nutrisaun no sosializasun protesaon labarik
Mercys Cop	Agrikultura	Seguransa Alimentar
CONCERN	Heath, Agrikultura	NRM, nutrisaun prevensaun
Trocaire	Dezastre	Capacity building and Health
RDP3	Agrikultura, Infrastruktura	Desenvolvimento rural
NGO LABEH	Boa governasaun	Distribuisaun fos MTCI

Source: Distric Office in Manufahi District – 30 June 2010

## **Ainaro**

Organization	Sectors	Programs
HIR (Hametin Ita Rai)	Agriculture, Education Human Rights	Training on food storage, improvement of local production, building marketing network Training on Civic Education and Non-formal education Training on Human Rights
Moris Rasik	Micro-credit	Supply Credit
Tol-Hae	Education, Agriculture Sanitation	Training on civic education, Agriculture and Sanitation
Fuka		
CMADA	Agriculture and Human Rights	Training on Intensification, Intensification and diversification and Human Rights
Belun	Non-Active	Non-active
Cruz Vermelha da Timor Leste	Community Health and Disaster Preparedness Safety Services	Water and Sanitation Disaster Preparedness and First Aid
The Asia Foundation	Decentralization Local Governance Electoral Human Rights	Capacity Building
HMHP	N/A	N/A
CRDH	Human Rights, Education, Health and Agriculture	Training on Human Rights, Education, Health and Agriculture
FBH-Fundasaun Berdato Haburas	Justice	Justice

## **Lautem**

<b>Name of Civil Society Organization</b>	<b>Program/Project/Activity</b>
Beltatres	Agriculture, Water and sanitation and Vocational Training (sewing course, computer course)
Masinu Fundasaun Timor Leste	Leadership Training, Farming Training, Health Promotion, Child Protection, Water and sanitation
Kolping	Agriculture (Training on how to use local product as a good food, Training for Tempe and Tahu)
Esperanca Loro Sae (ELSA)	Health and Education (Pre-secondary School, Training, English Course, civic education on child rights and citizenship right)
Luzeiro	Education (Civic education on human rights and gender equity and Illiterate.
Natureza	Health Promotion, Environmental protection, Water and Sanitation, Advocacy
Fundamor	LSBE, HIV/AIDS, Handicraft
Fraterna	Agriculture and Forestry, Income generation, Production of risk disaster, construction, capacity Building, Peace building
Prospek	Livelihood Security and Irrigation
HFTL	Alphabetization, Women Capacity Building, Environmental Socialization, Gender Equity, Advocacy, Cooperative, Monitoring and Evaluation on Suco election
ONE	Sexual Violence Prevention, Human rights, Computer course, Agriculture cooperative, Income generation, Health promotion
HMF	Leadership, Gender, Finance management Training
ICATUTUNU	Sanitation, Education, Health, Agriculture, Clean Water
SOLS	English course, Since of Live, Comparative Study
Moris Rasik	Credit provision for the widowers and members of group 517
Loroship	Handicraft, Youth Development through Agriculture, Group capacity
SCJP	PVS, Advocacy, Lidership, Civic Education
Assisiasaun Pikuario	Animal health, Vaccination, Training on the prevention of Animal Disease
Fuftilo	Formal Education, Training on welding, Electricity and handicraft
Concern	Nutrition, Water and Sanitation, Agriculture and Irrigation
Plan TL	Sanitation, Youth Vocational training, Canalization, Clean water assessment
Transformasaun	Kindergarten, English course, Computer course, fishery, Livestock and Health
Civic Global	Income Generation, Construction (School rehabilitation), Clean water, Women group supporting, chicken growing manner, School Children Entertainment Provision
Alola Fondation	Cooperative and health
Hope House	Orphanage and Education
Rede Forum Interesse Komunidade	Advocacy, Control social, civic education
MDM	Health and Training
Verupupuk	Agriculture and advocacy
TID	Justice and Peace, advocacy, Plant for industry





## Annex 07: CNE and STAE: Basic Data

### Voter Registration 2010 Results

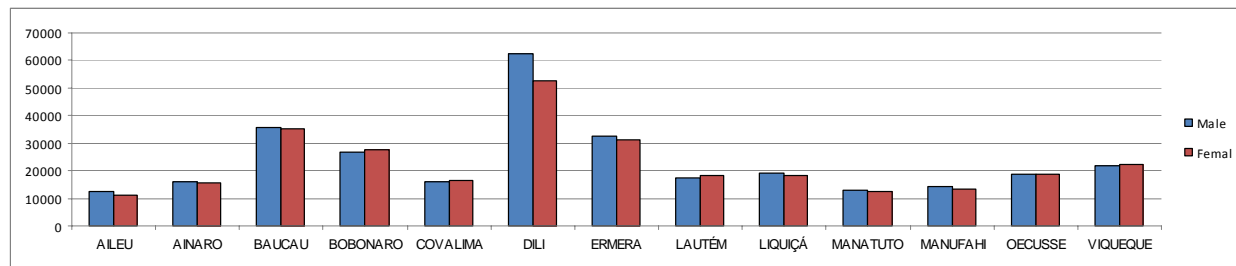
Together with the launching of the 2009 Community Elections Women Participation Booklet, on the 5th July STAE presented the official final results of the Voter Registration 2010 and Electoral Database (ADB) update. The results were signed on June 28th in STAE HQ in Dili, together with CNE, District administrators and PNTL. The process was conducted into six different phases, each one covering specific districts, after the conclusion of the process; the total number of voters' registered in the country is 599.465, which represents an increase of approximately 11.000 new voters' after the Suco Elections occurred in 2009. Over the total number of voters', 50.96% (305.472) are male and 49.04% (293.993) female, being the districts of Dili (54.20% - 45.80%), Aileu (52.41% - 47.59%) and Manufahi (51.59% - 48.41%) the districts with the largest male participation, and Lautém (51.49% - 48.51%), Viqueque (50.73% - 49.27%) and Bobonaro (50.70% - 49.30%), the districts with largest female participation.

Table: The results distributed by district and disaggregated data

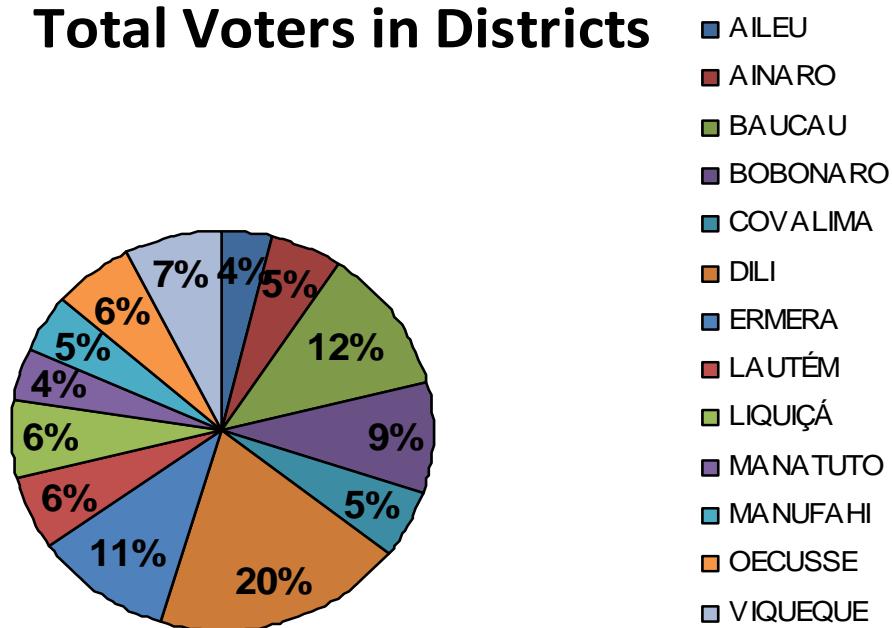
**Total Voters in Districts**

No.	District	Male	Male (%)	Female	Female (%)	Total
1	AILEU	12391	52.41	11253	47.59	23644
2	AINARO	16016	50.58	15651	49.42	31667
3	BAUCAU	35546	50.14	35352	49.86	70898
4	BOBONARO	26733	49.30	27493	50.70	54226
5	COVALIMA	16020	49.49	16351	50.51	32371
6	DILI	62456	54.20	52777	45.80	115233
7	ERMERA	32403	51.06	31060	48.94	63463
8	LAUTÉM	17227	48.51	18287	51.49	35514
9	LIQUIÇÁ	19009	50.98	18281	49.02	37290
10	MANATUTO	12814	50.49	12564	49.51	25378
11	MANUFAHI	14489	51.59	13594	48.41	28083
12	OECUSSE	18528	49.58	18842	50.42	37370
13	VIQUEQUE	21840	49.27	22488	50.73	44328
<b>TOTAL</b>		<b>305472</b>	<b>50.96</b>	<b>293993</b>	<b>49.04</b>	<b>599465</b>

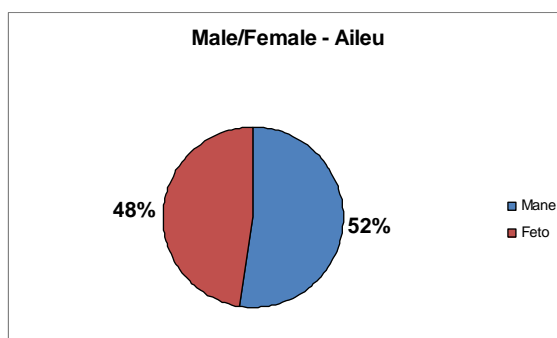
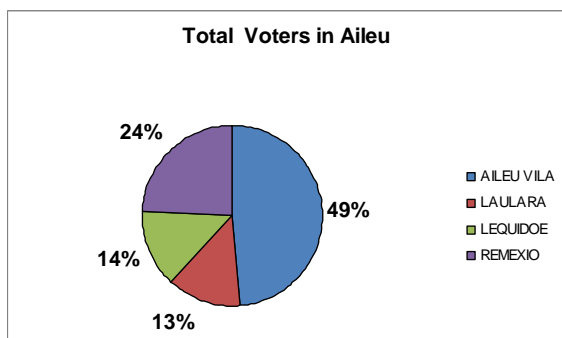
Source: UNEST, June 2010

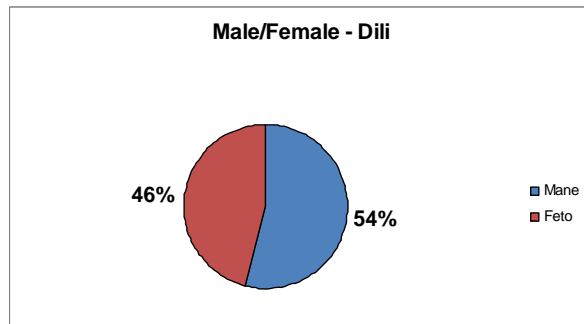
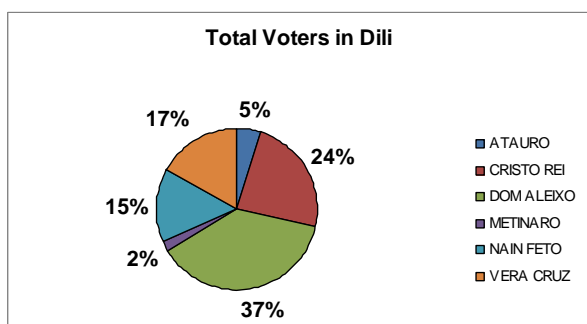
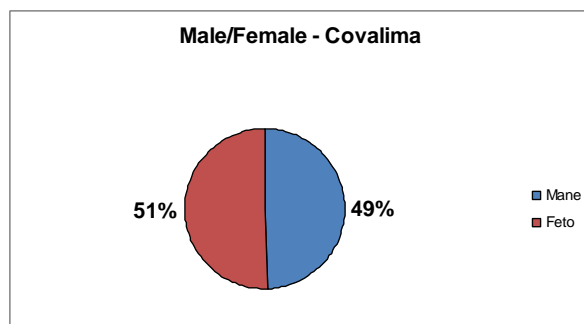
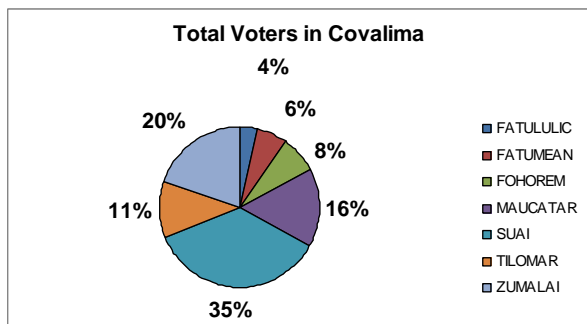
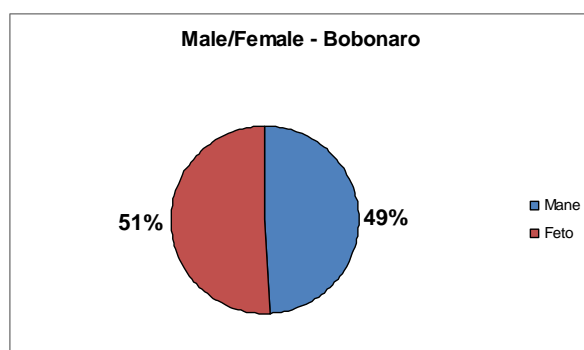
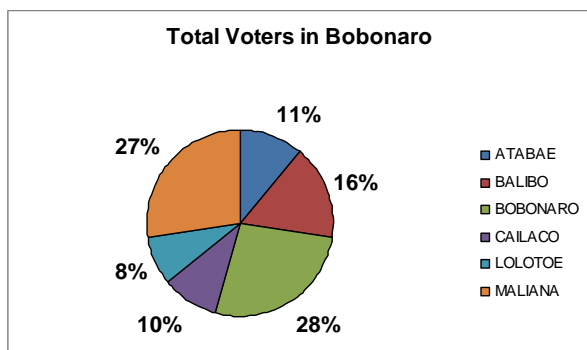
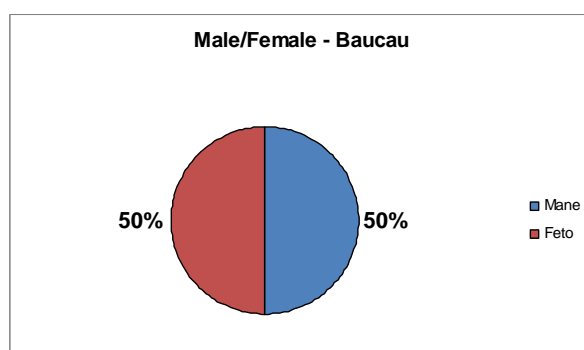
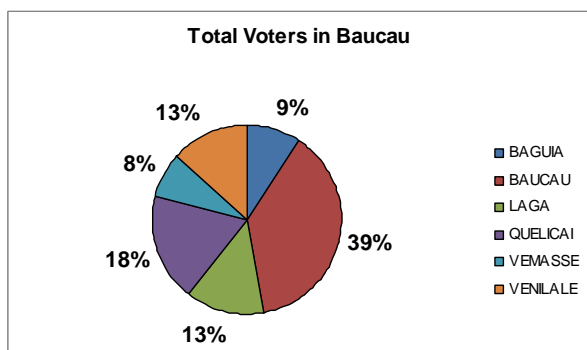
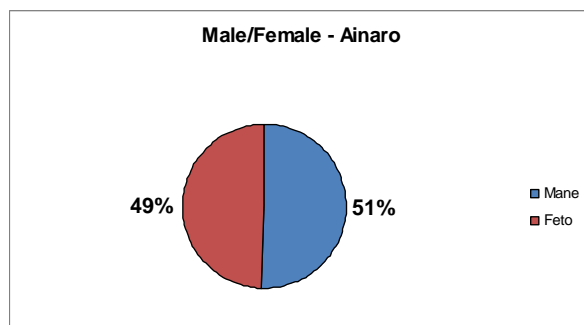
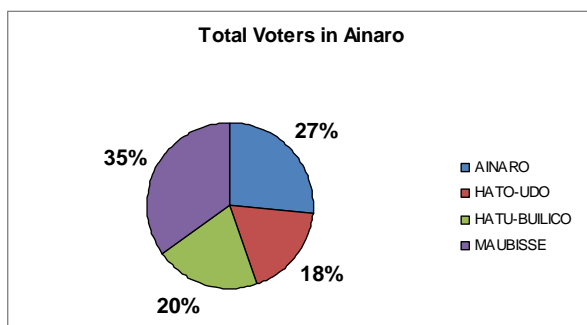


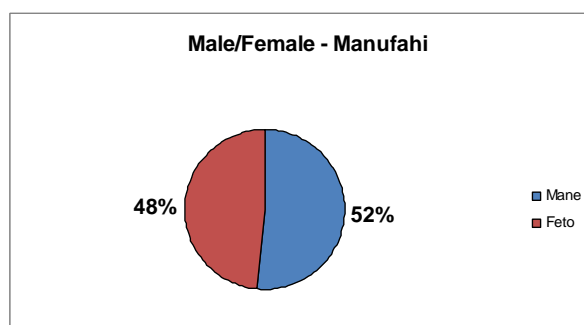
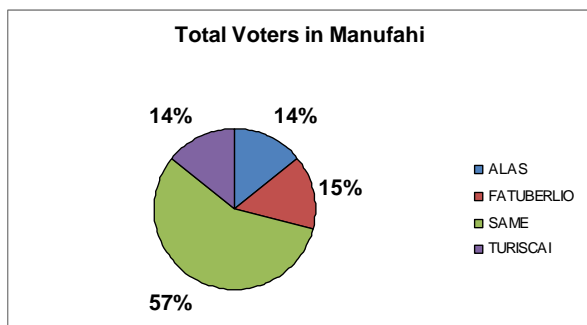
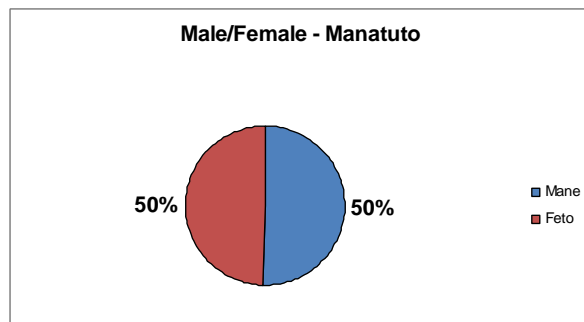
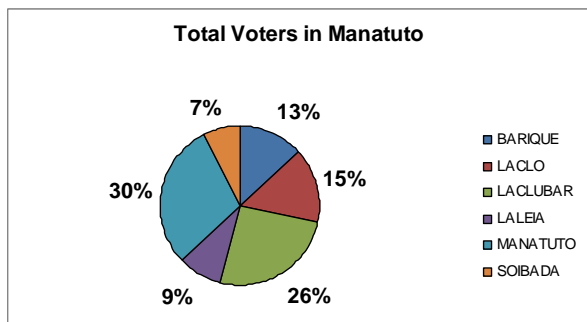
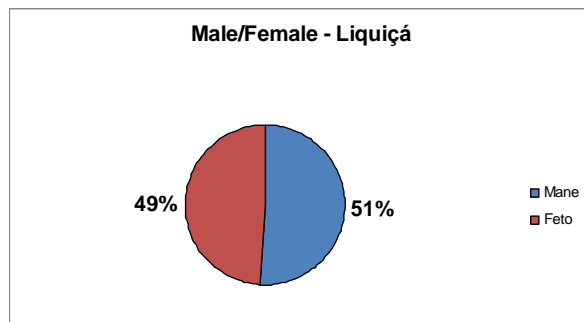
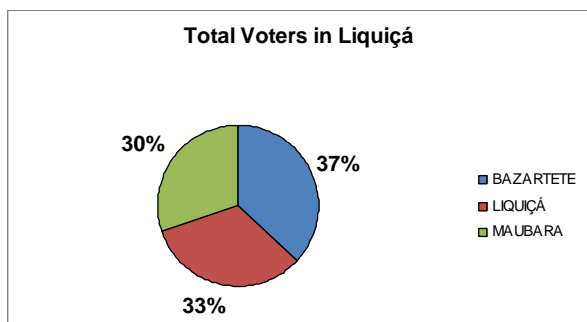
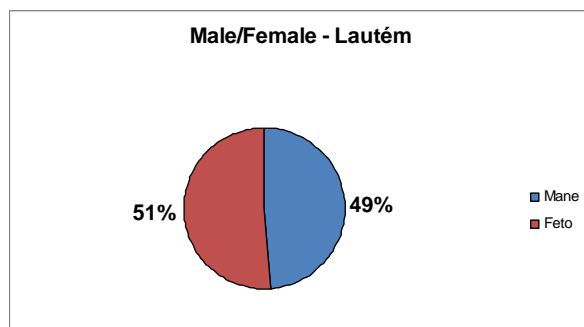
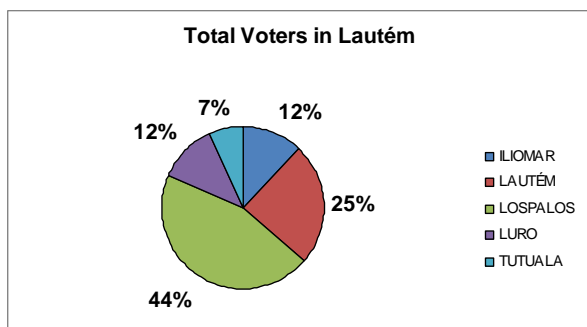
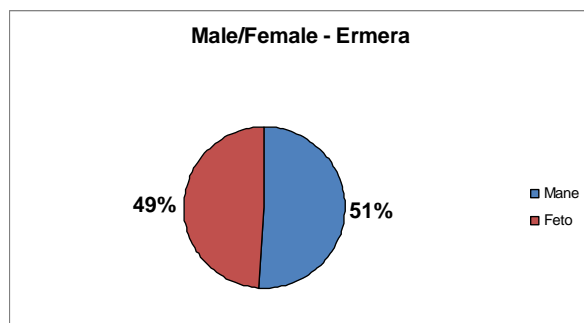
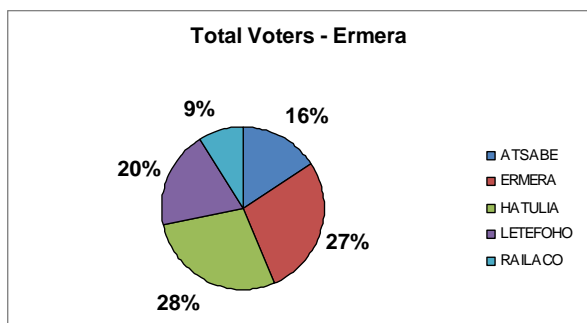
## Total Voters in Districts

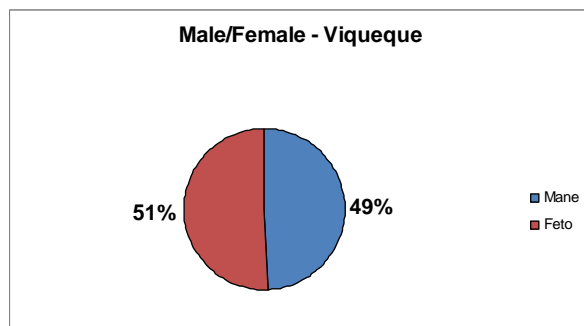
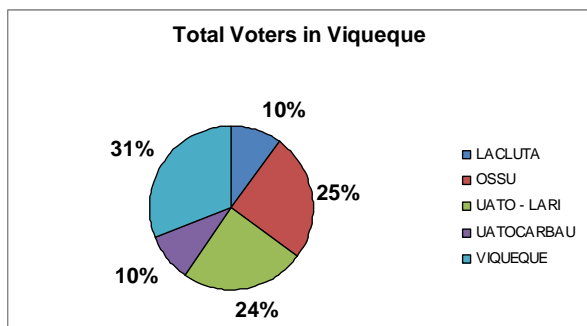
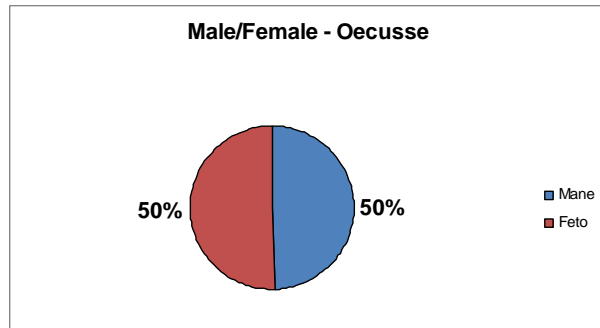
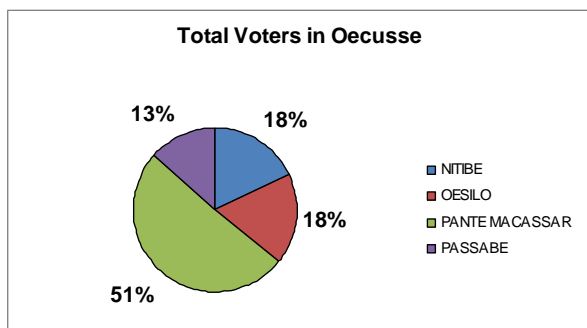


## Voters per district:

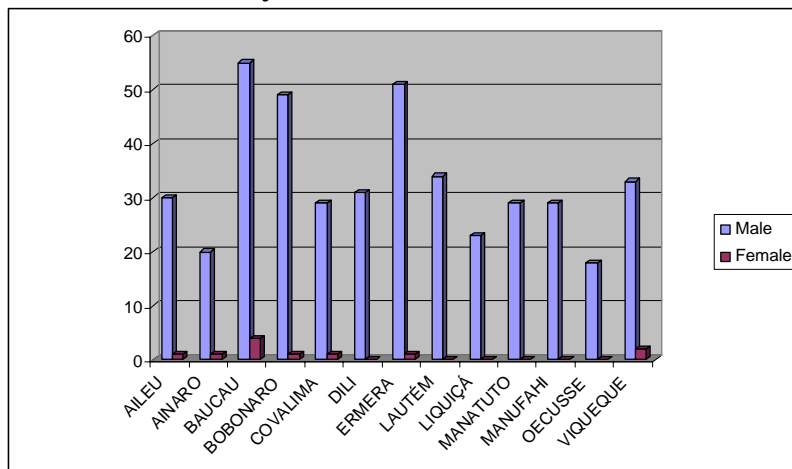








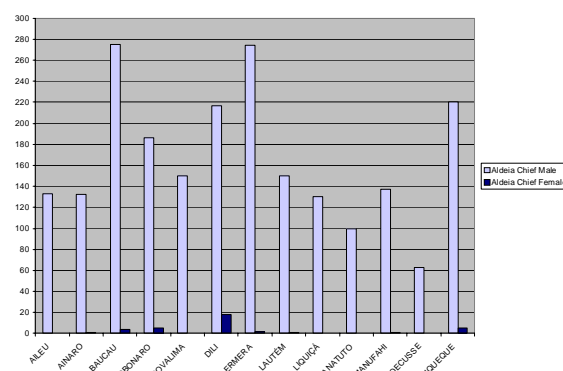
### Results of New Suco Chiefs by Gender and Districts



### Gender Breakdown of the Results for Aldeia Chiefs

DISTRICT	N° of Sucos	N° of Lists of Candidates	Total of Candidates	New elected Aldeia Chiefs	
				Male	Female
AILEU	31	91	1920	133	0
AINARO	21	75	1828	132	1
BAUCAU	59	122	2622	275	4
BOBONARO	50	124	2484	186	5
COVALIMA	30	98	2148	150	0
DILI	31	76	2134	217	18
ERMERA	52	153	3474	274	2
LAUTÉM	34	77	1624	150	1
LIQUIÇÁ	23	70	1858	130	0
MANATUTO	29	73	1384	100	0
MANUFAHI	29	84	1806	137	1
OECUSSE	18	83	1606	63	0
VIQUEQUE	35	81	1988	220	5
<b>Total</b>	<b>442</b>	<b>1.207</b>	<b>26.876</b>	<b>2.167</b>	<b>37</b>
				<b>98,3%</b>	<b>1,7%</b>

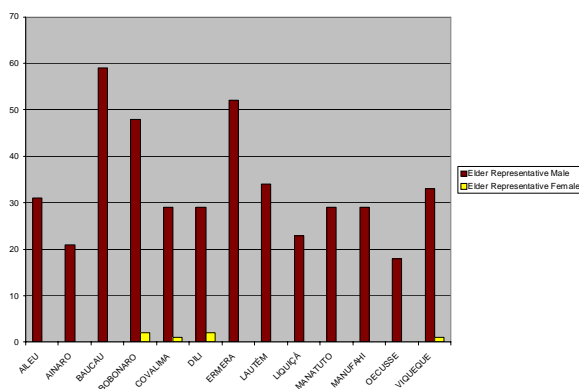
Results of the Aldeia Chiefs by Gender and Districts



### Gender Breakdown of the Results for Elder Representatives

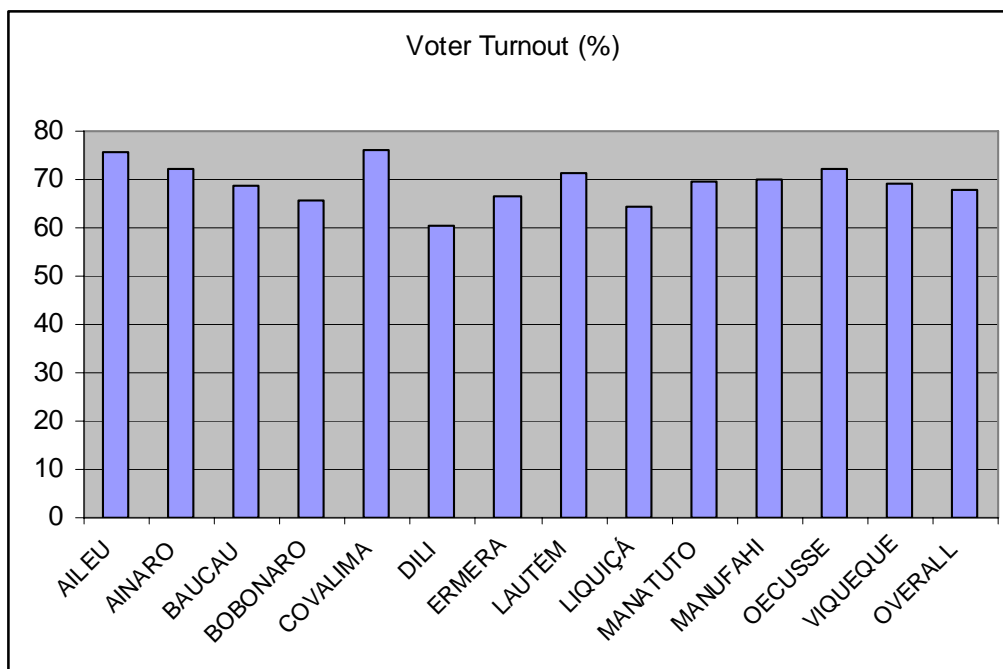
DISTRICT	N° of Sucos	N° of Lists of Candidates	Total of Candidates	New elected Elder Representatives	
				Male	Female
AILEU	31	91	1920	31	0
AINARO	21	75	1828	21	0
BAUCAU	59	122	2622	59	0
BOBONARO	50	124	2484	48	2
COVALIMA	30	98	2148	29	1
DILI	31	76	2134	29	2
ERMERA	52	153	3474	52	0
LAUTÉM	34	77	1624	34	0
LIQUIÇÁ	23	70	1858	23	0
MANATUTO	29	73	1384	29	0
MANUFAHI	29	84	1806	29	0
OECUSSE	18	83	1606	18	0
VIQUEQUE	35	81	1988	33	1
	<b>442</b>	<b>1.207</b>	<b>26.876</b>	<b>436</b>	<b>6</b>
				<b>98,6%</b>	<b>1,4%</b>

Results of the New Elder Representatives by Gender and Districts



**Turn-out by District**

DISTRICT	Voters registered	Turnout	%
AILEU	22.888	17.282	75,51
AINARO	31.260	22.552	72,14
BAUCAU	69.591	47.939	68,89
BOBONARO	53.046	34.797	65,60
COVALIMA	31.926	24.282	76,06
DILI	110.104	66.768	60,64
ERMERA	62.911	41.744	66,35
LAUTÉM	35.529	25.373	71,41
LIQUIÇÁ	37.216	23.972	64,41
MANATUTO	24.842	17.229	69,35
MANUFAHI	28.031	19.603	69,93
OECUSSE	37.015	26.666	72,04
VIQUEQUE	44.034	30.416	69,07
<b>Total</b>	<b>588.393</b>	<b>398.623</b>	<b>67,75</b>

**Turnout by District**

Source: United Nations Electoral Support Team, June 2010

## Annex 08: List of Abbreviations

	Anacromym	Description
<b>A</b>	<b>AAD</b>	Adjunto Administração do Distrito/ Deputy District Administration
	<b>AHCAE</b>	Asosiasaun Haburas Capacidade Atoni Enclave
<b>B</b>		
	<b>BIFANO</b>	Binibo Faif Nome
	<b>BNU</b>	Banco Nacional Ultramarino
	<b>BPU</b>	Border Patrol Unit
<b>C</b>		
	<b>CCI</b>	Camara de Comercio e Industria/ <i>Chamber of Commerce and Industry</i>
	<b>CDO</b>	Community Development Officer
	<b>CDO</b>	Responsavel pelo Desenvolvimento da Comunidade/ <i>Community Development Officer</i>
	<b>CDS</b>	Comite de Desenvolvimento do Sub Distrito/ <i>Sub District Development Committee</i>
	<b>CDS/LDP</b>	Comissaun de Desenvolvimento ba Sub Distritu/ Programa Desenvolsimentu Local <i>Sub District Development Committee/Local Development Program</i>
	<b>CE</b>	Civic Education
	<b>CFSV</b>	Centru Formasaun de Servisu/ <i>Service Training Center</i>
	<b>CIACS</b>	Centru Informasaun de Agricultura e Cantina do Suco/ <i>Information Center of Agriculture and Suco Food Court</i>
	<b>CJC</b>	Centru Juventude Covalima/ <i>Covalima Youth Center</i>
	<b>CJDDC</b>	Comisaun Jestaun Desastres Distritu Covalima / <i>Commission of Covalima District Disaster Management</i>
	<b>CVTL</b>	Cruz Vermelha Timor-Leste / <i>Timor-leste Red Cross</i>
<b>D</b>		
	<b>DA</b>	District Administrator
	<b>DDA</b>	Deputy District Administrator
	<b>DDO</b>	District Development Officer
	<b>DN</b>	Director Nasional / <i>National Director</i>
	<b>DNAAS</b>	Diresaun Nasional Apoio Administrasaun Suco / <i>National Directorate of Support to Suco Administration</i>
	<b>DNAF</b>	Diretoria Nasional Administrasaun no Finanzas / <i>National Directorate of Finance and Administration</i>
	<b>DNAL</b>	Diretoria Nasional no Admnistrasaun Local / <i>National Directorate for Local Administration</i>
	<b>DNDLOT</b>	Diretoria Nasional no Desenvolvimentu Local Admnistrasaun Territorial <i>National Directorate of Local Development and Territorial Management</i>
	<b>DSADO</b>	Direcção de Saneamento e Agua do Distrito de Oecussi/ <i>Department of Sanitation and Water of Oecussi</i>
	<b>DTP</b>	Director Terras e Propriedade / <i>Director of Land and Property</i>
<b>E</b>		
	<b>ECM</b>	Educasaun Comunidade Matebian
	<b>EDTL</b>	Electricity of Timor-Leste
	<b>ETDA</b>	East Timor Development Agency
<b>F</b>		
	<b>FAO</b>	Food and Agriculture Organization
	<b>FEO</b>	Centru Feto Enclave Oecussi
	<b>F-FDTL</b>	FALINTIL- Força Defesa Timor-Leste
	<b>FFSO</b>	Fundasaun Fatu Sinai Oecussi
	<b>FMH</b>	Fundasaun Moris Hamutuk
	<b>FONGTIL</b>	Forum Organisaun Naun Governamental Timor-Leste
	<b>FPWO</b>	Forum Peduli Wanita Oecussi
	<b>FTOHA</b>	Fundasaun Timor Oan Hamutuk
	<b>FHTL</b>	Fundasaun Haksolok Timor-Leste
	<b>FY</b>	Fiscal Year
<b>G</b>		
	<b>GMPTL</b>	Grupo das Mulheres Parlamentares de Timor-Leste
	<b>GTZ</b>	Gesellschaft für Technische Zusammenarbeit / <i>German Technical Cooperation</i>
<b>H</b>		



	<b>HAMDO</b>	Hametin Domin
	<b>HASATIL</b>	Haburas Sosiedade Agricultura de Timor Leste / <i>Promoting Agriculture Society of Timor Leste</i>
	<b>HIV/AIDS</b>	Human Immunodeficiency Virus/ Acquired Immuno Deficiency Syndrome
<b>I</b>	<b>ILO</b>	International Labor Organization
	<b>INAP</b>	National Institute of Public Administration
	<b>INURITIL</b>	Centro de Desenvolvementu Popular/ <i>Popular Development Center</i>
	<b>IOM</b>	International Organization for Migration
<b>J</b>		
	<b>JICA</b>	Japan International Cooperation Agency
<b>K</b>		
	<b>KALISE</b>	Kaer Liman Servisu
<b>L</b>		
	<b>LDF</b>	Local Development Fund
	<b>LDP</b>	Local Development Programme
<b>M</b>		
	<b>MoU</b>	Memorandum of Understanding
	<b>MP</b>	Members of Parliament
	<b>MSATM</b>	Ministério da Administração Estatal e Ordenamento do Território/ <i>Ministry of Administration and Territorial Management</i>
	<b>MSS</b>	Ministry of Social Solidarity
	<b>MTCI</b>	Ministério do Turismo, Comércio e Indústria / <i>Ministry of Tourism, Trade and Industry</i>
<b>N</b>		
	<b>NGO</b>	Non-Governmental Organization
	<b>NP</b>	National Parliament
<b>O</b>		
	<b>OGL</b>	Ofisial ba Governansa Local/ <i>Local Government Officer</i>
	<b>OHM</b>	Organizasaun Haburas Moris
<b>P</b>		
	<b>PD</b>	Partido Democrático / <i>Democrat Party</i>
	<b>PDHJ</b>	Provedor Direitos Humanos e Justiça/ <i>Provedor of Human Rights and Justice Human Rights</i>
	<b>PDS</b>	Plano Desenvolvimento Suco/ <i>Suco Development Plan</i>
	<b>PM</b>	Prime Minister
	<b>PNTL</b>	Policia Nacional de Timor-Leste
<b>R</b>		
	<b>RDP</b>	Regional Development Project
	<b>RWSSP</b>	Rural Water Sanitation Service Programme
<b>S</b>		
	<b>SAS</b>	Serviço Agua e Saneamento Water and Sanitation Service
	<b>SDA</b>	Sub District Administration
	<b>SEPI</b>	Secretaria de Estado da Promoção da Igualdade / <i>Secretary of State for the Promotion of Equity</i>
	<b>SoS</b>	Secretary of State
	<b>STAE</b>	Secretariado Técnico de Administração Eleitoral / <i>Technical Secretariat for the Administration of Elections</i>
	<b>SERAO</b>	Secretaria de Estado Regional para a Administração de Oecussi/ <i>Regional Secretary of State for Oecussi Administration</i>
<b>T</b>		
	<b>TAF</b>	The Asia Foundation
<b>U</b>		
	<b>UNCDF</b>	United Nations Capital Development Fund
	<b>UNDP</b>	United Nations Development Programme
	<b>UNEST</b>	United Nations Electoral Support Team (UNDP/UNMIT)
	<b>UNMIT</b>	United Nations Integrated Mission in Timor-Leste
	<b>UNPOL</b>	United Nations Police
	<b>UNTL</b>	Universidade Nasional de Timor- Leste - <i>National University of Timor Leste</i>
<b>V</b>		
	<b>VPM</b>	Vice Prime Minister

**W**

**WFP**

World Food Programme

**Y**

**Y-ACTS**

Youth an Action to work sustainability

**YDP**

Youth Development Funds